Dawn Ramsey, Chair Mayor, South Jordan

Bob Stevenson, Vice Chair Commissioner, Davis County

Dirk Burton Mayor, West Jordan

Mike Caldwell Mayor, Ogden

Robert Dahle Mayor, Holladay

Robert Dandoy Mayor, Roy

Gage Froerer Commissioner, Weber County

Jim Harvey Commissioner, Weber County

Erin Mendenhall Mayor, Salt Lake City

Mike Newton Commissioner, Morgan County

Kristie Overson Mayor, Taylorsville

Lee Perry Commissioner, Box Elder County

Joy Petro Mayor, Layton

Mark Shepherd Mayor, Clearfield

Jeff Silvestrini Mayor, Millcreek

Brandon Stanger Mayor, Clinton

Scott Wardle Councilmember, Tooele County

Jenny Wilson Mayor, Salt Lake County

Aimee Winder Newton Councilmember, Salt Lake County

Senator Wayne Harper Utah State Senate

Representative Calvin Mussleman Utah House of Representatives

Carlton Christensen Utah Transit Authority

Carlos Braceras Utah Department of Transportation

Troy Walker Utah League of Cities and Towns

Lorene Kamalu Utah Association of Counties

Ari Bruening Envision Utah

Laura Hanson State Planning Coordinator

Andrew Gruber Executive Director



### WASATCH FRONT REGIONAL COUNCIL October 26, 2023 AGENDA

A meeting of the WFRC Council will be held on **Thursday**, **October 26**, **2023 at 2:00pm at the WFRC office**, **41 N Rio Grande Street**, **Salt Lake City**, **UT and via Zoom**. <u>https://us02web.zoom.us/j/81736291554</u> One tap mobile: +12532050468,,81736291554# US Telephone: +1 253 205 0468 US Webinar ID: 817 3629 1554

The agenda, with approximate times, will be as follows:

### 1. Consent Agenda (2:00)

**a.** <u>ACTION: Minutes of the WFRC meeting held Aug 24, 2023 and <u>Financial Statements</u> for July and August 2023 and current FY24 Budget/Expenditure Report</u>

### 2. Chair Report (2:05)

a. <u>Update and preview</u> - growth policy and legislation
 b. <u>ACTION:</u> Approve <u>WFRC's 2023 Title VI Plan</u>, <u>Public Participation Plan (PPP)</u> and <u>Limited English Proficiency (LEP) Plan</u>

### 3. Public Comment (2:25)

Wasatch Front Economic Development District (WFEDD) (2:30)

 <u>ACTION</u>: Concur on adoption of the 2023-2028 Regional Comprehensive Economic Development Strategy

## 5. Regional Growth Committee (RGC) (2:45)

a. Utah's Unified Transportation Plan 2023-2050

## 6. Transportation Committee (Trans Com) (3:00)

a. <u>ACTION</u>: Board modifications to the <u>2024-2029 TIP</u>

### 7. Budget Committee (3:15)

- a. ACTION: Accept the FY23 WFRC Audit Report
- b. **PUBLIC HEARING & ACTION:** Approve the FY24 WFRC Budget amendments

### 8. Reports (3:25)

- a. Active Transportation Committee (ATC) update
- **b.** Executive Director's report

### 9. Other Business and Adjournment (3:30)

Next meeting: January 25, 2024 - see WFRC 2024 Meeting Schedule, more details forthcoming

#### Upcoming events:

.

- WFRC Transportation Coordinating Committee (Trans Com) meeting November 9, 2pm
- UAC Annual Conference November 15-17
  - Wasatch Choice Fall Workshops November 1, 6, 8, 13, and 20 4pm

WFRC Wasatch Front Economic Development District meeting - December 13, 1:15pm

Informational materials can be located on WFRC's website at www.wfrc.org.

Wasatch Front Regional Council is an Equal Opportunity program. Public participation is solicited without regard to age, sex, disability, race, color or national origin. Auxiliary aids or translation services are available upon request by contacting WFRC's Title VI Administrator. Call 801-363-4250 (hearing impaired individuals may use Relay Utah by dialing 711) or email apearson@wfrc.org at least 72 hours in advance.

Wasatch Front Regional Council is holding public meetings in-person in its office, with a virtual option. Interested attendees are encouraged to visit www.wfrc.org/committees for more information.

Wasatch Front Regional Council es una organización de Oportunidad Igual. Se solicita la participación del público, sin importar la edád, el sexo, la discapacidad, la raza, colór o nacionalidad. Personas que requieren servicios de traducción deben contactar al Administrador de Título VI de WFRC por teléfono a 801-363-4250 (personas con discapacidad auditiva pueden llamar a Spanish Relay Utah - 1-888-346-3162) o por correo electrónico apearson@wfrc.org, por lo menos 72 horas antes de la reunión.

Wasatch Front Regional Council está teniendo las reuniones públicas en persona en la oficina, con la opción de atender virtualmente. Personas interesadas en atender, pueden visitar www.wfrc.org/committees para obtener más información. WFRC Minutes August 24, 2023





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### MINUTES Wasatch Front Regional Council August 24, 2023

A meeting was held on Thursday, August 24, 2023, at the WFRC Offices, 41 N Rio Grande Street, Salt Lake City and via Zoom.

The following were present:

WFRC COUNCIL MEMBERS - 2023						
BOX ELDER COUNTY	Yes/No	Alternates / Others in attendance:				
Member - Lee Perry	no	Monica Zoltanski, Sandy Mayor				
Alternate - Dennis Bott	no	Natalie Hall, Bluffdale Mayor				
DAVIS COUNTY MEMBERS		Dan Knopp, Brighton Mayor				
Brandon Stanger	no	Roger Bourke, Alta Mayor				
Mark Shepherd	yes	Lorin Palmer, Herriman Mayor,				
Joy Petro	yes	Jennifer Elsken, FHWA,				
Bob Stevenson	yes	Cameron Diehl, ULCT				
MORGAN COUNTY						
Member - Mike Newton	yes					
Alternate - Blaine Fackrell	no					
SALT LAKE COUNTY MEMBERS						
Jenny Wilson	yes					
Erin Mendenhall	no					
Dawn Ramsey	yes					
Aimee Winder Newton	yes					
Jeff Silvestrini	yes					
Robert Dahle	yes					
Dirk Burton	no					
Kristie Overson	yes					
TOOELE COUNTY						
Member - Scott Wardle	yes					
Alternate - Debbie Winn	no					
WEBER COUNTY MEMBERS						
Gage Froerer	yes					
Jim Harvey	yes					
Robert Dandoy	yes					
Mike Caldwell	yes	WFRC:				
UDOT & UTA		Andrew Gruber, Ted Knowlton,				
Member - Carlos Braceras, UDOT	yes	Jory Johner, Julie Bjornstad, Lauren Victor,				
Alternate - Ben Huot, UDOT	yes	Wayne Bennion, Ben Wuthrich, Kip Billings,				
Member - Carlton Christensen, UTA Board of Trustees	yes	Megan Townsend, Mikala Jordan,				
Alternate - Beth Holbrook, UTA Board of Trustees	no	Miranda Jones Cox, Mike Sobczak,				
NON-VOTING MEMBERS		Bert Granberg, Hugh Van Wagenen,				
Lorene Kamalu - Utah Association of Counties	yes	Bill Hereth, Josh Reynolds, Chris Day,				
Troy Walker - Utah League of Cities and Towns	yes	Sarah Lawless, Suzie Swim, Byron Head,				
Ari Bruening - Envision Utah	yes	Kevrine Wells, Marian Florence,				
Wayne Harper - State Senate	no	Jordon Chandler, Rosie Hernandez,				
Calvin Mussleman - State House of Representatives	yes	Chay Mosqueda, Chad Worthen,				
Laura Hanson – State Planning Coordinator	yes	Christy Dahlberg, Andrea Pearson				

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### 1. Consent Agenda, 2:05pm

Council Chair, Mayor Dawn Ramsey, welcomed the Wasatch Front Regional Council members and guests. Introductions were made around the table, and Mayor Ramsey welcomed a new Council member, Representative Cal Mussellman, who is taking over for Representative Mike Schultz. Andrea Pearson, WFRC, read the names of those attending online.

a. [00:06:39] ACTION: Mayor Jeff Silvestrini made a motion to approve the <u>Minutes</u> of the WFRC meeting held May 25, 2023 and <u>Financial Statements</u> for April, May & June 2023 and current Budget/Expenditure Report. Mayor Mark Shepherd seconded the motion. There was no discussion, the minutes, financial statements for April, May, and June 2023, and the Budget/Expenditure Report were approved unanimously.

#### 2. Chair Report

a. [00:07:35] Mayor Dawn Ramsey introduced the <u>Refreshed Wasatch Choice Vision</u> which is the plan for Utah's growth. Mayor Ramsey touched on the four key strategies of the vision. The Wasatch Choice Video was played. Ted Knowlton, Deputy Director, & Julie Bjornstad, Senior Planner of WFRC, gave an overview of the Wasatch Choice Vision map. They also touched on some of the other resources that can be found on the website. There was discussion related to the vision, and the partners involved.

**[00:35:55]** Commissioner Bob Stevenson made a motion to move public comment to 5c. After the presentation on the 2024-2029 TIP, and before the vote. Mayor Joy Petro seconded. There was no discussion, approved unanimously.

**[00:40:16]** Laura Hanson, GOPB gave a review of the results from the Guiding our Growth Survey that was put out by the Governor's office of Planning and Budget to residents of Utah. Andrew Gruber, Executive Director at WFRC, points out that the alignment of the survey results and the Wasatch Choice Vision are very consistent.

b. **[00:49:14]** Andrew Gruber, Executive Director of Wasatch Front Regional Council gave an overview of the <u>WFRC FY23 Activities and Accomplishments Report</u>, and how it aligned with the goals put forth by the council.

### 3. Public Comment - Moved to Item 5c.

### 4. Regional Growth Committee (RGC) [01:09:25]

Mayor Bob Dandoy, Regional Growth Committee Chair introduces Megan Townsend, WFRC Community and Economic Development Director to discuss the station area plans that are up for certification in Roy and South Jordan. Ms. Townsend gave a brief overview of the work, requirements, and technical assistance involved with Station Area Planning.

- a. **[01:14:47]** Ms. Townsend and Mayor Dandoy gave a summary of the Roy City Station Area Plan. Mayor Dandoy, as Mayor of Roy City, abstained from the vote. **[01:17:24]** <u>ACTION</u> Mayor Mike Caldwell, Ogden City, made a motion to approve the Certification of the Roy City Station Area Plan. Commissioner Jim Harvey, Weber County, seconded the motion. There was no discussionapproved unanimously with one abstention.
- b. [01:18:10] Ms. Townsend and Mayor Ramsey gave a summary of the South Jordan Station Area Plan and explained some of the impracticalities involved with this particular plan. Mayor Ramsey, as Mayor of South Jordan, abstained from the vote. [01:23:00] <u>ACTION</u> Mayor Jeff Silvestrini, Millcreek City, made a motion to approve the Certification of the South Jordan City Station Area Plan. Salt Lake County Councilmember Aimee Winder Newton, seconded the motion. There was no discussion- approved unanimously with one abstention.

**[01:24:00]** Chair, Mayor Dawn Ramsey, explained that she needed to leave early, and would be turning to Vice Chair, Commissioner Bob Stevenson to chair the remainder of the meeting.

### 5. Transportation Coordinating Committee (Trans Com) [01:24:23]

Mayor Mark Shepherd, Transportation Coordinating Committee Chair introduced Ben Wuthrich, Transportation Improvement Program Coordinator, WFRC, to discuss the Transportation Improvement Program (TIP).

a. [01:25:26] <u>REPORT</u>: Mr. Wuthrich explained that in the meeting materials that were sent out, there are several tables that include the Board modifications to the 2023-2028 Transportation Improvement Program (TIP). Mr. Wuthrich asked if there were any questions related to any of the

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projects. There were none. Mayor Shepherd explained that the Transportation Coordinating Committee Recommended the Board Modifications to the 2023-2028 TIP be approved by the council.

- b. [01:27:32] ACTION: Mayor Mark Shepherd made a motion to approve the Board modifications to the 2023-2028 TIP. Commissioner Jim Harvey seconded the motion. There was no discussion. The board modifications were approved unanimously.
- c. [01:28:02] Ben Wuthrich, WFRC, gave an overview of the 2024-2029 TIP, the types of projects and the requirements needed to be considered. Mr. Wuthrich touched on the process of the TIP, and the recent public comment period that was held.

3. Continued - Public Comment [01:33:22] Mayor Mark Shepherd turned the time over to Vice Chair. Commissioner Stevenson to allow for public comment.

- a. Lilah Rosenfield, citizen
- b. Melanie Hall, Policy Director, HEAL Utah
- c. Sarah Balland, Salt Lake City Resident
- d. Gavin Garitch, Midvale Resident

There was discussion among Council members regarding the 2023-2029 TIP; the process, timelines, and past projects that have been similar and successful.

- c. Continued : ACTION: Mayor Mark Shepherd made a motion to Approve the 2024-2029 TIP. Trustee Carlton Christensen, UTA seconded the motion. There was no discussion, approved unanimously.
- d. [01:53:10] Mayor Mark Shepherd explained that when the TIP is submitted to FHWA and FTA, WFRC is required to certify along with UDOT that the regional planning process complies with federal regulations. The TransCom committee reviewed the process with staff, and recommended that the council approve the certification. [01:53:35] ACTION: Mayor Shepherd made a motion to approve Self-Certification of Planning Process. Trustee Carlton Christensen, UTA, seconded the motion. There was no discussion, approved unanimously,

### 6. Reports and Other Business [01:53:56]

- a. [01:54:02] Wayne Bennion, and Megan Townsend, WFRC, discussed the WFRC funding opportunities for local governments, as well as deadlines and contact information.
- b. [02:00:09] Ted Knowlton, WFRC, gave an update from the June meeting of the Wasatch Front Economic Development District (WFEDD), and the four key strategies they are working on.
- c. [02:01:48] Mayor Troy Walker gave an update for the Active Transportation Committee (ATC), and the RAISE Grant that is currently open, as well as the recent MATT That took place in Sandy City.
- d. [02:03:42] Commissioner Stevenson reminded everyone about the ULCT conference. Andrew Gruber, Executive Director of WFRC, gave thanks to everyone for their hard work.

# 7. Adjournment [02:05:32] Commissioner Bob Stevenson called for adjournment. 4:10pm

Next meeting: October 26, 2023

		Bank S	tatement Balance:	\$1,332,800.83
Outstanding	Checks & Withdra	awals		
Reference	Paid Date	Void Date	Amount	
EFT	07/31/2023		36.00	
EFT.0801230902.258	07/31/2023		3,487.54	
EFT.0731231550.82	07/31/2023		5,097.71	
EFT.0731231550.38	07/31/2023		16,195.99	
EFT.0801230901.80	07/31/2023		44,991.80	
	Outsta	nding Checks & V	Vithdrawals Total:	\$69,809.04
		Calculat	ed Book Balance:	\$1,262,991.79
		Genera	I Ledger Balance:	\$1,262,991.79
С	alculated Book B	alance vs Genera	I Ledger Balance:	\$0.00
	Reference           EFT           EFT.0801230902.258           EFT.0731231550.82           EFT.0731231550.38           EFT.0801230901.80	Reference         Paid Date           EFT         07/31/2023           EFT.0801230902.258         07/31/2023           EFT.0731231550.82         07/31/2023           EFT.0731231550.38         07/31/2023           EFT.0801230901.80         07/31/2023           Outsta         000000000000000000000000000000000000	EFT         07/31/2023           EFT.0801230902.258         07/31/2023           EFT.0731231550.82         07/31/2023           EFT.0731231550.38         07/31/2023           EFT.0801230901.80         07/31/2023           Outstanding Checks & V           Calculat           General	ReferencePaid DateVoid DateAmountEFT07/31/202336.00EFT.0801230902.25807/31/20233,487.54EFT.0731231550.8207/31/20235,097.71EFT.0731231550.3807/31/202316,195.99

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### Wasatch Front Regional Council Checking Bank Reconciliation - 07/01/2023 to 07/31/2023

#### Bank Statement Start Balance: \$5

\$513,959.27

	Reconciled De	posits & Transfers		
Туре	Reference	Date	Amount	
Deposit		07/06/2023	2,850.64	
Deposit		07/06/2023	11,479.69	
Deposit		07/10/2023	120,000.00	
Transfer		07/11/2023	600,000.00	
Deposit		07/12/2023	4,144.10	
Deposit		07/12/2023	7,604.63	
Deposit		07/12/2023	13,261.51	
Deposit		07/12/2023	21,161.96	
Deposit		07/12/2023	48,035.74	
Deposit		07/12/2023	61,680.75	
Deposit		07/12/2023	61,908.32	
Deposit		07/12/2023	112,879.66	
Deposit		07/12/2023	125,309.93	
Deposit		07/12/2023	374,359.60	
Deposit		07/13/2023	1,353.32	
Deposit		07/13/2023	2,410.13	
Deposit		07/13/2023	7,514.81	
Deposit		07/13/2023	16,103.16	
Deposit		07/13/2023	24,599.34	
Deposit		07/20/2023	10,000.00	
Deposit		07/20/2023	14,423.00	
Deposit		07/20/2023	14,423.00	
Deposit		07/20/2023	18,476.56	
Deposit		07/28/2023	20,000.00	
Deposit		07/28/2023	25,000.00	
Deposit		07/28/2023	29,000.00	
Deposit		07/28/2023	43,337.74	
Deposit		07/31/2023	4,104.13	
Deposit		07/31/2023	4,448.75	
Deposit		07/31/2023	498,846.82	
		Descended D	and a life O. The second second Table 1.	*** *** <b>*</b> *

Reconciled Deposits & Transfers Total:

\$2,298,717.29

### **Reconciled Checks & Withdrawals**

Daves Name	Reference	Date	Amount
Payee Name			Amount
EMI Health	EFT 0701	07/01/2023	157.50
PEHP FLEX Benefits	ACH.0703230902.54	07/03/2023	156.66
Davis County Commissioner	ACH.0703230902.17	07/03/2023	998.92
Millcreek City	ACH.0703230902.50	07/03/2023	1,618.82
Fehr & Peers	ACH.0703230902.24	07/03/2023	1,709.35
Nexus IT Consultants LLC	ACH.0703230902.246	07/03/2023	1,764.97
CRSA Inc	ACH.0703230902.257	07/03/2023	2,000.00
Lincoln Financial Life Ins Co	ACH 0703	07/03/2023	2,454.79
RRJ Consulting	ACH.0703230902.62	07/03/2023	4,000.00
Utah State Division of Finance	ACH.0703230902.81	07/03/2023	7,710.17
Metro Analytics LLC (Coeur Capital Inc)	ACH.0703230902.290	07/03/2023	11,165.36
Landmark Design	ACH.0703230902.42	07/03/2023	13,803.75
Township + Range LLC	ACH.0703230902.70	07/03/2023	15,318.76
Barker Leavitt, PLLC	ACH.0703230902.6	07/03/2023	16,000.00
Penna Powers Inc	ACH.0703230902.56	07/03/2023	17,186.11
KGRW & Associates, LLC	ACH.0703230902.318	07/03/2023	18,000.00
Parametrix, Inc	ACH.0703230902.53	07/03/2023	28,838.32
Fielding Group, LLC	ACH.0703230902.26	07/03/2023	37,833.33
GSBS PC	ACH.0703230902.31	07/03/2023	50,479.53
Public Employees Health Program (PEHP)	ACH.0703230902.59	07/03/2023	84,606.96
Public Employees Health Program (PEHP)	eft clear	07/05/2023	0.00
Health Equity	EFT.0705230904.258	07/05/2023	3,771.84
Utah State Tax Commission	EFT.0705230904.82	07/05/2023	8,984.43
Internal Revenue Service	EFT.0705230904.38	07/05/2023	35,963.76
Utah Retirement Systems (URS)	EFT 0706	07/07/2023	80,106.83
UNUM Life Insurance Co.	ACH.0714231117.72	07/14/2023	152.55
PEHP FLEX Benefits	ACH.0714231117.54	07/14/2023	156.66
Les Olson Company	ACH.0714231117.44	07/14/2023	249.61
Mountainland Association of Governments	ACH.0714231117.51	07/14/2023	328.13
Pelorus Methods	ACH.0714231117.55	07/14/2023	1,450.00
City of South Jordan	ACH.0714231117.11	07/14/2023	1.709.85
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Salt Lake Chamber	ACH.0714231117.174	07/14/2023	2,000.00
RRJ Consulting	ACH.0714231117.62	07/14/2023	2,000.00
Get Healthy Utah	ACH.0714231117.27	07/14/2023	4,000.00
BYU	ACH.0714231117.308	07/14/2023	4,818.87
Utah State Tax Commission	EFT.0714231501.82	07/14/2023	5,078.82
KGRW & Associates, LLC	ACH.0714231117.318	07/14/2023	7,100.00
Leland Consulting Group	ACH.0714231117.321	07/14/2023	7,959.12
GSBS PC	ACH.0714231117.31	07/14/2023	9,300.39
Alta Planning and Design	ACH.0714231117.2	07/14/2023	9,362.15
Horrocks Engineers, Inc.	ACH.0714231117.34	07/14/2023	9,998.53
Assn. of Metropolitan Planning Organizations (	A ACH.0714231117.3	07/14/2023	11,450.00
Penna Powers Inc	ACH.0714231117.56	07/14/2023	12,880.46
Wall Consultant Group (WCG)	ACH.0714231117.291	07/14/2023	13,929.27
Arcadis, a California Partnership	ACH.0714231117.310	07/14/2023	13,964.30
Internal Revenue Service	EFT.0714231458.38	07/14/2023	16,165.76
Better City LLC	ACH.0714231117.172	07/14/2023	16,405.00
Logan Simpson Design, Inc	ACH.0714231117.183	07/14/2023	21,886.82
Fielding Group, LLC	ACH.0714231117.26	07/14/2023	37,833.33
MHTN Architects	ACH.0714231117.49	07/14/2023	57,400.00
Payroll DD	0714231200	07/14/2023	87,601.08
Design Workshop, Inc	ACH.0714231117.20	07/14/2023	93,545.26
Resource Systems Group, Inc (RSG)	ACH.0714231117.61	07/14/2023	236,086.78
Utah Department of Workforce Services (DWS)	EFT	07/20/2023	3,161.86
Utah Retirement Systems (URS)	ACH 07-20-23	07/20/2023	45,016.82
PEHP FLEX Benefits	ACH.0726230953.54	07/26/2023	144.62
Resource Systems Group, Inc (RSG)	ACH.0726230953.61	07/26/2023	2,760.45
Department of Technology Services (DTS)	ACH.0726230953.19	07/26/2023	3,610.12
Wall Consultant Group (WCG)	ACH.0726230953.291	07/26/2023	3,882.44
Nexus IT Consultants LLC	ACH.0726230953.246	07/26/2023	4,734.78
Psomas	ACH.0726230953.58	07/26/2023	6,628.80
Alta Planning and Design	ACH.0726230953.2	07/26/2023	7,171.93
Parametrix, Inc	ACH.0726230953.53	07/26/2023	7,248.88
Metro Analytics LLC (Coeur Capital Inc)	ACH.0726230953.290	07/26/2023	8,038.80
Logan Simpson Design, Inc	ACH.0726230953.183	07/26/2023	8,657.50
Landmark Design	ACH.0726230953.42	07/26/2023	9,046.25
VODA Landscape & Planning	ACH.0726230953.83	07/26/2023	9,250.00
Downtown Redevelopment Services, LLC	ACH.0726230953.309	07/26/2023	9,475.00
Township + Range LLC	ACH.0726230953.70	07/26/2023	10,119.00
Leland Consulting Group	ACH.0726230953.321	07/26/2023	14,917.48
Arcadis, a California Partnership	ACH.0726230953.310	07/26/2023	15,872.58
Horrocks Engineers, Inc.	ACH.0726230953.34	07/26/2023	36,169.03
Design Workshop, Inc	ACH.0726230953.20	07/26/2023	49,635.16
Payroll DD	0728231200	07/28/2023	91,403.79
Health Equity	eft 071823	07/31/2023	3,487.54
		Reconciled Che	cks & Withdrawals Total:

\$1,479,875.73

Bank Statement End Balance: \$1,332,800.83

### Questions?

Call your Customer Service Officer or Client Services 1-800-AT WELLS (1-800-289-3557) 5:00 AM TO 6:00 PM Pacific Time Monday - Friday

#### Online: wellsfargo.com

Write: Wells Fargo Bank, N. A. (119) Gib - Local Government (Utah) P.O. Box 6995 Portland, OR 97228-6995

### WASATCH FRONT REGIONAL COUNCIL/WASATCH FRONT ECONOMIC DEVELOPMENT DISTRICT 41 N RIO GRANDE ST STE 103 SALT LAKE CITY UT 84101-1385

# Account summary

## Commercial Checking Acct Public Funds

Account number	Beginning balance	Total credits	Total debits	Ending balance
1890008079	\$513,959.27	\$2,298,717.29	-\$1,479,875.73	\$1,332,800.83

### Credits

Electronic deposits/bank credits

Effective	Posted		
date	date	Amount	Transaction detail
	07/06	2,850.64	Desktop Check Deposit
	07/06	11,479.69	Utah Transit Aut Uta EFT 1109053 Uta EFT
	07/10	120,000.00	Finet EFT 8019577760 230707 202307070423841 NTE*24A0016993 *81353E *Was
	07/12	4,144.10	Finet EFT 8019577760 230711 202307110424214 NTE*24A0026781 *81353E *Was
	07/12	7,604.63	Finet EFT 8019577760 230711 202307110424220 NTE*24A0026787 *81353E *Was
	07/12	13,261.51	Finet EFT 8019577760 230711 202307110424213 NTE*24A0026780 *81353E *Was
	07/12	21,161.96	Finet EFT 8019577760 230711 202307110424216 NTE*24A0026783 *81353E *Was
	07/12	48,035.74	Finet EFT 8019577760 230711 202307110424215 NTE*24A0026782 *81353E *Was
	07/12	61,680.75	Finet EFT 8019577760 230711 202307110424217 NTE*24A0026784 *81353E *Was
	07/12	61,908.32	Finet EFT 8019577760 230711 202307110424219 NTE*24A0026786 *81353E *Was
	07/12	112,879.66	Finet EFT 8019577760 230711 202307110424218 NTE*24A0026785 *81353E *Was
	07/12	125,309.93	Finet EFT 8019577760 230711 202307110424221 NTE*24A0026788 *81353E *Was
	07/12	374,359.60	Finet EFT 8019577760 230711 202307110424222 NTE*24A0026789 *81353E *Was
	07/12	600,000.00	Utah State Treas Mixed 230711 0533 Wasatch Front Regional
	07/13	1,353.32	Mountainland Asc 7.10.2023 238 Wfrc



Electroni	c deposits/ba	nk credits (continued)	
Effective	Posted		
date	date	Amount	Transaction detail
	07/13	2,410.13	Mountainland Asc 7.10.2023 238 Wfrc
	07/13	7,514.81	Utah Transit Aut Uta EFT 1109053 Uta EFT
	07/13	16,103.16	Mountainland Asc 7.10.2023 238 Wfrc
	07/13	24,599.34	Mountainland Asc 7.10.2023 238 Wfrc
	07/20	57,322.56	Desktop Check Deposit
	07/28	29,000.00	Finet EFT 8019577760 230727 202307270426489 NTE*24A0056721 *81353E *Was
	07/28	43,337.74	Finet EFT 8019577760 230727 202307270426490 NTE*24A0056722 *81353E *Was
	07/28	45,000.00	Desktop Check Deposit
	07/31	4,104.13	Finet EFT 8019577760 230728 202307280426625 NTE*24A0057649 *81353E *Was
	07/31	4,448.75	Finet EFT 8019577760 230728 202307280426626 NTE*24A0057650 *81353E *Was
	07/31	498,846.82	Finet EFT 8019577760 230728 202307280426624 NTE*24A0057648 *81353E *Was
		\$2,298,717.29	Total electronic deposits/bank credits
		\$2,298,717.29	Total credits

### Debits

Electronic debits/bank debits

Effective	Posted			
date	date	Amount		Transaction detail
-	07/03	313,191.01		ACH Prep Origintn - Wasatch Front Re - File 7878782339 Coid 1870285777
	07/03	157.50		Emi Health Ins Prem 50700007 Wasatchfrontregionalco
	07/05	2,454.79 <	<	Business to Business ACH Debit - *Lincoln Natlife Prempaymnt 1555992 91000011061417
	07/05	35,963.76 <	<	Business to Business ACH Debit - IRS Usataxpymt 070523 270358682544496 Wasatch Front Regional
	07/06	38.25		Healthequity Inc Healthequi 05 Jul 6960993 Wasatch Front Regional
	07/06	3,733.59		Healthequity Inc Healthequi 05 Jul 6960993 Wasatch Front Regional
	07/06	8,984.43		Utah801/297-7703 Tax Paymnt xxxxx6928 Wasatch Front Regional
	07/11	80,106.83		Utah State Retir Urs Paymnt U999500733361 Wasatch Front Reg Coun
	07/12	87,601.08		ACH Prep Origintn - Wasatch Front Re - File 7878782339 Coid 1870285777
	07/17	575,967.08		ACH Prep Origintn - Wasatch Front Re - File 7878782339 Coid 1870285777
	07/17	5,078.82		Utah801/297-7703 Tax Paymnt xxxxx0192 Wasatch Front Regional
	07/17	16,165.76 <	<	Business to Business ACH Debit - IRS Usataxpymt 071723 270359862094611 Wasatch Front Regional
	07/18	3,487.54		Healthequity Inc Healthequi 17 Jul 6960993 Wasatch Front Regional
	07/21	45,016.82		Utah State Retir Urs Paymnt U999500733363 Wasatch Front Reg Coun
	07/25	3,161.86 <	<	Business to Business ACH Debit - Workforce Servic Utah Uitax 230721 1901482 Wasatch Front Regional



Electroni	Electronic debits/bank debits (continued)						
<i>Effective</i> date	Posted date	Amount	Transaction detail				
	07/26 07/26	91,403.79 207,362.82	ACH Prep Origintn - Wasatch Front Re - File 7878782339 Coid 1870285777 ACH Prep Origintn - Wasatch Front Re - File 7878782339 Coid 1870285777				
		\$1,479,875.73	Total electronic debits/bank debits				
		\$1,479,875.73	Total debits				

< Business to Business ACH: If this is a business account, this transaction has a return time frame of one business day from post date. This time frame does not apply to consumer accounts.

