

DRAFT

### Minutes

Wasatch Front Community Development Block Grant (CDBG) Regional Review Committee (RRC)  
Meeting  
August 20, 2019  
12:00 – 1:00 pm

A meeting of the Wasatch Front Community Development Block Grant (CDBG) Regional Review Committee (RRC) was held on Tuesday, August 20, 2019 in the offices of the Wasatch Front Regional Council, 41 North Rio Grande Street Suite 103, Salt Lake City, Utah.

The meeting was called to order at 12:00 p.m. by Christy Dahlberg. The following were in attendance:

#### Attendance

Roland Haslam	Councilmember, Morgan County
Rachelle Custer (on the phone)	Community Development Director, Tooele County
Mark Allen	Mayor, Washington Terrace City
Lance Evans	Community Development Director, Morgan County
Kendall Thomas	Commissioner, Tooele County
Sean Wilkinson	Community Development Director, Weber County
Christy Dahlberg	Wasatch Front Regional Council
Scott Hess	Wasatch Front Regional Council, ED Director

#### **MEETING OBJECTIVES: Review and approve May minutes, discuss and take action on a Revolving Load Fund (RLF), discuss and take action on Rating and Ranking Procedures and Criteria**

**Action:** Mayor Mark Allen made a motion to approve the minutes from the May meeting, Lance Evans seconded and the motion passed.

Scott Hess, as the Economic Development Director, reopened the discussion regarding the study of an RLF, and why the Committee might want to pursue studying one using CDBG funds. He reminded the RRC that an RLF study would help determine if there would be a benefit to the communities as well as the risk and cost to benefit ratio. It was discussed that it might be beneficial to communities to provide funding opportunities to boost economic development in the communities. Questions from May's meeting to be answered include; how much RLF money is for admin costs, at what point if any are the RLF funds available for all entities within the AOG region, what is the Committee's involvement during and after initial RLF expenditure is made, and also wanted some basic statistics. Scott and Christy met with Michelle Carol from Mountainland Associations of Government to ask her these questions as they pertain to their RLF program. These answers were relayed to the RRC, stating; admin costs will be none, however admin time is heavy during the first year, and about 10% of the administrator's time after the first year, repaid funds into the RLF would immediately be available for the remaining areas within the WFRC region not included in the CDBG Small Cities program, the RRC is not involved at all after the approval of the study and seed funds, and the program is about a break even program.

We then went through the Rating and Ranking Procedures and Criteria and made small adjustments to the funding information sections 5 and 6, and Rating and Ranking sections 3,6, 7, and 9, and supplemental scoring information for certain criteria sections 3, 5, and 13. The only significant change was to funding information section 5, and it was to say that should WFRC CDBG program have left over funds after all eligible applications have been funded, up to \$20,000 can be used to study an RLF.

Lastly, the RRC discussed and reviewed a survey to be sent out to eligible entities to gather information regarding local priorities to inform both the 5-year Consolidated Plan update, and the

local priorities listed in the Rating and Ranking Criteria. Some word changes were recommended and the survey was approved to be sent out.

The meeting was adjourned at 1:30

### **NEXT STEPS**

Christy will send out the survey to communities to get an accurate account of the region's priorities, analyze it, and report back to the RRC.

The next CDBG RRC meeting will take place November 19, 2019 at noon at the Wasatch Front Regional Council. ■