

Minutes

Wasatch Front Community Development Block Grant (CDBG) Regional Review Committee (RRC)
Meeting
August 17, 2023
12:00 – 1:00 pm

A meeting of the Wasatch Front Community Development Block Grant (CDBG) Regional Review Committee (RRC) was held on Tuesday, August 17, 2023 via Zoom.

The meeting was called to order at 12:00 p.m. by Christy Dahlberg. The following were in attendance:

Attendance

Mark Allen	Mayor, Washington Terrace City
Josh Cook	Morgan City Planner
Rachelle Custer	Community Development Director, Tooele County
John Olson	Mayor, Vernon Town
Jared Andersen	Morgan County Commissioner
Christy Dahlberg	Wasatch Front Regional Council

MEETING OBJECTIVES: Review and approve May minutes, Review and approve 2024 Rating and Ranking Criteria

The minutes were reviewed and Mayor Allen made a motion to approve the minutes, Rachelle seconded it and the motion passed.

In May, the RRC reviewed the Rating and Ranking Criteria and discussed potential updates. Along with membership term updates and population updates, two changes were recommended. The first is adding a criteria 15 to the funding information to say “All applicants must complete or nearly complete their WebGrants application and schedule a meeting with AOG staff to review the status of your application in December.” The second and last change was to raise the maximum one year award amount to \$300,000. With these updates made, Mayor Allen made a motion to approve the Rating and Ranking with those changes, Mayor Olson seconded it and it passed.

During the August meeting, we discussed the opportunity to include a clause regarding contingency funds. It was decided that we would reserve any unawarded funds that are left after all ranked projects are fully funded for contingency. Contingency funds would be prioritized by highest ranked projects to lowest. Projects would be allowed to initially have up to \$100,000 in contingency funds, and if after going down the list more contingency funds were available, we would go through the process again allowing ranked projects from top to bottom to spend up to \$100,000 until all projects have sufficient funds or no more contingency funds remain. With this addition, Mayor Olson made a motion to approve the 2024 Rating and Ranking policies, Mayor Allen seconded it and the motion passed.

We then discussed the How to Apply Workshop and decided to hold it on October 5th, 2023 at 3 PM.

Mayor Allen made a motion to adjourn, Mayor Olson seconded it and the meeting was adjourned.

The meeting was adjourned at 12:25.

NEXT STEPS

The November meeting may be canceled pending any important information that needs to be discussed before February.