## Daily ledger balance summary

Date	Balance	Date	Balance	Date	Balance
06/30	513,959.27	07/12	1,546,404.56	07/21	1,009,991.86
07/03	200,610.76	07/13	1,598,385.32	07/25	1,006,830.00
07/05	162,192.21	07/17	1,001,173.66	07/26	708,063.39
07/06	163,766.27	07/18	997,686.12	07/28	825,401.13
07/10	283,766.27	07/20	1,055,008.68	07/31	1,332,800.83
07/11	203,659.44				
	Average daily ledger balance	\$806,362.96			

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
AASHTO	Pcard JC	44791	07/05/2023	07/05/2023	350.00	LRP Planner position posting	105311.20.322210 - Subscriptions: CP	
				-	\$350.00			
Adobe Inc.	Pcard RH	2493360857	07/01/2023	07/01/2023	646.37	Creative Cloud - July	105670.99.999000 - Software: Indirect	
				-	\$646.37			
Alta Planning and Design	ACH.07142311	304.0002022.234	06/30/2023	07/14/2023	9,362.15	Tooele ATP - May	105340.30.331201 - Consult Serv: Too	
Alta Planning and Design	ACH.07262309	304-0002022.234	06/30/2023	07/26/2023	5,479.93		105340.30.331201 - Consult Serv: Too	
Alta Planning and Design	ACH.07262309	304.0002021.188	06/30/2023	07/26/2023	<u>1,692.00</u> \$7,171.93	Layton ATP - June	105340.30.351024 - Consult Serv: Layt	
				-	\$16,534.08			
Arcadis, a California Partnership	ACH.07142311	10016855	06/30/2023	07/14/2023		Central Pointe SAP - May	105340.30.353008 - Consult Serv: SSL	
Arcadis, a California Partnership	ACH.07262309	10016990	06/30/2023	07/26/2023		Central Pointe SAP - June	105340.30.353008 - Consult Serv: SSL	
				-	\$29,836.88			
Assn. of Metropolitan Planning Orga	ACH.07142311	2024148	07/03/2023	07/14/2023	11,450.00	Member ID 49197300 FY23 Dues	105810.20.322210 - Dues: CPG - Admi	
				-	\$11,450.00			
Barker Leavitt, PLLC	ACH.07032309	110-0523	06/16/2023	07/03/2023		Legislative Consulting - May	105340.50.341200 - Consult Serv: Legi	
Barker Leavitt, PLLC	ACH.07032309	110-0623	06/16/2023	07/03/2023	8,000.00	Legislative Consulting - June	105340.50.341200 - Consult Serv: Legi	
				-	\$16,000.00			
		070500	07/05/0000	07/05/0000	\$16,000.00			004
Bees Baseball, Inc.	pcard JC	070523	07/05/2023	07/05/2023		Bees summer team building event	105610.10.301200 - Supplies: Local Fu	204
	A OLU 074 40044	4700	00/00/0000	07/14/0000	\$600.00			
Better City LLC	ACH.07142311	1760	06/30/2023	07/14/2023		WFEDD - May	105340.50.334201 - Consult Serv: Eco	
		7000004	07/04/0000	07/04/0000	\$16,405.00			
Bluehost	Pcard AP	76009864	07/04/2023	07/04/2023		Website domain - unifiedplan.org - July	105610.99.999000 - Supplies: Indirect	
D)// J	A OLU 074 40044	400000.00	00/00/0000	07/14/0000	\$7.20			
BYU BYU	ACH.07142311 ACH.07142311	402399#2 402399#2	06/30/2023 06/30/2023	07/14/2023 07/14/2023	1,204.72 3,614.15	Modeling Consultant Jun - MAG Modeling Consultant Jun - WFRC	105340.40.322215.3429 - Consult Serv 105340.20.322215.3429 - Consult Serv	
				-	\$4,818.87			
				-	\$4,818.87			
City of South Jordan	ACH.07142311	063023	06/30/2023	07/14/2023	1,709.85	NARC Conference Detroit - Ramsey	105330.10.301200 - Training: Local Fu	
				-	\$1,709.85			
СОМТО	Pcard JC	3MTM6E	07/05/2023	07/05/2023	350.00	LRP Planner position posting	105311.20.322210 - Subscriptions: CP	
				-	\$350.00			
Constant Contact	Pcard RH	07012023	07/01/2023	07/01/2023	70.04	monthly billing - July	105670.99.999000 - Software: Indirect	
				-	\$70.04			
CRSA Inc	ACH.07032309	22-052-6	06/16/2023	07/03/2023	2,000.00	SAP Roy - May	105340.50.360204 - Consult Serv: SAP	
				-	\$2,000.00			
Davis County Commissioner	ACH.07032309	062830	06/28/2023	07/03/2023	998.92	NARC Conference June 2023 - Commissioner Stev	105580.10.301200 - Travel: Local Fund	
				-	\$998.92			

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
Department of Technology Services (	ACH.07262309	23AGNSRCWFR	06/30/2023	07/26/2023	3,610.12	GIS - UGRC Jan-June	105340.20.322215.3425 - Consult Serv	
				-	\$3,610.12			
Design Workshop, Inc Design Workshop, Inc Design Workshop, Inc Design Workshop, Inc Design Workshop, Inc Design Workshop, Inc	ACH.07142311 ACH.07142311 ACH.07142311 ACH.07142311 ACH.07142311 ACH.07142311 ACH.07142311	0074351 0074544 0074547 0074645 0074653 0074815	06/30/2023 06/30/2023 06/30/2023 06/30/2023 06/30/2023 06/30/2023	07/14/2023 07/14/2023 07/14/2023 07/14/2023 07/14/2023 07/14/2023	1,289.85	SL County SW Waterways - May Midvale Main St May SAP West Jordan and Midvale - May	105340.30.351025 - Consult Serv: Ogd 105340.30.330213 - Consult Serv: SLC 105340.30.353007 - Consult Serv:SLC 105340.30.353004 - Consult Serv: Midv 105340.50.360205 - Consult Serv: SAP 105340.50.360205 - Consult Serv: SAP	
Design Workshop, Inc Design Workshop, Inc Design Workshop, Inc	ACH.07262309 ACH.07262309 ACH.07262309	0074872 0074878 0074908	06/30/2023 06/30/2023 06/30/2023	07/26/2023 07/26/2023 07/26/2023	4,445.00 3,825.00 41,365.16 \$49,635.16	SAP West Jordan and Midvale - June	105340.30.353007 - Consult Serv:SLC 105340.50.360207 - Consult Serv: SAP 105340.50.360205 - Consult Serv: SAP	
					\$143,180.42			
Downtown Redevelopment Services,	ACH.07262309	683	06/30/2023	07/26/2023	9,475.00	West Point GP - Jun	105340.30.351037 - Consult Serv: Wes	
				-	\$9,475.00			
EMI Health	EFT 0701	507020230701	07/01/2023	07/01/2023	157.50	Telemed - July	105210.99.998000 - Fringe Benefits: In	
				-	\$157.50	-		
Fehr & Peers Fehr & Peers Fehr & Peers Fehr & Peers Fehr & Peers	ACH.07032309 ACH.07032309 ACH.07032309 ACH.07032309 ACH.07032309 ACH.07032309	165761 165761 165761 165761 165761	06/23/2023 06/23/2023 06/23/2023 06/23/2023 06/23/2023	07/03/2023 07/03/2023 07/03/2023 07/03/2023 07/03/2023 	252.19	Parking Modernization - May SLCo Parking Modernization - May UDOT	105340.40.322215.0018 - Consult Serv 105340.20.322215.0018 - Consult Serv 105340.40.322215.0018 - Consult Serv 105340.40.322215.0018 - Consult Serv 105340.40.322215.0018 - Consult Serv	
				-	\$1,709.35	-		
Fielding Group, LLC	ACH.07032309	515	06/16/2023	07/03/2023	37,833.33	Building lease - June	105441.99.999000 - Building Lease Co	
Fielding Group, LLC	ACH.07142311	517	07/01/2023	07/14/2023	37,833.33	Building lease - July	105441.99.999000 - Building Lease Co	
				-	\$75,666.66	-		
Get Healthy Utah	ACH.07142311	1099	07/01/2023	07/14/2023	4,000.00	Project Support - Active People, Healthy Utah	105340.20.322210 - Consult Serv: CP	
					\$4,000.00			
Google LLC	Pcard RH	Cloud4v5ssg	07/01/2023	07/01/2023	69.16	Cloud Storage - July	105670.99.999000 - Software: Indirect	
				-	\$69.16			
GSBS PC GSBS PC	ACH.07032309 ACH.07032309	41967 42079	06/16/2023 06/16/2023	07/03/2023 07/03/2023	21,551.90 28,927.63 \$50,479.53		105340.30.330215 - Consult Serv: San 105340.50.360203 - Consult Serv: SAP	
GSBS PC	ACH.07142311	42077	06/30/2023	07/14/2023	'	Sandy General Plan - May	105340.30.330215 - Consult Serv: San	
	FFT	070400	07/04/00000	07/04/0000	\$59,779.92			
Health Equity	EFT	073123	07/31/2023	07/31/2023		monthly fees - July	105210.99.998000 - Fringe Benefits: In	
Health Equity	eft 071823	PR070723-258	07/14/2023	07/31/2023	3,487.54		1022500 - HSA W/H Payable	
Health Equity Health Equity	EFT.070523090 EFT.070523090	061523 PR062523-258	06/15/2023 06/30/2023	07/05/2023 07/05/2023	38.25 3,733.59 \$3,771.84	monthly fees - June HSA	105210.99.998000 - Fringe Benefits: In 1022500 - HSA W/H Payable	

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
Health Equity	EFT.080123090	PR072123-258	07/28/2023	07/31/2023	3,487.54	HSA	1022500 - HSA W/H Payable	
				-	\$10,782.92			
Horrocks Engineers, Inc.	ACH.07142311	77963	06/30/2023	07/14/2023	9,998.53	Holladay I215 - May	105340.30.353003 - Consult Serv: Holl	
Horrocks Engineers, Inc.	ACH.07262309	78588	06/30/2023	07/26/2023	36,169.03	Holladay I215 - June	105340.30.353003 - Consult Serv: Holl	
				-	\$46,167.56			
Internal Revenue Service	EFT.070523090	PR062523-38	06/30/2023	07/05/2023		Medicare Tax	1021000 - Federal Tax W/H Payable	
nternal Revenue Service	EFT.070523090	PR062523-38	06/30/2023	07/05/2023	<u>30,020.10</u> \$35,963.76	Federal Income Tax	1021000 - Federal Tax W/H Payable	
Internal Revenue Service	EFT.071423145	PR070723-38	07/14/2023	07/14/2023	. ,	Medicare Tax	1021000 - Federal Tax W/H Payable	
Internal Revenue Service	EFT.071423145 EFT.071423145	PR070723-38	07/14/2023	07/14/2023	12,813.92		1021000 - Federal Tax W/H Payable	
				-	\$16,165.76			
Internal Revenue Service	EFT.073123155	PR072123-38	07/28/2023	07/31/2023		Medicare Tax	1021000 - Federal Tax W/H Payable	
nternal Revenue Service	EFT.073123155	PR072123-38	07/28/2023	07/31/2023	<u>12,835.77</u> \$16.195.99	Federal Income Tax	1021000 - Federal Tax W/H Payable	
				-	\$68,325.51			
Jimmy's Flowers	pcard JC	071023	07/07/2023	07/07/2023	68.56	sympathy flowers kbillings	105610.10.301200 - Supplies: Local Fu	
				-	\$68.56			
KGRW & Associates, LLC	ACH.07032309	2376	06/16/2023	07/03/2023	18,000.00	SAP Taylorsville - deposit	105340.50.360208 - Consult Serv: SAP	
KGRW & Associates, LLC	ACH.07142311	2386	06/30/2023	07/14/2023	7,100.00	SAP Taylorsville - June	105340.50.360208 - Consult Serv: SAP	
				-	\$25,100.00			
Landmark Design	ACH.07032309	4 CSAP	06/16/2023	07/03/2023		SAP Clearfield - May	105340.50.360206 - Consult Serv: SAP	
Landmark Design	ACH.07262309	23	06/30/2023	07/26/2023	4,250.00	Cottonwood Heights General Plan- Apr/May	105340.30.330254 - Consult Serv: Cott	
Landmark Design	ACH.07262309	5 CSAP	06/30/2023	07/26/2023	4,796.25	SAP Clearfield - June	105340.50.360206 - Consult Serv: SAP	
				-	\$9,046.25			
			/ /		\$22,850.00			
Leland Consulting Group	ACH.07142311	6497.1.1	06/30/2023	07/14/2023		NSL Town Center Study - June	105340.30.351034 - Consult Serv:N Sa	
Leland Consulting Group	ACH.07262309	6497.1.2	06/30/2023	07/26/2023	14,917.48	NSL Town Center Study - June 2	105340.30.351034 - Consult Serv:N Sa	
					\$22,876.60			
Les Olson Company	ACH.07142311	EA1276425	06/30/2023	07/14/2023	92.24		105610.99.999000 - Supplies: Indirect	
Les Olson Company	ACH.07142311	EA1289831	06/30/2023	07/14/2023 _	<u>157.37</u> \$249.61	Monthly Billing - June	105610.99.999000 - Supplies: Indirect	
				-	\$249.61			
Lincoln Financial Life Ins Co	ACH 0703	070123	07/03/2023	07/03/2023		Life, LTD, STD - July	1022300 - Lincoln Life Insurance W/H	
	Activity	070123	01100/2023		\$2,454.79			
Logan Simpson Design, Inc	ACH.07142311	31883	06/30/2023	07/14/2023	.,	Bountiful GP- March/Apr/May	105340.30.351010 - Consult Serv: Bou	
Logan Simpson Design, Inc	ACH.07262309	32140	06/30/2023	07/26/2023	5,490.00		105340.30.351010 - Consult Serv: Bou	
Logan Simpson Design, Inc	ACH.07262309	32156	06/30/2023	07/26/2023	<u>3,167.50</u> \$8,657.50		105340.30.351035 - Consult Serv: Og	
				-	\$30,544.32			
Metro Analytics LLC (Coeur Capital I	ACH.07032309	3	06/28/2023	07/03/2023	. ,	Ec Analysis UTP - May MAG	105340.40.322215.0031 - Consult Serv	
		~	00,20,2020	01,00/2020	000.40			

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
Metro Analytics LLC (Coeur Capital I			06/28/2023	07/03/2023		Ec Analysis UTP - May WFRC	105340.20.322215.0031 - Consult Serv	
Metro Analytics LLC (Coeur Capital I	ACH.07032309	3	06/28/2023	07/03/2023	3,721.79	, - ,	105340.40.322215.0031 - Consult Serv	
Metro Analytics LLC (Coeur Capital I	ACH.07032309	3	06/28/2023	07/03/2023	<u>3,721.79</u> \$11,165.36	Ec Analysis UTP - May UTA	105340.40.322215.0031 - Consult Serv	
Metro Analytics LLC (Coeur Capital I	ACH.07262309	4	06/30/2023	07/26/2023		Ec Analysis UTP - Jun MAG	105340.40.322215.0031 - Consult Serv	
Metro Analytics LLC (Coeur Capital I Metro Analytics LLC (Coeur Capital I	ACH.07262309	4	06/30/2023	07/26/2023	2,009.70		105340.20.322215.0031 - Consult Serv	
Metro Analytics LLC (Coeur Capital I Metro Analytics LLC (Coeur Capital I		4 4	06/30/2023 06/30/2023	07/26/2023	2,679.60		105340.40.322215.0031 - Consult Serv 105340.40.322215.0031 - Consult Serv	
Metro Analytics LLC (Coeur Capital I	ACH.07262309	4	00/30/2023	07/26/2023	2,679.60 \$8,038.80	ECANAIYSIS OTP - JUN OTA	105340.40.322215.0031 - Consult Serv	
				-	\$19,204.16			
MHTN Architects	ACH.07142311	29725	06/30/2023	07/14/2023	33,000.00	Midvale SAP - May	105340.50.360202 - Consult Serv: SAP	
MHTN Architects	ACH.07142311	29747	06/30/2023	07/14/2023	24,400.00	SAP Midvale - June	105340.50.360202 - Consult Serv: SAP	
				-	\$57,400.00			
Millcreek City	ACH.07032309	062823	06/28/2023	07/03/2023	<b>\$57,400.00</b> 1.618.82	NARC Conference, June - Mayor Silvestrini	105580.10.301200 - Travel: Local Fund	
				-	\$1,618.82			
Mountainland Association of Govern	ACH.07142311	INV0201	06/30/2023	07/14/2023	328.13	Utah's Unified Transportation Plan	105340.20.322215.3422 - Consult Serv	
				-	\$328.13			
Network Solutions	Pcard AP	070723	07/07/2023	07/07/2023	3.98	Web forwarding - wasatchchoice	105670.99.999000 - Software: Indirect	
	· · · · · · · · · · · · · · · · · · ·	0.0.20	01/01/2020	-	\$3.98			
Nexus IT Consultants LLC	ACH.07032309	147594	06/20/2023	07/03/2023	1,764.97		105610.10.301200 - Supplies: Local Fu	
Nexus IT Consultants LLC	ACH.07262309	147665	06/30/2023	07/26/2023	4,734.78	Monthly - June	105430.99.999000 - Maintenance: Indir	
				-	\$6,499.75			
ODP	Pcard JC	318259900	07/07/2023	07/07/2023	59.99	External hard drive - AG	105610.99.999000 - Supplies: Indirect	
				-	\$59.99			
Parametrix, Inc	ACH.07032309	43401	06/16/2023	07/03/2023		N Ogden ATP - Feb	105340.30.351027 - Consult Serv: N O	
Parametrix, Inc	ACH.07032309	44164	06/16/2023 06/16/2023	07/03/2023 07/03/2023		N Ogden ATP - Mar	105340.30.351027 - Consult Serv: N O	
Parametrix, Inc Parametrix, Inc	ACH.07032309 ACH.07032309	44899 45673	06/16/2023	07/03/2023		N Ogden ATP - Apr N Ogden ATP - May	105340.30.351027 - Consult Serv: N O 105340.30.351027 - Consult Serv: N O	
Parametrix, Inc	ACH.07032309	45674	06/16/2023	07/03/2023	10,172.20	Herriman Transit Corridor - May	105340.30.353002 - Consult Serv: Herr	
					\$28,838.32			
Parametrix, Inc	ACH.07262309	46471	06/30/2023	07/26/2023	7,248.88	Herriman Transit Corridor - June	105340.30.353002 - Consult Serv: Herr	
				_	\$36,087.20			
PEHP FLEX Benefits	ACH.07032309	PR062523-54	06/30/2023	07/03/2023	156.66	Flex Spend Acct	1022400 - Flexible Spending Account	
PEHP FLEX Benefits	ACH.07142311	PR061023-54	06/15/2023	07/14/2023	156.66	Flex Spend Acct	1022400 - Flexible Spending Account	
PEHP FLEX Benefits	ACH.07262309	PR070723-54	07/14/2023	07/26/2023	144.62	Flex Spend Acct	1022400 - Flexible Spending Account	
				-	\$457.94			
Pelorus Methods	ACH.07142311	230703	07/01/2023	07/14/2023	1,450.00	Qtr billing 7/1 - 9/30	105670.99.999000 - Software: Indirect	
				-	\$1,450.00			
Penna Powers Inc	ACH.07032309	027103	06/20/2023	07/03/2023	293.61		105340.20.322224 - Consult Serv: CP	
Penna Powers Inc	ACH.07032309	027103	06/20/2023	07/03/2023	646.25	Website maintenance - May	105340.20.322224 - Consult Serv: CP	

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
Penna Powers Inc	ACH.07032309	027103	06/20/2023	07/03/2023		ATO Video - May	105340.20.322215 - Consult Serv: CP	
Penna Powers Inc	ACH.07032309	027103	06/20/2023	07/03/2023		Strategic Communication - May	105340.20.322224 - Consult Serv: CP	
Penna Powers Inc	ACH.07032309	027103	06/20/2023	07/03/2023		Website development/redesign - May	105340.20.322224 - Consult Serv: CP	
Penna Powers Inc	ACH.07032309	027104	06/20/2023	07/03/2023		UTP May - MAG	105340.40.322215.0027 - Consult Serv	
Penna Powers Inc	ACH.07032309	027104	06/20/2023	07/03/2023		UTP May - WFRC	105340.20.322215.0027 - Consult Serv	
Penna Powers Inc	ACH.07032309	027104	06/20/2023	07/03/2023		UTP May - UDOT	105340.40.322215.0027 - Consult Serv	
Penna Powers Inc	ACH.07032309	027104	06/20/2023	07/03/2023	994.58	UTP May - UTA	105340.40.322215.0027 - Consult Serv	
					\$17,186.11			
Penna Powers Inc	ACH.07142311	027235	06/30/2023	07/14/2023	389.26	UTP Jun - MAG	105340.40.322215.0027 - Consult Serv	
Penna Powers Inc	ACH.07142311	027235	06/30/2023	07/14/2023		UTP Jun - WFRC	105340.20.322215.0027 - Consult Serv	
Penna Powers Inc	ACH.07142311	027235	06/30/2023	07/14/2023		UTP Jun - UDOT	105340.40.322215.0027 - Consult Serv	
Penna Powers Inc	ACH.07142311	027235	06/30/2023	07/14/2023	1.561.25	UTP Jun - UTA	105340.40.322215.0027 - Consult Serv	
Penna Powers Inc	ACH.07142311	027259	06/30/2023	07/14/2023	2,371.25	Website development/redesign - June	105340.20.322224 - Consult Serv: CP	
Penna Powers Inc	ACH.07142311	027259	06/30/2023	07/14/2023		Strategic Communication - June	105340.20.322224 - Consult Serv: CP	
Penna Powers Inc	ACH.07142311	027259	06/30/2023	07/14/2023	3,310.46	Creative Support - June	105340.20.322224 - Consult Serv: CP	
				-	\$12,880.46			
				-	\$30,066.57			
Psomas	ACH.07262309	195885	06/30/2023	07/26/2023	6,628.80	Riverdale - March-June	105340.30.351036 - Consult Serv:River	
				-	\$6,628.80			
Public Employees Health Program (	ACH.07032309	053123	05/31/2023	07/03/2023	42 303 48	Pehp May Premium	1013000 - Prepaid Employee Expense	
Public Employees Health Program (	ACH.07032309	060123	06/01/2023	07/03/2023		Pehp June Premium	1013000 - Prepaid Employee Expense	
·					\$84,606.96	·		
	a .		0011510000	07/05/0000				
Public Employees Health Program (	eft clear	06302023	06/15/2023	07/05/2023		Pehp June premium offset	1013000 - Prepaid Employee Expense	
Public Employees Health Program (	eft clear	063023	06/15/2023	07/05/2023		Pehp June Adjustment	105210.99.998000 - Fringe Benefits: In	
Public Employees Health Program (	eft clear	PR061023-59	06/15/2023	07/05/2023		Vision Ins	1022000 - PEHP Insurance W/H Payab	
Public Employees Health Program (	eft clear	PR061023-59	06/15/2023	07/05/2023	1,406.25		1022000 - PEHP Insurance W/H Payab	
Public Employees Health Program ( Public Employees Health Program (	eft clear	PR061023-59 PR062523-59	06/15/2023 06/30/2023	07/05/2023 07/05/2023		Health Ins Vision Ins	1022000 - PEHP Insurance W/H Payab 1022000 - PEHP Insurance W/H Payab	
Public Employees Health Program ( Public Employees Health Program (	eft clear eft clear	PR062523-59 PR062523-59	06/30/2023	07/05/2023		Dental Ins	1022000 - PEHP Insurance W/H Payab	
Public Employees Health Program (	eft clear	PR062523-59 PR062523-59	06/30/2023	07/05/2023	19,045.73		1022000 - PEHP Insurance W/H Payab	
Fublic Employees Realth Flogram (	ell clear	FR002020-09	00/30/2023	07/03/2023 -	,	Healur Ilis	1022000 - FERF Insulance W/R Fayab	
				_	\$0.00			
					\$84,606.96			
Resource Systems Group, Inc (RSG)	ACH.07142311	51405	06/30/2023	07/14/2023	4.919.87	Household Travel Survey - May Cache	105340.40.322215.3423 - Consult Serv	
Resource Systems Group, Inc (RSG)	ACH.07142311	51405	06/30/2023	07/14/2023	6,969,81		105340.40.322215.3423 - Consult Serv	
Resource Systems Group, Inc (RSG)	ACH.07142311	51405	06/30/2023	07/14/2023	11,479.69	Household Travel Survey - May UTA	105340.40.322215.3423 - Consult Serv	
Resource Systems Group, Inc (RSG)	ACH.07142311	51405	06/30/2023	07/14/2023		Household Travel Survey - May MAG	105340.40.322215.3423 - Consult Serv	
Resource Systems Group, Inc (RSG)	ACH.07142311	51405	06/30/2023	07/14/2023	32,806.57	Household Travel Survey - May UDOT	105340.40.322215.3423 - Consult Serv	
Resource Systems Group, Inc (RSG)	ACH.07142311	51405	06/30/2023	07/14/2023	61,908.32	Household Travel Survey - May WFRC	105340.50.322215.3423 - Consult Serv	
Resource Systems Group, Inc (RSG)	ACH.07142311	51460	06/30/2023	07/14/2023	3,220.63	Household Travel Survey - Jun Cache	105340.40.322215.3423 - Consult Serv	
Resource Systems Group, Inc (RSG)	ACH.07142311	51460	06/30/2023	07/14/2023	4,562.56	Household Travel Survey - Jun Dixie	105340.40.322215.3423 - Consult Serv	
Resource Systems Group, Inc (RSG)	ACH.07142311	51460	06/30/2023	07/14/2023		Household Travel Survey - Jun UTA	105340.40.322215.3423 - Consult Serv	
Resource Systems Group, Inc (RSG)	ACH.07142311	51460	06/30/2023	07/14/2023		Household Travel Survey - Jun MAG	105340.40.322215.3423 - Consult Serv	
Resource Systems Group, Inc (RSG)	ACH.07142311	51460	06/30/2023	07/14/2023		Household Travel Survey - Jun UDOT	105340.40.322215.3423 - Consult Serv	
Resource Systems Group, Inc (RSG)	ACH.07142311	51460	06/30/2023	07/14/2023	40,526.27	Household Travel Survey - Jun WFRC	105340.50.322215.3423 - Consult Serv	
					\$236,086.78			
Resource Systems Group, Inc (RSG)	ACH.07262309	51472	06/30/2023	07/26/2023	276.04	Travel Demand Mode Choice - Jan UTA	105340.40.322215.0019 - Consult Serv	
Resource Systems Group, Inc (RSG)	ACH.07262309	51472	06/30/2023	07/26/2023	552.09		105340.40.322215.0019 - Consult Serv	
Resource Systems Group, Inc (RSG)	ACH.07262309	51472	06/30/2023	07/26/2023	552.09		105340.40.322215.0019 - Consult Serv	
Resource Systems Group, Inc (RSG)	ACH.07262309	51472	06/30/2023	07/26/2023	1,380.23		105340.20.322215.0019 - Consult Serv	
				_	\$2,760.45			
				_				

\$238,847.23

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
RRJ Consulting RRJ Consulting	ACH.07032309 ACH.07032309	WFRC202305 WFRC202306	06/20/2023 06/20/2023	07/03/2023 07/03/2023	2,000.00 2,000.00 \$4,000.00	Legislative Consulting - May Legislative Consulting - June	105340.50.341200 - Consult Serv: Legi 105340.50.341200 - Consult Serv: Legi	
RRJ Consulting	ACH.07142311	WFRC202307	07/01/2023	07/14/2023		Legislative Consulting - July	105340.50.341200 - Consult Serv: Legi	
					\$6,000.00			
Salt Lake Chamber	ACH.07142311	1117422	07/01/2023	07/14/2023	2,000.00	Leadership UT - Miranda	105330.20.322210 - Training: CPG - Ad	
Salt Lake Chamber Salt Lake Chamber	Pcard JC Pcard JC	2428.12771.2227 2428.12771.2227	07/07/2023 07/07/2023	07/07/2023 07/07/2023	85.00 255.00 \$340.00		105330.30.330200 - Training: TLC Adm 105330.20.322210 - Training: CPG - Ad	
				_	\$2,340.00			
Township + Range LLC Township + Range LLC	ACH.07032309 ACH.07032309 ACH.07032309 ACH.07032309 ACH.07032309 ACH.07032309 ACH.07032309	2203-11 2203-11 2203-12 2203-12 2203-12 2206-10 2210-05	06/20/2023 06/20/2023 06/20/2023 06/20/2023 06/20/2023 06/20/2023	07/03/2023 07/03/2023 07/03/2023 07/03/2023 07/03/2023 07/03/2023	1,750.00 300.00 700.00	Context Sensitivity - Apr MAG Context Sensitivity - Apr WFRC Context Sensitivity - May FINAL MAG Context Sensitivity - May FINAL WFRC Draper Town Center SAP - May Copperton AT+C - May	105340.40.322215.0029 - Consult Serv 105340.20.322215.0029 - Consult Serv 105340.40.322215.0029 - Consult Serv 105340.20.322215.0029 - Consult Serv 105340.30.330255 - Consult Serv: Dra 105340.30.353001 - Consult Serv: Cop	
Township + Range LLC	ACH.07262309	2210-06	06/30/2023	07/26/2023	10,119.00	Copperton AT+C - June	105340.30.353001 - Consult Serv: Cop	
				-	\$25,437.76			
UNUM Life Insurance Co.	ACH.07142311	072023	07/01/2023	07/14/2023	152.55 <b>\$152.55</b>	LTC - July	105210.99.998000 - Fringe Benefits: In	
Utah Department of Workforce Servi	EFT	063023	06/30/2023	07/20/2023		Q2 2023 UI	105210.99.998000 - Fringe Benefits: In	
	2	000020	00/00/2020	-	\$3,161.86		Totz Telebelee Thinge Benefice. In	
Utah Land Institute (ULI) Utah Land Institute (ULI) Utah Land Institute (ULI)	Pcard JC Pcard JC Pcard JC	070523 071023 071023	07/05/2023 07/07/2023 07/07/2023	07/05/2023 07/07/2023 07/07/2023	150.00 75.00	ULI Transit Stations & HTRZ - Andrew, Miranda ULI Housing Summit - MT ULI Housing Summit - AG, TK, MJC	105330.20.322210 - Training: CPG - Ad 105330.30.330200 - Training: TLC Adm 105330.20.322210 - Training: CPG - Ad	
					\$625.00			
Utah Retirement Systems (URS) Utah Retirement Systems (URS)	ACH 07-20-23 ACH 07-20-23 ACH 07-20-23 ACH 07-20-23 ACH 07-20-23 ACH 07-20-23 ACH 07-20-23 ACH 07-20-23	PR070723-80 PR070723-80 PR070723-80 PR070723-80 PR070723-80 PR070723-80 PR070723-80 PR070723-80	07/14/2023 07/14/2023 07/14/2023 07/14/2023 07/14/2023 07/14/2023 07/14/2023	07/20/2023 07/20/2023 07/20/2023 07/20/2023 07/20/2023 07/20/2023 07/20/2023	2,224.55 5,663.67 5,873.72 12,439.37	Roth IRA URS 401(k) Tier 2 401(k) DC	1023300 - Loan Payment W/H Payable 1023200 - Roth IRA W/H Payable 1023000 - 401(k) W/H Payable 1023000 - 401(k) W/H Payable 1023100 - 457(b) W/H Payable 1023000 - 401(k) W/H Payable 1023000 - 401(k) W/H Payable	
Utah Retirement Systems (URS) Utah Retirement Systems (URS)	EFT 0706 EFT 0706 EFT 0706 EFT 0706 EFT 0706 EFT 0706 EFT 0706 EFT 0706	PR062523-80 PR062523-80 PR062523-80 PR062523-80 PR062523-80 PR062523-80 PR062523-80 PR062523-80	06/30/2023 06/30/2023 06/30/2023 06/30/2023 06/30/2023 06/30/2023 06/30/2023 06/30/2023	07/07/2023 07/07/2023 07/07/2023 07/07/2023 07/07/2023 07/07/2023 07/07/2023 07/07/2023	3,826.77 9,799.35 12,382.97	Roth IRA URS 401(k) Tier 2 401(k) DC 457(b) 401(k) EE & Match URS State Retirement	1023300 - Loan Payment W/H Payable 1023200 - Roth IRA W/H Payable 1023000 - 401(k) W/H Payable 1023000 - 401(k) W/H Payable 1023100 - 457(b) W/H Payable 1023000 - 401(k) W/H Payable 1023000 - 401(k) W/H Payable 1023300 - Loan Payment W/H Payable	
Utah Retirement Systems (URS)	EFT.080123090	PR072123-80	07/28/2023	07/31/2023	741.53	Roth IRA	1023200 - Roth IRÁ W/H Payable	

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
Utah Retirement Systems (URS)	EFT.080123090	PR072123-80	07/28/2023	07/31/2023		URS 401(k) Tier 2	1023000 - 401(k) W/H Payable	
Utah Retirement Systems (URS) Utah Retirement Systems (URS)	EFT.080123090 EFT.080123090	PR072123-80 PR072123-80	07/28/2023 07/28/2023	07/31/2023 07/31/2023	5,661.32	401(k) DC 457(b)	1023000 - 401(k) W/H Payable 1023100 - 457(b) W/H Payable	
Utah Retirement Systems (URS)	EFT.080123090	PR072123-80	07/28/2023	07/31/2023		401(k) EE & Match	1023000 - 401(k) W/H Payable	
Utah Retirement Systems (URS)	EFT.080123090	PR072123-80	07/28/2023	07/31/2023	17,726.43		1023000 - 401(k) W/H Payable	
					\$44,991.80			
				-	\$170,115.45			
Utah State Division of Finance	ACH.07032309	23061641001005	06/10/2023	07/03/2023		Pcard - AP	1020190 - P-Card Clearing	
Utah State Division of Finance Utah State Division of Finance	ACH.07032309 ACH.07032309	23061641001015 23061641001029	06/10/2023 06/10/2023	07/03/2023 07/03/2023		Pcard - RH Pcard - JC	1020190 - P-Card Clearing 1020190 - P-Card Clearing	
Utah State Division of Finance	ACH.07032309	23061641001029	06/10/2023	07/03/2023		Poard - JC Poard - AG	1020190 - P-Card Clearing 1020190 - P-Card Clearing	
	/	20001011001000	00,10,2020	-	\$7,710.17			
				-	\$7,710.17			
Utah State Tax Commission	EFT.070523090	PR062523-82	06/30/2023	07/05/2023	8,984.43	State Income Tax	1021200 - State Tax W/H Payable	
Utah State Tax Commission	EFT.071423150	PR070723-82	07/14/2023	07/14/2023	5,078.82	State Income Tax	1021200 - State Tax W/H Payable	
Utah State Tax Commission	EFT.073123155	PR072123-82	07/28/2023	07/31/2023	5,097.71	State Income Tax	1021200 - State Tax W/H Payable	
				-	\$19,160.96			
VODA Landscape & Planning	ACH.07262309	23.15	06/30/2023	07/26/2023	9,250.00	Sunset Town Center Form-based Code - April-June	105340.30.351021 - Consult Serv: Sun	
				-	\$9,250.00			
Wall Consultant Group (WCG)	ACH.07142311	12045	06/30/2023	07/14/2023		Add 28:Regional Transit Signal - April MAG	105340.40.322215.0028 - Consult Serv	
Wall Consultant Group (WCG)	ACH.07142311	12045	06/30/2023	07/14/2023		Add 28:Regional Transit Signal - April WFRC	105340.20.322215.0028 - Consult Serv	
Wall Consultant Group (WCG) Wall Consultant Group (WCG)	ACH.07142311 ACH.07142311	12045 12045	06/30/2023 06/30/2023	07/14/2023 07/14/2023		Add 28:Regional Transit Signal - April UDOT Add 28:Regional Transit Signal - April UTA	105340.40.322215.0028 - Consult Serv 105340.40.322215.0028 - Consult Serv	
Wall Consultant Group (WCG)	ACH.07142311	12150	06/30/2023	07/14/2023		Addendum 28: Regional Signal Transit Study - May	105340.40.322215.0028 - Consult Serv	
Wall Consultant Group (WCG)	ACH.07142311	12150	06/30/2023	07/14/2023		Addendum 28: Regional Signal Transit Study - May	105340.20.322215.0028 - Consult Serv	
Wall Consultant Group (WCG)	ACH.07142311	12150	06/30/2023	07/14/2023		Addendum 28: Regional Signal Transit Study - May	105340.40.322215.0028 - Consult Serv	
Wall Consultant Group (WCG)	ACH.07142311	12150	06/30/2023	07/14/2023	816.67	Addendum 28: Regional Signal Transit Study - May	105340.40.322215.0028 - Consult Serv	
Wall Consultant Group (WCG)	ACH.07142311	12160	06/30/2023	07/14/2023	5,100.52		105340.30.351031 - Consult Serv: Far	
					\$13,929.27			
Wall Consultant Group (WCG)	ACH.07262309	12242	06/30/2023	07/26/2023	3,882.44	Farmington N Station - June	105340.30.351031 - Consult Serv: Far	
				-	\$17,811.71			
				=	\$1,373,870,20			

\$1,373,870.20

### STATEMENT OF ACCOUNT

# PTIF

### UTAH PUBLIC TREASURERS' INVESTMENT FUND

Marlo M. Oaks, Utah State Treasurer, Fund Manager PO Box 142315 350 N State Street, Suite 180 Salt Lake City, Utah 84114-2315 Local Call (801) 538-1042 Toll Free (800) 395-7665 www.treasurer.utah.gov

