

Utah Communications Authority Regional Advisory Committee
Meeting Minutes
 Meeting of April 12, 2018

A meeting of the Utah Communications Authority Regional Advisory Committee was held on Thursday, April 12, 2018 in the offices of the Wasatch Front Regional Council, 295 North Jimmy Doolittle Road, Salt Lake City, Utah.

UCA Members

IN ATTENDANCE	
x	Sheriff Blaine Breshears, Morgan County Sheriff's Office
x	Chief Mike Brown, Salt Lake City Police Department
x	Captain Jon Fassett, Unified Police Department
x	Karl Kuehn, Layton Police Department (Vice-Chair)
x	Chief Mike Mathieu, Ogden Fire Department (Chair)
x	Regina Nelson, Tooele County Sheriff's Office
x	Paul Pitts, Layton City
x	Sergeant Ryan Shosted, Cottonwood Heights Police Department
x	Jon Tait, Motorola
x	Bucky Whitehouse, Tooele County Emergency Services
Excused	Wayne Bennion, Wasatch Front Regional Council
x	Katie Gerard, Wasatch Front Regional Council

Welcome and Introductions [Recording 00:00]

Mr. Karl Kuehn, UCA Vice-Chair, called the meeting to order at 1:30 p.m. Mr. Kuehn welcomed committee members.

Draft UCA Phase II Strategic Plan [Recording 00:10]

Mr. Kuehn discussed with the committee what happened at the Operations Advisory Committee meeting (OAC). He informed the committee that the OAC is composed of the Regional Advisory Committee chairs, and several other groups including representatives from chief of police, sheriff's office, and Public Safety Answering Point (PSAP). The meeting was held to provide feedback on the strategic plan. Mr. Kuehn commented that Chief Mathieu shared all of the compiled comments from this RAC with the OAC, and that there was a very robust conversation held among the members. Mr. Kuehn said that the timeline discussion was an important topic for everyone around the table as far as not only the lack of timeline in the strategic plan for the UCA's, but also the unrealistic timeline that they suggest for the dispatch centers to be able to comply with some of those minimum standards for any funding from the UCA. He said that a list of suggestions was drawn up for them, and the UCA committed to reading through every comment, starting April 12th at 3:00 p.m., and they will work until they are done. They will provide the OAC with a new and updated draft as soon as Friday afternoon, April 13th, and as late as the following Monday with any changes that they are willing to make. The OAC also requested 30 additional days to review and make additional suggestions on the strategic plan because as the discussion moved around the table, it wasn't clear if there was enough information to make a recommendation for the changes, and further thought was wanted before coming to a consensus. It was also recommended that all of the maintenance only grants that are before UCA be looked at and approved. The grants for new equipment will be put on hold until the strategic plan is finalized.

There was discussion held among the committee.

Approval of Meeting Minutes [Recording 28:13]

Chief Mathieu entertained a motion to approve the minutes of the Utah Communications Authority Regional Advisory Committee meeting held on February 8, 2018. Mr. Kuehn motioned to approve these minutes, and it was seconded by Mr. Bucky Whitehouse. The minutes were unanimously approved.

Opportunity for Public Comment [Recording 29:02]

There were none.

Chair Report [Recording 29:09]

Chief Mathieu briefly commented that Commander Kevin Burns, an RAC committee member, was terminated from his position with Weber County. He will no longer be a member of this committee. Chief Mathieu commented that he wishes him the best.

Draft RAC Guidebook [Recording 30:37]

Chief Mathieu drafted the RAC Guidebook based on the statute because as a new committee, there are questions regarding what the purpose of this RAC is, what we do, and what our roles and responsibilities are. He commented that he drafted this up for the committee to review and determine if the committee wants to use this in terms of statutory responsibility, and to keep everyone on track. He stated that this committee has the authority to make recommendations to the executive director, so a form is included in guidebook for sending recommendations. He also commented that he believes this particular body is a focus on each county that the members represent, and issues that have to do with public safety communications whether it be on the 911 side or radio side.

Chief Mathieu entertained a motion to approve the Draft RAC Guidebook with the recommendation form for the purpose of developing the committee's recommendations to either the executive director, the board, or the OAC. Captain Jon Fassett motioned to approve this, and it was seconded by Lieutenant Regina Nelson. This motion was unanimously approved.

Other Business [Recording 35:29]

Mr. Kuehn discussed transfer calls, saying that Davis County has a lot because there are four PSAP's in the county. He commented that UCA has made it very clear that they want those numbers down to a more reasonable number. Mr. Kuehn said that he would like to look at the actual transfers in and out for all of the centers in his county. He made this request of UCA, and they said that they used to have a system where each PSAP could look at all the data but have now restricted this down so that each PSAP can see their own data. His request for this information was denied because they closed down access to this data. They suggested that committee may be an appropriate venue to request this information through GRAMA. He asked the committee if they approve of this RAC making the request to UCA for that data. Lieutenant Nelson commented that she supports Mr. Kuehn's request.

There was discussion held among the committee.

Chief Mathieu entertained a motion to solicit the support of the PSAP's for sharing of data within the Wasatch Front region, followed by taking that information to UCA if it is determined that there is support for sharing. Mr. Kuehn motioned to approve this, and it was seconded by Lieutenant Nelson. This motion was unanimously approved.

Chief Mathieu entertained a motion to adjourn the meeting. This was seconded by Mr. Keuhn. The meeting was adjourned.

Next Meetings – May 10 and June 14, 2018, from 1:30 p.m. to 3:00 p.m. at WFRC