

Wasatch Front Economic Development District Governing Board
Meeting Minutes
 February 26, 2018

A meeting of the Wasatch Front Economic Development District (WFEDD) Governing Board was held on Monday, February 26, 2018 in the offices of Wasatch Front Regional Council, 295 North Jimmy Doolittle Road, Salt Lake City, Utah.

Welcome and Introductions [Recording 00:29]

Commissioner Shawn Milne, Chair, called the meeting to order. Mr. Milne welcomed Board members and guests, and introductions were made. The following were in attendance:

IN ATTENDANCE	2018 WFEDD MEMBERS
	DAVIS COUNTY
x	Board Member: Commissioner Jim Smith (Davis County)
	Alternate: Mayor Bob Stevenson (Layton City)
x	Board Member: Michael Bouwhuis (Davis Applied Technology College)
	Alternate: Craig Bott (Grow Utah)
	MORGAN COUNTY
	Board Member: Councilmember John Barber (Morgan County)
	Alternate: Councilmember Tina Cannon (Morgan County)
	SALT LAKE COUNTY
x	Board Member: Mayor Kurt Bradburn (Sandy City)
	Board Member: Carlton Christenson (Salt Lake County)
x	Alternate: Stuart Clason (Salt Lake County)
	TOOELE COUNTY
x	Board Member: Commissioner Shawn Milne, Chair (Tooele County)
x	Alternate: Mayor Debbie Winn (Tooele City)
x	Board Member: Chris Sloan (Group 1 Real Estate)
	WEBER COUNTY
	Board Member: Mayor Robert Dandoy (Roy City)
	Alternate: Mayor Russell Porter (South Ogden City)
x	Board Member: Scott Parkinson (Weber County)
	Alternate: Rick Fairbanks (Weber County)
	STATEWIDE
	Board Member: Benjamin Hart (GOED)
x	Alternate: Tom Wadsworth (GOED)
x	Board Member: Carrie Mayne (DWS)
	Alternate: Mark Knold (DWS)

WFEDD Representatives and Others Present

Thomas McMurtry	Avenue Consultants
LaNiece Davenport	WFRC
Katie Gerard	WFRC
Ted Knowlton	WFRC
Yvette Woodland	DWS

Opportunity for Public Comment [Recording 03:10]

There were none.

ACTION: WFEDD Governing Board Members [Recording 03:36]

Commissioner Milne stated that staff developed a new member packet which includes WFEDD's Articles of Incorporation, Bylaws, Membership Roster and Contact Information, Budget, and Brochure. He reminded the Board that in January, all of the County COG's took action to identify new members to WFRC's committees, including the Wasatch Front Economic Development District. LaNiece Davenport, explained that according to the ByLaws, the five COG appointed Board members which include: Commissioner Jim Smith, Councilmember John Barber, Carlton Christensen, Mayor Robert Dandoy, and Commissioner Shawn Milne, appoint the remaining Board members. Based on recent elections, we lost one of our 12 Board members, Mayor Bill Applegarth of Riverton City, and that we need to fill this one position in Salt Lake County. The Salt Lake County COG took action and nominated Mayor Kurt Bradburn from Sandy City. Commissioner Milne entertained a motion to approve the appointment of Mayor Bradburn to the WFEDD Board. Chris Sloan made the motion, it was seconded by Mike Bouwhuis, all were in favor and the motion passed.

It was noted that many WFEDD Strategy Committee member alternates were vacant. Ms. Davenport suggested that at the next Strategy Committee meeting, all members take time to review and fill the vacant alternate positions.

WFEDD Executive Staff Changes [Recording 08:56]

Commissioner Milne explained that Ms. Davenport has accepted another position within WFRC and is now the organization's Government Relations Manager and is no longer the executive staff to the WFEDD. Commissioner Milne said that Ms. Davenport has done a fantastic job for the WFEDD since its inception. He reminded the Board that Carlton Christensen was the Chair when the WFEDD was first formed. Ms. Davenport explained that WFRC is currently in the hiring process to fill this vacant position. The first round of interviews will be held next week. She mentioned that WFRC hopes to fill the position by the end of March. Ted Knowlton, said that this is an opportunity to find someone to fill LaNiece's big shoes and that it's an opportunity for the District to clarify its priorities as the new director starts.

ACTION: 2018-2022 CEDS and Budget [Recording 12:38]

Ms. Davenport reminded the Board members that one of the WFEDD's main objectives is the development of the Comprehensive Economic Development Strategy (CEDS). This is a five-year plan that can be considered our region's economic roadmap. She explained that one of the biggest benefits of creating the CEDS is the process itself as it allows for a conversation among a variety of jurisdictions that wouldn't normally take place. The process and development of the CEDS is very important to our region. She commented that the CEDS is updated every year and re-written every five years. This year is our five-year re-write. Normally, staff prepare the CEDS in house but without a director we decided to hire a consultant. An RFQ was sent, and Avenues Consulting was chosen to develop the Wasatch Front Region's 2018-2022 CEDS. Thomas McMurtry, Avenues Consulting, skyped in Molly Herrington, with KLJ. They introduced themselves and discussed other relevant projects they have completed. Mr. McMurtry discussed the process of which the CEDS will be developed and the timeline of reporting back to the WFEDD Board.

Commissioner Milne entertained a motion to approve the budget and hire Avenues Consulting to develop the Wasatch Front Region's 2018-2022 CEDS. Mike Bouwhuis, made the motion, it was seconded by Commissioner Jim Smith, all were in favor and the motion passed unanimously.

Other Business [Recording 26:22]

Utah State law requires that elected officials that serve on committees such as those of the Wasatch Front Economic Development District receive training regarding the Utah Open and Public Meetings Act. An 11-minute training video will be shown to the entire WFEDD Strategy Committee at the next meeting on May 21, 2018.

Commissioner Milne entertained a motion to adjourn the meeting. Chris Sloan motioned to adjourn, it was seconded by Stuart Clason and the meeting was adjourned.