WASATCH FRONT REGIONAL COUNCIL LOVEIT BAUMGARDNER 41 NO. RIO GRANDE ST., STE 103 SALT LAKE CTY UT 84101

Account					Account Period
533				July 01, 2023	through July 31, 2023
Summary					
Beginning Ba	lance	\$ 3,257,391.17	Average D	aily Balance	\$ 2,870,294.40
Deposits		\$ 12,618.39	Interest Ear	rned	\$ 12,618.39
Withdrawals		\$ 600,000.00	360 Day R	ate	5.1053
Ending Balan	ce	\$ 2,670,009.56	365 Day R	ate	5.1762
Date	Activity	E	eposits	Withdrawals	Balance
07/01/2023	FORWARD BALANCE		\$ 0.00	\$ 0.00	\$ 3,257,391.17
07/12/2023	funds tr		\$ 0.00	\$ 600,000.00	\$ 2,657,391.17
07/31/2023	REINVESTMENT	\$ 12	,618.39	\$ 0.00	\$ 2,670,009.56
07/31/2023	ENDING BALANCE		\$ 0.00	\$ 0.00	\$ 2,670,009.56

{Effective: 07/31/2023} The GASB Fair Value factor at June 30, 2023 is 1.00007516

### STATEMENT OF ACCOUNT

# PTIF

### UTAH PUBLIC TREASURERS' INVESTMENT FUND

Marlo M. Oaks, Utah State Treasurer, Fund Manager PO Box 142315 350 N State Street, Suite 180 Salt Lake City, Utah 84114-2315 Local Call (801) 538-1042 Toll Free (800) 395-7665 www.treasurer.utah.gov

WASATCH FRONT REG COUNS/BLDG FD LOVEIT BAUMGARDNER 41 NORTH RIO GRANDE ST., STE 103 SALT LAKE CTY UT 84101

Account					Account Period
8761				July 01, 202	23 through July 31, 2023
Summary					
Beginning Bal	ance	\$ 1,214,140.77	Average Daily	Balance	\$ 1,214,140.77
Deposits		\$ 5,337.61	Interest Earned	t	\$ 5,337.61
Withdrawals		\$ 0.00	360 Day Rate		5.1053
Ending Balance	ce	\$ 1,219,478.38	365 Day Rate		5.1762
Date	Activity	D	eposits	Withdrawals	Balance
07/01/2023	FORWARD BALANCE		\$ 0.00	\$ 0.00	\$ 1,214,140.77
07/31/2023	REINVESTMENT	\$ 5	,337.61	\$ 0.00	\$ 1,219,478.38
07/31/2023	ENDING BALANCE		\$ 0.00	\$ 0.00	\$ 1,219,478.38

{Effective: 07/31/2023} The GASB Fair Value factor at June 30, 2023 is 1.00007516

			Bank S	tatement Balance:	\$627,702.35
	Outstanding	Checks & Withdi	awals		
Payee Name	Reference	Paid Date	Void Date	Amount	
Health Equity	EFT	08/15/2023		36.00	
		Outsta	nding Checks & V	Vithdrawals Total:	\$36.00
			Calculat	ed Book Balance:	\$627,666.35
			Genera	I Ledger Balance:	\$627,666.35
	Ca	alculated Book B	alance vs Genera	I Ledger Balance:	\$0.00

MAM

### Wasatch Front Regional Council Checking Bank Reconciliation - 08/01/2023 to 08/31/2023

#### Bank Statement Start Balance: \$1,332,800.83

		Dani	K Statement Start Balance:	<b>\$1,33</b> 2,000.03
	Reconciled De	posits & Transfers		
Туре	Reference	Date	Amount	
Transfer		08/01/2023	-800,000.00	
Deposit		08/02/2023	300.00	
Deposit		08/02/2023	1,156.11	
Deposit		08/02/2023	14,423.00	
Deposit		08/02/2023	50,000.00	
Deposit		08/02/2023	76,926.00	
Deposit		08/03/2023	1,156.11	
Transfer		08/04/2023	-500,000.00	
Deposit		08/04/2023	90,593.68	
Deposit		08/04/2023	122,678.02	
Deposit		08/04/2023	261,000.00	
Deposit		08/07/2023	552.09	
Deposit		08/07/2023	735.73	
Deposit		08/07/2023	1,600.35	
Deposit		08/07/2023	1,689.79	
Deposit		08/07/2023	2,517.94	
Deposit		08/07/2023	3,923.18	
Deposit		08/07/2023	9,375.00	
Deposit		08/10/2023	3,220.63	
Deposit		08/10/2023	4,919.87	
Deposit		08/10/2023	62,002.02	
Deposit		08/10/2023	153,850.00	
Deposit		08/14/2023	75,000.00	
		Reconciled D	eposits & Transfers Total:	(\$362,380.48)

#### **Reconciled Checks & Withdrawals**

Payee Name	Reference	Date	Amount	
Health Equity	EFT	07/31/2023	36.00	
Health Equity	EFT.0801230902.258	07/31/2023	3,487.54	
Utah State Tax Commission	EFT.0731231550.82	07/31/2023	5,097.71	
nternal Revenue Service	EFT.0731231550.38	07/31/2023	16,195.99	
Utah Retirement Systems (URS)	EFT.0801230901.80	07/31/2023	44,991.80	
EMI Health	EFT	08/01/2023	139.50	
Lincoln Financial Life Ins Co	EFT	08/01/2023	2,454.79	
Payroll DD	0811231200	08/11/2023	88,797.29	
Health Equity	EFT.0815231100.258	08/15/2023	3,487.54	
Utah State Tax Commission	EFT.0815230906.82	08/15/2023	4,880.78	
Internal Revenue Service	EFT.0815230904.38	08/15/2023	16,209.61	
Utah Retirement Systems (URS)	EFT.0824231547.80	08/21/2023	45,016.81	
Utah State Tax Commission	EFT.0824231546.82	08/25/2023	4,856.98	
Internal Revenue Service	EFT.0824231546.38	08/25/2023	16,175.18	
Payroll DD	0825231200	08/25/2023	87,402.94	
Health Equity	EFT.0911231254.258	08/28/2023	3,487.54	
		Reconciled Ch	ecks & Withdrawals Total:	\$342,718.0

Bank Statement End Balance:

\$627,702.35

## Questions?

Call your Customer Service Officer or Client Services 1-800-AT WELLS (1-800-289-3557) 5:00 AM TO 6:00 PM Pacific Time Monday - Friday

### Online: wellsfargo.com

Write: Wells Fargo Bank, N. A. (119) Gib - Local Government (Utah) P.O. Box 6995 Portland, OR 97228-6995

### WASATCH FRONT REGIONAL COUNCIL/WASATCH FRONT ECONOMIC DEVELOPMENT DISTRICT 41 N RIO GRANDE ST STE 103 SALT LAKE CITY UT 84101-1385

# Account summary

# Commercial Checking Acct Public Funds

Account number	Beginning balance	Total credits	Total debits	Ending balance
1890008079	\$1,332,800.83	\$937,619.52	-\$1,642,718.00	\$627,702.35

## Credits

Electronic deposits/bank credits

Effective	Posted		
date	date	Amount	Transaction detail
	08/01	141,649.00	Desktop Check Deposit
	08/03	2,312.22	Utah Transit Aut Uta EFT 1109053 Uta EFT
	08/04	90,593.68	Finet EFT 8019577760 230803 202308030427171 NTE*24A0073987 *81353E *Was
	08/04	122,678.02	Finet EFT 8019577760 230803 202308030427172 NTE*24A0073988 *81353E *Was
	08/04	261,000.00	Finet EFT 8019577760 230803 202308030427233 NTE*24A0074065 *81353E *Was
	08/07	552.09	Mountainland Asc Wfrc 238 Wfrc
	08/07	735.73	Mountainland Asc Wfrc 238 Wfrc
	08/07	1,600.35	Mountainland Asc Wfrc 238 Wfrc
	08/07	1,689.79	Mountainland Asc Wfrc 238 Wfrc
	08/07	2,517.94	Mountainland Asc Wfrc 238 Wfrc
	08/07	3,923.18	Mountainland Asc Wfrc 238 Wfrc
	08/07	9,375.00	Mountainland Asc Wfrc 238 Wfrc
	08/10	8,140.50	Desktop Check Deposit
	08/10	21,475.75	Finet EFT 8019577760 230809 202308090427678 NTE*24A0085843 *81353E *Was
	08/10	40,526.27	Finet EFT 8019577760 230809 202308090427679 NTE*24A0085844 *81353E *Was
	08/10	153,850.00	Salt Lake County Net Pay 230808 000003582 Wasatch Front Regional
	08/14	75,000.00	Salt Lake County Net Pay 230810 0000003582 Wasatch Front Regional
		\$937,619.52	Total electronic deposits/bank credits
		\$937,619.52	Total credits



Effective	Posted		
date	date	Amount	Transaction detail
	08/01	5,097.71	Utah801/297-7703 Tax Paymnt xxxxx3312 Wasatch Front Regional
	08/01	16,195.99 <	Business to Business ACH Debit - IRS Usataxpymt 080123 270361312882120 Wasatch Front Regional
	08/01	800,000.00 <	Business to Business ACH Debit - Utah State Treas Mixed 230731 0533 Wasate Front Regional
	08/02	36.00	Healthequity Inc Healthequi 01 Aug 6960993 Wasatch Front Regional
	08/02	139.50	Emi Health Ins Prem 50700008 Wasatchfrontregionalco
	08/02	2,454.79 <	Business to Business ACH Debit - *Lincoln Natlife Prempaymnt 1555992 91000011074579
	08/02	3,487.54	Healthequity Inc Healthequi 01 Aug 6960993 Wasatch Front Regional
	08/02	44,991.80	Utah State Retir Urs Paymnt U999500733364 Wasatch Front Reg Coun
	08/07	500,000.00 <	Business to Business ACH Debit - Utah State Treas Mixed 230804 0533 Wasate Front Regional
	08/09	88,797.29	ACH Prep Origintn - Wasatch Front Re - File 7878782339 Coid 1870285777
	08/15	16,209.61 <	Business to Business ACH Debit - IRS Usataxpymt 081523 270362793866540 Wasatch Front Regional
	08/16	3,487.54	Healthequity Inc Healthequi 15 Aug 6960993 Wasatch Front Regional
	08/16	4,880.78	Utah801/297-7703 Tax Paymnt 2139508864 Wasatch Front Regional
	08/23	87,402.94	ACH Prep Origintn - Wasatch Front Re - File 7878782339 Coid 1870285777
	08/23	45,016.81	Utah State Retir Urs Paymnt U999500733365 Wasatch Front Reg Coun
	08/25	4,856.98	Utah801/297-7703 Tax Paymnt 1701752960 x
	08/25	16,175.18 <	Business to Business ACH Debit - IRS Usataxpymt 082523 270363771712995 Wasatch Front Regional
	08/28	3,487.54	Healthequity Inc Healthequi 25 Aug 6960993 Wasatch Front Regional
		\$1,642,718.00	Total electronic debits/bank debits

< Business to Business ACH: If this is a business account, this transaction has a return time frame of one business day from post date. This time frame does not apply to consumer accounts.

### Daily ledger balance summary

Date	Balance	Date	Balance	Date	Balance
07/31	1,332,800.83	08/07	599,024.50	08/16	784,641.80
08/01	653,156.13	08/09	510,227.21	08/23	652,222.05
08/02	602,046.50	08/10	734,219.73	08/25	631,189.89
08/03	604,358.72	08/14	809,219.73	08/28	627,702.35
08/04	1,078,630.42	08/15	793,010.12		
	Average daily ledger balance	\$727,230.75			

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
Allianz	Pcard JC	EUSP235167413	08/01/2023	08/01/2023	42.96	travel insurance	105580.20.322210 - Travel: CPG - Adm	
American Planning Association (APA American Planning Association (APA American Planning Association (APA		1352 1352 1352	08/01/2023 08/01/2023 08/01/2023	08/01/2023 08/01/2023 08/01/2023	285.00	APA Fall Conference Registration TKnowlton APA Fall Conference Registration MWhite APA Fall Conference Registration MTownsend, CDa	105330.20.322210 - Training: CPG - Ad 105330.50.334201 - Training: Economi 105330.30.330200 - Training: TLC Adm	
				-	\$1,375.00			
Assn. of Metropolitan Planning Orga	Pcard AP	080423	08/01/2023	08/01/2023	75.00	Ampo mobile tour - AP	105330.20.322210 - Training: CPG - Ad	
				-	\$75.00			
Bees Baseball, Inc.	Pcard JC	080423	08/01/2023	08/01/2023	1,883.00	Bees summer team building event	105610.10.301200 - Supplies: Local Fu	204
				-	\$1,883.00			
Bluehost	Pcard AP	76537078	08/01/2023	08/01/2023	7.20	website domain -WFRC - monthly	105330.20.322210 - Training: CPG - Ad	
				-	\$7.20			
Constant Contact	Pcard RH	080123	08/01/2023	08/01/2023	156.24	monthly billing - July	105670.99.999000 - Software: Indirect	
				-	\$156.24			
Delta Arilines Delta Arilines	Pcard AP Pcard AP	080223 080223b	08/01/2023 08/01/2023	08/01/2023 08/01/2023		AMPO 2023 AMPO 2023 - AP	105580.20.322210 - Travel: CPG - Adm 105580.20.322210 - Travel: CPG - Adm	
Delta Arilines	Pcard JC	080123	08/01/2023	08/01/2023	636.40	AMPO - Cleveland BGranberg	105580.20.322210 - Travel: CPG - Adm	
				-	\$1,570.80			
EMI Health	EFT	507020230801	08/01/2023	08/01/2023	139.50	Telemed - Aug	105210.99.998000 - Fringe Benefits: In	
				-	\$139.50			
First Digital	Pcard AP	00543430-1	08/01/2023	08/01/2023	563.28 <b>\$563.28</b>	Internet - Aug	105530.99.999000 - Telephone/Data: In	
Github Inc.	Pcard AP	080123	08/01/2023	08/01/2023	5.00	monthly storage increase - analytics	105610.20.322210 - Supplies: CPG - A	
				-	\$5.00			
Google LLC Google LLC	Pcard RH Pcard RH	4777115505 Cloud4WzJRZ	08/01/2023 08/01/2023	08/01/2023 08/01/2023	960.00 56.19 \$1,016.19	Google workspace - July Cloud Storage - July	105670.99.999000 - Software: Indirect 105670.99.999000 - Software: Indirect	
				-	\$1,016.19			
Health Equity	EFT	080123	08/15/2023	08/15/2023	36.00	monthly fees - Aug	105210.99.998000 - Fringe Benefits: In	
Health Equity	EFT.081523110	PR080423-258	08/11/2023	08/15/2023	3,487.54	HSA	1022500 - HSA W/H Payable	
				-	\$3,523.54			
Internal Revenue Service Internal Revenue Service	EFT.081523090 EFT.081523090	PR080423-38 PR080423-38	08/11/2023 08/11/2023	08/15/2023 08/15/2023	3,361.70 <u>12,847.91</u> \$16,209.61	Medicare Tax Federal Income Tax	1021000 - Federal Tax W/H Payable 1021000 - Federal Tax W/H Payable	
Internal Revenue Service Internal Revenue Service	EFT.082423154 EFT.082423154	PR081823-38 PR081823-38	08/25/2023 08/25/2023	08/25/2023 08/25/2023	. ,	Medicare Tax Federal Income Tax	1021000 - Federal Tax W/H Payable 1021000 - Federal Tax W/H Payable	
				-	\$32,384.79			

Immy Johna         Pearl JC         19989837037193         080112023         080112023         127.40         Imm for congressional staffers         105610.13.01220 - Supplies: Local Fu           voln Finandal Life Ins Co         EFT         438193396         080112023         080112023         2.454.79         Life, LTD, STD - Aug         105211.99.989000 - Fringe Benefit - 40           voln Finandal Life Ins Co         Parl AP         0801223         080112023         080112023         3.84         Website Investring         105510.10.301200 - Supplies: Local Fu           vitama         Parl AP         0801223         080112023         080112023         3.84         Journis         105610.10.301200 - Supplies: Local Fu           // Times         Parl AP         08012023         080112023         080112023         3.84         Journis         105610.10.301200 - Supplies: Local Fu           // Times         Parl AP         08012023         080112023         080112023         3.84         Journis         105610.10.301200 - Supplies: Local Fu           // Times         Parl JC         48310000         800112023         080112023         3.85         Journis         105610.10.301200 - Supplies: Local Fu           // Times         Parl JC         24474         080112023         080112023         1550.0         1550.0	Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
Scale Flanckal Life ins Ca         EFT         458/55386         0601/2023         0201/2023         2.454.79         Life, LTD, STD - Aug         105211 99.980000 - Fringe Benefit - 40           Works Solutions         Pand AP         00123         0601/2023         0.601/2023         3.88         Works for the part of the part o	JImmy Johns								
Nork Solutions         Part AP         080123         0801/2023         0801/2023         3.88         Weaking forwarding         105670.99.999000- 50kware: Indirect           // Times         Part RH         08012023         0801/2023         4.00         Monthly Subscription         105670.99.999000- 50kware: Indirect           // Times         Part RH         08012023         0801/2023         4.00         Monthly Subscription         105610.20.322210 - Supplies: CPG - A           // Times         Part AP         08012023         0801/2023         0801/2023         5.53.54         Journals         105610.20.322210 - Supplies: CPG - A           // Times         Part AP         0801223         0801/2023         0801/2023         50.00         Parking - AP         105610.0.301200 - Supplies: CPG - A           // Starolac         Parking - AP         0801223         0801/2023         50.00         Parking - AP         105610.0.301200 - Supplies: CPG - Adm           // Starolac         Parking - AP         08012023         0801/2023         199.83         Comerci card repair         105610.0.301200 - Supplies: Local Fu           // Starolac         98012023         0801/2023         0801/2023         0801/2023         10000         quarket y water service         105610.0.301200 - Supplies: Local Fu           // Starolac					-	\$127.40			
Attention         Partl AP         0801233         08012023         08012023         0.80112023         0.80112023         0.80112023         0.80112023         0.80112023         0.80112023         0.80112023         0.80112023         0.80112023         0.80112023         0.80112023         0.80112023         0.80112023         0.80112023         0.80112023         0.80112023         0.80112023         0.80112023         0.80112023 </td <td>Lincoln Financial Life Ins Co</td> <td>EFT</td> <td>4581593986</td> <td>08/01/2023</td> <td>08/01/2023</td> <td>2,454.79</td> <td>Life, LTD, STD - Aug</td> <td>105211.99.998000 - Fringe Benefit - 40</td> <td></td>	Lincoln Financial Life Ins Co	EFT	4581593986	08/01/2023	08/01/2023	2,454.79	Life, LTD, STD - Aug	105211.99.998000 - Fringe Benefit - 40	
State       State       State       State       State       State         2P       Peard RH       08012023       08012023       08012023       3.64       Jummals       106610.0.301200 - Supplies: Local Fu         arrstook.com       Peard JC       318259900-001       080112023       080112023       58.13       Supplies for AT work       105610.0.322210 - Supplies: CPG - A         arrstook.com       Peard AP       08012023       080112023       080112023       58.13       Supplies for AT work       105610.0.322210 - Supplies: CPG - A         arrstook.com       Peard AP       08012023       080112023       080112023       52.09       Parking - AP       105580.20.322210 - Travel: CPG - Adm         sisserices       Peard AC       24474       08012023       080112023       159.935       Coffee, Lea.cups for office       106610.10.301200 - Supplies: Local Fu         arrstook       Peard AC       8-13836       080112023       080112023       150.00       Annual Digital Subacription       105510.99.999000 - Supplies: Local Fu         arrstook       Peard AP       06168812       080112023       080112023       150.00       Annual Digital Subacription       105510.03.91200 - Supplies: Local Fu         arrstook       Peard AP       RYUWB       080112023       080112023					-	\$2,454.79			
CT Imes         Peard RH         68012023         08012023         08012023         4.00         Monthly Subscription         105610.10.301200 - Supplies: Local Fu           PP         Peard JC         318250000-001         08017023         08017023         3.54         Journals         105610.20.322210 - Supplies: CPG - A           arratock.com         Peard JC         408310000         08017023         08017023         20.99         Parting - AP         105610.20.322210 - Supplies: CPG - A           sitis         Sitis         supplies for AT work         105610.20.322210 - Supplies: CPG - A         586.13           sitis         Sitis         Sitis         Sitis         Sitis         Parting - AP           sitis         Contract Sitis         Sitis         Contract Sitis         Sitis           sitis         Sitis         Sitis         Sitis         Contract Sitis         Sitis           sitis         Sitis         Sitis         Sitis         Contract Sitis         Sitis         Sitis           sitis         Sitis         Sitis         Sitis         Sitis         Sitis         Sitis         Sitis         Sitis         Sitis         Sitis         Sitis         Sitis         Sitis         Sitis         Sitis         Sitis         Sitis<	Network Solutions	Pcard AP	080123	08/01/2023	08/01/2023	3.98	Website forwarding	105670.99.999000 - Software: Indirect	
PP         Peard JC         318259900-001         0801/2023         33.54         Journale         105610.20.322210         Supplies: CPG - A           variatook com         Peard JC         488310680         0801/2023         68.13         Supplies for AT work         106610.20.322210         Supplies: CPG - A           variatook com         Peard JC         488310680         0801/2023         0801/2023         58.13         Supplies for AT work         106510.20.322210         Supplies: CPG - A           variatook com         Peard JC         24174         0801/2023         0801/2023         20.99         Parking - AP         105580.20.322210         Travel: CPG - Adm           31 Services         Peard JC         24174         0801/2023         0801/2023         255.15         SD Camera card repair         105610.10.301200         Supplies: Indirect           utureline         Peard AP         06199812         0801/2023         0801/2023         1610.00         quarterity water service         105610.10.301200         Supplies: Indirect           Tribune         Peard AP         R7YUWB         080112023         080112023         22.51         SU Monia Digital Subscription         105311.20.322210         Subscriptions: CP           vitre Cocac-Cola         Peard JC         080012023         080112023 <td></td> <td></td> <td></td> <td></td> <td>-</td> <td>\$3.98</td> <td></td> <td></td> <td></td>					-	\$3.98			
PP         Peard JC         318259900-001         6801/2023         6801/2023         3.54 3.3.4         Journals         105610.20.322210         Supplies: CPG - A           writiock.com         Peard JC         408310060         0801/2023         0801/2023         6801/2023         58.13         Supplies for AT work         105580.20.322210         Supplies: CPG - A           writing         Peard JC         4801/2023         0801/2023         0801/2023         195.90         Parking - AP         105580.20.322210         Travel: CPG - Adm           31 Services         Peard JC         24474         0801/2023         0801/2023         159.90         Parking - AP         105610.00.302200         Supplies: Local Fu           etureline         Peard JC         813836         0801/2023         0801/2023         255.15         SD Camera card repair         105610.09.999000         Maintenance: Indir           unrels         Peard JC         06168912         0801/2023         0801/2023         0801/2023         106.00         Annual Digital Subscription         105610.09.999000         Supplies: Local Fu           unrels         Peard JC         080023         0801/2023         0801/2023         22.51         ACMeeing refreshments         105610.10.301200         Supplies: Local Fu           uriths	NY Times	Pcard RH	08012023	08/01/2023	08/01/2023	4.00	Monthly Subscription	105610.10.301200 - Supplies: Local Fu	
Verstlock.com         Poard JC         408310060         08/01/2023         08/01/2023         53.54         Supplies for AT work         105610.20.322210         Supplies: CPG         A           viking         Peard AP         08/01/2023         08/01/2023         08/01/2023         20.99         Parking - AP         105580.20.322210         Travel: CPG         Adm           31 Services         Peard JC         24474         08/01/2023         08/01/2023         20.99         Parking - AP         105580.20.322210         Supplies: Local Fu           vitureline         Peard JC         S-13836         08/01/2023         08/01/2023         2551         SD Camera card repair         105610.10.301200         Supplies: Local Fu           vitureline         Peard JP         06169812         08/01/2023         08/01/2023         18/0.00         quarterty water service         105610.10.301200         Supplies: Indirect          Tribune         Peard JP         08/01/2023         08/01/2023         08/01/2023         150.00         Annual Digital Subscription         105311.20.322210         Subscriptions: CP           vire Coca-Cola         Peard JC         36808/75034         08/01/2023         08/01/2023         43.52         inkn for staff/meetings         105610.10.301200         Supplies: Local Fu         943.5					-	\$4.00			
Peard JC         40810060         08/01/2023         08/01/2023         68.13         Supplies for AT work         106610.20.322210 - Supplies: CPG - A           riking         Peard AP         08/01/2023         08/01/2023         08/01/2023         20/0         Parking - AP         105580.20.322210 - Travel: CPG - Adm           3I Services         Peard JC         24474         08/01/2023         08/01/2023         159.63         Coffee, tea, cup for office         105610.10.301200 - Supplies: Local Fu           ctureline         Peard JC         5-138.56         08/01/2023         08/01/2023         255.15         D Camera card repair         105610.09.999000 - Maintenance: Indir           uench USA Inc         Peard AP         06/169812         08/01/2023         08/01/2023         150.00         quarterly water service         105610.0301200 - Supplies: Local Fu           Tribune         Peard AP         R7VUWB         08/01/2023         08/01/2023         150.00         fundarful water service         105610.10.301200 - Supplies: Local Fu           wire Coca-Cola         Peard JC         8630875034         08/01/2023         08/01/2023         25.51         ATC Meeting refreshments         105610.10.301200 - Supplies: Local Fu           wire Coca-Cola         Peard JC         8630875034         08/01/2023         08/01/2023         08/0	ODP	Pcard JC	318259900-001	08/01/2023	08/01/2023			105610.20.322210 - Supplies: CPG - A	
starting         Peard AP         080123         08012023         08012023         20.99         Parking - AP         105580.20.32210 - Travel: CPG - Adm           3I Services         Peard JC         24474         080112023         080112023         20.99         Parking - AP         105610.10.301200 - Supplies: Local Fu           stream         Peard JC         S-13836         080112023         080112023         515         5D Camera card repair         105430.99.999000 - Maintenance: Indir           stream         Peard AP         06169812         080112023         080112023         150.00         quarterly water service         105610.09.999000 - Supplies: Indirect          Tribune         Peard AP         R7VUWB         080112023         080112023         150.00         Annual Digital Subscription         105511.0.301200 - Supplies: Local Fu          Tribune         Peard JC         080923         080112023         080112023         150.00         Annual Digital Subscription         105510.10.301200 - Supplies: Local Fu           wire Coca-Cola         Peard JC         860075034         080112023         080112023         20.00         ULI Waikable Wed Registration         105330.20.322210 - Training: CPG - Ad           ah Retirement Systems (URS)         EFT 08242316         PR080423-80         080112023         080112023									
rking         Pard AP         080123         08012023         08012023         20.99         Parking - AP         105580.20.322210 - Travet: CPG - Adm           Sil Services         Pard JC         24474         08012023         08012023         25.95         Soles         Coffee tea, cups for office         105610.10.301200 - Supplies: Local Fu           stips.63         Pard JC         24474         08012023         08012023         25.51         SD Camera card repair         105610.99.999000 - Maintenance: Indir           ctureline         Pcard AP         0619812         08012023         08012023         255.15         SD Camera card repair         105610.99.999000 - Supplies: Indirect           .rinbune         Pcard AP         0619812         08012023         08012023         150.00         Annual Digital Subscription         105510.10.301200 - Supplies: Local Fu           .rinbune         Pcard AC         080923         08012023         08012023         43.52         firks for staff/meetings         105610.10.301200 - Supplies: Local Fu           vire Coca-Cola         Pcard AG         4844740         080172023         08012023         43.52         firks for staff/meetings         105610.10.301200 - Supplies: Local Fu           ah Retirement Systems (URS)         EFT 082423164         PR080433-80         080112023         080	Overstock.com	Pcard JC	408310060	08/01/2023	08/01/2023	58.13	Supplies for AT work	105610.20.322210 - Supplies: CPG - A	
Store         Pcard JC         24474         08/01/2023         08/01/2023         159.63 159.63         Coffee, tea, cups for office         106610.10.301200 - Supplies: Local Fu           stisses         Pcard JC         S-13836         08/01/2023         08/01/2023         265.15         SD Camera card repair         105610.09.9999000 - Maintenance: Indir           uench USA Inc         Pcard AP         06169812         08/01/2023         08/01/2023         180.00         quarterly water service         105610.99.999000 - Supplies: Indirect <td< td=""><td></td><td></td><td></td><td></td><td></td><td>\$58.13</td><td></td><td></td><td></td></td<>						\$58.13			
Bi Services         Pcard JC         24474         0801/2023         0801/2023         159.83 159.83 159.83         Coffee, tea, cups for office         105610.10.30120 - Supplies: Local Fu           ctureline         Pcard JC         S-13836         0801/2023         0801/2023         255.15 255.15         SD Camera card repair         105430.99.999000 - Maintenance: Indirect           uench USA Inc         Pcard AP         06169812         0801/2023         0801/2023         180.00 180.00         quardrify water service         105610.99.999000 - Supplies: Local Fu            Tribune         Pcard AP         RYUWB         0801/2023         0801/2023         180.00 18001/2023         quardrify water service         105610.10.301200 - Supplies: Local Fu              0801/2023         0801/2023         22.51         ATC Meeting refreshments         105610.10.301200 - Supplies: Local Fu                     wire Coca-Cola         Pcard JC         86030675034         0801/2023         0801/2023         2000         ULI Wakable Wed Registration - MWhite         10530.20.322210 - Training: CPG - Ad           ban Land Institute         Pcard JC         4841633         0801/2023         0801/2023 <t< td=""><td>Parking</td><td>Pcard AP</td><td>080123</td><td>08/01/2023</td><td>08/01/2023</td><td>20.99</td><td>Parking - AP</td><td>105580.20.322210 - Travel: CPG - Adm</td><td></td></t<>	Parking	Pcard AP	080123	08/01/2023	08/01/2023	20.99	Parking - AP	105580.20.322210 - Travel: CPG - Adm	
St95.63         St95.63         St95.63         St95.63         St95.63           ctureline         Pcard JC         S-13836         08/01/2023         02/01/2023         255.15         St0 Camera card repair         105430.99.999000 - Maintenance: Indire           uench USA Inc         Pcard AP         06169812         08/01/2023         08/01/2023         160.00         quarterly water service         105610.99.999000 - Supplies: Indirect          Tribune         Pcard AP         RYUWB         08/01/2023         08/01/2023         150.00         Annual Digital Subscription         105511.20.322210 - Subscriptions: CP          Tribune         Pcard JC         080923         08/01/2023         08/01/2023         22.51         ATC Meeting refreshments         105610.10.301200 - Supplies: Local Fu           wire Coca-Cola         Pcard JC         08091/2023         08/01/2023         08/01/2023         43.52         drinks for staff/meetings         105610.10.301200 - Supplies: Local Fu           ban Land Institute         Pcard JC         4844740         08/01/2023         08/01/2023         09/00         ULI Walkable Wed Registration         105330.20.322210 - Training: CPG - Ad           ban Land Institute         Pcard JC         4844740         08/01/2023         08/01/2023         335.30         Loan         1023300 - Loan Payment						\$20.99			
ctureline         Pcard JC         S-13836         08/01/2023         08/01/2023         255.15         SD Camera card repair         105430.99.99000 - Maintenance: Indir           uench USA Inc         Pcard AP         06169812         08/01/2023         08/01/2023         180.00         quarterly water service         105610.99.999000 - Supplies: Indirect          Tribune         Pcard AP         R7YUWB         08/01/2023         08/01/2023         150.00         Annual Digital Subscription         105311.20.322210 - Subscriptions: CP          Tribune         Pcard JC         08/0923         08/01/2023         08/01/2023         22.5.1         ATC Meeting refreshments         105610.10.301200 - Supplies: Local Fu           vire Coca-Cola         Pcard JC         36630875034         08/01/2023         08/01/2023         20.00         ULI Walkable Wed Registration         105330.20.322210 - Stupplies: Local Fu           ban Land Institute         Pcard JC         4841633         08/01/2023         08/01/2023         20.00         ULI Walkable Wed Registration         105330.20.322210 - Stupplies: Local Fu           an Retirement Systems (URS)         EFT082423164         PR080423-80         08/11/2023         08/01/2023         20.00         ULI Walkable Wed Registration - MWhite         1023300 - Loan Payment W/H Payable               an Retinement Systems (URS)	PGI Services	Pcard JC	24474	08/01/2023	08/01/2023			105610.10.301200 - Supplies: Local Fu	
seach USA Inc         Pcard AP         06169812         08/01/2023         08/01/2023         180.00 3180.00         quarterly water service         105610.99.999000 - Supplies: Indirect           .Tribune         Pcard AP         R7YUWB         08/01/2023         08/01/2023         150.00         Annual Digital Subscription         105311.20.322210 - Subscriptions: CP           .Tribune         Pcard AP         R7YUWB         08/01/2023         08/01/2023         22.51         ATC Meeting refreshments         105610.10.301200 - Supplies: Local Fu           nith's         Pcard JC         36630875034         08/01/2023         08/01/2023         22.51         ATC Meeting refreshments         105610.10.301200 - Supplies: Local Fu           vire Coca-Cola         Pcard JC         36630875034         08/01/2023         08/01/2023         20.00         ULI Walkable Wed Registration         105330.20.322210 - Training: CPG - Ad           ban Land Institute         Pcard AG         4844740         08/01/2023         08/01/2023         90.00         ULI Housing Summit Registration - MWhite         105330.20.322210 - Training: CPG - Ad           ah Retirement Systems (URS)         EFT.082423154         PR080423.40         08/01/2023         92/02/2023         74.53         Roth IRA         1023300 - Loan Payment Wi/H Payable               ah Retitement Systems (URS)         EF	Dicturalina	Peard IC	S 13836	08/01/2023	08/01/2023			105430.00.00000 Maintenance: Indir	
Lench USA Inc       Pcard AP       06169812       08/01/2023       08/01/2023       180.00 \$180.00       quarterly water service       105610.99.999000 - Supplies: Indirect        Tribune       Pcard AP       R7YUWB       08/01/2023       08/01/2023       150.00       Annual Digital Subscription       105311.20.322210 - Subscriptions: CP        Tribune       Pcard JC       08/0923       08/01/2023       08/01/2023       22.51       ATC Meeting refreshments       105610.10.301200 - Supplies: Local Fu        tribune       Pcard JC       36630875034       08/01/2023       08/01/2023       43.52       drinks for staff/meetings       105610.10.301200 - Supplies: Local Fu        tribune       Pcard AG       4844740       08/01/2023       08/01/2023       20.00       ULI Walkable Wed Registration       105330.20.322210 - Training: CPG - Ad         ban Land Institute       Pcard JC       4841633       08/01/2023       08/01/2023       90.00       ULI Walkable Wed Registration - MWhite       105330.20.322210 - Training: EConomi         ah Retirement Systems (URS)       EFT 082423154       PR080423-80       08/11/2023       08/21/2023       741.53       Roti IRA       1023300 - Loan Payment W/H Payable         ah Retirement Systems (URS)       EFT 082423154       PR080423-80       08/11/2023       08/21/2023       355.5	r loturenne	i card so	0-10000	00/01/2023				100+00.33.333000 - Maintenance. Indi	
Stabular       Stabular <th< td=""><td>Quench LISA Inc</td><td>Peard AP</td><td>06160812</td><td>08/01/2023</td><td>08/01/2023</td><td></td><td></td><td>105610 00 00000 - Supplies: Indirect</td><td></td></th<>	Quench LISA Inc	Peard AP	06160812	08/01/2023	08/01/2023			105610 00 00000 - Supplies: Indirect	
store         store         store           nith's         Pcard JC         080923         08/01/2023         08/01/2023         22.51         ATC Meeting refreshments         105610.10.301200 - Supplies: Local Fu           vire Coca-Cola         Pcard JC         36630875034         08/01/2023         08/01/2023         43.52         drinks for staff/meetings         105610.10.301200 - Supplies: Local Fu           ban Land Institute         Pcard AG         4844740         08/01/2023         08/01/2023         20.00         ULI Walkable Wed Registration         105330.20.322210 - Training: CPG - Ad           ban Land Institute         Pcard JC         4841633         08/01/2023         08/01/2023         90.00         ULI Housing Summit Regristration - MWhite         105330.50.334201 - Training: CPG - Ad           ah Retirement Systems (URS)         EFT.082423154         PR080423-80         08/11/2023         08/21/2023         335.30         Loan         1023300 - Loan Payment W/H Payable           ah Retirement Systems (URS)         EFT.082423154         PR080423-80         08/11/2023         08/21/2023         32.24.55         URS 401(k) Tier 2         1023000 - 401(k) WH Payable           ah Retirement Systems (URS)         EFT.082423154         PR080423-80         08/11/2023         08/21/2023         5.68.377         401(k) DC         1023000 - 401(k) WH		I Cald Al	00103012	00/01/2023	00/01/2020 _			1000 10.33.333000 - Oupplies. Maireot	
hith's Peard JC 080923 08/01/202 08/01/202 22.51 ATC Meeting refreshments 105610.10.301200 - Supplies: Local Fu size Coca-Cola Peard JC 36630875034 08/01/202 08/01/202 43.52 drinks for staff/meetings 105610.10.301200 - Supplies: Local Fu stans Land Institute Peard AG 4844740 08/01/202 08/01/202 20.00 ULI Walkable Wed Registration 105330.20.322210 - Training: CPG - Ad ban Land Institute Peard JC 4841633 08/01/202 08/01/202 09/00 ULI Walkable Wed Registration 105330.50.334201 - Training: CPG - Ad ban Land Institute Peard JC 484163 08/01/202 08/01/202 09/00 ULI Housing Summit Regristration - MWhite 105330.50.334201 - Training: Economi ah Retirement Systems (URS) EFT.082423154 PR080423-80 08/11/2023 08/21/2023 08/21/2023 135.30 Loan An Attine Systems (URS) EFT.082423154 PR080423-80 08/11/2023 08/21/2023 2.224.55 URS 401(k) Ter 2 1023000 - Loan Payment W/H Payable ah Retirement Systems (URS) EFT.082423154 PR080423-80 08/11/2023 08/21/2023 2.224.55 URS 401(k) Ter 2 1023000 - 401(k) W/H Payable ah Retirement Systems (URS) EFT.082423154 PR080423-80 08/11/2023 08/21/2023 2.5663.67 401(k) DC 1023000 - 401(k) W/H Payable ah Retirement Systems (URS) EFT.082423154 PR080423-80 08/11/2023 08/21/2023 12.224.55 URS 401(k) DC 1023000 - 401(k) W/H Payable ah Retirement Systems (URS) EFT.082423154 PR080423-80 08/11/2023 08/21/2023 12.438.37 401(k) DC 1023000 - 401(k) W/H Payable ah Retirement Systems (URS) EFT.082423154 PR080423-80 08/11/2023 08/21/2023 12.438.37 401(k) DC 1023000 - 401(k) W/H Payable ah Retirement Systems (URS) EFT.082423154 PR080423-80 08/11/2023 08/21/2023 12.438.37 401(k) DC 1023000 - 401(k) W/H Payable ah Retirement Systems (URS) EFT.082423154 PR080423-80 08/11/2023 08/21/2023 12.438.37 401(k) DC 1023000 - 401(k) W/H Payable ah Retirement Systems (URS) EFT.082423154 PR080423-80 08/11/2023 08/21/2023 12.438.37 401(k) DC 1023000 - 401(k) W/H Payable ah Retirement Systems (URS) EFT.082423154 PR080423-80 08/11/2023 08/21/2023 12.438.37 401(k) EE & Match 1023000 - 401(k) W/H Payable At the terment S	SL Tribune	Pcard AP	R7YUWB	08/01/2023	08/01/2023	150.00	Annual Digital Subscription	105311.20.322210 - Subscriptions: CP	
star       star         star       star       star         vire Coca-Cola       Pcard JC       36630875034       08/01/2023       08/01/2023       43.52       drinks for staff/meetings       105610.10.301200 - Supplies: Local Fu         ban Land Institute       Pcard AG       4844740       08/01/2023       08/01/2023       20.00       ULI Walkable Wed Registration       105330.20.322210 - Training: CPG - Ad         ban Land Institute       Pcard JC       4841633       08/01/2023       08/01/2023       90.00       ULI Housing Summit Registration - MWhite       105330.50.334201 - Training: CPG - Ad         ban Land Institute       Pcard JC       4841633       08/01/2023       08/01/2023       90.00       ULI Housing Summit Registration - MWhite       105330.00.334201 - Training: Economi         ah Retirement Systems (URS)       EFT.082423154       PR080423-80       08/11/2023       08/21/2023       335.30       Loan       1023000 - Roth IRA W/H Payable         ah Retirement Systems (URS)       EFT.082423154       PR080423-80       08/11/2023       08/21/2023       52.2455       URS 401(k) Tir 2       1023000 - A01(k) W/H Payable         ah Retirement Systems (URS)       EFT.082423154       PR080423-80       08/11/2023       08/21/2023       55.663.67       401(k) DC       1023000 - 401(k) W/H Payable					-	\$150.00			
Vire Coca-Cola       Pcard JC       36630875034       08/01/2023       08/01/2023       43.52       drinks for staff/meetings       105610.10.301200 - Supplies: Local Fu         ban Land Institute       Pcard AG       4844740       08/01/2023       08/01/2023       20.00       ULI Walkable Wed Registration       105330.20.322210 - Training: CPG - Ad         ban Land Institute       Pcard JC       4841633       08/01/2023       08/01/2023       90.00       ULI Walkable Wed Registration - MWhite       105330.50.334201 - Training: Economi         ah Retirement Systems (URS)       EFT.082423154       PR080423-80       08/11/2023       08/21/2023       355.30       Loan       1023300 - Loan Payment W/H Payable         ah Retirement Systems (URS)       EFT.082423154       PR080423-80       08/11/2023       08/21/2023       741.53       Roth IRA       1023200 - Roth IRA W/H Payable         ah Retirement Systems (URS)       EFT.082423154       PR080423-80       08/11/2023       08/21/2023       741.53       Roth IRA       1023000 - 401(k) W/H Payable         ah Retirement Systems (URS)       EFT.082423154       PR080423-80       08/11/2023       08/21/2023       5,873.72       457(b)       1023000 - 401(k) W/H Payable         ah Retirement Systems (URS)       EFT.082423154       PR080423-80       08/11/2023       08/21/2023       5,8	Smith's	Pcard JC	080923	08/01/2023	08/01/2023	22.51	ATC Meeting refreshments	105610.10.301200 - Supplies: Local Fu	
Start       Start       Start         ban Land Institute       Pcard AG       4844740       08/01/2023       08/01/2023       20.00       ULI Walkable Wed Registration       105330.20.322210 - Training: CPG - Ad         ban Land Institute       Pcard JC       4841633       08/01/2023       08/01/2023       90.00       ULI Housing Summit Regristration - MWhite       105330.50.334201 - Training: CPG - Ad         ah Retirement Systems (URS)       EFT.082423154       PR080423-80       08/01/2023       08/21/2023       335.30       Loan       1023300 - Loan Payment W/H Payable         ah Retirement Systems (URS)       EFT.082423154       PR080423-80       08/11/2023       08/21/2023       741.53       Roth IRA       1023300 - Loan Payment W/H Payable         ah Retirement Systems (URS)       EFT.082423154       PR080423-80       08/11/2023       08/21/2023       5,663.67       401(k) Tier 2       1023000 - 401(k) W/H Payable         ah Retirement Systems (URS)       EFT.082423154       PR080423-80       08/11/2023       08/21/2023       5,663.67       401(k) DC       1023000 - 401(k) W/H Payable         ah Retirement Systems (URS)       EFT.082423154       PR080423-80       08/11/2023       08/21/2023       5,663.67       401(k) DC       1023000 - 401(k) W/H Payable         ah Retirement Systems (URS)       EFT.082423154 </td <td></td> <td></td> <td></td> <td></td> <td></td> <td>\$22.51</td> <td></td> <td></td> <td></td>						\$22.51			
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ban Land Institute       Pcard JC       4841633       08/01/2023       08/01/2023       90.00       ULI Housing Summit Regristration - MWhite       105330.50.334201 - Training: Economi         ah Retirement Systems (URS)       EFT.082423154       PR080423-80       08/11/2023       08/21/2023       335.30       Loan       1023300 - Loan Payment W/H Payable         ah Retirement Systems (URS)       EFT.082423154       PR080423-80       08/11/2023       08/21/2023       741.53       Roth IRA       1023200 - Roth IRA W/H Payable         ah Retirement Systems (URS)       EFT.082423154       PR080423-80       08/11/2023       08/21/2023       741.53       Roth IRA       1023200 - Roth IRA W/H Payable         ah Retirement Systems (URS)       EFT.082423154       PR080423-80       08/11/2023       08/21/2023       5.663.67       401(k) DC       1023000 - 401(k) W/H Payable         ah Retirement Systems (URS)       EFT.082423154       PR080423-80       08/11/2023       08/21/2023       5.663.67       401(k) DC       1023000 - 401(k) W/H Payable         ah Retirement Systems (URS)       EFT.082423154       PR080423-80       08/11/2023       08/21/2023       5.873.72       457(b)       1023000 - 401(k) W/H Payable         ah Retirement Systems (URS)       EFT.082423154       PR080423-80       08/11/2023       08/21/2023       5.873.72 </td <td></td> <td></td> <td></td> <td></td> <td></td> <td>\$43.52</td> <td></td> <td></td> <td></td>						\$43.52			
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ah Retirement Šystems (URŠ)       EFT.082423154       PR080423-80       08/11/2023       08/21/2023       741.53       Roth IRA       1023200 - Roth IRÁ W/H Payable         ah Retirement Systems (URŠ)       EFT.082423154       PR080423-80       08/11/2023       08/21/2023       2,224.55       URŠ 401(k) Tier 2       1023000 - 401(k) W/H Payable         ah Retirement Systems (URŠ)       EFT.082423154       PR080423-80       08/11/2023       08/21/2023       5,663.67       401(k) DC       1023000 - 401(k) W/H Payable         ah Retirement Systems (URŠ)       EFT.082423154       PR080423-80       08/11/2023       08/21/2023       5,663.67       401(k) DC       1023000 - 401(k) W/H Payable         ah Retirement Systems (URŠ)       EFT.082423154       PR080423-80       08/11/2023       08/21/2023       5,663.67       401(k) DC       1023000 - 401(k) W/H Payable         ah Retirement Systems (URŠ)       EFT.082423154       PR080423-80       08/11/2023       08/21/2023       12,439.37       401(k) EE & Match       1023000 - 401(k) W/H Payable         ah Retirement Systems (URŠ)       EFT.082423154       PR080423-80       08/11/2023       08/21/2023       17,738.67       URŠ State Retirement       1023000 - 401(k) W/H Payable         ah Retirement Systems (URŠ)       EFT.082423154       PR080423-80       08/11/2023       08/21/2023						\$110.00			
	Utah Retirement Systems (URS) Utah Retirement Systems (URS)	EFT.082423154 EFT.082423154 EFT.082423154 EFT.082423154 EFT.082423154 EFT.082423154	PR080423-80 PR080423-80 PR080423-80 PR080423-80 PR080423-80 PR080423-80	08/11/2023 08/11/2023 08/11/2023 08/11/2023 08/11/2023	08/21/2023 08/21/2023 08/21/2023 08/21/2023 08/21/2023	741.53 2,224.55 5,663.67 5,873.72 12,439.37 17,738.67	Roth IRA URS 401(k) Tier 2 401(k) DC 457(b) 401(k) EE & Match	1023200 - Roth IRA W/H Payable 1023000 - 401(k) W/H Payable 1023000 - 401(k) W/H Payable 1023100 - 457(b) W/H Payable 1023000 - 401(k) W/H Payable	
ah State Tax Commission EFT.081523090 PR080423-82 08/11/2023 08/15/2023 4,880.78 State Income Tax 1021200 - State Tax W/H Payable					-	\$45,016.81			
	Utah State Tax Commission	EFT.081523090	PR080423-82	08/11/2023	08/15/2023	4,880.78	State Income Tax	1021200 - State Tax W/H Payable	

