

**MINUTES**  
**WFRC || Transportation Coordinating Committee**  
February 20, 2025

WFRC Transportation Coordinating Committee Meeting was held at WFRC Office, 41 N Rio Grande Street, Salt Lake City and via Zoom.

**1. Welcome & Consent Agenda [00:00:05]**

Commissioner Jim Harvey, Vice Chair, called the meeting to order at 1:34pm and excused Chair Mayor Mark Shepherd. After welcoming committee members and guests, introductions were made around the table for those attending in person, and the names of those attending online were read. New members to the committee were invited to briefly introduce themselves.

**a. ACTION: Minutes of the Trans Com Meeting held November 21, 2024 [00:04:58]**

A motion was made by Mayor Joe Smolka, seconded by Councilmember Dan Dugan, that the minutes of the meeting be approved as presented. The affirmative motion carried unanimously.

**2. Chair Report [Delayed report while waiting for the presenter.] [01:27:55]**

Commissioner Harvey introduced Miranda Jones Cox, WFRC, who briefed members on key issues being discussed in the 2025 General Legislative Session, including relevant transportation legislation and appropriations. The 45-day General Legislative Session began Tuesday, January 21st and runs through Friday, March 7th. Trans Com members can keep themselves apprised of notable relevant legislation by subscribing to WFRC's Government Affairs emails which are frequently distributed during the session. Members may also reference WFRC's bill tracker, and appropriations tracker found on WFRC's website, and attend weekly briefings.

**3. Public Comment [00:05:58]**

Commissioner Harvey opened the meeting for public comment. There were no comments.

**4. Trans Com Rolls, Responsibilities, and Schedule [00:06:08]**

Commissioner Harvey turned the time over to Wayne Bennion, WFRC, who reminded members of the purpose of the Transportation Coordinating Committee (Trans Com) and referred to the current Memorandum of Agreement included in the meeting materials. Mr. Bennion also presented a schedule for Trans Com meetings in 2025. Members were encouraged to review the proposed schedule and provide suggestions about any other topics they would like to discuss.

**5. Transportation Improvement Program (TIP) [00:17:20]**

Commissioner Harvey stated that the group would now be reviewing the latest activity in the Transportation Improvement Program, led by Ben Wuthrich, WFRC.

**a. Report: Board modifications to the 2025-2030 TIP**

Ben Wuthrich, WFRC reported that since the last meeting of Trans Com, WFRC received requests to modify the current 2025-2030 Transportation Improvement Program (TIP). This modification was approved by the Regional Council at their January 23rd meeting and by the Utah Transportation Commission, but did not require a new air quality conformity analysis or a 30-day public comment period. Mr. Wuthrich referred Committee members to the meeting materials for information regarding these modifications.

**b. ACTION: Board modifications to the 2025-2030 TIP [00:20:02]**

Mr. Wuthrich reported that there were new requests to modify the 2025-2030 Transportation Improvement Program (TIP). This modification requires action from Trans Com and the State Transportation Commission but does not require a new air quality conformity analysis or a 30-day public comment period. Mr. Wuthrich briefly discussed each project, noting that one project on the list has been placed on hold at this time. **[00:39:24]** Commissioner Jim Harvey entertained a motion to approve the amendment, with the modifications as discussed. Mayor Joe Smolka made a motion to approve the resolution to modify the 2025-2030 TIP as requested, seconded by Councilmember Craig Smith. The affirmative vote was unanimous.

**c. Review of the Fiscal 2024 obligation of the federal highway and transit funds [00:41:07]**

Mr. Wuthrich reported that the Infrastructure Investment and Jobs Act (IIJA) requires all metropolitan planning organizations (MPOs), state transportation departments, and public transportation operators to cooperate in preparing a report of federal funds obligated during the immediately preceding year. The WFRC staff, with the help of UDOT and UTA, has prepared a report of obligated federal, and local and state match funding during federal fiscal year 2024 (October 1, 2023, through September 30, 2024). These federal funds currently represent about twenty percent of the total highway and transit expenditures in the State of Utah. Mr. Wuthrich reviewed the Statewide and WFRC Region federal FY 2024 federal funds obligation by project improvement type.

**d. Adjustments to TIP Amendment Process [01:00:00]**

Commissioner Harvey turned the time back to Wayne Bennion, WFRC, for this discussion. Mr. Bennion stated that, as required for all metropolitan planning organizations (MPO) across the country, WFRC annually prepares a self-certification describing how the regional transportation planning process complies with federal regulations. Every four years the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) conduct a more detailed review of each planning process and give the MPO both commendations regarding activities and recommendations for improvement. At the last quadrennial certification review for WFRC, one of the recommendations was to adjust the TIP amendment process to more specifically reflect procedural requirements of the air quality conformity regulations. WFRC has worked with FHWA, UDOT, and the other MPOs to develop two adjustments to the TIP amendment process:

1. A more formal (written) air quality conformity determination for projects requiring such. A conformity determination is a communication from FHWA / FTA concurring with the air quality conformity analysis prepared by the MPO. Conformity determinations are already being made, and this process adjustment reflects that these determinations will be made formally in writing.
2. Involvement of the Interagency Consultation Team (ICT) in evaluating the conformity level of each project. The ICT is comprised of staff from the MPOs, UDOT, UTA, the state Division of Air Quality (DAQ), FHWA, FTA, and the Environmental Protection Agency (EPA). This process adjustment will ensure that the ICT will be consulted in making the determination of the conformity levels.

