

Utah Communications Authority Regional Advisory Committee
Meeting Minutes
 Meeting of October 29, 2018

A meeting of the Utah Communications Authority (UCA) Regional Advisory Committee (RAC) was held on Monday, October 29, 2018 in the offices of the Wasatch Front Regional Council, 295 North Jimmy Doolittle Road, Salt Lake City, Utah.

Welcome and Introductions [Recording 00:00]

Chief Mike Mathieu, UCA RAC Chair, called the meeting to order at 11:00 a.m. The following were in attendance.

UCA Members

IN ATTENDANCE	
x	Sheriff Blaine Breshears, Morgan County Sheriff's Office
x	Chief Mike Brown, Salt Lake City Police Department
x	Captain Jon Fassett, Unified Police Department
x	Karl Kuehn, Layton Police Department (Vice-Chair)
x	Chief Mike Mathieu, Ogden Fire Department (Chair)
x	Lieutenant Regina Nelson, Tooele County Sheriff's Office
x	Paul Pitts, Layton City
	Sergeant Ryan Shosted, Cottonwood Heights Police Department
x	Jon Tait, Motorola
x	Bucky Whitehouse, Tooele County Emergency Services
	Wayne Bennion, Wasatch Front Regional Council
x	Katie Gerard, Wasatch Front Regional Council

Approval of Meeting Minutes [Recording 00:00]

Chief Mathieu entertained a motion to approve the minutes of the UCA RAC meeting held on August 30, 2018. Mr. Karl Kuehn, Layton City Police Department, motioned to approve these minutes, and it was seconded by Mr. Jon Tait, Motorola. The minutes were unanimously approved.

Opportunity for Public Comment [Recording 00:33]

There were no public comments made.

Chair Report [Recording 00:42]

Chief Mathieu deferred to the agenda items.

Annual Regional Committee Report [Recording 00:52]

Chief Mathieu commented that he drafted up the assignment of the Regional Advisory Committee that will be sent to the Utah Communications Authority. He explained that because this committee is fairly new, he put together what has been done this far. In this document Chief Mathieu discussed how this committee will operate, how this committee understands the statute and requirements, and the roles and responsibilities. Chief Mathieu gave the committee an opportunity to make changes or additions to this document. Captain Jon Fassett, Unified Police Department, commented that this document is very well written and he didn't have any changes. Lieutenant Regina Nelson, Tooele County Sheriff's Office, echoed the comment made by Captain Fassett. Karl Kuehn provided an amendment. Chief Mathieu and Karl Kuehn will work together on adding some additional information. Chief Mathieu entertained a motion to approve the Annual Regional Advisory Committee Report, with the amendment stated by Karl Kuehn. Captain Jon Fassett motioned to approved and it was seconded by Lieutenant Regina Nelson. The motion was unanimously approved.

Radio RFP Update [Recording 07:43]

Chief Mathieu stated that this process has been run extremely careful in terms of legal requirements. To date, the bids have been submitted and of those, two were successful bids that met all requirements. He declared that as a member of the RFP committee, he can say that they have reviewed those submittals and there is a significant amount of detail and information in both of them. As a committee they have been required to sign a confidentiality agreement, and are unable to discuss any of this information with anyone, including fellow committee members. As of now they have received presentations from both of the vendors, and during the last week of November they will perform site visits to two of the sites where those vendors have successful implementations of the P25 upgrade systems. Once those evaluations are finished, they will complete their scoring process and meet as a committee to determine the outcome. At this time, the timeline for completion is unknown.

There was a brief discussion held among the committee.

OAC Meeting Review [Recording 1:06:51]

Chief Mathieu provided a brief overview of the phone call that he was part of regarding the OAC meeting. He provided a handout to committee members of questions that were asked with answers.

UCA PSAP Informational Item [Recording 13:42]

Karl Kuehn commented that a meeting was held as a request from a PSAP manager from Central Utah, in response to some of the basic standards that are outlined in the 911 strategic plan. During this meeting they wanted to discuss the potential forming of a PSAP managers association, similar to the chiefs of police, or the sheriffs to represent the interest of the PSAPs.

There was a brief discussion held among the committee.

Closed Session, pursuant to the Utah Open and Public Meetings Act, Sections 52-4-204, 52-4-205 and 52-4-206 [Recording 25:51]

There were no items to discuss in closed session.

Action: Any items discussed in the Closed Session [Recording 26:01]

There were no items to discuss in closed session.

Other Business [Recording 26:02]

There were no other business items.

Chief Mathieu entertained a motion to adjourn the meeting. Karl Kuehn motioned to adjourn, and this was seconded by Captain Jon Fassett. The meeting was adjourned.

Next meeting: January 7, 2019 at 11:00 a.m.