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount		Description	Ledger Account	Activity Code
Utah State Tax Commission	EFT.082423154	PR081823-82	08/25/2023	08/25/2023	4,856.98	State Income Tax		1021200 - State Tax W/H Payable	
				-	\$9,737.76				
Utah Transit Authority (UTA) Utah Transit Authority (UTA)	Pcard AP Pcard AP	908358 911350	08/01/2023 08/01/2023	08/01/2023 08/01/2023	300.00 200.00 \$500.00	Trax Pass Reload Trax Pass Reload		105580.20.322210 - Travel: CPG - Adm	
				-	\$500.00				
				-	\$101,590.71				

### STATEMENT OF ACCOUNT

# PTIF

### UTAH PUBLIC TREASURERS' INVESTMENT FUND

Marlo M. Oaks, Utah State Treasurer, Fund Manager PO Box 142315 350 N State Street, Suite 180 Salt Lake City, Utah 84114-2315 Local Call (801) 538-1042 Toll Free (800) 395-7665 www.treasurer.utah.gov

WASATCH FRONT REGIONAL COUNCIL LOVEIT BAUMGARDNER 41 NO. RIO GRANDE ST., STE 103 SALT LAKE CTY UT 84101

Account					Account Period
533				August 01, 2023 th	nrough August 31, 2023
Summary					
Beginning Ba	lance	\$ 2,670,009.56	Average Daily	Balance	\$ 3,873,235.37
Deposits		\$ 1,317,439.54	Interest Earned		\$ 17,439.54
Withdrawals		\$ 0.00	360 Day Rate		5.2288
Ending Balance		\$ 3,987,449.10	365 Day Rate		5.3014
Date	Activity	D	Deposits	Withdrawals	Balance
08/01/2023	FORWARD BALANCE		\$ 0.00	\$ 0.00	\$ 2,670,009.56

08/01/2023	FORWARD BALANCE	\$ 0.00	\$ 0.00	\$ 2,670,009.56
08/01/2023	funds tr	\$ 800,000.00	\$ 0.00	\$ 3,470,009.56
08/07/2023	funds tr	\$ 500,000.00	\$ 0.00	\$ 3,970,009.56
08/31/2023	REINVESTMENT	\$ 17,439.54	\$ 0.00	\$ 3,987,449.10
08/31/2023	ENDING BALANCE	\$ 0.00	\$ 0.00	\$ 3,987,449.10

### STATEMENT OF ACCOUNT

# PTIF

### UTAH PUBLIC TREASURERS' INVESTMENT FUND

Marlo M. Oaks, Utah State Treasurer, Fund Manager PO Box 142315 350 N State Street, Suite 180 Salt Lake City, Utah 84114-2315 Local Call (801) 538-1042 Toll Free (800) 395-7665 www.treasurer.utah.gov

WASATCH FRONT REG COUNS/BLDG FD LOVEIT BAUMGARDNER 41 NORTH RIO GRANDE ST., STE 103 SALT LAKE CTY UT 84101

Account					Account Period
8761				August 01, 2023 th	nrough August 31, 2023
Summary					
Beginning Ba	lance	\$ 1,219,478.38	Average Daily	Balance	\$ 1,219,478.38
Deposits		\$ 5,490.80	Interest Earned		\$ 5,490.80
Withdrawals		\$ 0.00	360 Day Rate		5.2288
Ending Balan	ce	\$ 1,224,969.18	365 Day Rate		5.3014
Date	Activity	D	eposits	Withdrawals	Balance
08/01/2023	FORWARD BALANCE		\$ 0.00	\$ 0.00	\$ 1,219,478.38
08/31/2023	REINVESTMENT	\$ 5	,490.80	\$ 0.00	\$ 1,224,969.18
08/31/2023	ENDING BALANCE		\$ 0.00	\$ 0.00	\$ 1,224,969.18

### Notes to the Budget Reports

### August 2023

In these reports 17% of the fiscal year (time) has passed. Of the total amount budgeted in May, 2023 for the year, 7% was expended through the end of August 2023.

The information contained in this report shows rates of expenditure by line-item and by program and allows the Council and staff to analyze rates of expenditure and progress of the various programs and address any areas of concern. It is not unusual for budget spent versus time to show variations. Some expenses such as accounting/audit fees, software licenses and dues are paid at the beginning of the fiscal year causing the percentage of budget spent versus time expended to go up. However, as the year progresses that percentage drops and the line item and program will finish the year within budget.

Variances in the rate of expenditure by program are considered normal and include some programs that are expected to carry forward into the next fiscal year.

A balance sheet is also included to provide an overview of the WFRC finances.

Exhibits:

- Council Budget (by line item/function and funding source)
- Council Budget by Program
- Balance Sheet

### Wasatch Front Regional Council Council Budget 07/01/2023 to 08/31/2023 16.67% of the fiscal year has expired

	2023 Actual	2024 Original Budget	2024 Proposed Budget	2024 Actual	% Earned/Used
Sources					
Federal Sources					
Federal Highway Administration - PL	2,393,571	3,141,111	3,141,111	0.00	0.00%
Federal Highway Administration - STP	2,584,975	2,436,258	4,904,463	0.00	0.00%
Federal Highway Administration - SS4A	0.00	775,200	775,200	0.00	0.00%
Federal Transit Administration	880,252	891,435	891,435	252,976	28.38%
Dept. of Housing and Urban Development	50,000	50,000	50,000	0.00	0.00%
Economic Development Administration	147,451	70,000	136,617	0.00	0.00%
Total Federal Sources	6,056,249	7,364,004	9,898,827	252,976	2.56%
State Sources					
Utah GOPB - CPG Match	290,000	290,000	290,000	261,000	90.00%
Community Impact Board	2,000	2,000	2,000	0.00	0.00%
UDOT - TLC	425,512	315,000	605,804	290,804	48.00%
UDOT - Joint Projects	98,658	0.00	68,924	0.00	0.00%
UDOT - Model Development	97,311	107,712	100,000	25,000	25.00%
UDOT - Safe Streets	0.00	30,000	30,000	0.00	0.00%
UDOT - HTS	285,903	0.00	114,188	0.00	0.00%
UT/GOEO - Station Area Plans	591,641	1,000,000	3,323,359	640,359	19.27%
Utah GOMB - Local Govt Administrator	0.00	158,000	150,000	0.00	0.00%
Total State Sources	1,791,024	1,902,712	4,684,275	1,217,163	25.98%
Local Sources					
Dedicated Project Funds	1,295,915	648,995	2,336,224	1,944,448	83.23%
MAG - Joint Projects	89,281	39,839	74,241	9,375	12.63%
UTA - TLC	240,804	300,000	404,120	404,120	100.00%
UTA - Joint Projects	114,644	0.00	363,401	317,236	87.30%
UTA - Transit Sales Tax	259,152	220,359	238,006	17,647	7.41%
Local Contribution	334,706	350,971	350,971	350,971	100.00%
Total Local Sources	2,334,502	1,560,164	3,766,963	3,043,797	80.80%
Total Sources	10,181,775	10,826,879	18,350,065	4,513,936	24.60%
Expenditures		· · ·	· · · · ·		
Salaries/Employee Benefits	4,716,801	5,454,053	5,454,053	615,456	11.28%
Contractual	4,319,322	4,319,800	11,399,692	24,050	0.21%
Audit & Accounting	14,000	20,000	20,000	0.00	0.00%
Dues & Subscriptions	32,285	30,000	30,000	12,300	41.00%
Equipment Purchases	0.00	0.00	0.00	0.00	0.00%
Equipment Maintenance	60.166	65.000	65.000	2.416	3.72%
Insurance	15,199	16,500	20,000	14,300	71.50%
Legal	41,243	20,000	20.000	0.00	0.00%
Printing & Publication	0.00	5,300	5,300	0.00	0.00%
Rent	447,930	468,667	468,667	75,667	16.15%
Supplies/Software & Licenses	176,286	190,538	216,938	21,781	10.04%
Telephone/Data	37,025	40,000	40,000	11,487	28.72%
Training	61,553	79,450	89,450	10,185	11.39%
Travel	100,190	83,927	96,427	10,780	11.18%
Carryover	0.00	33,644	424,538	0.00	0.00%
Total Expenditures	10,022,000	10,826,879	18,350,065	798,422	4.35%

### Wasatch Front Regional Council Council Budget by Program 07/01/2023 to 08/31/2023 16.67% of the fiscal year has expired

		2024 Original	2024 Proposed		
	2023 Actual	Budget	Budget	2024 Actual	% spent
Programs					
Consolidated Planning Grant (CPG)	5,020,394	5,767,437	5,785,084	642,168	11%
Transportation & Land Use Connection (TLC)	2,130,996	2,435,721	6,136,082	76,840	1%
Household Travel Survey	1,243,460		496,631		
Economic Development (WFEDD)	204,387	140,000	163,750	14,839	9%
Local Government Support	104,618	134,971	409,653	3,461	1%
Model Development	133,642	147,550	137,500	20,167	15%
Joint Projects	282,327		469,067		
Local Government Administrator		158,000	150,000		
Legislative Consulting	146,000	146,000	146,000	20,000	14%
CDBG - Tooele County	50,000	50,000	50,000	7,500	15%
Mobility Management	1,156	10,000	10,000		
Tooele Valley RPO	11,045	10,000	18,869	660	3%
Morgan RPO	5,078	10,000	8,327	833	10%
Community Impact Board	2,000	2,000	2,000	304	15%
Davis County Rating & Ranking	20,000	10,000	10,000	1,321	13%
Station Area Planning	621,641	1,000,000	3,333,359		
State CEDS Planning	45,258		54,742	2,630	5%
Safe Streets for All		805,200	969,000	10,154	1%
Total Programs	10,022,000	10,826,879	18,350,065	800,877	4%

### Wasatch Front Regional Council Standard Financial Report (by Object) 10 General Fund - 07/01/2023 to 08/31/2023 16.67% of the fiscal year has expired

	2024 Year-to-Date Actual
Net Position Assets: Current Assets	
Cash and cash equivalents 10100 Cash-in-Bank - Wells Fargo 10200 PTIF 0533 Operations 10300 PTIF 8761 Building Fund Total Cash and cash equivalents	627,666 3,987,449 <u>1,224,969</u> <b>5,840,085</b>
Receivables 12000 Accounts Receivable Total Receivables	663,814 663,814
Other current assets 13400 Prepaid Rent (Security Deposit) 13600 Prepaid Supplies/Services 15800 Suspense Total Other current assets	23,438 0.00 0.00 <b>23,438</b>
Total Current Assets	6,527,336
Total Assets:	6,527,336
Liabilites and Fund Equity: Liabilities: Current liabilities 20000 Accounts Payable	(289,742)
20110 P-Card: Andrea Pearson 20120 P-Card: Rosie Hernandez 20130 P-Card: Andrew Gruber 20140 P-card: Jordon Chandler Total Current liabilities	(623) (156) 0.00 <u>(1,611)</u> ( <b>292,132</b> )
Payroll liabilities         20400 Accrued Payroll         21000 Federal Tax W/H Payable         21200 State Tax W/H Payable         22000 PEHP Insurance W/H Payable         22300 Lincoln Life Insurance W/H Payable         22400 Flexible Spending Account W/H Payable         22500 HSA W/H Payable         23000 401(k) W/H Payable         23100 457(b) W/H Payable         23200 Roth IRA W/H Payable         23300 Loan Payment W/H Payable         Total Payroll liabilities	0.00 0.00 (33,445) 378 (434) 0.00 (38,066) (5,874) (742) (335) (78,518)
Deferred inflows 29900 Unearned Revenue Total Deferred inflows	0.00
Total Liabilities:	(370,650)
Fund Balance - Equity - Paid In/Contributed 29100 Fund Balance - Special Projects Total Fund Balance - Equity - Paid In/Contributed	(6,156,686) (6,156,686)
Total Liabilites and Fund Equity:	(6,527,336)
Total Net Position	0.00

DATE:	October 26, 2023
AGENDA ITEM:	2a
SUBJECT:	Report on Growth Policy and Legislation
PREPARED BY:	Miranda Jones Cox, Government Affairs Manager

At the Wasatch Front Regional Council (WFRC) meeting, WFRC staff and State Representative Calvin Musselman – a member of the WFRC Council – will give a brief update to the Council on current legislative and policy developments from the interim period as we look ahead to the 2024 General Legislative Session.

### BACKGROUND:

The 2024 legislative session is approaching quickly, and in the recent weeks and months, a series of legislative policy discussions have been underway with groups such as the Unified Economic Opportunity Commission (UEOC), legislative interim committees, and the executive branch as to what the policy recommendations and priorities will be.

Wasatch Front Regional Council staff and members were heavily involved in the Unified Economic Opportunity Commission's working groups on Housing Affordability, Growth and Transportation, Growth Policy Alignment, Transportation and Infrastructure, and Transit and Transportation.

The Council will be presented with a <u>list of current policy recommendations</u> being considered by various parties that are consistent with the Wasatch Choice Vision, and receive a general update on outcomes from the UEOC.

### **RECOMMENDATION:**

This item is for information only.

### CONTACT PERSON:

Miranda Jones Cox, 436-691-3043, miranda@wfrc.org

DATE:	October 26, 2023
AGENDA ITEM:	2b
SUBJECT:	ACTION: Approve WFRC's 2023 Title VI Plan, Public Participation Plan
	(PPP) and Limited English Proficiency (LEP) Plan
PREPARED BY:	Lauren Victor, Transportation Planner
	Andrea Pearson, Compliance Administrator

### BACKGROUND:

In order to follow best practices and ensure compliance with all state and federal regulations and policies, WFRC works diligently to keep our policies and plans updated. WFRC has updated the Title VI Plan, the Public Participation Plan (PPP), and the Limited English Proficiency (LEP) Plan, in compliance with federal requirements. The intent of these documents is to establish our policies and encourage participation by the public in the regional transportation planning process.

<u>TITLE VI PLAN</u>: Title VI of the Civil Rights Act states that "no person in the United States, shall, on the grounds of race, color, or national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance." As a subrecipient of Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) funds through Utah Department of Transportation (UDOT), WFRC has a comprehensive plan, which has now been updated in conjunction with the Regional Transportation Plan (RTP).

<u>PUBLIC PARTICIPATION PLAN</u>: WFRC reviewed and updated its Public Participation Plan (PPP), a framework used used in the development and adoption of the RTP, Transportation Improvement Program (TIP), and Unified Planning Work Program (UPWP), as well as other plans and programs, and encourages residents of the Wasatch Front region to participate in the transportation planning process. The PPP is reviewed and updated as needed every three years, in association with the cycle of the RTP. During this most recent review, the public involvement process was examined, with the intent to mitigate barriers in order to successfully engage all populations in regional decision-making and adhere to all requirements as stated in Title VI and Environmental Justice policies.

<u>LIMITED ENGLISH PROFICIENCY PLAN:</u> WFRC also reviewed and updated its LEP Plan. The goal of the LEP Plan is to ensure that all residents of the Wasatch Front region can, to the fullest extent practicable, participate in the transportation planning and decision-making process. The LEP Plan outlines how to identify people who may need language assistance, the ways in which assistance may be provided, staff training that may be required, and how to notify LEP persons that assistance is available.

### **RECOMMENDATION:**

Staff recommends that WFRC make a motion to "approve WFRC's updated 2023 Title VI Plan, updated Public Participation Plan (PPP), and updated Limited English Proficiency (LEP) Plan as presented."

### CONTACT PERSON:

Lauren Victor, 612-202-2108, <u>lauren@wfrc.org</u> Andrea Pearson, 801-363-4250, ext 1100, <u>apearson@wfrc.org</u>

### EXHIBIT:

Draft Title VI Plan Draft Public Participation Plan Draft Limited English Proficiency Plan

# TITLE VI PLAN

Wasatch Front Regional Council October 2023 This page intentionally left blank.

# Intro

The Title VI Plan outlines the ways in which Wasatch Front Regional Council (WFRC), the Metropolitan Planning Organization (MPO) for the Ogden-Layton and Salt Lake City urban areas, will support fair and equitable access to the transportation planning process and to ensure its transportation plans, policies, and programs do not adversely impact populations protected under Title VI and Environmental Justice policies. This document establishes a framework for the efforts of the Wasatch Front Regional Council to ensure compliance with Title VI, Environmental Justice, and related statutes regarding nondiscrimination. While it is not required that Environmental Justice processes be included in the Title VI Plan, due to the overlapping nature of these two non-discrimination mandates and the resulting policies developed to support such requirements, this guiding document will include information about both efforts.

The Title VI Plan includes the following:

#### WFRC's Title VI Policy Statement

Title VI General Requirements

- ➤ Title VI Notice to the Public
- > Title VI Complaint Procedures and Form
- > List of Transit-Related Title VI Investigations, Complaints, and Lawsuits
- > Public Participation Plan
- Limited English Proficiency Plan
- MPO Requirements: Title VI, Environmental Justice, and WFRC's Planning Processes
  - ➤ Regional Demographic Profile
  - > Mapping Title VI and Environmental Justice Populations

Title VI, Environmental Justice, and the Regional Transportation Plan (RTP)

- Outreach & Representation Process
- Data & Analysis Process

Title VI, Environmental Justice, and the Transportation Improvement Program (TIP)

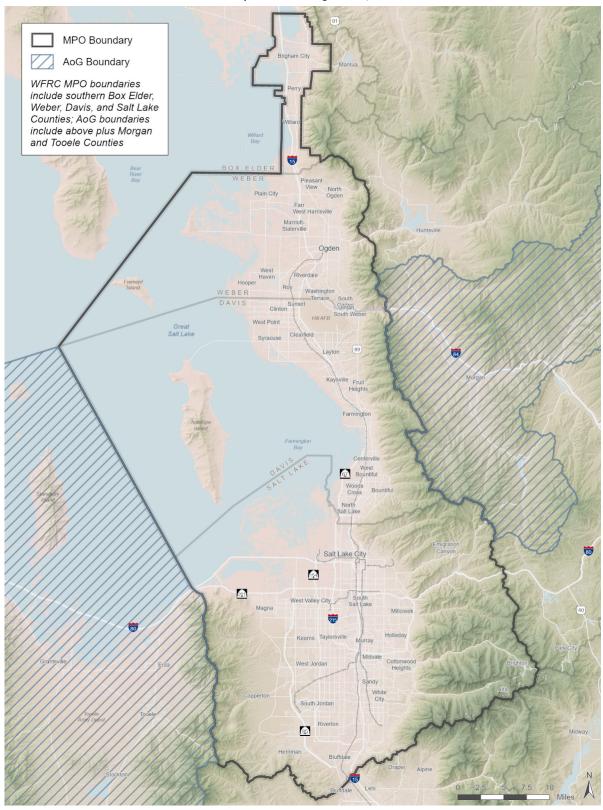
- > Outreach & Representation Process
- Data & Analysis Process

#### Monitoring and Reporting

- > 2023 2050 Regional Transportation Plan
- > 2024 2029 Transportation Improvement Program

## **About Wasatch Front Regional Council**

Serving the Wasatch Front region for over 50 years, WFRC is the federally designated Metropolitan Planning Organization (MPO) for the region. Established in 1969, WFRC provides comprehensive, coordinated planning for growth and development of the region. The Council works to foster regional cooperation within the member jurisdictions, which include: Davis, Morgan, Salt Lake, Tooele, Weber and southern Box Elder Counties. Boundaries of the WFRC MPO boundaries are displayed in Map 1. Map 1: WFRC Planning Boundary



DRAFT Title VI Plan 2023 | Page 5

As an agency, WFRC advises on regional policy and capital funding issues concerning transportation, economic development, the environment, and land use. WFRC's mission is to build consensus and enhance quality of life by developing and implementing visions and plans for a well–functioning multi-modal transportation system, livable communities, a strong economy, and a healthy environment. To accomplish this mission, WFRC serves the following roles:

- **Convener:** WFRC facilitates collaboration with local communities and partners.
  - Bring stakeholders together including cities, counties, transportation agencies, community and business organizations, state and federal officials, and residents – to share ideas and information, and to develop and implement visions and plans.
- Technical Expert: WFRC are trusted subject-matter experts.
  - Build and use models and tools to analyze and understand the impact of potential transportation, land use, and economic development and strategies.
  - Share analyses and information to improve the understanding of how transportation, land use, and economic systems affect each other, and to aid in developing and implementing visions and plans in the region.
- **Planner:** WFRC proactively plans for the future of the region.
  - Develop multi-modal transportation and interrelated land use and economic development visions and plans.
  - Unify planning efforts with peers across the state.
  - Collaborate with other organizations as they address local, regional, state, and national growth-related issues, plans, and policies that may directly or indirectly affect transportation on the Wasatch Front.
- Implementer: WFRC puts visions and plans into action.
  - Support local governments in their efforts to achieve local and regional goals.
  - Provide technical assistance to communities that focuses on the interrelationship of transportation, land use, and economic development.
  - Provide transportation funds for local projects and support communities in their implementation.