The ICT has endorsed the adjustments to the process, and WFRC staff will implement the adjustments going forward.

**6. Beehive Bikeways Update [01:09:30]**

Commissioner Harvey introduced Hugh Van Wagenen, WFRC, who gave an overview and presentation of the Beehive Bikeways Initiative, a vision and implementation plan for a network of high-quality, in-town trails that connect Wasatch Choice Vision city and town centers. The Beehive Bikeways will enable more people to travel by bike for more reasons, more often, while also enabling people to walk and roll to their destination. This aligns with the Wasatch Choice Vision key strategy of providing transportation choices to the region. Beehive Bikeways is coordinated by WFRC with local governments, the Utah Department of Transportation (UDOT), the Mountainland Association of Governments (MAG), the Utah Transit Authority (UTA), and Bike Utah.

**7. Video: Overview of the Utah Open and Public Meetings Act [01:40:30]**

Commissioner Harvey explained that, as part of WFRC's compliance and annual training requirements, a video training on the Utah Public and Open Meetings Act was sent in the initial meeting email, and asked that everyone please watch it to fulfill WFRC's training requirements. He thanked those who have already completed the training and explained that the video will also be sent in the Trans Com follow-up email for those who have not yet completed it.

**8. Other Business and Adjournment [01:40:58]**

Commissioner Harvey asked if there were any other business items to bring up. There were none. He then informed the group that the next meeting date will change and will be held on Thursday, April 24, 2025. The calendar invitation will be updated. Commissioner Harvey then asked for a motion to adjourn. Councilmember Dan Dugan made the motion and it was seconded by Mayor Lorin Palmer. The meeting adjourned at 3:16pm.

## Transportation Coordinating Committee (Trans Com)

2025 TRANS COM MEMBERS			Present	Others in attendance
<b>BOX ELDER COUNTY</b>				Paul Egbert, UDOT
Member -	Kevin Jeppsen, Mayor	Perry City	Yes	Kelly Lund, FHWA
Alternate -	Tyler Vincent, Commissioner	Box Elder County	No	Kate Becker, Morgan Co.
<b>DAVIS COUNTY</b>				Brigitte Mandel, FHWA
Member -	Mark Shepherd, Mayor (Chair)	Clearfield	Yes	Jamie Dansie, SL
Alternate -	Scott Wiggill, Mayor	Sunset	Yes	Trevor Hart, FHWA
Member -	Kendalyn Harris, Mayor	Bountiful	No	Jonathan Nichols, Parametrix
Alternate -	Brian Vincent, Mayor	West Point	No	Cori Klein, Parametrix
<b>MORGAN COUNTY</b>				Chandler Beutler, UTA
Member -	Steve Gale, Mayor	Morgan City	Yes	
Alternate -	Raelene Blocker, Commissioner	Box Elder County	Yes	
<b>SALT LAKE COUNTY</b>				
Member -	Dirk Burton, Mayor	West Jordan	Yes	
Alternate -	Lorin Palmer, Mayor	Herriman	Yes	
Member -	Natalie Hall, Mayor	Bluffdale	Yes	
Member -	Rob Dahle, Mayor	Holladay	Yes	
Member -	Joe Smolka, Mayor	Emigration Township	Yes	
Alternate -	Mike Weichers, Mayor	Cottonwood Heights	No	
Alternate -	Laurie Stringham, Councilmember	Salt Lake County Council	Yes	
Alternate -	Dan Dugan, Councilmember	Salt Lake City Council	Yes	WFRC Staff:
<b>TOOELE COUNTY</b>				Andrew Gruber
Member -	Jared Hamner, Councilmember	Tooele County	No	Ted Knowlton
Alternate -	Craig Smith, Councilmember	Erda City	Yes	Wayne Bennion
<b>WEBER COUNTY</b>				Ben Wuthrich
Member -	Jim Harvey, Commissioner (Vice Chair)	Weber County	Yes	Hugh Van Wagenen
Alternate -	Ken Richey, Councilmember	Ogden City	Yes	Ellie Spencer
Member -	Sheri Bingham, Mayor	Hooper	Yes	Jory Johner
Alternate -	Braden Mitchell, Mayor	Riverdale	No	Johnnae Nardone
<b>OTHER APPOINTMENTS</b>				Tim Watkins
Member -	Kevin Van Tassell, Commissioner	Utah Transportation Commission	Yes	Sarah Lawless
Member -	Brad Dee, Commissioner	Utah Transportation Commission	Yes	Matt Ryan
Member -	Carlton Christensen, Trustee	UTA	Yes	Marcia White
Member -	Beth Holbrook, Trustee	UTA	Yes	Jordon Chandler
Member -	Jeff Silvestrini, Millcreek Mayor	Utah Air Quality Board	Yes	Rosie Hernandez
<b>NON-VOTING MEMBERS</b>				Andrea Pearson
Member -	Ben Huot, Deputy Director	UDOT	Yes	
Alternate -	Tiffany Pocock, Program Development Dir.	UDOT	Yes	
Member -	Nichol Bourdeaux, Chief Plng & Engmt Ofc	UTA	Yes	
Alternate -	Russ Fox, Planning Director	UTA	Yes	
Member	Bryce Bird, Director	Department of Air Quality	No	
Member	Ivan Marrero	Federal Highway Association	Yes	
Member	Jim Miller, Saratoga Springs Mayor	Mountainland Association of Governments	No	