

## Minutes

Wasatch Front Community Development Block Grant (CDBG) Regional Review Committee (RRC)  
Meeting  
May 1, 2024  
12:00 – 1:00 pm

A meeting of the Wasatch Front Community Development Block Grant (CDBG) Regional Review Committee (RRC) was held on Tuesday, May 14, 2024 via Zoom and in person at WFRC offices.  
**Due to technical difficulties, the audio for the meeting was not recorded.**

The meeting was called to order at 12:00 p.m. by Christy Dahlberg. The following were in attendance:

### Attendance

Mark Allen	Mayor, Washington Terrace City
Rachelle Custer	Community Development Director, Tooele County
John Olson	Mayor, Vernon Town
Dave Alexander	Morgan City Council
Christy Dahlberg	Wasatch Front Regional Council

### **MEETING OBJECTIVES: Review and approve February minutes, Review and approve 2025 Rating and Ranking Updates, Discuss How to Apply Workshop and August meeting**

The May minutes were reviewed and Mayor Olsen made a motion to approve the minutes, Councilmember Alexander seconded it and the motion passed.

We then reviewed the 2024 Rating and Ranking Policies and Procedures. We discussed how the current policies have been working and how they have impacted applications. The conversation was focused around the funding amounts as it was agreed that the priorities and non funding related policies were good the way they are and be left alone.

This last funding cycle, the state determined we could no longer fund or partially fund the second year of multi-year awards if we have unspent funds. Another funding issue that we ran into in the last cycle, was our funding limit being prohibitive for some larger projects (also impacted by inflation) that were good projects in need of funding. This is largely an issue in smaller, more low income communities that CDBG is intended to benefit so we needed to address these issues.

The solutions that the RRC came up with are the following amendments;

- Communities that have never received CDBG funding, or have not received funding for at least 5 years, may apply for up to \$500,000. If one of these communities is going to apply for a multi-year project, they may apply for \$500,000 in the first year and \$200,000 in the second year for a total of \$700,000 over two years.
- The maximum award amount for more recent awardees is raised to \$350,000.

With these changes Mayor Olson made a motion to approve the 2025 Rating and Ranking Policies and Procedures, Mayor Allen seconded it and the motion passed.

Lastly, the Committee looked at their calendars to ensure no conflicts, and pending no region wide conflicts decided that the How to Apply Workshop could take place on October 15th at 3 PM at the WFRC office.

Mayor Olson made a motion to adjourn, Mayor Allen seconded and the meeting was adjourned at 1:00 PM.

## **NEXT STEPS**

Christy will update the Rating and Ranking Policies and Procedures to reflect the conversation and send them around via email. If there are no more desired changes, the action taken will stand and no August meeting will take place (Christy will be on maternity leave). Otherwise, a special meeting may take place to approve any additional changes. An advertisement for the How to Apply Workshop will be finalized and sent.

DRAFT