# Legal Framework

The following acts and executive orders guide the transportation planning processes as they relate to non-discrimination, and serve as the foundation of the Title VI Plan.

### **Federal Non-Discrimination Acts**

<u>Title VI of the 1964 Civil Rights Act</u> states that "no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance."

<u>Title 49 CFR Part 21</u> describes how the Title VI mandate applies to the transportation planning process for those receiving Federal financial assistance from the Department of Transportation. WFRC's Title VI Plan and resulting program policies is pursuant to this requirement.

Subsequent federal acts extend nondiscrimination requirements to gender (Federal Aid Highway Act 1973); disability (Rehabilitation Act of 1973 & Americans with Disabilities Act 1990); and age (Age Discrimination Act of 1975).

### **Executive Orders**

Executive Orders are given from the President to federal agencies; agencies that receive federal assistance are required to follow the same mandates.

<u>Executive Order 12898</u>: Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations mandates that federal agencies or those receiving federal funds include Environmental Justice as part of their mission. The fundamental principles of Environmental Justice include:

- Avoiding, minimizing or mitigating disproportionately high and adverse health or environmental effects on minority and low-income populations;
- Ensuring full and fair participation by all potentially affected communities in the transportation decision-making process; and
- Preventing the denial, reduction or significant delay in the receipt of benefits by minority populations and low-income communities.

These guiding principles can be found in the <u>Department of Transportation's Environmental Justice</u> <u>Strategy</u>, and have been incorporated into WFRC's Title VI Plan.

<u>Executive Order 13166</u>: Improving Access to Services for Persons with Limited English Proficiency requires Federal agencies to examine the services they provide, identify any need for services to those with limited English proficiency (WFRC LEP), and develop and implement a system to provide those services so LEP persons can have meaningful access to them.

## WFRC's Title VI Policy Statement

It is the policy of the Wasatch Front Regional Council Metropolitan Planning Organization that no person shall, on the basis of race, color, or national origin, be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination under any program or activity as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, and any other applicable non-discrimination Civil Rights laws and regulations.

The Wasatch Front Regional Council Title VI Administrator is granted the authority to administer and monitor the Title VI Plan as promulgated under Title VI Civil Rights Act of 1964 and any subsequent legislation and will provide assistance as needed. Further, the Wasatch Front Regional Council recognizes the need for and provides training of staff on Title VI procedures.

This signed policy statement can be found in <u>Appendix A</u> of this Plan.

# **Title VI General Requirements**

Information regarding the following Title VI Requirements can be found below:

- Title VI Notice to the Public
- Title VI Complaint Procedures and Form
- List of Transit-Related Title VI Investigations, Complaints, and Lawsuits

### Title VI Notice to the Public

The Utah Department of Transportation (UDOT) has developed a Non-Discrimination Title VI Poster to inform the public of their rights under Title VI. The notice includes instructions on how to file a complaint of discrimination both at the state and the local level. As a sub-recipient of Federal Transit Administration (FTA) and Federal Highways Administration (FHWA) funds, WFRC includes the UDOT Title VI Poster as the Title VI Notice to the Public contained in the WFRC Title VI Plan. The posters are prominently displayed in Spanish and English in the WFRC lobby, on the WFRC website, and included here as <u>Appendix B</u>.

### **Title VI Complaint Procedures and Form**

WFRC has established a Title VI Complaint Procedure to collect and work to appropriately resolve any complaints received. The Title VI Complaint Procedures are communicated internally among staff at yearly training. English and Spanish versions of the complaint procedures and form can be found on the WFRC website, available at public meetings and open houses, and referenced in documentation produced by WFRC staff.

Any person or persons who believe they have been aggrieved by an unlawful discriminatory practice under Title VI has a right to file a formal complaint with WFRC. The Title VI complaint procedure and example complaint form is found in <u>Appendix C</u> of this Plan. This policy shall be prominently posted in the WFRC office and on WFRC's website at <u>www.wfrc.org</u>.

### List of Transit-Related TItle VI Investigations, Complaints, and Lawsuits

WFRC keeps a log of transit-related Title VI investigations, complaints, and lawsuits, as required by applicable laws and regulations.

As previously stated, WFRC agrees that as a condition to receiving any Federal financial assistance from the U.S. Department of Transportation (DOT), through UDOT and FHWA, it is subject to and will comply with the Standard DOT Title VI Non-Discrimination Assurances, which are included as <u>Appendix D</u>.

### **Public Participation Plan**

Informing and engaging the public on the transportation planning process is a continual effort. As stated by and in accordance with the US Department of Transportation, Federal Transit Administration's (FTA) 23 CFR 450.316, a Metropolitan Planning Organization (MPO) is required to partake in a transportation planning process that creates opportunities for public involvement, participation, and consultation throughout the development of the Regional Transportation Plan (RTP) and Transportation Improvement Program (TIP).

The Public Participation Plan (PPP), included as <u>Appendix E</u>, is WFRC's policy for its public engagement process. The PPP provides for an open exchange of information and ideas between the public and stakeholders. Many of the agency's Title VI and Environmental Justice objectives are advanced through executing the PPP.

Through its planning efforts, WFRC will facilitate the following:

- adequate public notice of public participation activities;
- review and comment at specific and key points in the decision-making process; and
- multiple, accessible participation formats, including electronic and in-person.

More specifically to Title VI and Environmental Justice planning efforts, the PPP incorporates several key elements to ensure the process is effective and proactive:

- Notification procedures which effectively target interested and affected stakeholders, such as local, state, and federal officials; Environmental Justice populations, including but not limited to low-income, minority, persons with disabilities, and senior citizen groups; organizations, including environmental and historic preservation; community councils; chambers of commerce; transit unions and users groups; service clubs; news media representatives; and members of the public, etc. WFRC maintains an extensive contact list for community-based organizations, which is utilized for the dissemination of information and for inviting organizations to workshops and public participation opportunities.
- Provide frequent, continuing, and meaningful public meetings and open houses that are held in wheelchair-accessible and, where available, transit-served locations throughout the region.
- Provide continual and timely engagement through the employment of multiple techniques for education and outreach, such as visualization tools, including ArcGIS Story Maps (in English and Spanish formats when applicable/possible), interactive maps, static maps, etc, with the goal of furthering the understanding of the public, and more specifically that of Title VI populations

with regard to transportation needs, potential solutions, and how these are translated into the Wasatch Choice Vision and RTP, the TIP, and other WFRC plans and programs.

• Ongoing availability of the WFRC staff including the Community Outreach Coordinator to receive comments, answer questions, and/or provide presentations about WFRC plans and programs as needed.

Please see <u>Appendix E</u> for additional information related to these objectives and processes.

The PPP will be reviewed and updated as needed every four years and in association with the cycle of the RTP. Each update will reflect on past practices to mitigate barriers and successfully engage all populations in regional decision-making, and adhere to all requirements as stated in Title VI and Environmental Justice policies. When updated, a 45-day (minimum) period will be provided for public comment.

### Limited English Proficiency Plan

There are many people living in the United States for which English is not their primary language. If those persons have a limited ability to read, write, speak or understand English, they are considered to have "limited English proficiency" (LEP). Language barriers may inhibit or prohibit LEP persons from accessing benefits and services, understanding and exercising rights, fulfilling responsibilities and obligations, and understanding information provided to them regarding federally funded programs, activities, and services.

In an effort to provide continuing, cooperative, and comprehensive transportation planning for residents of the region, the Wasatch Front Regional Council (WFRC) has developed a LEP Plan, which can be found in <u>Appendix F</u>. The LEP Plan is guided by Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency."

The LEP Plan includes a Four-Factor Analysis that WFRC uses to assess language needs and to determine what reasonable steps should be taken to ensure meaningful access for LEP persons. The four-factor analysis considers:

- The number or proportion of LEP persons eligible to be served or likely to be encountered by a program, activity, or service of the recipient or grantee. This is guided by the Safe Harbor Provision, shown below in Table 1.
- 2. The frequency with which LEP individuals come in contact with the program.
- 3. The nature and importance of the program, activity, or service provided by the recipient to people's lives.
- 4. The resources available to the recipient and costs.

The following table is reflective of those languages for which the persons five years of age and older speak English less than "very well" and meet the Safe Harbor Provision. The Safe Harbor Provision states that federal agencies are considered to have strong evidence of compliance if they have translated

vital documents into the languages for LEP groups numbering 5% of the population or 1,000 persons, whichever is less. The table categorizes each person with LEP by their native language.

	Persons speaking English less than "very well" (LEP)	Percent of Total Population	Share of Limited English Proficiency Population (LEP)
Total Regional Population	1,636,031		
Total Limited English Proficiency (LEP)	91,891	5.62%	100.00%
Spanish	63,044	3.85%	68.61%
Vietnamese	3,848	0.24%	4.19%
Russian, Polish, Slavic	1,550	0.09%	1.69%
Arabic	1,364	0.08%	1.48%
Korean	1,610	0.10%	1.75%
Chinese (includes Mandarin)	4,830	0.30%	5.26%
Other Asian languages	6,313	0.39%	6.87%
Indo-European	5,732	0.35%	6.24%
Other Languages	1,699	0.10%	1.85%

Table 1: Limited English Proficiency: Languages for which Safe Harbor Provisions are Achieved	in the Wasatch Front Region
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Source: U.S. Census Bureau; American Community Survey, 2020 5–Year Estimates, Table C16001; Generated by WFRC 10/03/2023

The LEP Plan outlines how to identify people who may need language assistance, the ways in which assistance may be provided, staff training that may be required, and how to notify LEP persons that assistance is available. For additional details regarding this process, please see <u>Appendix F</u>.

The goal of the LEP Plan is to ensure that all residents of the Wasatch Front region can, to the fullest extent practicable, participate in the transportation planning and decision-making process.

# Title VI, Environmental Justice, and WFRC's Planning Processes

Planning must be done with the involvement and for the benefit of all the region's residents. WFRC is guided by federal Title VI and Environmental Justice mandates, and WFRC strives to not only meet these mandates, but to create overall transparency and inclusive planning processes. As the MPO for the Ogden-Layton and Salt Lake City urban areas, WFRC has integrated Title VI and Environmental

Justice planning processes into its programs and public participation efforts. This helps to foster a region with an enhanced quality of life and a healthy environment for all its residents.

Title VI and Environmental Justice considerations are carried out through:

- 1. Public participation, as described in the agency's Public Participation Plan (PPP) and, more specifically, in the Outreach & Representation Section below, and
- Data and analytics process, including a benefits and burdens analysis at planning and project development stages to gauge potential impacts of proposed projects on traditionally underserved populations, as described in the Data & Analytical Process Section below.

These efforts are incorporated into planning processes such as the development of the Regional Transportation Plan (RTP) and Transportation Improvement Program (TIP), and are supported by the Unified Planning Work Program (UPWP), the Public Participation Plan (PPP), and the Limited English Proficiency Plan (LEP).

# **MPO Requirements**

The following section describes the ways in which WFRC, through its transportation planning and decision-making processes, executes the guiding principles of the Environmental Justice Executive Order 12898:

- To ensure the full and fair participation by all potentially affected communities in the transportation decision-making process;
- To avoid, minimize, or mitigate disproportionately high and adverse human health and environmental effects, including social and economic effects, on minority or low-income populations; and
- To prevent the denial of, reduction in, or significant delay in the receipt of benefits by minority or low-income populations

These principles are addressed through a 1) Data & Analytical Process and 2) Outreach & Representation.

# **Data & Analytical Process**

WFRC will fully utilize its analytical capabilities to ensure that the Regional Transportation Plan (RTP) and the Transportation Improvement Program (TIP) comply with the Title VI Program. This will be carried out through:

- A demographic profile identifying the locations of concentration of low-income households and concentration of persons identifying as members of racial and ethnic minority groups. (see MPO Requirements > Demographic Profile);
- 2. An assessment of the Federal financial distributions made in public transportation investments across these groups (see MPO Requirements > Monitoring & Reporting > TIP);
- 3. An analytical process for assessing regional impacts of transportation systems for these groups (see MPO Requirements > RTP and TIP).

## **Outreach & Representation**

WFRC will foster public involvement activities that are aimed at engaging minority and low-income populations in transportation decision making in the RTP and TIP processes, including:

- Ensuring the public involvement process eliminates barriers in order to gain full and fair participation by all potentially affected communities in the transportation decision-making process (see General Requirements > Public Participation Plan);
- Develop and implement a Limited English Proficiency Plan (see General Requirements > Limited English Proficiency Plan and <u>Appendix F</u>);
- 3. Adhering to the WFRC Interlocal Cooperation Agreement, <u>Appendix G</u>, which outlines the process by which representation on WFRC's Regional Council is determined. The Council is comprised of elected officials, selected principally by the area county councils of governments (COGs), empowered to make transportation funding and policy decisions for the region. The designation of members to serve on the Council is principally the responsibility of the county COGs, which in turn, have membership representing the legislative bodies of the units of local government within each County. Pursuant to the WFRC Interlocal Cooperation Agreement, the selection of representation on the Regional Council is done without regard to race, color, and national origin. Because the membership is not principally selected by WFRC, we have not provided a table depicting the membership of the Council and committees.

### **Demographic Profile**

An understanding of regional demographics is needed to ensure the MPO's planning efforts support mobility and accessibility and do not adversely impact equity focus populations, and that the agency's participation efforts reach all segments of the regional population. A demographic summary of the WFRC Planning Area follows, including the total population by county (Table 2), the total population that identifies with a minority racial (Table 3) and/or ethnic group (Table 4), the total regional population living in poverty (Table 5), the total population living with a disability (Table 6), and populations that are 65 and older (Table 7) in Box Elder, Weber, Davis, and Salt Lake Counties.

#### Table 2: Total population and population change of the Wasatch Front Region, 2010-2020

Total Population	Percent Change

YEAR	2010	2016	2020	2016-2020	2010-2020			
Counties within WFRC MPO Planning Boundary								
Box Elder	24,183	25,527	27,230	7%	13%			
Weber	231,236	241,328	262,223	9%	13%			
Davis	306,479	329,292	362,679	10%	18%			
Salt Lake	1,029,655	1,092,518	1,185,238	8%	15%			
Region	1,591,553	1,688,665	1,837,370	9%	15%			
Counties within W	FRC AOG Planning	Boundary						
Morgan	9,469	10,645	12,295	16%	30%			
Tooele	58,218	61,986	72,698	17%	25%			
Total Region	1,659,240	1,761,296	1,922,363	9%	16%			

Note: Box Elder County figures are representative of Brigham, Perry, and Willard City, not of the entire county. Source: US Census Bureau; Census 2020 Summary File 1; 2010 Summary File 1; Table DP-1; generated by WFRC; using American Factfinder; <a href="http://factfinder2.census.gov">http://factfinder2.census.gov</a>; (5 September 2013)

Source: US Census Bureau; Table S0101; generated by WFRC; using 2012-2016 American Factfinder Community Survey 5-year Estimates; <a href="http://factfinder.census.gov">http://factfinder.census.gov</a>; (5 September 2018) The American Community Survey (ACS) now collects socio-economic information using monthly random survey rather than a point-in-time decadal survey. The ACS survey data is accumulated and pooled over 12, 36, and 60 months in rolling estimates, with 5-year data being available for the WFRC region at the census tract level (vs. block group for 2010 Census data). Due to this fundamental change in the way the information is now collected, decennial data and ACS data are not comparable, but are both included in this table for consistency and to track population growth over time.

#### Table 3: Minority population and percent change in the WFRC Region, 2010 - 2020

	Total N	Ainority Popu	lation	Percent Change		Minority Population as a Percent of County Total Population			County Share of Regional Minority Population
YEAR	2010	2016	2020	2016- 2020	2010- 2020	2010	2016	2020	2020
Counties with	in WFRC M	PO Planning	g Boundary						
Box Elder	5,538	6,462	7,296	13%	32%	13%	13%	13%	2%
Weber	50,598	55,316	61,633	11%	22%	22%	23%	24%	13%
Davis	43,430	50,341	58,762	17%	35%	14%	15%	16%	12%
Salt Lake	267,770	299,751	338,109	13%	26%	26%	27%	29%	71%
Region	367,336	411,870	465,800	13%	27%	23%	24%	25%	-
Counties with	in WFRC A	OG Planning	g Boundary						
Morgan	371	533	702	32%	89%	4%	5%	6%	0.15%
Tooele	9,044	10,134	12,606	24%	39%	16%	16%	17%	3%
Total Region	374,336	419,723	479,108	13%	27%	23%	24%	25%	-

Note: Minority population is determined by taking the sum of all individuals who identify as a race other than Non Hispanic – White.

Note: Box Elder County figures are representative of the entire county.

Source: US Census Bureau; Census 2020 Summary File 1; 2010 Census Summary File 1; Table QT-P4 Source: US Census Bureau; Table S0101; generated by WFRC; using 2012-2016 American Factfinder Community Survey 5-year Estimates

	Hispanic o	r Latino	White a	lone	Black or J Americal		Amer Indiar Alaska alo	n and Native	Asian a	llone	Native Ha and Other Islander	Pacific	Some o race a		Two or mo	ore races
Countie	s within V	VFRC N	1PO Plann	ing Bou	Indary											
Box Elder Weber Davis Salt Lake <b>Region</b>	5,231 47,010 34,780 211,869 <b>298,890</b>	9.9% 18.5%	47,657 193,651 291,999 808,106 <b>1,341,413</b>	75.9% 83.2% 70.5%	2,345 4,180 20,642	1.2% 18%		0.3% 0.6%	3,118 5,983 46,612	1.7% 4.1%	573 2,539 17,599	1.5%	250 399	0.1% 0.1% 0.1% 0.4% <b>0.3%</b>		1.4% 2.8% 2.8% 2.7% <b>2.7%</b>
Countie	s within V	VFRC A	AOG Plann	ing Bou	Indary											
Morgan	346	2.9%	11,248	94.1%	4	0.03 % 0.06	4	0.03 %	0	0.0%	17	0.1%	93	0.8%	147	1.2%
Tooele	8,834	12.7%	57,134	81.9%	437	%	350	0.5%	486	0.7%	444	0.6%	351	0.5%	1,704	2.4%
Total Region	308,070	16.3%	1,409,795	74.6%	27,874	1.5%	9,913	0.5%	56,595	3%	21,259	1.1%	5,175	0.3%	50,131	2.7%

#### Table 4: Total population by ethnicity in the WFRC Region, 2020

Note: Box Elder County figures are representative of the entire county.

Source: US Census Bureau; Table B03002; generated by WFRC; using 2020 American Factfinder Community Survey 5-year Estimates; <a href="http://factfinder.census.gov">http://factfinder.census.gov</a>;

#### Table 5: Population living in poverty in the WFRC Region, 2020

	Population Living in Poverty	Percent of County Population	County Share of Regional Population Living in Poverty
Counties within	WFRC MPO Planning Bounda	ary	
Box Elder	4,328	8%	3%
Weber	21,604	8%	15%
Davis	18,603	5%	13%
Salt Lake	97,255	9%	67%
Region	141,790	8%	-

Counties within WFRC AOG Planning Boundary							
Morgan	201	2%	0.1%				
Tooele	4,047	6%	3%				
Total Region	146,038	5%	-				

Note: Box Elder County figures are representative of the entire county.

Source: US Census Bureau; Table S1701; generated by WFRC; using 2020 American Factfinder Community Survey 5-year Estimates; <a href="http://factfinder.census.gov">http://factfinder.census.gov</a>;

#### Table 6: Populations living with a disability in the WFRC Region, 2020

	Population Living with a Disability	Percent of County Population	County Share of Regional Population Living with a Disability
Counties with	in WFRC MPO Planning Boundary	ý	
Box Elder	6,698	12%	4%
Weber	28,036	11%	15%
Davis	31,220	9%	17%
Salt Lake	107,094	9%	59%
Region	173,048	-	-
Counties with	in WFRC AOG Planning Boundary	Ý	
Morgan	926	8%	0.5%
Tooele	7,755	11%	4%
Total Region	181,729	-	

*Note*: This data represents qualified individuals with disabilities affecting hearing, speech, vision, and/or other physical, mental, or cognitive limitations. FOr more information on WFRC's Effective Communication Policy for Americans With Disabilities, please refer to <u>Appendix H</u>.

Note: Box Elder County figures are representative of the entire county.

Source: US Census Bureau; Table S1810; generated by WFRC; using 2020 American Factfinder Community Survey 5-year Estimates; <a href="http://factfinder.census.gov">http://factfinder.census.gov</a>;

#### Table 7: Populations that are 65 and older in the WFRC Region, 2016

	Population that is 65 and older	Percent of County Population	County Share of Regional Population that is 65 and older				
Counties with	nin WFRC MPO Planning Boundar	γ					
Box Elder	7,038	13%	3%				
Weber	29,781	12%	15%				
Davis	305,416	10%	17%				
Salt Lake	124,572	11%	61%				
Region	196,807	-	-				
Counties within WFRC AOG Planning Boundary							
Morgan	1,424	12%	0.7%				

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Tooele	6,231	9%	3%
Total Region	204,462	-	-

Source: US Census Bureau; Table S0103; generated by WFRC; using 2020 American Factfinder Community Survey 5-year Estimates; <a href="http://factfinder.census.gov">http://factfinder.census.gov</a>;

#### Mapping Title VI and Environmental Justice Populations

WFRC, under the direction of its committees and Council, identifies "<u>Equity Focus Areas</u>" to help the MPO ensure that the agency is planning for an equitable distribution of transportation services, facilities, and resources within the region without regard to income, race, and other socioeconomic factors, and to ensure that there are not disproportionate negative impacts or burdens on minority and low-income populations.

To identify Equity Focus Areas, WFRC collects and analyzes demographic information which includes areas with 1) concentration of persons identifying as members of racial and/or ethnic minority groups and 2) concentration of low-income households<sup>1</sup>. A regional mean for certain socio-economic demographics is then established utilizing the 2020 American Community Survey 5-year Estimates. A regional "threshold" was identified as one standard deviation above the regional mean for any of the two demographic variables listed above, and census tracts that exceeded that threshold were identified as a "Equity Focus Area." The block group-level data from the 2020 Census American Community Survey (ACS) 5-year dataset (Table C17002: Ratio of Income to Poverty Level), is used to determine the percentage of the population within each block group that have a ratio of income to federal poverty threshold of equal to or less than 1, i.e., their income is below the poverty level. The federal poverty threshold is set differently for households, considering their household size and age of household members. The block group-level data from the 2020 ACS 5-year dataset (Table B03002: Hispanic or Latino Origin By Race<sup>2</sup>) is used to determine the percentage of the population that did not self-identify their race and ethnicity as "White alone." The average census block group area in the WFRC urban areas has 24.2%<sup>3</sup> of its population that identifies as Black or African American alone, American Indian, and Alaska Native alone, Asian alone, Native Hawaiian and other Pacific Islander alone, some other race

<sup>&</sup>lt;sup>1</sup> Following the Office of Management and Budget's (OMB) Statistical Policy Directive 14, the Census Bureau uses a set of money income thresholds that vary by family size and composition to determine populations that are living in poverty. If a family's total income is less than the family's threshold, then that family and every individual in it is considered in poverty. The official poverty thresholds do not vary geographically, but they are updated for inflation using the Consumer Price Index (CPI-U). The official poverty definition uses money income before taxes and does not include capital gains or noncash benefits (such as public housing, Medicaid, and food stamps).

<sup>&</sup>lt;sup>2</sup> Table B03002 includes information from both 'Race' and 'Hispanice or Latino Origin' identification questions asked as part of the Census Bureau's American Community Survey

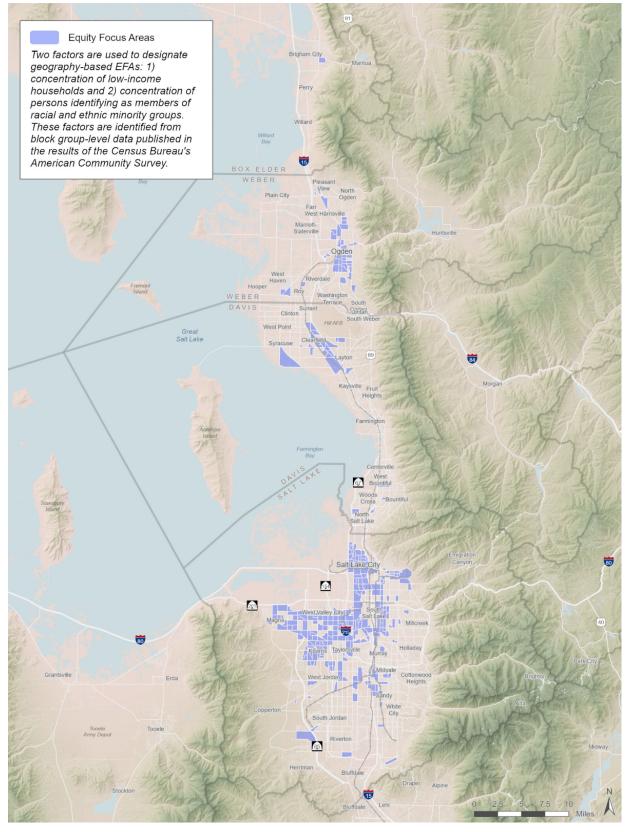
<sup>&</sup>lt;sup>3</sup> The percentage threshold specified here is approximately one standard deviation above the regional mean for this indicator. Assuming a statistically normal distribution, approximately 16% of the overall set (i.e. census blocks, in this case would fall above a one standard deviation threshold.

alone, two or more races, or of Hispanic or Latino origin. Census tracts that contain above-average concentrations of any of the aforementioned variables are identified as a Equity Focus Area.

Some census block groups that meet one or both of the EFA criteria described above contain large, non-residential areas or low density residential areas. Such census block areas may have small residential neighborhoods surrounded by predominantly commercial or industrial land uses, or large areas of public land or as-yet undeveloped lands. For this reason, WFRC staff may adjust the boundaries of an EFA whose census block group population density is less than 500 persons per square mile, to exclude areas of those block groups that have large, predominantly non-residential land uses.

Equity Focus Areas are identified as census tracts that are outside one standard deviation for one of the following measures: low-income populations (>20%) and minority population (>40%).

#### Map 2: Equity Focus Areas



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### Title VI, Environmental Justice, and Regional Transportation Plan (RTP)

WFRC develops the Regional Transportation Plan (RTP) for the Salt Lake City and Ogden-Layton urban areas. The RTP is the fiscally constrained plan for roadway, transit, bicycle, and pedestrian facility improvements over the next 20-30+ years. The RTP is developed in accordance with federal guidelines and includes transportation facilities paired with land use development that are identified, modeled, and financially phased with the help of the Utah Department of Transportation (UDOT) and the Utah Transit Authority (UTA), as well as local communities, transportation stakeholders, community-based organizations, and the general public through an extensive planning process.

The following describes WFRC's process for developing the RTP broadly, and as the process relates to Title VI and Environmental Justice populations (bolded).

#### **Outreach & Representation**

Formulated with the help of extensive stakeholder feedback, WFRC staff works to develop the draft RTP through extensive outreach and engagement. This includes subregional meetings comprised of local government officials and staff, and transportation partners. WFRC also actively seeks opportunities to engage with Environmental Justice populations, including but not limited to low-income, minority, persons with disabilities, senior citizen groups; and transit unions and users groups; organizations including environmental and historic preservation; local, state, and federal officials; community councils; chambers of commerce; service clubs; news media representatives (including media targeted at non-english speaking populations); and members of the public.

More specifically, during the four-year RTP process, WFRC facilitates targeted outreach to organizations that represent the aforementioned Environmental Justice groups, such as hosting community organization workshops. These workshops allow representatives from diverse organizations and communities to share existing transportation challenges and ideas to improve access to employment, services, and educational opportunities, as well as to review and provide input on projects and strategies within the RTP. The outreach process will also help to identify any potential disparate impacts that projects within the RTP may impose on Equity Focus Areas throughout the region.

In addition to hands-on workshops, WFRC strives to make all short- and long-range plans accessible to the Wasatch Front community at critical steps in the planning process using tools including online interactive maps. These maps allow community members to access, view, and provide project-specific and general input within the web application. Maps are provided in English and Spanish formats when applicable/possible, and advertised via WFRC's website, social media platforms, email distribution list, and legal notices. After the completion of the four-year RTP process, WFRC will distribute a survey to and/or meet with key stakeholders and community organizations to assess the effectiveness of its public participation process. WFRC will then use the feedback received to improve its public involvement, if

applicable. Additionally, WFRC will maintain and continue to expand the list of individuals and organizations who are interested in transportation issues.

### Data & Analysis

In addition to stakeholder feedback, WFRC utilizes technical modeling and forecasting to develop a data-driven process for evaluating, selecting, and prioritizing transportation investments included in the RTP.

### The RTP process:

- 1. Establishes regional quality of life goals;
- Generates ideas and assesses needs through developing future land use and transportation scenarios;
- 3. Explores and evaluates tradeoffs associated with differing growth scenarios;
- 4. Refines future scenarios into a single preferred scenario which contains a complete list of transportation projects needed within the RTP planning horizon year;
- 5. Identifies when transportation projects are needed and prioritizes projects against identified financial constraints;
- 6. Presents impacts and benefits associated with implementation of the RTP.

WFRC considers Title VI and Environmental Justice populations throughout all phases of the long-range planning process – from defining goals, developing and evaluating scenarios, and prioritizing and financially constraining the RTP. For instance, throughout the process, demographic data is used to help identify transportation projects that may serve Equity Focus Areas, and to identify any potentially adverse impacts of proposed projects. An impacts and benefits analysis determines how well the RTP helps improve access to educational and employment opportunities for Equity Focus Areas.

### Title VI, Environmental Justice, and Transportation Improvement Program (TIP)

WFRC develops and manages the Transportation Improvement Program (TIP), a six-year program of roadway, transit, and active transportation projects. The TIP's total program amount represents approximately \$7-10 billion of infrastructure investments over a six-year period. The TIP is updated annually, following public review and comment.

The TIP contains WFRC-administered programs that fund approximately \$48 million in federal transportation dollars annually to local communities through the Surface Transportation Program (STP), Congestion Mitigation and Air Quality (CMAQ) Program, the Transportation Alternatives Program (TAP), and the Carbon Reduction Program (CRP), within the Salt Lake City and the Ogden/ Layton urban areas.

WFRC is committed to adhering to all Title VI and Environmental Justice requirements through the implementation of the Transportation Improvement Program (TIP). Prior to the adoption of the TIP (including full amendments which require an air quality conformity determination), WFRC will undertake the following steps. The following describes the process for reviewing TIP projects as a program broadly, and as the project review relates to Title VI and Environmental Justice populations (bolded).

WFRC staff works to develop the draft TIP by reviewing project proposals with the urban-area technical advisory committees. Project proposals are submitted by local communities, counties, the Utah Department of Transportation (UDOT), and Utah Transit Authority (UTA). Projects are evaluated based on criteria to accomplish goal-oriented performance measures, which relate to the funding criteria and improving efficiency and safety of the transportation system.

- Through project evaluation, WFRC works to identify improvements that enhance the safety
  of the proposed project and support multi-modal travel behavior, such as bicycle
  infrastructure and sidewalks. The majority of these improvements provide separation
  between automobiles and walkers and bikers and provide a benefit to the community by
  improving access and reducing barriers for non-motorized travel.
- WFRC collects project information and analyzes demographic data with proposed public transportation projects. Data is collected at the county-level and compares the percentage of the total regional, minority and low-income households living within that county as compared with transportation investments. Demographic data is also mapped in conjunction with public transportation projects, in an effort to improve accessibility and mobility for minority and low-income communities.
- WFRC develops a memorandum describing the draft TIP, along with tables describing both highway, transit, and active transportation projects. This memo is distributed to organizations and individuals with known interests in regional transportation projects and programs, which includes community-based organizations as listed in the Community Outreach Section of the PPP in <u>Appendix E</u>. Hard copies will also be made available upon request.
- The TIP shows all projects in an online and/or static regional map(s). Projects will be individually listed in project tables, as well as in overall summaries. A copy of the draft TIP and the analysis showing conformity with the State Air Quality Implementation Plan will be available at WFRC's office and on its website. Arrangements will be made to accommodate persons with special needs.
- Legal notices will be placed in local newspapers to notify the public that the draft TIP or full amendment is available for review. The legal notices will run for one day, signifying the beginning of a 30-day (minimum) comment period. Additionally, a notice will also be posted on WFRC's website and advertised through social media.

Once the TIP program is drafted, WFRC hosts public outreach forum(s) during the public review and comment period that allow community members to comment on proposed transportation projects. The meeting(s) will be advertised via the legal notice, WFRC's website, and social media. An opportunity for the public to ask questions, as well as provide oral or written comments, will be provided at the meeting(s). Participants are encouraged to identify any potential disparate impacts imposed by the transportation project.

- Comments may be submitted online or by email, telephone, or mail, as well as in-person at either the Transportation Coordinating Committee (Trans Com) meeting, when the TIP or amendments are recommended for approval, and/or the Council meeting, when the approval action is taken. An electronic and/or hard copy file will be kept of all comments received and made available to interested parties upon request.
- News releases are issued, including invitations to the public to comment online and other means regarding the draft TIP, and media coverage will be encouraged.
- WFRC has coordinated with UTA to ensure that the procedures established satisfy the requirement of public participation in the development of the program of projects and grant application requirements of the FTA Urbanized Area Formula Program, Section 5307 and other FTA formula funds. The public participation requirements of 49 U.S.C. Section 5307 (b) (1) through (b) (7) (as amended by the FAST Act) are integrated into the PPP.
- The draft TIP will be provided to the councils of governments or mayors' associations of Salt Lake, Box Elder, Davis, and Weber counties. Local elected officials are invited to review and provide comments during the public comment period. Full amendments will also be provided to the county(ies) in which the project(s) is/are located.
- Following the review and comment period, Trans Com or the Council will review all comments received and make a recommendation for any changes to the TIP. If the changes are significant, an additional 30-day (minimum) comment period will be provided. A new legal notice will be published, notifying the public that changes have been made to the TIP. Only changes requiring a new air quality conformity analysis will be re-advertised.
- The Council will typically provide final approval of the TIP at its August meeting.
- After the approval of the TIP, comments may still be provided, but may not be added to the "public comments" file or recorded in the minutes of any WFRC meeting.
- WFRC will annually prepare a list of projects which have obligated federal funds during the previous federal fiscal year. This list will be presented to Trans Com and the Council, placed on WFRC's website, and shared with interested individuals upon request.
- During the course of a year, it is often necessary to amend the TIP for project modifications not requiring an air quality conformity analysis. In this case, the Federal Highway Administration (FHWA), UDOT, UTA, and the Council have agreed that comments will be accepted at the Trans Com or Council meetings prior to the action. Additionally, very minor changes not requiring action by Trans Com or the Council may be made at the staff level.

# **Monitoring and Reporting - Spring 2023**

The following section reports the process by which the 2023-2050 Regional Transportation Plan and 2024-2029 Transportation Improvement Program executed the Title VI and Environmental Justice requirements, as listed in the Data & Analysis Process and Outreach & Representation section above.

# 2023-2050 Regional Transportation Plan

The full 2023-2050 Regional Transportation Plan can be accessed via an online interactive map.

### **RTP: Outreach & Representation Summary**

For the development of the Wasatch Choice Vision and 2023-2050 RTP, WFRC, in coordination with UTA and UDOT, invited members from throughout the community to participate in two rounds of distinct Community Organization Workshops over the four-year planning period. Community Organization Workshop participants represented various agencies within Box Elder, Weber, Davis, and Salt Lake Counties that work with low-income, minority, and elderly populations, as well as those who provide social services. The purpose of these meetings was to build upon and continue efforts to receive feedback from diverse groups across the region regarding the 2023-2050 RTP.

### **Community Organization Workshop 1**

The first Community Organization Workshop was held on January 25th, 2022. Because of the pandemic, this workshop was held virtually. These meetings allowed attendees to share existing transportation challenges and ideas to improve access to jobs, services, and educational opportunities. Participants were asked to portray barriers that exist for the constituents that they represent, and how different transportation and land use strategies can improve the needs of the communities these groups serve. Keypad polling was used to gauge participants' feelings about the effectiveness of the current transportation system in helping people get to goods and services and employment and educational opportunities, and how future resources should be used to improve mobility.

Feedback portrayed that the greatest barrier felt by these groups is that there are not adequately safe transportation systems in place that allow people access to opportunities. The primary outcome these groups would like to see from the Wasatch Choice Vision is to create safe and connected systems to allow people to have better access to opportunities.

WFRC utilized this feedback to identify transportation projects for inclusion in the 2023-2050 RTP that can help fill gaps between the existing transportation solutions and these community members' needs.

### Wasatch Choice Community Advisory Committee Meeting 1

The second round of outreach was conducted with the recently formed Wasatch Choice Community Advisory Committee members. The committee is composed of individuals who identify and represent the environmental justice populations. The purpose of the Community Advisory Committee is to enhance the engagement of communities to the Wasatch Choice Vision while advising Wasatch Choice transportation partner agencies (UDOT, UTA, MAG and WFRC) on transportation and land use decisions. The Advisory Committee creates a forum/dialog for enhancing awareness and understanding of the needs and priorities of diverse communities in the region. Advisory Committee members can make recommendations on issues and analyses potentially relevant to the needs and circumstances of diverse populations in the region. The transportation partners brought information about the Wasatch Choice Vision and the Draft 2023-2050 RTP to the committee members to discuss and share resources to get involved in the public comment process.

A total of 23 community members were in attendance in the two rounds of workshops, representing 19 organizations throughout the Wasatch Front region, or as private citizens.

Please see <u>Appendix I</u> for a full report developed through these meetings.

### **RTP: Data & Analysis Summary**

The following section describes how low-income and minority (Equity Focus Areas) were considered in the development of the Wasatch Choice Vision and 2023-2050 Regional Transportation Plan. The section is organized according to each phase in the RTP planning process and timeline, which corresponds with the process that is laid out in WFRC's RTP website and document.

### **Establish goals**

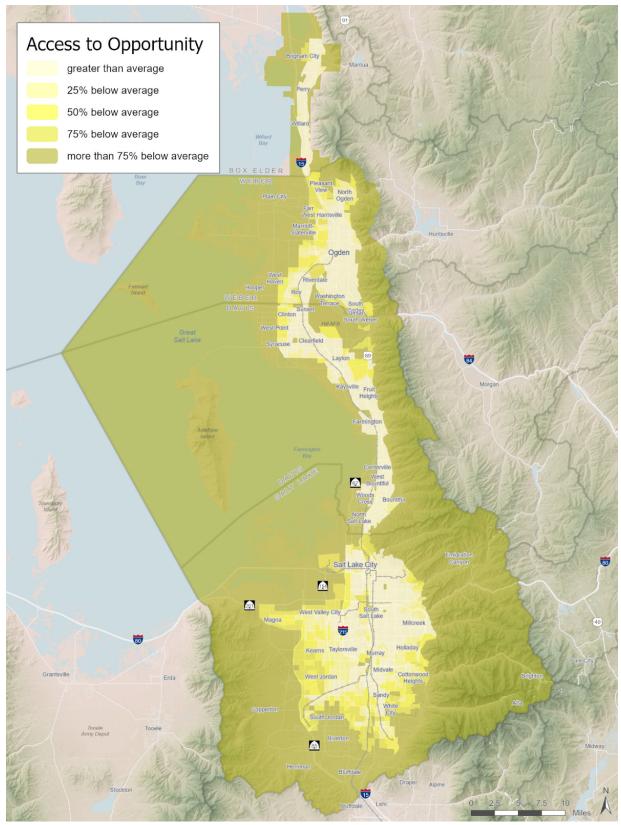
WFRC established ten regional goals to inform how future transportation investments will be evaluated, selected, and prioritized, and how those projects will be coordinated with local community priorities. "Housing choices and affordable living expenses" is among the goals included in this effort, and reflects a regional priority to support and maintain inclusive housing options for residents across the Wasatch Front.

### **Develop Scenarios**

Through developing three land use and transportation scenarios, WFRC developed the following methodology for combining several data sources to identify opportunities for improving mobility and access for Equity Focus Areas:

1. Access to Opportunities (ATO) is a measurement of how efficiently our transportation system connects residents to activities and destinations. This metric is used to quantify how many jobs

and services residents can reach utilizing the current transportation system. Supporting residents to access jobs and educational opportunities is a powerful tool to promote equity, and for helping residents to find economic opportunities and escape poverty. WFRC spatially displayed the ATO measure to identify areas across the Wasatch Front region that currently experience poor job accessibility via our existing transit system. Areas shown in gray and light blue in Map 3 are areas in the region that experience the poorest job accessibility via transit relative to each county's average.

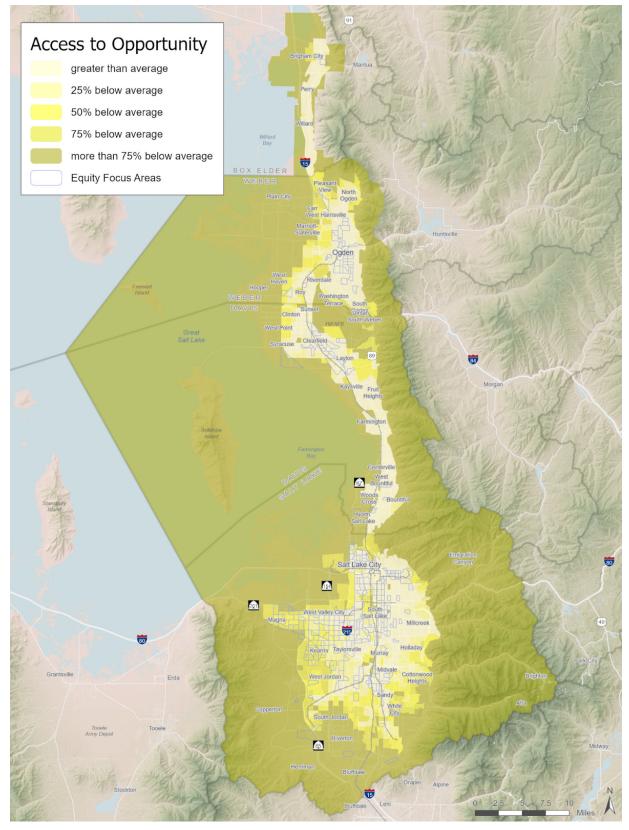


### Map 3: Existing job and education accessibility via transit trip

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2. This measure was then overlapped with the Equity Focus Areas demographic data, which identified areas with both 1) lower access to jobs and education and 2) neighborhoods with high concentrations of low-income and/or minority households.

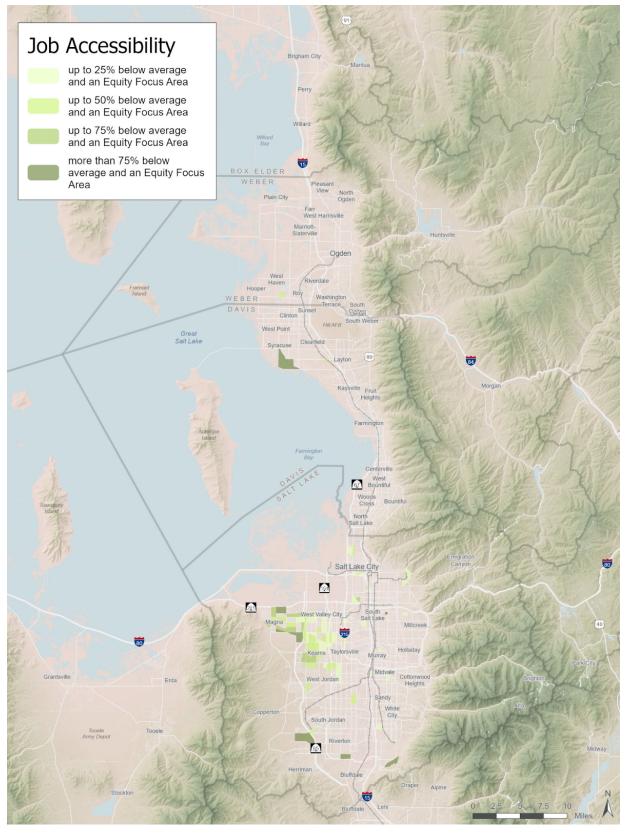
### Map 4: Existing ATO and Equity Focus Areas



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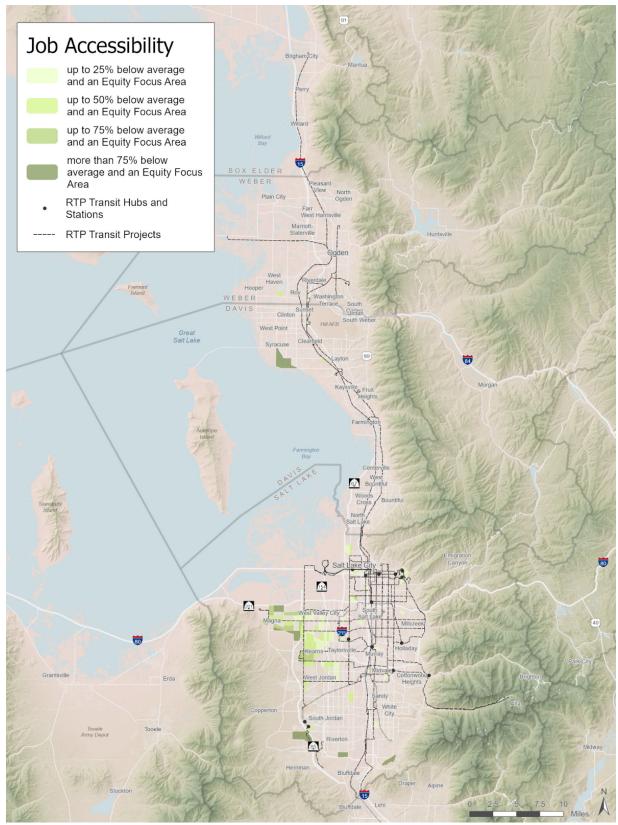
Areas where these two conditions coexist are shown in Map 5. This analysis helped inform our planning efforts in understanding areas where communities that are lower income or minority have a limited ability to access education and employment opportunities via our transit system.

#### Map 5: Areas with lower job accessibility and high concentrations of Equity Focus Areas



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3. Transit projects were then reviewed to help improve access for these populations and incorporated into the RTP transit planning process.



Map 6: Equity Focus Areas with lower job accessibility and the adopted RTP

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Note Map 6: These RTP transit projects inform UTA Service Planning in their short-range and long-range planning processes.

### **Evaluate Scenarios**

A series of performance measures assisted in understanding the tradeoffs and benefits associated with the three transportation and land use scenarios. <u>Appendix D of the 2023-2050 RTP</u> outlines the scenario performance measures. All scenarios have a higher access to opportunities for both auto and transit than the 2050 base scenario.

### **Draft & Evaluate Preferred Scenario**

WFRC developed evaluation criteria to screen roadway, transit, and active transportation projects for inclusion in the draft 2023-2050 Regional Transportation Plan (RTP). Each criterion is associated with one of WFRC's regional goals. The following describes the criteria used that are relevant to the objective of planning for Equity Focus Areas. For full project selection criteria, see <u>Appendix E of the 2023-2050</u> <u>RTP</u>.

**Screening for roadway projects:** Projects were evaluated in their effectiveness in meeting the following objectives (not all measures that were used are listed):

- Project improves regional job and educational accessibility;
- Project serves identified Equity Focus Areas; and/or
- Project connects to Wasatch Choice Vision Center.

**Screening for transit projects:** Projects were evaluated in their effectiveness in meeting the following objectives (not all measures that were used are listed):

- Project improves regional job and educational accessibility;
- Project improves job and service access for Equity Focus Areas; and/or
- Project connects to Wasatch Choice Vision Center.

**Screening for active transportation projects:** Projects were evaluated in their effectiveness in meeting the following objectives (not all measures that were used are listed):

- Project was included in the 2019-2050 RTP;
- Project was selected based on prioritization within local plans, safety benefits, and regional significance; and/or
- Project identified in feedback from local communities, the Regional Growth Committee Technical Advisory Committees, and community workshops.

### **Assess Financial Considerations**

N/A. Anticipated future transportation revenue and cost assumptions and projections were developed in this stage of the RTP process. Performance measures were not utilized in financial phasing, but utilized for the prioritization of projects (see below).

### **Phase Projects**

WFRC developed phasing criteria to prioritize roadway, transit, and active transportation projects for phasing of the Regional Transportation Plan. WFRC in coordination with UDOT, UTA, and local communities, prioritizes transportation projects into approximately ten-year periods, known as the "phases." The three phases in the 2023-2050 RTP are Phase 1: 2023 to 2032, Phase 2: 2033 to 2042, and Phase 3: 2043 to 2050. Each criterion is associated with one of WFRC's regional goals. For full criteria descriptions, please see <u>Appendix I of the 2023-2050 RTP</u>.

**Prioritization of roadway projects:** Sixteen phasing criteria were used to prioritize roadway projects within the RTP plan time horizon. Each criterion was given a distinct weight for a total of 100 possible points. The following criteria listed are those that relate to Equity Focus Areas. Weights are provided to depict the relative impact of each criteria on the project's total score.

- Project is on roadway with a high safety index score. 15 points possible
- Project improves access to opportunities. 15 points possible
- Project improves access to or within a Wasatch Choice Center. 10 points possible
- Project is keeping with community character by being in an area plan, corridor plan, or visioning process. 10 or 5 points possible (points vary depending or project type)
- Project is compatible with an existing or planned transit route. 5 or 3 points possible
- Project supports an active transportation facility. 5 or 2 points possible
- Project provides multi-modal support to Equity Focus Areas. 5 or 2 points possible

**Prioritization of transit projects:** Thirteen phasing criteria were used to prioritize transit projects within the RTP plan time horizon. Each criterion was given a distinct weight for a total of 100 possible points. The following criteria listed are those that relate to Equity Focus Areas. Weights are provided to depict the relative impact of each criteria on the project's total score.

- Project supports existing ridership. 15 points possible.
- Project supports projected ridership. 15 points possible.
- Project improves access to opportunities. 15 points possible.
- Project improves access to opportunities in Equity Focus Areas. 15 points possible.
- Project improves access to activity-dense areas. 15 points possible.
- Project improves access to existing amenities. 10 points possible.
- Project addresses areas of traffic congestion. 5 points possible.
- Project improves access to transit. 8 points possible.
- Project advances previous investments. 2 points possible.

**Prioritization of active transportation projects:** Ten phasing criteria were used to prioritize active transportation projects within the RTP plan time horizon. Each criterion was given a distinct weight for a total of 100 possible points. The following criteria listed are those that relate to Equity Focus Areas. Weights are provided to depict the relative impact of each criteria on the project's total score.

• Project improves safety and addresses latent bicycle demand. 30 points possible.

- Project improves network connectivity. 20 points possible.
- Project improves connections to transit. 10 points possible.
- Project improves connections to shared mobility services. 5 points possible.
- Project supports the Wasatch Choice Vision and revitalizes the economy. 10 points possible.
- Project improves health outcomes. 5 points possible.
- Project improves access to opportunities. 10 points possible.
- Project improves access to opportunities in Equity Focus Areas. 5 points possible.
- Project improves access to and within Equity Focus Areas. 5 points possible.

### **Present Impacts & Benefits**

Supporting residents to access jobs and educational opportunities is a powerful tool to promote equity, and for helping residents to find economic opportunities. To understand how well the future transportation system will support residents in accessing opportunities that will promote a high quality of life, WFRC analyzed the impact the 2023-2050 RTP would have on the ability of residents living in neighborhoods with high concentrations of minority and low-income households (termed Equity Focus Areas) to reach employment and educational opportunities. This measure projected an increase by 64.3 percent between today and 2050 for those traveling by transit, and would increase by 27.7 percent for those using a car. Equity Focus Areas will be able to access an average of 387,000 opportunities via driving and 46,000 opportunities via transit in 2050, compared to 293,000 opportunities via car and 24,000 opportunities via transit for those living in neighborhoods without high concentrations of these populations.

## 2024-2029 Transportation Improvement Program

The full 2024-2029 Transportation Improvement Program can be accessed via an <u>online interactive</u> <u>map</u>.

### **TIP: Outreach & Representation Summary**

In developing the 2024-2029 TIP, WFRC, in coordination with UDOT and UTA, held two three-hour public open houses at the UTA Salt Lake Central Station and UTA Ogden Station platforms. The public open house locations were chosen as strategic places where the transportation agencies could reach a broad cross-section of the public, and, specifically, those who ride transit. As part of the TIP's public review and comment period, WFRC also hosted an online interactive map for the public to view and provide comments on proposed projects. The public comment period was advertised via WFRC's email distribution list, on social media platforms, and in local newspapers. WFRC received many comments on the 2024-2029 TIP, which were reviewed by WFRC, UDOT, and UTA staff members.

### TIP: Data & Analysis Summary

The following summarizes findings from the impact and benefit analysis as the TIP program relates to Title VI and Environmental Justice Populations. This section corresponds with the Title VI, Environmental Justice, and Transportation Improvement Program (TIP) section above.

• WFRC projects enhance community safety and support multi-modal travel behavior

The TIP invests \$7-10 billion dollars throughout the 4-county planning area over the 6-year planning horizon. WFRC staff seeks to implement multi-modal transportation facilities through the construction of TIP projects, such as making improvements to curbs, gutters, and sidewalks with roadway reconstructions, funding pedestrian bridges and crossing signals over rail yards and high-volume roadways, and providing safe bicycle routes to and from fixed transit lines. On any given TIP cycle (6 years of funded projects) there is an estimated 22 to 27 percent of the funds that WFRC programs, that provide improvements for bicycle and pedestrian projects.

• In developing the TIP, the WFRC seeks to distribute transportation funds equitably throughout the region.

Table 8 displays WFRC funds programmed on transit projects in each county of the Wasatch Front's MPO region between 2024-2029. Table 8 also compares the percentage of spending dedicated to each county to the percentage of the region's total population, minority population, and population living in poverty in each county.

Table 8: WFRC public transportation investments compared to county population totals, minority populations, population living in poverty

	WFRC Funds Programmed on Transit Projects per County	% Spending on WFRC Projects per County	County Share of Regional Population	County Share of Regional Minority Population	County Share of Regional Population Living in Poverty
Box Elder	1,768,3890	2%	1%	2%	3%
Weber	\$18,707,632	23%	14%	13%	15%
Davis	\$8,940,932	11%	20%	12%	13%
Salt Lake	\$52,281,759	64%	65%	71%	67%
Total	\$81,698,710	-	-	-	-

\*Source: US Census Bureau; Table B03002; C17002; generated by WFRC; using 2020 American Factfinder Community Survey 5-year Estimates; http://factfinder.census.gov; (5 October 2023)

\*Wasatch Front Regional Council Surface Transportation Program project list (10/5/2023)

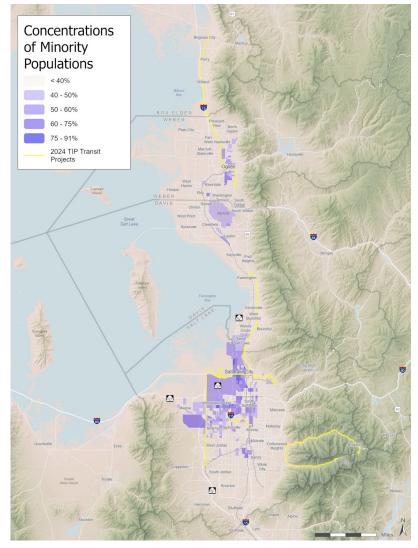
The majority of the federal funds spent on transit projects in the 2024–2029 TIP are for projects in Salt Lake County (64 percent), the county in which 71 percent of the region's minority population and 67

percent of the region's population that is living in poverty are located. The amount of funds spent in Davis County is directly proportional to the share of the regional population living in poverty in that county. Almost a quarter of funding is spent on public transportation projects in Weber County, which hosts 13 and 15 percent of the region's minority and low-income populations, respectively.

The distribution of WFRC funds is considered commensurate with the distribution of minority and low-income communities within each county, and is therefore not considered to have a disproportionate impact on minority or low-income populations.

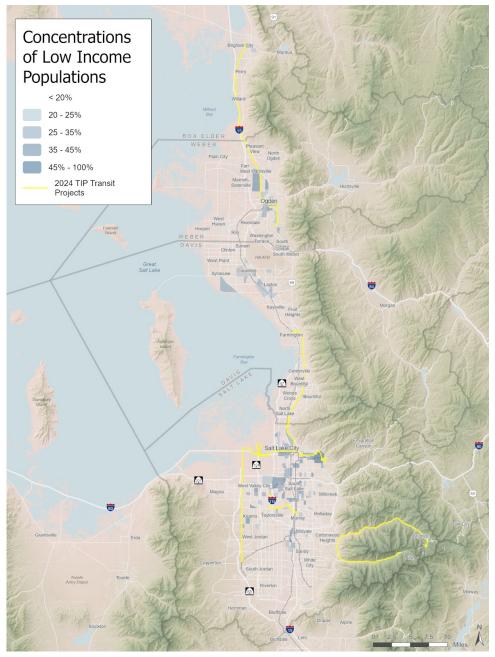
The following maps display all WFRC-funded public transportation projects programmed through the 2024-2029 TIP. The project locations are overlaid with minority and low-income demographic information. All census block groups that have concentrations of each demographic variable that are higher than each variable's respective regional mean are shown in darker hues.

Map 7: Above Average Minority Populations by Census Block Group and WFRC Public Transportation Projects within the Wasatch Front Region



Note: A block group's minority population is determined by taking the sum of all individuals who identify as a race other than Not Hispanic – White.

\*Source: US Census Bureau; Table B03002; generated by WFRC; using 2020 American Factfinder Community Survey 5-year Estimates;



Map 8: Households Living in Poverty<sup>4</sup> by Census Block and WFRC Public Transportation Projects within the Wasatch Front region

\*Source: US Census Bureau; Table C17002; generated by WFRC; using 2020 American Factfinder Community Survey 5-year Estimates

<sup>&</sup>lt;sup>4</sup> Following the Office of Management and Budget's (OMB) Statistical Policy Directive 14, the Census Bureau uses a set of income thresholds that vary by family size and composition to determine poverty status. If a family's total income is less than the poverty threshold for that family size, then that family is considered to be living in poverty. The official poverty thresholds do not vary geographically, but they are updated for inflation using the Consumer Price Index (CPI-U). The official poverty definition uses income before taxes and does not include capital gains or noncash benefits (such as public housing, Medicaid, and food stamps).

## Compliance, Review and Training

WFRC will continue to work closely with UDOT, as the Designated Recipient for the FTA funds that WFRC receives, to ensure that WFRC meets compliance regarding the Title VI requirements. WFRC's Title VI Plan will be reviewed internally annually, and submitted to UDOT for review every three years and/or more often, if requested. WFRC agrees to participate in on-site reviews and cooperate with UDOT's Compliance Officer and staff throughout the review process. WFRC also agrees to participate in all training by UDOT's Compliance Officer and staff, which will be conducted as requested, as changes in the law occur, and as needed. WFRC staff will refer to UDOT's Compliance Officer and other Civil Rights staff for questions or concerns regarding Title VI and its requirements.

The Title VI Plan outlines the ways in which WFRC, the MPO for the Ogden-Layton and Salt Lake City urban areas, will support fair and equitable access to the transportation planning process and to ensure its transportation plans, policies, and programs do not adversely impact populations protected under the Title VI and Environmental Justice policies. This document establishes a framework for the efforts of WFRC to ensure compliance with Title VI, Environmental Justice, and related statutes regarding non-discrimination. While it is not required that Environmental Justice processes be included in the Title VI Plan, due to the overlapping nature of these two non-discrimination mandates and the resulting policies developed to support such requirements, this guiding document will include information about both efforts.

The 2023 Title VI Plan is to be presented to WFRC's Regional Council for approval at its meeting on October 26, 2023. <u>Appendix J</u> is the signed resolution approving Wasatch Front Regional Council's 2023 Title VI Plan.

## Appendices: WFRC 2023 Title VI Plan

Appendix A:	Title VI Policy Statement in English and Spanish
Appendix B:	Title VI Notice to the Public in English and Spanish
Appendix C:	Title VI Complaint Procedures & Forms in English and Spanish; Sample Title VI Complaint Log
Appendix D:	Standard DOT Title VI Assurances
Appendix E:	WFRC Public Participation Plan (PPP)
Appendix F:	WFRC Limited English Proficiency (LEP) Plan
Appendix G:	WFRC Interlocal Cooperation Agreement
Appendix H:	WFRC Americans with Disabilities Act (ADA) Effective Communication Policy
Appendix I:	Report on WFRC's Community Organization Workshops
Appendix J:	2023 WFRC Title VI Plan Approval Resolution

Appendix A: Title VI Policy Statement in English and Spanish

## **Appendix A: Title VI Policy Statement in English**



## TITLE VI POLICY STATEMENT

It is the policy of the Wasatch Front Regional Council Metropolitan Planning Organization that no person shall, on the basis of race, color, or national origin, be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination under any federally funded program or activity as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, and any other applicable non-discrimination Civil Rights laws and regulations.

The Wasatch Front Regional Council Title VI Administrator is granted the authority to administer and monitor the Title VI Plan as promulgated under Title VI Civil Rights Act of 1964 and any subsequent legislation and will provide assistance as needed. Further, the Wasatch Front Regional Council provides training for its staff on Title VI procedures.

Andrew S. Gruber, Executive Director

Wasatch Front Regional Council

Date

#### For more information contact:

Wasatch Front Regional Council Title VI Administrator Andrea Pearson 41 North Rio Grande Street, Suite 103 Salt Lake City, UT 84101 801-363-4250 apearson@wfrc.org

## **Title VI Policy Statement in Spanish**



## DECLARACIÓN DE POLÍTICA CONFORME AL TÍTULO VI

Es la póliza de la Organización de Planificación Metropolitana del Wasatch Front Regional Council que a ninguna persona, por razones de raza, color, u origen nacional, se le excluya de participación, se le nieguen beneficios, o de cualquier otra manera se le discrimine bajo cualquier programa federal o actividad conforme al Título VI de la Ley de Derechos Civiles de 1964, la Ley de Restauración de Derechos Civiles de 1987, y cualquier otra ley o reglamento aplicables de derechos civiles contra la discriminación.

El administrador del Título VI del Wasatch Front Regional Council tiene la autoridad para administrar y supervisar el Plan del Título VI conforme se lo promulga en el Título VI de la Ley de Derechos Civiles de 1964 y cualquier legislación posterior, y ofrecerá asistencia según corresponda. Asimismo, el Wasatch Front Regional Council capacita al personal sobre los procedimientos del Título VI.

Andrew S. Gruber, Director Ejecutivo

Wasatch Front Regional Council

Fecha

#### Para obtener más información, comuníquese con:

Administrador del Título VI del Wasatch Front Regional Council Andrea Pearson 41 North Rio Grande Street, Suite 103 Salt Lake City, UT 84101 801-363-4250 apearson@wfrc.org Appendix B: Title VI Notice to the Public in English and Spanish

## **Appendix B: Title VI Notice to the Public in English**



## **NON-DISCRIMINATION TITLE VI POSTER**

#### Title VI and Nondiscrimination Commitment (FHWA):

Pursuant to Title VI of the Civil Rights Act of 1964 and related laws and regulations, Utah Department of Transportation (UDOT) will not exclude from participation in, deny the benefits of, or subject to discrimination anyone on the grounds of race, color, national origin, sex, age or disability.

#### Title VI and Nondiscrimination Commitment (FTA):

Pursuant to Title VI of the Civil Rights Act of 1964 and related laws and regulations, UDOT will not exclude from participation in, deny the benefits of, or subject to discrimination anyone on the grounds of race, color or national origin.

#### **Complaint Procedures:**

UDOT has established a discrimination complaint procedure and will take prompt and reasonable action to investigate and eliminate discrimination when found. Any person who believes that he or she has been aggrieved by an unlawful discriminatory practice under Title VI has a right to file a formal complaint with UDOT. Any such complaint must be in writing and filed with the UDOT Title VI Coordinator within one hundred eighty (180) calendar days following the date of the alleged discriminatory occurrence. For more information, please contact the UDOT's Title VI Coordinator. Complaints may also be filed at the local level, with the Wasatch Front Regional Council Title VI Administrator.

#### ADA/504 Statement:

Pursuant to Section 504 of the Rehabilitation Act of 1973 (Section 504), the Americans with Disabilities Act of 1990 (ADA) and related federal and state laws and regulations, UDOT will make every effort to ensure that its facilities, programs, services, and activities are accessible to those with disabilities. UDOT will provide reasonable accommodation to disabled individuals who wish to participate in public involvement events or who require special assistance to access UDOT facilities, programs, services, UDOT acks that requests be made at least five (5) calendar days prior to the need for accommodation. Questions, concerns, comments or requests for accommodation should be made to UDOT's ADA Coordinator.

Services are provided free without charge for individuals with special needs with disabilities. Any fees will be paid by the recipient or subrecipient. The public will have access to translators, "I Speak Cards", TTY/TDD services and vital documents translated when requested.

#### WFRC Title VI Administrator

Andrea Pearson Wasatch Front Regional Council 41 N. Rio Grande St, Suite 103 Salt Lake City, UT 84101 Email: apearson@wfrc.org Phone: 801-363-4250

#### UDOT Title VI Specialist

Vickie Pollock 4501 South 2700 West PO Box 148380 Salt Lake City, UT 84114-1265 Email: vpollock@utah.gov Phone: 801-965-4384 Fax: 801-965-4101

#### **UDOT Civil Rights Department**

Utah Department of Transportation 4501 South 2700 West PO Box 141265 Salt Lake City, UT 84114-1265 Email: civilrights@utah.gov Phone: 801-965-4384 TTY/TDD: 711 or 800-346-4128

## **Title VI Notice to the Public in Spanish**



## **CARTEL TITULO VI NO-DISCRIMINACION**

#### Título VI y Compromiso a no discrimincaión (FHWA):

Según el Título VI de el Acto de Derechos Civiles de 1964 y leyes y reglamentos relacionados, UDOT no quedará libre de participación en, negará beneficios de, o sujetará a discrimación a nadie en base a raza, color, origen nacional, sexo, edad o desabilidad.

#### Título VI y Compromiso a no discrimincaión (FTA):

Según el Título VI de el Acto de Derechos Civiles de 1964 y leyes y reglamentos relacionados, UDOT no quedará libre de participación en, negará beneficios de, o sujetará a discriminación a nadie en base a raza, color, y origen nacional.

#### Proceso para Tramitar Quejas:

UDOT ha establecido un proceso para tramitar quejas de discriminación y tomará acción pronta y rasonablemente para investigar y eliminar discriminación cuando ésta suceda. Cualquier persona que crea que él o ella ha sido ofendido(a) por una práctica ilícita y descriminadora bajo el Título VI tiene derecho a someter una queja formal con UDOT. Tal queja debe ser por escrito y sometida al Coordinador de Título VI de UDOT durante los ciento ochenta (180) días a partir de la fecha del presunto acontecimiento. Para más información, por favor comuníquese con el Coordinador de Título VI de UDOT.

#### Declaración ADA/504:

Según la Sección 504 de al Acto de Rehabilitación de 1973 (Sección 504), El Acto de Ley para Estadounidenses con Discapacidades de 1990 (ADA) y leyes y reglamentos estatales y federales relacionados, UDOT hará todo esfuerzo para asegurar que sus instalaciones, programas, servicios, y actividades sean accesibles a todos aquellos con discapacidades. UDOT hará modificaciones razonables para individuos con discapacidades quienes deseen participar en eventos públicos o a quienes requieren asistencia especial para accede programas, servicios o actividades. Ya que porveer tales modificaciones puede requerir asistencia de terceras personas, organización o recursos, UDOT pide que cualquier petición sea hecha al menos cinco (5) días antes de la fecha en que se necesita tal modificación. Preguntas o solicitudes deben ser dirigidas al Coordinador de ADA de UDOT.

Los servicios serán proveídos libres de cargo a individuos con necesidades especiales o discapacidades. Cualquier cargo será pagado por el beneficiario. El public tendrá acceso a traductores, tarjetas "Yo Hablo", servicios TTY/TDD y documentos esenciales traducidos cuando sea necesario.

Administrador Titulo VI de WFRC	Especialista Título VI de UDOT	Departamento de Derechos
Andrea Pearson	Vickie Pollock	<u>Civiles de UDOT</u>
Wasatch Front Regional Council	4501 South 2700 West	Utah Department of Transportation
41 N. Rio Grande St, Suite 103	PO Box 148380	4501 South 2700 West
Salt Lake City, UT 84101	Salt Lake City, UT 84114-1265	PO Box 141265
Email: apearson@wfrc.org	Email: vpollock@utah.gov	Salt Lake City, UT 84114-1265
Phone: 801-363-4250	Phone: 801-965-4384	Email: civilrights@utah.gov
	Fax: 801-965-4101	Phone: 801-965-4384
		TTY/TDD: 711 or 800-346-4128

Appendix C: Title VI Complaint Procedures & Forms in English and Spanish; Sample Title VI Complaint Log

## **Appendix C: Complaint Procedures and Form in English**



## **TITLE VI COMPLAINT PROCEDURE**

Title VI of the Civil Rights act of 1964, as amended, prohibits discrimination on the basis of race, color or national origin in programs and activities receiving federal assistance. As a sub-recipient of the Utah Department of Transportation (UDOT), the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA), the Wasatch Front Regional Council (WFRC) has adopted a Title VI Complaint Procedure as part of its Title VI Program.

The purpose of Title VI is to prevent the denial, reduction or delay of benefits to minority populations, to ensure full and fair participation by affected populations in transportation decisions, and to ensure that policies and programs of the WFRC avoid producing disproportionately negative effects on minority populations.

#### **Filing of Complaints**

Complainants, or their representative, may file a written complaint with WFRC's Compliance Administrator at any time within one hundred and eighty (180) days from the date of the alleged discriminatory act. Contact information: Andrea Pearson, 41 N. Rio Grande St, Suite 103, Salt Lake City, UT 84101, by email at apearson@wfrc.org, or by phone at 801-363-4250.

Complainants, or their representative, may also file a complaint directly with UDOT's Title VI Specialist, Vickie Pollock, at 4501 South 2700 West, P.O. Box 148380, Salt Lake City, UT 84114-1265, by email at vpollock@utah.gov, or by phone at 801-965-4384.

All complaints will include the following information:

- Name, address, phone number, and email (if available) of the Complainant
- Name address, phone number and relationship of representative to Complainant, (if applicable)
- Basis of complaint (i.e. race, color, national origin)
- Date of alleged discriminatory act(s)
- Date complaint was submitted to WFRC and/or UDOT
- A statement of the complaint, including specific details, relevant facts and documentation.

#### **Tracking System**

WFRC's Title VI Administrator will maintain a *Complaint Intake Log* for WFRC of all complaints received establishing the race, color, or national origin or protected class of the complainant; the identity of the recipient; the nature of the complaint; the date of the investigation, lawsuit, or complaint; a summary of the allegations; the status of the investigation, lawsuit or complaint; and actions taken in response to the investigation, lawsuit or complaint. These logs will be maintained electronically (five years) and in hardcopy format (three years) at the WFRC offices.

#### **Procedure of Investigation of Complaints**

Within 15 calendar days after receipt of the complaint, WFRC shall confirm receipt and inform the Complainant of the investigation process in writing. WFRC cannot investigate Title VI complaints against itself, so the complaint will be forwarded to UDOT's Title VI Coordinator, and this action will be recorded in WFRC's Complaint Intake Log. UDOT's Title VI Coordinator will determine if the complaint has investigative merit.

If the complaint is incomplete, additional information will be requested by UDOT's Title VI Coordinator and the Complainant will have 15 calendar days to submit the requested information. Failure to provide the information may be considered good cause for a determination of no investigative merit.

Within 60 calendar days, if the complaint is determined to have merit, UDOT shall commence an investigation of the allegation(s). If the complaint does not warrant investigation, notification to the Complainant shall specifically state the reason for the decision. The purpose of an investigation is to determine whether there is a reason to believe that a failure to comply with Title VI of the Civil Rights Act of 1964 has occurred. In addition, UDOT will render a recommendation for action in a report of findings or resolution.

Within 90 calendar days, UDOT will notify the Complainant in writing of the final decision reached, including the proposed disposition of the matter. The notification will also advise the Complainant of his/her right to file a formal appeal with the UDOT's Title VI Coordinator, if they are dissatisfied with the final decision rendered.

#### **Resolution of Complaints**

If a probable cause of discriminatory practice based on race, color, or national origin is found to exist, WFRC shall endeavor to eliminate said practice by means of a Remedial Action Plan. The Remedial Action Plan shall include: a list of corrective actions accepted by the agency; a description of how the corrective action will be implemented; and a written assurance that the agency will implement the accepted corrective action in the manner discussed in the plan.

Where attempts to resolve the complaint fail, the complainant shall be notified in writing of his or her right to submit the complaint to the Federal Highway Administration or the Federal Transit Administration as cited in FTA Circular 4702.1B.



## TITLE VI DISCRIMINATION COMPLAINT FORM

	(Work):							
Δ	(Work):							
Δ	(Work):							
	Audio Tape							
	Other							
	Yes*	No						
n III.								
e person								
Please confirm that you have obtained the permission of the aggrieved party if you are filing on behalf of a third party.YesNo								
on (check a	all that apply):							
[] Race [] Color [] National Origin								
Date of Alleged Discrimination (Month, Day, Year):								
clude the r known) a	name and contact as well as name	information of es and contact						
	n III. e person n of the arty. on (check a ] National why you clude the r known) a	n III. e person n of the Yes arty. on (check all that apply): ] National Origin						

Section IV			
Have you previously filed a Title VI complaint agency?	with this	Yes	No
Section V			
Have you filed this complaint with any other F or State court?	ederal, State, or lo	ocal agency, or v	vith any Federal
[] Yes [] No			
If yes, check all that apply:			
[] Federal Agency:			
[] Federal Court	[] State Age	ency	
[ ] State Court	[] Local Age	ency	
Please provide information about a contact pe was filed.	erson at the agenc	y/court where t	he complaint
Name:			
Title:			
Agency:			
Address:			
Telephone:			
Section VI			
Name of agency complaint is against:			
Contact person:			
Title:			
Telephone number:			
You may attach any written materials or other	information that y	ou think is relev	ant to your

Signature and date are required.

#### Signature

complaint.

Date

Please submit this form in person, via postal mail, or via email, using the contact information below:

Wasatch Front Regional Council Title VI Administrator Andrea Pearson 41 North Rio Grande St, Suite 103 Salt Lake City, UT 84101 Or via email: apearson@wfrc.org

## **Complaint Procedures and Form in Spanish**



## PROCEDIMIENTO DE QUEJAS CONFORME AL TÍTULO VI

El Título VI de la ley de Derechos Civiles de 1964, según su enmienda, prohíbe la discriminación por razones de raza, color u origen nacional en programas y actividades que reciben asistencia federal. Como beneficiario secundario del Departamento de Transporte de Utah (UDOT), de la Administración Federal de Autopistas (FHWA) y de la Administración Federal de Tránsito (FTA), el Wasatch Front Regional Council (WFRC) ha adoptado un procedimiento de quejas conforme al Título VI, como parte del Programa del Título VI.

El objetivo del Título VI es prevenir la negación, limitación o demora de beneficios destinados a poblaciones minoritarias, y de esta manera asegurar la participación total y justa de las poblaciones afectadas por decisiones relacionadas con el transporte y garantizar que las políticas y los programas del WFRC eviten efectos negativos desmedidos en poblaciones minoritarias.

#### Presentación de quejas

Las personas que presentan una queja, o sus representantes, podrán presentarla por escrito ante el Administrador de Conformidad de WFRC en cualquier momento dentro de los ciento ochenta (180) días posteriores a la fecha del supuesto acto discriminatorio. Información de contacto: Andrea Pearson, 41 N. Rio Grande St, Suite 103, Salt Lake City, UT 84101, por correo electrónico a apearson@wfrc.org, o por teléfono al 801-363-4250.

Las personas que presentan una queja también pueden presentarla directamente ante el Coordinador de Título VI de UDOT, Vickie Pollock, en 4501 South 2700 West, P.O. Box 148380, Salt Lake City, UT 84114-1265, por correo electrónico a vpollock@utah.gov, o por teléfono al 801-965-4384.

Todas las quejas incluirán la siguiente información:

- Nombre, dirección, número de teléfono, y correo electrónico (si está disponible) de la persona que presenta la queja
- Nombre, dirección, número de teléfono y relación del representante con la persona que presenta la queja (si corresponde)
- Razones de la queja (es decir, raza, color, origen nacional)
- Fecha del(de los) supuesto(s) acto(s) discriminatorio(s)
- Fecha en la que la queja se presentó al WFRC y/o UDOT.
- Una declaración de la queja que incluya detalles específicos, hechos relevantes y documentación.

#### Sistema de seguimiento

El administrador del Título VI del WFRC mantendrá un registro de ingreso de quejas para el WFRC que incluirá todas las quejas recibidas y establecerá la raza, el color, el origen nacional o cualquier otra categoría protegida por ley de la persona que presenta la queja; la identidad del beneficiario; la naturaleza de la queja; la fecha de la investigación, del litigio o de la queja; un resumen de las acusaciones; el estado de la investigación, del litigio o de la queja; y las medidas tomadas en respuesta a la investigación, el litigio o la queja. Estos registros se mantendrán en forma electrónica (cinco <u>años</u>) y en formato impreso (tres <u>años</u>) en las oficinas del WFRC y estarán disponibles para su revisión.

#### Procedimiento de investigación de quejas

Dentro de 15 días después de la recepción de la queja, el WFRC deberá confirmar la recepción de la queja e informar a la persona que la presentó sobre el proceso de investigación. El WFRC no puede investigar las quejas de Título VI contra sí mismo, así el WFRC enviará la queja al Coordinador de Título VI de UDOT, y esa acción se inscribirá en el Registro de las Quejas del WFRC. El Coordinador de Título VI de UDOT determinará si la queja tiene suficiente mérito para una investigación.

Si la queja es incompleta, más información se solicitarán por el Coordinador de Título VI de UDOT y el Reclamante tendrá 10 días calendarios para enviar la información solicitada. Incumplimiento de la entrega de información adicional será considerado buena causa para una determinación de ningún mérito de investigación.

Después de 60 días, si se determina que la queja tiene fundamentos válidos, el UDOT deberá iniciar una investigación de la(s) acusación(es). Si la queja no justifica una investigación, el Reclamante recibirá una notificación con la razón por la resolución. El objetivo de la investigación es determinar si existen razones para creer que se ha incurrido en el incumplimiento del Título VI de la Ley de Derechos Civiles de 1964. Además, el UDOT presentará una recomendación de pasos a seguir en un informe de hallazgos o en una resolución.

Después de 90 días, el UDOT notificará por escrito a la persona que presentó la queja sobre la decisión tomada, incluyendo la disposición propuesta sobre el asunto. La notificación también informará a la persona que presentó la queja sobre su derecho a presentar una apelación formal ante el Coordinador del Título VI del UDOT, en caso de estar insatisfecho con la decisión final presentada.

#### Resolución de quejas

Si se descubre que existe causa probable de actos discriminatorios basados en raza, color u origen nacional, el WFRC deberá procurar que se eliminen esos actos a través de un plan de medidas correctivas. El plan de medidas correctivas deberá incluir: una lista de las medidas correctivas aceptadas por la agencia; una descripción de cómo se implementarán las medidas correctivas; y una garantía escrita de que la agencia implementará las medidas correctivas conforme a las estipulaciones del plan.

Si no se logra resolver la queja, la persona que la presentó deberá ser notificada por escrito sobre su derecho a presentar la queja ante la Administración Federal de Autopistas o ante la Administración Federal de Tránsito, conforme a la Circular 4702.1B. de la FTA.



## FORMULARIO DE QUEJA POR DISCRIMINACIÓN CONFORME AL TÍTULO VI

Sección I:								
Nombre:								
Dirección:								
Teléfono (domicilio): Teléfono (trabajo):								
Dirección de correo elec	ctrónico:							
¿Requisitos de	Letra grande			Cinta de audio				
formato accesible?	Dispositivo de comunicación para sordos (TDD)				Otro			
Sección II:								
¿Usted presenta esta qu nombre?	ieja en su prop	io	Sí*			No		
*Si su respuesta a la pre	gunta fue "Sí",	pase a la S	ecciór	n III.				
De lo contrario, indique con la persona en cuyo	,	•						
Explique por qué ha presentado una queja en nombre de un tercero:								
Confirme que cuenta con el consentimiento de la parte agraviada si usted está presentando una queja en nombre de un tercero.SíNo								
Sección III:								
En mi opinión, la discriminación que sufrí se basó en (marque todas las opciones que apliquen): [] Raza [] Color [] Origen nacional Fecha de la supuesta discriminación (mes, día, año): Explique con la mayor claridad posible qué sucedió y por qué piensa que fue discriminado. Indique todas las personas que estuvieron involucradas. Incluya el nombre y la información de contacto de la(s) persona(s) que lo discriminaron (si son de su conocimiento), y los nombres y la información de contacto de cualquier testigo. Si necesita más espacio, utilice el dorso de este formulario.								

Sección IV						
¿Ha presentado previamente una queja conforme al Título VI en esta agencia?	Sí	No				
Sección V						
¿Ha presentado esta queja en otra agencia federal, estatal o local, o ante un tribunal federal o estatal?						
[]Sí []No						
Si la respuesta es "Sí", marque todas las opciones que corre	spondan:					
[ ] Agencia federal						
[ ] Tribunal federal						
[ ] Agencia estatal						
[ ] Tribunal estatal						
[ ] Agencia local						
Indique la información de contacto de una persona en la ag	encia/el tribunal do	nde la queja fue				
presentada.						
Nombre:						
Puesto:						
Agencia:						
Dirección:						
Teléfono:						
Sección VI						
Nombre de la agencia contra quien se presenta la queja:						
Persona de contacto:						
Puesto:						
Número de teléfono:						
Puede adjuntar cualquier material escrito o cualquier otra in	formación que uste	d considere				

Puede adjuntar cualquier material escrito o cualquier otra información que usted considere relevante para su queja.

A continuación deberá firmar e indicar la fecha

#### Firma

Fecha

Entregue este formulario personalmente en la dirección que se indica a continuación, o envíe el formulario por correo a:

Wasatch Front Regional Council Title VI Administrator Andrea Pearson 410 Rio Grande Street, Suite 103 Salt Lake City, UT 84101 O, envíe un correo electrónico a: apearson@wfrc.org Sept2023

	Sept2023         Title VI Complaint Tracking Log         Wasatch Front Regional Council         Compliance Administrator: Andrea Pearson, apearson@wfrc.org, 801 363 4250									
Date of Complaint	Name of Complainant	Race	Color	National Origin	Recipient of Complaint	Nature of Complaint	Date Investigation Completed	Disposition of Investigation	Other Information (Referral to another agency?)	

I certify that this report truly and accurately records [ ] the above listed Complaints received, or [ ] no Complaints received, for the time frame of

\_\_\_\_\_to \_\_\_\_\_.

Signed:\_\_\_\_\_, WFRC Compliance Administrator

Appendix D: Standard DOT Title VI Assurances

#### The United States Department of Transportation (USDOT) Standard Title VI/Non-Discrimination Assurances

#### DOT Order No. 1050.2A

The Wasatch Front Regional Council, a Metropolitan Planning Organization (herein referred to as the "Recipient"), **HEREBY AGREES THAT**, as a condition to receiving any Federal financial assistance from the U.S. Department of Transportation (DOT), through the Utah Department of Transportation (UDOT) and the Federal Highway Administration (FHWA) is subject to and will comply with the following:

#### Statutory/Regulatory Authorities

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- 49 C.F.R. Part 21 (entitled Non-discrimination In Federally-Assisted Programs Of The Department Of Transportation-Effectuation Of Title VI Of The Civil Rights Act Of 1964);
- 28 C.F.R. section 50.3 (U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964);

The preceding statutory and regulatory cites hereinafter are referred to as the "Acts" and "Regulations," respectively.

#### **General Assurances**

In accordance with the Acts, the Regulations, and other pertinent directives, circulars, policy, memoranda, and/or guidance, the Recipient hereby gives assurance that it will promptly take any measures necessary to ensure that:

"No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity, "for which the Recipient receives Federal financial assistance from DOT, including the Utah Department of Transportation (UDOT) and the Federal Highway Administration (FHWA).

The Civil Rights Restoration Act of 1987 clarified the original intent of Congress, with respect to Title VI and other Non-discrimination requirements (The Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973), by restoring the broad, institutional-wide scope and coverage of these non discrimination statutes and requirements to include all programs and activities of the Recipient, so long as any portion of the program is Federally assisted.

#### Specific Assurances

More specifically, and without limiting the above general Assurance, the Recipient agrees with and gives the following Assurances with respect to its Federal Aid Highway Program and Federal Aid Transit Program:

- The Recipient agrees that each "activity," "facility," or "program," as defined in §§ 21.23(b) and 21.23(e) of 49 C.F.R. § 21 will be (with regard to an "activity") facilitated, or will be (with regard to a "facility") operated, or will be (with regard to a "program") conducted in compliance with all requirements imposed by, or pursuant to the Acts and the Regulations.
- 2. The Recipient will insert the following notification in all solicitations for bids, Requests For Proposals for work, or material subject to the Acts and the Regulations made in connection with the Federal Aid Highway Program and Federal Aid Transit Program and, in adapted form, in all proposals for negotiated agreements regardless of funding source:

"The Wasatch Front Regional Council, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 US.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award."

- 3. The Recipient will insert the clauses of Appendix A and E of this Assurance in every contract or agreement subject to the Acts and the Regulations.
- 4. The Recipient will insert the clauses of Appendix B of this Assurance, as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a Recipient.

- 5. That where the Recipient receives Federal financial assistance to construct a facility, or part of a facility, the Assurance will extend to the entire facility and facilities operated in connection therewith.
- 6. That where the Recipient receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the Assurance will extend to rights to space on, over, or under such property.
- 7. That the Recipient will include the clauses set forth in Appendix C and Appendix D of this Assurance, as a covenant running with the land, in any future deeds, leases, licenses, permits, or similar instruments entered into by the Recipient with other parties:
  - a. for the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
  - b. for the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.
- 8. That this Assurance obligates the Recipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the Assurance obligates the Recipient, or any transferee for the longer of the following periods:
  - a. the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or
  - b. the period during which the Recipient retains ownership or possession of the property.
- 9. The Recipient will provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom he/she delegates specific authority to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Acts, the Regulations, and this Assurance.
- 10. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Acts, the Regulations, and this Assurance.

By signing this ASSURANCE, Wasatch Front Regional Council also agrees to comply (and require any sub-recipients, sub-grantees, contractors, successors, transferees, and/or assignees to comply) with all applicable provisions governing the U.S. Department of Transportation (DOT), through the Utah Department of Transportation (UDOT) and the Federal Highway Administration's (FHWA) access to records, accounts, documents, information, facilities, and staff. You also recognize that you must comply with any program or compliance reviews, and/or complaint investigations conducted by the U.S. Department of Transportation (DOT), through the Utah Department of Transportation (UDOT) and the Federal Highway Administration (DOT), through the Utah Department of Transportation (UDOT) and the Federal Highway Administration (FHWA). You must keep records, reports, and submit the material for review upon request to U.S. Department of Transportation (DOT), through the Utah Department of Transportation (UDOT) and the Federal Highway Administration (DOT), through the Utah Department of Transportation (UDOT) and the Federal Highway Administration (DOT), through the Utah Department of Transportation (UDOT) and the Federal Highway Administration (DOT), through the Utah Department of Transportation (UDOT) and the Federal Highway Administration (FHWA), or its designee in a timely, complete, and accurate way. Additionally, you must comply with all other reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.

Wasatch Front Regional Council gives this ASSURANCE in consideration of and for obtaining any Federal grants, loans, contracts, agreements, property, and/or discounts, or other Federal-aid and Federal financial assistance extended after the date hereof to the recipients by the U.S. Department of Transportation under the Federal Aid Highway Program and Federal Aid Transit Program. This ASSURANCE is binding on Utah, other recipients, sub-recipients, sub-grantees, contractors, subcontractors and their subcontractors', transferees, successors in interest, and any other participants in the Federal Aid Highway Program and Federal Aid Transit Program. The person(s) signing below is authorized to sign this ASSURANCE on behalf of the Recipient.

#### Wasatch Front Regional Council

by \_\_

Andrew S. Gruber, Executive Director

DATED

#### APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

- 1. **Compliance with Regulations**: The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, through the Utah Department of Transportation (UDOT) and the Federal Highway Administration (FHWA), as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
- 2. **Non-discrimination**: The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.
- 3. Solicitations for Subcontracts, Including Procurements of Materials and Equipment: In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
- 4. Information and Reports: The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the U.S. Department of Transportation, through the Utah Department of Transportation (UDOT) and the Federal Highway Administration (FHWA), to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or the U.S. Department of Transportation, through the Utah Department of Transportation (UDOT) and the Federal Highway Administration (FHWA), as appropriate, and will set forth what efforts it has made to obtain the information.
- 5. **Sanctions for Noncompliance**: In the event of a contractor's noncompliance with the Non discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the U.S. Department of Transportation, through the Utah Department of Transportation (UDOT) and the Federal Highway Administration (FHWA), may determine to be appropriate, including, but not limited to:
  - a. withholding payments to the contractor under the contract until the contractor complies; and/or
  - b. cancelling, terminating, or suspending a contract, in whole or in part.
- 6. Incorporation of Provisions: The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the Recipient or the U.S. Department of Transportation, through the Utah Department of Transportation (UDOT) and the Federal Highway Administration (FHWA), may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

#### **APPENDIX B**

#### CLAUSES FOR DEEDS TRANSFERRING UNITED STATES PROPERTY

The following clauses will be included in deeds effecting or recording the transfer of real property, structures, or improvements thereon, or granting interest therein from the United States pursuant to the provisions of Assurance 4:

NOW, THEREFORE, the U.S. Department of Transportation as authorized by law and upon the condition that the Wasatch Front Regional Council will accept title to the lands and maintain the project constructed thereon in accordance 23 U.S. Code § 107, the Regulations for the Administration of the Federal Aid Highway Program, and the policies and procedures prescribed by the Federal Highway Administration and the Federal Transit Administration of the U.S. Department of Transportation in accordance and in compliance with all requirements imposed by Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S Department of Transportation pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 U.S.C. § 2000d to 2000d-4), does hereby remise, release, quitclaim and convey unto the Wasatch Front Regional Council all the right, title and interest of the U.S. Department of Transportation in and to said lands described in Exhibit A attached hereto and made a part hereof.

#### (HABENDUM CLAUSE)

**TO HAVE AND TO HOLD** said lands and interests therein unto Wasatch Front Regional Council and its successors forever, subject, however, to the covenants, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and will be binding on the Wasatch Front Regional Council, its successors and assigns.

The Wasatch Front Regional Council, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person will on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part on, over, or under such lands hereby conveyed [,] [and]\* (2) that the Wasatch Front Regional Council will use the lands and interests in lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the U.S. Department of Transportation, Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations and Acts may be amended [, and (3) that in the event of breach of any of the above-mentioned non-discrimination conditions, the Department will have a right to enter or re-enter said lands and facilities on said land, and that above described land and facilities will thereon revert to and vest in and become the absolute property of the U.S. Department of Transportation and its assigns as such interest existed prior to this instruction].\*

(\*Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to make clear the purpose of Title VI.)

#### APPENDIX C

#### CLAUSES FOR TRANSFER OF REAL PROPERTY ACQUIRED OR IMPROVED UNDER THE ACTIVITY, FACILITY, OR PROGRAM

The following clauses will be included in deeds, licenses, leases, permits, or similar instruments entered into by the Wasatch Front Regional Council pursuant to the provisions of Assurance 7(a):

- A. The (grantee, lessee, permittee, etc. as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree [in the case of deeds and leases add "as a covenant running with the land"] that:
  - 1. In the event facilities are constructed, maintained, or otherwise operated on the property described in this (deed, license, lease, permit, etc.) for a purpose for which a U.S. Department of Transportation activity, facility, or program is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) will maintain and operate such facilities and services in compliance with all requirements imposed by the Acts and Regulations (as may be amended) such that no person on the grounds of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities.
- B. With respect to licenses, leases, permits, etc., in the event of breach of any of the above Non-discrimination covenants, Wasatch Front Regional Council will have the right to terminate the (lease, license, permit, etc.) and to enter, re-enter, and repossess said lands and facilities thereon, and hold the same as if the (lease, license, permit, etc.) had never been made or issued.\*
- C. With respect to a deed, in the event of breach of any of the above Non-discrimination covenants, the Wasatch Front Regional Council will have the right to enter or re-enter the lands and facilities thereon, and the above described lands and facilities will there upon revert to and vest in and become the absolute property of the Wasatch Front Regional Council and its assigns.\*

(\*Reverter clause and related language to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.)

#### APPENDIX D

#### CLAUSES FOR CONSTRUCTION/USE/ACCESS TO REAL PROPERTY ACQUIRED UNDER THE ACTIVITY, FACILITY OR PROGRAM

The following clauses will be included in deeds, licenses, permits, or similar instruments/agreements entered into by Wasatch Front Regional Council pursuant to the provisions of Assurance 7(b):

- A. The (grantee, licensee, permittee, etc., as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases add, "as a covenant running with the land") that (1) no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land, and the furnishing of services thereon, no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the (grantee, licensee, lessee, permittee, etc.) will use the premises in compliance with all other requirements imposed by or pursuant to the Acts and Regulations, as amended, set forth in this Assurance.
- B. With respect to (licenses, leases, permits, etc.), in the event of breach of any of the above Non discrimination covenants, Wasatch Front Regional Council will have the right to terminate the (license, permit, etc., as appropriate) and to enter or re-enter and repossess said land and the facilities thereon, and hold the same as if said (license, permit, etc., as appropriate) had never been made or issued.\*
- C. With respect to deeds, in the event of breach of any of the above Non-discrimination covenants, Wasatch Front Regional Council will there upon revert to and vest in and become the absolute property of Wasatch Front Regional Council and its assigns.\*

(\*Reverter clause and related language to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.)

#### APPENDIX E

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

#### Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures Non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of Limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

Appendix E: WFRC Public Participation Plan (PPP)

# WFRC Public Participation Plan



As stated by and in accordance with the U.S. Department of Transportation 23 CFR 450.316, a Metropolitan Planning Organization (MPO) is required to lead a transportation planning process that creates opportunities for public involvement, participation, and consultation throughout the development of the Regional Transportation Plan (RTP) and Transportation Improvement Program (TIP). The Wasatch Front Regional Council (WFRC) is responsible for coordinating this planning process as the designated Metropolitan Planning Organization (MPO) for Davis, Salt Lake, Weber, and southern Box Elder Counties, and will facilitate the following:

- · adequate public notice of public participation activities;
- opportunities for engagement at early and key points in the transportation planning process; and
- multiple, accessible participation formats, including electronic and inperson.

To that end, WFRC has developed this Public Participation Plan (PPP) to be used in the development and adoption of the RTP, TIP, and the Unified Planning Work Program (UPWP), as well as other plans and programs in efforts to encourage residents of the Wasatch Front region to participate. The PPP will be reviewed and updated as needed every four years and in association with the cycle of the RTP. During this review, the public involvement process will be updated to mitigate barriers in order to successfully engage all populations in regional decision-making and adhere to all requirements as stated in Title VI and Environmental Justice policies. When this PPP is updated, a 45-day (minimum) period will be provided for public comment.



"Public participation is an integral part of the transportation process which helps to ensure that decisions are made in consideration of and to benefit public needs and preferences. Early and continuous public involvement brings diverse viewpoints and values into the decisionmaking process.

This process enables agencies to make better informed decisions through collaborative efforts and builds mutual understanding and trust between the agencies and the public they serve."

- US Department of Transportation, Federal Highway Administration

## **Transportation Improvement Program (TIP)**

Updated once a year, the TIP provides a carefully reviewed prioritization of and plan for funding regional roadway, transit, bicycle, and pedestrian improvement projects over the next six years. Prior to the annual adoption of the TIP and including full amendments that require air quality conformity determination, WFRC will undertake the following steps. Amendments not requiring new air quality conformity determination are described later in this section.

- 1. The draft TIP and full amendments will be developed through appropriate WFRC committees and based on applications from local government transportation authorities, the Utah Department of Transportation (UDOT), and Utah Transit Authority (UTA).
- 2. A memorandum describing the draft TIP or full amendment, along with tables describing both highway and transit projects, will be distributed to organizations and individuals with known interests in regional transportation projects and programs. These include types of organizations listed in the Community Outreach section of the PPP. Hard copies will also be made available upon request.
- 3. The TIP will show all projects in an online and/or static regional map(s). Projects will also be individually listed in project tables. A copy of the draft TIP and the analysis showing air quality conformity with the State Implementation Plan (SIP) will be available at WFRC's office and on its website. Arrangements will be made to accommodate persons with special needs.
- 4. Public notice that the draft TIP or full amendment is available for review will be provided on WFRC's website, social media, and newsletter.
- 5. Open house format opportunities for public engagement will be held during the comment period to obtain input on the draft TIP. These opportunities will be advertised on, but not limited to, WFRC's website, newsletter, and social media. An opportunity for the public to ask questions, as well as provide oral or written comments, will be provided.
- 6. Comments may be submitted online or by email, telephone, or mail, as well as in-person at either a Trans Com meeting, when the TIP or amendments are recommended for approval, and/or at a Regional Council meeting, when the approval action is taken. An electronic and/or hard copy file will be kept of all comments received and made available to interested parties upon request.
- 7. Press releases, including invitations to the public to comment online and via other means regarding the draft TIP, will be issued and media coverage will be encouraged.
- 8. WFRC has and will continue to coordinate with UTA to assure that the procedures established satisfy the requirement of public participation in the development of transit programs and projects, and grant application requirements.
- 9. The draft TIP will be provided to the municipalities of Box Elder, Weber, Davis, and Salt Lake Counties. Local elected officials are invited to review and provide comments during the public comment period. Full amendments will be provided to the county(ies) in which the project(s) is (are) located.
- 10. Following the comment period, Trans Com and/or the Regional Council will be given the opportunity to review all comments received, any responses to those comments by WFRC, and/or a summary thereof, to make a recommendation for any changes to the TIP if needed. If the changes are significant and require a new air quality conformity analysis, an additional 30-day (minimum) comment period will be provided. The public will be informed that changes have been made to the TIP. Only changes requiring a new air quality conformity analysis will be re-advertised.
- 11. The Regional Council will typically provide final approval of the TIP at their August meeting.
- 12. WFRC will annually prepare a list of projects which have obligated federal funds during the previous federal fiscal year. This list will be presented to Trans Com and/or the Regional Council, placed on WFRC's website, and emailed to interested individuals upon request.
- 13. During the course of a year, it is often necessary to amend the TIP for project modifications not requiring an air quality conformity analysis. In this case, the Federal Highway Administration (FHWA), UDOT, UTA, and the Regional Council have agreed that comments will be accepted at the Trans Com or Regional Council meetings prior to an action to amend. Additionally, minor changes not requiring action by Trans Com or the Regional Council may be made at the staff level.



## **Regional Transportation Plan (RTP)**

Developed every four years to reflect the dynamic and ever-changing needs of the region, the RTP identifies transportation projects needed over the next 20 or more years. Public input and comment will be solicited throughout the four-year development process of the RTP. However, specific efforts will be made at the beginning of the process to identify issues of importance to the public, and at the end of the process to obtain comments on the recommended Draft RTP document, Draft projects, and supporting Draft Air Quality memorandum. WFRC will make the following public involvement efforts.

- 1. Correspondence will be distributed to various stakeholder groups notifying them that the RTP is to be updated and asking for their input regarding transportation issues to be considered and needs to be addressed. These include types of organizations listed in the Community Outreach section of the PPP.
- 2. As the RTP reaches the scenarios phase (if the RTP development includes scenarios), WFRC shall conduct a public comment period of no less than 30 days. WFRC will inform the public of this opportunity in a variety of ways, including but not limited to via the website, social media, newsletter, and other outlets.
- 3. WFRC will hold one or more open houses during the comment period to obtain input on the draft
- 4. scenarios (if applicable).
- 5. Comments may be submitted online or by email, telephone, or mail, as well as in-person at the Regional Growth Committee (RGC) meeting. An electronic and/ or hard copy file will be kept of all comments received and made available to interested parties upon request.
- 6. When a new recommended RTP has been drafted, a process will be followed to obtain additional input and comments. A 30-day (minimum) period will be provided for public comment. Additionally, public meetings may be held in appropriate geographies across the MPO region to explain the recommendations and obtain comments.
- 7. Visual representations of scenarios (if applicable), as well as the draft and adopted updates to the RTP will be available at WFRC's office and on its website. Arrangements will be made to accommodate persons with special needs.
- 8. News releases, including invitations to the public to comment online and via other means regarding the elements of the RTP, will be issued and media coverage will be encouraged.
- 9. Following the comment period, the RGC and/or the Regional Council will review a summary of the comments, and any responses to those comments by WFRC, before they approve the Draft RTP and supporting Air Quality Conformity Memorandum.

- 10. Following the comment period, the RGC and/or the Regional Council will have the opportunity to review a summary of the comments, and any responses to those comments by WFRC, prior to their consideration of the RTP amendment.
- 11. As part of the outreach program, elected officials and staff, agency partners, regional planning organizations, related industry and interest groups, and the public will be solicited for input on draft portions of the development of the RTP. This may take the form of workshops held throughout the WFRC MPO area each fall.

## **Unified Planning Work Program**

The Unified Planning Work Program (UPWP) is developed each year and describes all activities that may be undertaken to plan an effective regional transportation system within the Salt Lake City - West Valley City and Ogden - Layton Urbanized Areas.

- 1. The UPWP includes all transportation planning activities in the metropolitan area scheduled for completion by WFRC, UDOT, and UTA during the current fiscal year. Prior to the adoption of the UPWP, WFRC will undertake the following steps.
- 2. A notice will be posted on WFRC's website and advertised via social media and/or newsletter to notify the public that the draft UPWP is available for review during a comment period.
- 3. WFRC will notify relevant area stakeholders and government organizations of the availability of the draft UPWP and solicit comments.
- 4. Comments may be submitted by email, telephone, or mail, as well as in-person. An electronic and/or hard copy file will be kept of all comments received and made available to interested parties upon request.
- 5. Following the comment period, comments received and/or a summary thereof will be forwarded to the members of the Regional Council for their review, prior to its adoption of the UPWP.

## **Public Meetings**

To ensure the opportunity for public participation, WFRC will hold public meetings in transit-friendly and Americans with Disabilities Act (ADA) accessible locations. As previously mentioned, these open house format meetings will be held in order to receive input. Public meetings may have a virtual meeting option (or take place completely virtual) for members of the public to join and participate. WFRC will note ahead of time which meetings are held completely virtual, or with a virtual option, with specific instructions as to how to join. WFRC works to ensure that public meetings are held at convenient locations and times, and considers transportation choices and schedules when setting meetings.



## Website Policy

To provide technical, subject-matter expertise to local governments and other stakeholders, WFRC manages content for and regular updates to its responsive and accessible website. A plugin for real-time translation is available.

Historical, general, policy, committee, vision, plan, program, public involvement, and contact information, as well as maps, data, and studies will be available on the website. Specific meeting information, including agendas, informational packets, recordings, minutes, and presentations will be available for each committee meeting during the current and previous three years.

Additionally, visualization tools, including ArcGIS Story Maps (in English and Spanish formats when applicable/ possible), interactive maps, static maps, charts, graphics, etc. will be available on the website in an effort to graphically represent the TIP and RTP, as well as other plans and programs. All updates to the WFRC website will be managed by WFRC communication staff.

In an effort to monitor website performance and accessibility, WFRC will track and report website traffic.

## **Social Media Policy**

In an effort to communicate the needs and benefits of investing in Utah's multi-modal transportation system and to continue to build relationships with local governments, transportation partners, community-based organizations, and the private sector, WFRC manages content for and regularly shares pertinent information via its social media platforms, including Facebook, Twitter, LinkedIn, and YouTube. WFRC will continue to review new outreach methods and opportunities.

All posts to WFRC's social media platforms will be managed by WFRC communication staff. In an effort to monitor social media performance, WFRC will track its social media traffic by number of tweets, impressions, and followers (Twitter) and number of posts, reach, and engagements (Facebook).

WFRC welcomes and encourages comments to its social media posts. However, to maintain a professional space where constructive communication can take place, WFRC enforces the following guidelines.

- Bullying or discriminating (especially on the basis of ethnicity, gender, age, or other protected class) will be deleted at the administrator's discretion.
- Foul language, threats, obscene, or other unacceptable comments, content, and posts will be deleted at the administrator's discretion.
- Spam, off-topic, or other similar comments, content, and posts will be deleted at the administrator's discretion.
- WFRC requests that official comments regarding a vision, plan, or program during a public comment period are submitted online (i.e. interactive map) or by email, telephone, mail, or in-person, rather than via social media comments, content, or posts.

## **Email Public Outreach Policy**

Information regarding the needs and benefits of investing in Utah's multi-modal transportation system, as well as WFRC's vision, plans, programs, activities, and events, will be disseminated via email newsletters approximately monthly. Additionally, WFRC will maintain and continue to expand the list of individuals and organizations who are interested in transportation issues.

Content for and distribution of WFRC's email public outreach will be managed by WFRC's communication staff. In an effort to monitor performance of its email campaigns, WFRC will track and compare its average open rate to the industry average open rate.

## **Outreach Materials**

WFRC will produce outreach materials, including but not limited to brochures, reports, and studies, detailing the structure of its visions, plans, and programs, as well as its activities and accomplishments and planning processes. Outreach materials may be distributed electronically or in hard copy format.

#### **Community Outreach**

To provide a balanced approach with representation from all stakeholders, especially those who are traditionally underserved by past and current transportation programs, facilities, or services, WFRC will make a concerted effort to understand and consider the needs of all stakeholders.

WFRC will actively seek opportunities to engage with local, state, and federal officials; WFRC Committees; Transportation, land use, environmental, and community groups; Universities and community colleges; Landholding and industry groups; Chambers of Commerce and Local Businesses; Resource Agencies; and members of the public.

More specifically, during the four-year RTP process, WFRC will facilitate targeted outreach to organizations that represent the Environmental Justice groups, such as hosting community organization workshops as well as the 2022 established Wasatch Choice Community Advisory Committee, detailed below. These community workshops will allow representatives from diverse organizations and communities to share existing transportation challenges and ideas to improve access to employment, services, and educational opportunities, as well as to review and provide input on projects and strategies within the RTP. WFRC will use these workshops as a means to garner information regarding existing barriers to access to opportunities, and the ways in which transportation and land use strategies can address the needs of the communities these groups represent. The outreach process will also help to identify any potential disparate impacts that projects within the RTP may impose on Underserved communities throughout the region. Underserved communities are areas with above average concentrations of minority, low-income, and/ or zero-car households. Underserved communities are identified as census tracts that are outside one standard deviation for one of following measures: low-income populations (> 25%), minority population (>40%), and/or zero-car households (>10%).

In addition to hands-on workshops, WFRC strives to make all short- and long-range plans accessible to the Wasatch Front community at critical steps in the planning process through the administration of online interactive maps. These maps allow community members to access, view, and provide project-specific and general input within the web application. Maps are provided in English and Spanish formats when applicable/possible, and advertised via WFRC's website, social media platforms, email distribution list, and legal notices.



## Wasatch Choice Community Advisory Committee

The purpose of the Wasatch Choice Community Advisory Committee is to ensure engagement and promote access to opportunities for all communities while advising Wasatch Choice transportation partner agencies (UDOT, UTA, MAG and WFRC) on transportation and land use decisions. The Community Advisory Committee creates a forum for dialogue to enhance awareness and understanding of the needs and priorities of diverse communities across the region. Advisory Committee members make recommendations on issues and analyze potentially relevant needs and circumstances of diverse populations in the region. This includes but is not limited to ways in which to effectively reach all members of the public in the planning work that impacts their communities.

## **Americans with Disabilities Act**

All of WFRC's committee meetings are open to the public and are held at locations that are ADA accessible. The times, dates, and locations of WFRC's committee meetings will be displayed on WFRC's website. The agendas for WFRC committee meetings will include an item for public comment regarding matters related to WFRC.

## Title VI

WFRC is committed to full compliance with the requirements of Title VI of the Civil Rights Act of 1964, which states that "no person in the United States, shall, on the grounds of race, color, or national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance." WFRC has developed and adopted a comprehensive Title VI Plan, which is available on WFRC's website.

#### **Environmental Justice**

Executive Order 12898, "Federal Actions to Address Environmental Justice in Minority Populations and Low- Income Populations," mandates that agencies that receive federal funds include environmental justice as part of their mission. During the public participation process, minority populations, including but not limited to low- income, minority, persons with disabilities, and senior citizen groups, that have been traditionally underserved by existing transportation systems, shall be sought out in order to obtain their input relative to transportation needs. WFRC seeks to identify and address the transportation needs of these populations so that the benefits and burdens of transportation can be fairly distributed. A full description of WFRC's policy regarding Environmental Justice is included in the Title VI Plan, which is available on WFRC's website.

#### **Limited English Proficiency Plan**

Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency," requires agencies that receive substantial federal funding to examine the services they provide, identify any need for services to those with limited English proficiency (LEP) and develop and implement a system to provide those services so LEP persons can have meaningful access to them. To that end, WFRC has developed and adopted a LEP Plan, which is available on its website.

A REAL AND A WASATCH FRONT REGIONAL COUNCIL

Any questions or comments regarding this plan should be directed to:

Mike Sobczak Communications Manager Wasatch Front Regional Council 41 North Rio Grande Street, Suite 103 Salt Lake City, UT 84101 Appendix F: WFRC Limited English Proficiency (LEP) Plan

# Limited English Proficiency Plan

Most people living in the United States read, write, speak, and understand English. There are many people, however, for whom English is not their primary language. If those persons have a limited ability to read, write, speak or understand English, they are limited English proficient (LEP). Language barriers can often inhibit or prohibit LEP persons from accessing benefits and services, understanding and exercising rights, fulfilling responsibilities and obligations, and understanding information provided to them regarding federally funded programs, activities, and services.

In an effort to provide continuing, cooperative, and comprehensive transportation planning for residents of the region, the Wasatch Front Regional Council (WFRC) has developed this LEP Plan. The LEP Plan outlines how to identify people who may need language assistance, the ways in which assistance may be provided, staff training that may be required, and how to notify LEP persons that assistance is available. The goal of the LEP Plan is to ensure that all residents of the Wasatch Front region can, to the fullest extent practicable, participate in the transportation planning and decision-making process.

# **Title VI and Environmental Justice**

As mentioned in WFRC's Public Participation Plan, WFRC is committed to full compliance with the requirements of Title VI of the Civil Rights Act of 1964 and Executive Order 12898, "Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations." During the public participation process, minority populations, including but not limited to low-income, minority, persons with disabilities, and senior citizen groups, that have been traditionally underserved by existing transportation systems, shall be sought out in order to obtain their input relative to transportation needs.





Title VI states that "no person in the United States, shall, on the grounds of race, color, or national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance." WFRC has developed and adopted a comprehensive Title VI Plan. Included in the Title VI Plan is a complaint procedure, which outlines how an individual may submit a complaint, how the complaint will be investigated, and the potential resolution scenarios.

Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency" requires federal agencies to examine the services they provide, identify any need for services to those with LEP, and develop and implement a system to provide meaningful access to those with LEP. Meaningful access is consistent with, and without unduly burdening, the fundamental mission of WFRC. The Executive Order also requires that the federal agencies work to ensure that recipients of federal financial assistance provide meaningful access to their LEP applicants and beneficiaries.

# **Four-Factor Analysis**

The US Department of Transportation provides guidance that outlines four factors that WFRC uses to assess language needs and decides what reasonable steps should be taken to ensure meaningful access for LEP persons. The four-factor analysis considers:

The number or proportion of LEP persons eligible to be served or likely to be encountered by a program, activity, or service of the recipient or grantee.

The frequency with which LEP individuals come in contact with the program.

The nature and importance of the program, activity, or service provided by the recipient to people's lives. The resources available to the recipient and costs.

# Factor 1 Analysis: The Number or Proportion of LEP Persons in WFRC's Service Area.

WFRC serves the five-county region of Davis, Morgan, Salt Lake, Tooele, and Weber, as well as the urbanized area of Box Elder County.

The latest Census Bureau data was reviewed in order to analyze the profile of the region's population. For the purposes of the LEP Plan, persons that identified themselves as speaking English less than "very well" were considered LEP persons.

The Safe Harbor Provision states that federal agencies are considered to have strong evidence of compliance if they have translated vital documents into the languages for LEP groups numbering 5% of the population or 1,000 persons, whichever is less. There are nine languages, or groups of languages, that meet the Safe Harbor threshold in the Wasatch Front Region, with Spanish being the most spoken.

The following table is reflective of those languages for which the persons five years of age and older speak English less than "very well" and meet the Safe Harbor Provision.

Total MPO Population:	1,636,031		
Total # of Persons speaking English less than "very well" for the MPO (LEP):			
Language	Total # of Persons speaking English less than "very well"	% of Total Pop	% of Total LEP
Spanish	63,044	3.85%	68.61%
Vietnamese	3,848	0.24%	4.19%
Russian, Polish, Slavic Languages	1,550	0.09%	1.69%
Arabic	1,364	0.08%	1.48%
Korean	1,610	0.10%	1.75%
Chinese (Includes Mandarin)	4,830	0.30%	5.26%
Other Asian Languages	6,313	0.39%	6.87%
Indo-European Languages	5,732	0.35%	6.24%
Other Languages	1,699	0.10%	1.85%

Source: U.S. Census Bureau; American Community Survey, 2020 5-Year Estimate, Table C16001; Generated by WFRC 10/03/2023

# Factor 2 Analysis: The Frequency with Which LEP Individuals Come in Contact with WFRC

The Wasatch Front region is an area with a rapidly growing population. Although the interaction with LEP persons has been limited among WFRC staff to date, it is anticipated that the interaction between LEP populations and staff may grow in the future.

A survey was administered to the 29 WFRC staff members asking them to document, to the best of their knowledge, the frequency with which they have encountered LEP persons in job-related activities in the last four years (2019 - 2023). Every year, there were two to four events where our staff members encountered a person or persons with LEP. In each circumstance, the person's native language was Spanish. In all but one of those interactions, WFRC staff members who speak Spanish were able to communicate with those persons adequately about the intended purpose of the event, and gather their comments. In one situation, WFRC staff arranged for a language translation service to meet the needs of the LEP person.

# Factor 3 Analysis: The Importance of the Service Provided by WFRC

WFRC programs use federal funds to plan for future transportation projects, and do not include any direct service or program that requires vital, immediate, or emergency assistance, such as medical treatment or services for basic needs such as food or shelter. Furthermore, WFRC does not conduct activities, such as applications or interviews prior to participation in its programs or events. Involvement by any citizen with WFRC or its committees is voluntary. However, WFRC will ensure that all segments of the population, including LEP persons, have the opportunity to be involved in the transportation planning process.

The impact of proposed transportation investments on underserved and underrepresented population groups is part of the evaluation process for the use of federal funds in three of WFRC's major work products.

- Transportation Improvement Program (TIP)
- Regional Transportation Plan (RTP)
- Unified Planning Work Program (UPWP)

Inclusive public participation is a priority consideration in other WFRC plans and programs as well. The impacts of transportation improvements resulting from these planning activities have bearing on all residents. Understanding and continued involvement is encouraged throughout the process.

# Factor 4 Analysis: The Resources Available and Overall Cost

The fourth factor of the analysis weighs the preceding three factors to assess the needs of LEP persons within the region against the resources available to WFRC and the costs to provide access.

To provide technical, subject-matter expertise to local governments and other stakeholders, WFRC manages content for and regular updates to its responsive and accessible website. Utilizing a plugin, real-time translation into Spanish, Vietnamese, Chinese (Simplified), Serbian, Croatian, Korean, Filipino, and Russian languages is available.

Historical, general, policy, committee, vision, plan, program, public involvement, and contact information, as well as maps, data, and studies are available on the website. Additionally, specific meeting information, including agendas, informational packets, recordings, minutes, and presentations, are available for each committee meeting during the current and previous three years. WFRC's public meeting notices and agendas include a statement that lists contact information in English and Spanish and states that translation services are available if a request is made at least 72 hours prior to the meeting.

WFRC staff fields inquiries from the public regarding transportation projects and is available to address community organizations, as requested. WFRC outlines ways in which the public can become involved in the planning and decision-making process in its Public Participation Plan.

Vital documents, as defined by the Federal Transit Administration (FTA), are those documents that provide access to essential services. Examples include a Title VI complaint form and notice of a person's rights under Title VI. Given the high percentage of Spanish-speaking people who speak English less than "very well," WFRC will translate all vital documents into Spanish. All vital documents translated into Spanish will be available via WFRC's website, by mail, or in-person at WFRC's office.

Due to budget constraints, WFRC is unable to translate all vital documents into all languages identified in the Safe Harbor Provision analysis. However, WFRC is committed to providing free oral language translation services at any time requested, as long as an appropriate amount of time is allowed to acquire translation services. WFRC will consider requests for translation of other, non-vital, written documents on a case-by-case basis.

# Identifying LEP Individuals Who Need Language Assistance

When first encountering a LEP individual in a face-to-face situation, WFRC will use language identification flashcards developed by the US Census Bureau. These cards have the phrase, "Mark this box if you read or speak 'name of language," translated into 38 languages. They were designed for use by government and non-government agencies to identify the primary language of LEP individuals. The Census Bureau's language identification flashcard can be downloaded at www.lep.gov/ISpeakCards2004.pdf. WFRC may make them available at public meetings and other community input events. Once a language is identified, a relevant point of contact will be notified to assess feasible translation or oral interpretation assistance.

# **Types of Language Services Available**

In the event that WFRC should receive a request for assistance in a language other than English, staff members will obtain the name and contact information of the person. Initially, WFRC will use a free online translation service website. Recognizing that the free online translation service website used for this may not be completely accurate, WFRC will provide free oral language translation assistance, if requested. Within its budget and capabilities, and to the best of its abilities, WFRC will ensure that LEP persons have a meaningful opportunity to participate in the transportation planning and decision-making process.

# WFRC Staff Training

Current and incoming staff members will be briefed on the LEP Plan and how to assist LEP persons. They will also be instructed to keep a record of language assistance requests so that needs may be accurately assessed in the future.

# Monitoring and Updating the LEP Plan

This LEP Plan is designed to be flexible and one that can be easily updated. At a minimum, the LEP Plan will be reviewed and updated as needed every four years and in association with the cycle of the RTP and the Public Participation Plan. WFRC understands that its community profile continues to change and that the four-factor analysis may reveal the need for additional LEP services in the future.

WFRC will consider the following components on a regular basis.

- How many LEP persons were encountered? Were their needs met?
- What is the current LEP population in the WFRC planning area?
- Has there been a change in the types of languages where translation services are needed?
- Has WFRC's available resources, such as technology, staff, and financial costs, changed?
- Has the WFRC fulfilled the goals of the LEP Plan?
- Were there any complaints received?
- Have new federal or state regulations concerning LEP Plans been approved that necessitate changes to the current LEP Plan or WFRC process for addressing LEP persons?
- Are there new methods or opportunities to conduct outreach to LEP populations?

# **Providing Notice to LEP Persons**

As it is important to notify LEP persons that oral translation services are available, free of charge, in a language that would be understood, where appropriate and feasible, WFRC will include the following language in English and Spanish on agendas, on meeting minutes, and in informational/meeting packets.

Public participation is solicited without regard to age, sex, disability, race, color or national origin. Persons who require translation for a meeting should contact the WFRC's Title VI Administrator at 801-363-4250 or apearson@wfrc.org at least 72 hours in advance.

Se solicita la participación del público, sin importar la edad, el sexo, la discapacidad, la raza, color o nacionalidad. Personas que requieren servicios de traducción deben contactar a WFRC's Administrador de Titulo VI al teléfono 801-363-4250 o apearson@wfrc.org por lo menos 72 horas antes de la reunión.

# **Dissemination of the WFRC Limited English Proficiency Plan**

The LEP Plan will be posted on the WFRC's website and will be provided to the Utah Department of Transportation (UDOT), the Federal Highway Administration (FHWA), FTA, and/or any person or agency requesting a copy.

# Any questions or comments regarding this plan should be directed to:

Andrea Pearson Compliance Administrator Wasatch Front Regional Council 41 North Rio Grande Street, Suite 103 Salt Lake City, UT 84101 801-363-4250 apearson@wfrc.org



Appendix G: WFRC Interlocal Cooperation Agreement

# INTERLOCAL COOPERATION AGREEMENT REORGANIZING THE WASATCH FRONT REGIONAL COUNCIL/WASATCH FRONT ECONOMIC DEVELOPMENT DISTRICT

#### PREAMBLE

We, the representatives of political subdivisions along the Wasatch Front hereby establish, pursuant to the Interlocal Cooperation Act, Title 11 Chapter 13, Utah Code Annotated, an Interlocal Entity to be known as the Wasatch Front Regional Council/Wasatch Front Economic Development District, hereinafter referred to as the "WFRC/WFEDD," for the purpose (1) of meeting at regular intervals to discuss and study community challenges of mutual interest and concern, to develop policy and action recommendations as an Association of Governments for ratification and implementation by the governments in the area served by the Council, and to serve as the Metropolitan Planning Organization (MPO) for the Salt Lake City-West Valley City and Ogden-Layton Urbanized Areas, and (2) of promoting regional and intergovernmental cooperation and coordination in economic development activities among local governments and the private sector.

The WFRC/WFEDD's activities as an Association of Governments and as the MPO will be under the Wasatch Front Regional Council as described in Article I, while the economic development activities will be under the Wasatch Front Economic Development District Board as described in Article II.

#### ARTICLE I

### Establishment, Purpose, Powers, Membership, Term, Organization and Finance of the Wasatch Front Regional Council

#### A. Establishment of the Wasatch Front Regional Council

This Interlocal Cooperation Agreement, hereinafter referred to as the "Agreement", hereby establishes a legal entity for the purposes described below, of which the "Wasatch Front Regional Council" hereinafter referred to as "Regional Council" or "WFRC" is a part. It shall be made up of representatives from the Councils of Governments for Davis, Morgan, Salt Lake, Tooele and Weber counties as members for all purposes and representatives from local governments in Box Elder County that are part of the Ogden-Layton Urbanized Area, the Utah Department of Transportation and the Utah Transit Authority which shall be limited to membership relating to the Metropolitan Planning Organization function of the Regional Council.

The Regional Council is part of a legal entity with a separate board under state and federal laws and regulations to allow entering into contracts for planning with federal, state and local governments and with private concerns and individuals and to hold real and personal property in its own name only for pursuing the purposes of this Agreement.

The Regional Council shall be subject to and be governed by Bylaws which shall be enacted by the Regional Council in order to efficiently conduct its affairs and which Bylaws may not contravene or supersede any provision of this Agreement.

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#### B. Purpose

The Regional Council is an interlocal organization intended as a forum for closer cooperation between units of local government. The members agree to seek solutions to mutual problems for mutual benefit by combining their resources for regional challenges beyond their individual capabilities. The Regional Council shall foster a cooperative effort in resolving problems and developing policies, programs and plans that are common to multiple municipalities or counties or are regional in nature.

Specific purposes of the Regional Council include:

- 1. To serve as a common forum to identify, discuss, study and bring into focus regional challenges and opportunities.
- 2. To serve as a vehicle for the collection and exchange of information and data of regional interest.
- 3. To provide a continuing organizational structure to ensure effective communication and coordination among governments and agencies.
- 4. To foster, develop and review policies, plans and priorities for regional growth, development and conservation, including but not limited to the establishment of broad general goals and principles for dealing with future growth, comprehending the areas of water supply, land use, housing, transportation (including roads, public transit, active transportation and other modes), regional air and water quality and regional recreational and open space.
- 5. To facilitate agreement and cooperative action among member governments for specific projects or other interrelated developmental needs and for the adoption of common policies and plans with respect to common regional challenges.
- 6. To maintain contact and act as a liaison with members, governmental units and groups or organizations and to serve as a contact and regional voice for local governments. In fulfilling this purpose, the Regional Council recognizes the state-wide role of the Utah League of Cities and Towns, the Utah Association of Counties and similar associations of the local governments, and contemplates collaboration with such associations.
- 7. To furnish general and technical aid to member governments, to promote and accomplish Council-approved agreements, policies and plans.
- 8. To serve as the Metropolitan Planning Organization (MPO) for the Salt Lake City-West Valley City and Ogden-Layton Urbanized Areas as designated by the Governor.

- 9. To promote the updating of state and federal legislation as it applies to county, city and town governments, to determine changes in the organization and powers of these local jurisdictions that need to be made to allow the regional organization, counties, cities and towns to more adequately cope with their challenges. This function includes the cooperation and coordination with legislative representatives of the region in order to more ably represent the region in bringing about desired changes in legislation.
- 10. Collaborate, consult and assist with the functioning of the Wasatch Front Economic Development District as described in Article II of this Agreement.

#### C. Powers and Responsibilities

The Regional Council shall have the powers provided in Section 11-13-205 in addition to the following specific powers and responsibilities:

- 1. To adopt and amend this Agreement and any Bylaws adopted pursuant thereto.
- 2. To bi-annually elect a Regional Council Chair, Vice-Chair and other officers as required.
- 3. To propose, initiate, approve or implement studies, policies, discussions, plans or other Regional Council matters.
- 4. To prepare and evaluate alternative policies, plans and programs for consideration and adoption by public and private agencies responsible for implementing the programs in the Regional Council's planning area.
- 5. To serve in a review capacity to see that the federal and state assisted development projects are consistent with area-wide plans and programs.
- To contract with the federal government for planning assistance and with other state and local entities and consultants or private entities for the provision and receipt of planning services.
- 7. To allocate components of the Unified Planning Work Program among the Regional Council's staff, staffs of other public agencies, and private entities and consultants.
- To maintain appropriate financial and meeting records for all activities of the Regional Council.
- 9. To establish representative technical advisory committees as needed to assist in the preparation of plans, programs and project reviews.
- 10. To appoint standing and temporary committees.

11. To appoint, fix the salary of and remove the Executive Director.

12. To review actions of the Executive Director and staff.

13. To initiate, advise and aid in the establishment of cooperative arrangements, including interlocal agreements, among governments in the region.

14. To render advice and technical assistance in regard to local governmental issues.

15. To seek and accept contributions and grants-in-aid.

16. To maintain the power to contract.

- 17. To collaborate, consult and assist in the functioning of the EDD as described in Article II.
- 18. To annually or bi-annually adopt a budget and submit it to each county Council of Governments for review as described in Article VI.
- 19. To perform other activities as the Regional Council may deem necessary to fulfill its purposes.

#### D. Membership

Pursuant to the requirements of Title VI of the Civil Rights Act of 1964, representatives and alternates of the Regional Council and its Committees shall be selected without regard to race, color, or national origin.

#### 1. County Councils of Governments Representation – Voting Members

The Regional Council is made up of representatives designated by each of the existing member County Councils of Governments and political subdivisions. These voting members of the Regional Council shall be selected from the elected officials serving as members of the County Councils of Governments. The designation of the members to serve on the Regional Council is the responsibility of the County Councils of Governments which, in turn, have membership representing the legislative bodies of the units of local government within each County. Alternates shall be designated by the County Councils of Governments for members and shall have full membership status in the absence of a member.

- a. The Davis County Council of Governments shall have four (4) voting members on the Council.
- b. The Morgan County Council of Governments shall have one (1) voting member on the Council.

- c. The Salt Lake County Council of Governments shall have eight (8) voting members on the Council.
- d. The Tooele County Council of Governments shall have one (1) voting member on the Council.
- e. The Weber Area Council of Governments shall have four (4) voting members on the Council.
- 2. Entities Limited to Metropolitan Planning Organization Participation -- Voting Members The following entities shall have voting membership in the Regional Council:
  - a. The general purpose units of local government in Box Elder County within the Ogden-Layton Urbanized Area shall appoint one (1) local elected official as a voting member and an alternate to participate in voting on any matters involving MPO purposes.
  - b. The Executive Director of the Utah Department of Transportation, or their alternate, shall serve as a voting member of the Regional Council for MPO purposes only.
  - c. The General Manager of the Utah Transit Authority, or their alternate, shall serve as a voting member of the Regional Council for MPO purposes only.

#### 3. Representation of Adjoining Counties or Cities in Adjoining Counties

To allow future coordination of regional policies, plans and goals with cities and counties adjoining the Wasatch Front Counties represented through their County Councils of Governments, such adjoining cities or counties may apply for representation by one non-voting representative appointed by its County Commission or City Council to the Regional Council, without first establishing a County Council of Governments. In the event that such local governments in an adjacent County wish to have full and voting membership in the Regional Council, an internal County Council of Governments must be established and request full and voting membership.

#### 4. Non-Voting Membership

In consideration of the common interest of the Utah League of Cities and Towns and the Utah Association of Counties in regional challenges and issues confronting the local governments of the Wasatch Front urbanized areas the following non-voting membership is hereby extended:

a. The Utah League of Cities and Towns may appoint one non-voting representative, and an alternate, to the Regional Council.

b. The Utah Association of Counties may appoint one non-voting representative, and an alternate, to the Regional Council.

The Regional Council shall have the option to add not more than five (5) non-voting members for the purpose of adding uniquely qualified individuals as additional resources to the Regional Council. Such appointment(s) shall be made by the WFRC Chair.

#### E. Term of Representation

All members of the Regional Council are appointed annually with no limitation on succession. When a representative is an elected or appointed official, their term shall not extend beyond their time in office. At such time as a representative serving on the Regional Council leaves their applicable office, the entity that appointed such representative shall appoint a replacement.

Any representative may resign at any time by giving written notice to the chair or vice-chair of the Regional Council. Such resignation shall take effect at the time specified therein, and unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

Any representative may be removed by a majority of the Regional Council then in office at any time for (i) failure to actively participate in the activities of the Regional Council, (ii) misconduct, fraud or knowing violation of the law, or (iii) for conduct prejudicial to the best interests of the Regional Council.

#### F. Organization of the Regional Council

The Regional Council shall be organized as follows:

#### 1. Voting

Each voting member of the Regional Council shall have one vote on the Regional Council. A simple majority vote of the voting members present, providing they constitute a quorum, is necessary to carry any question except as otherwise provided herein.

#### 2. Quorum

A quorum of the Regional Council shall consist of a simple majority of the total voting membership.

#### 3. Officers

Officers shall be elected by majority vote of members of the Regional Council from among that body. There shall be a Chair and a Vice-Chair who will serve in the former's absence as Chair. Election procedures and duties of the officers of the Council shall be provided for in the Bylaws of the Regional Council.

#### 4. Meetings

The Regional Council shall meet regularly, or upon call of its Chair, or by petition of 20 percent of the membership of the Regional Council.

#### G. Finances

The Regional Council and its authorized activities may be financed by contributions from federal, state and local agencies, private entities and by assessments to the individual County Councils of Governments, counties, member political subdivisions, and other general purpose units of local government within the jurisdictional boundary of the Regional Council.

In the event any assessed entity fails to pay its assessment to the Regional Council by September 30th, all representatives of that assessed entity shall not be allowed to vote in any subsequent meeting of the Regional Council until their assessment has been paid in full.

Annually or bi-annually, the Regional Council shall adopt a budget, in conjunction with the EDD Board, and submit the same to each of the County Councils of Governments and to the members of the Regional Council for review.

The fiscal year of the Regional Council shall be July 1<sup>st</sup> through June 30<sup>th</sup>.

#### ARTICLE II

# Establishment, Purpose, Powers, Membership, Term, Organization and Finance of the Wasatch Front Economic Development District

#### A. Establishment of the Wasatch Front Economic Development District

This Agreement hereby establishes a legal entity of which the Wasatch Front Economic Development District, hereinafter referred to as "EDD," is a part. The EDD shall be governed by a Board, herein referred to as the "EDD Board," as provided in Section B of this Article.

The EDD is part of a legal entity with a separate board under state and federal laws and regulations to allow entering into contracts for planning with federal, state and local governments and with private concerns and individuals and to hold real and personal property in its own name only for pursuing the purposes of this Agreement.

The EDD Board shall be subject to and be governed by Bylaws which shall be enacted by the EDD Board in order to efficiently conduct its affairs and which Bylaws may not contravene or supersede any provision of this Agreement.

#### B. Purpose

The EDD shall promote regional cooperation, intergovernmental collaboration and coordination on economic development activities among local governments and the private sector for Davis, Morgan, Salt Lake, Tooele and Weber Counties. The purposes of this organization are to engage in economic development activities listed in its Comprehensive Economic Development Strategy, herein referred to as the "CEDS". The EDD Board shall appoint a Strategy Committee to develop and submit the CEDS to the U.S. Economic Development Administration that meets the requirements set forth in 13 CFR 303.7. These activities may include:

- 1. Coordinating the development and implementation of the CEDS and other such economic development activities as directed by the EDD Board.
- 2. Carrying out the economic development planning and implementation of the goals, objectives and action plans identified in the CEDS.
- 3. Coordinating with organizations and individuals whose purpose is also to work on strengthening the economy within the EDD boundary.
- 4. Collaborating with the Wasatch Front Regional Council described in Article I of this Agreement.

#### C. Powers and Responsibilities

The EDD shall have the powers and responsibilities identified in the Act in addition to the following powers and responsibilities:

- 1. To formulate, develop and administer a program for planning in order to improve economic conditions in the boundaries of the EDD with respect to unemployment, underemployment, and other distressed economic conditions related to general welfare.
- 2. To receive and disburse funds and to seek and accept grants in aid, as may be provided to finance the cost of operations of the EDD and further the programs of the EDD.
- 3. To establish and appoint members to an advisory committee (hereinafter, the "Strategy Committee") to develop and submit to the U. S. Economic Development Administration (hereinafter, the "EDA") a Comprehensive Economic Development Strategy (hereinafter, the "CEDS") that meets the requirements set forth in 13 CFR 303.7.
- 4. To bi-annually elect a chair, vice chair, and other officers as required.
- 5. To approve the executive staff appointed to the EDD by the Wasatch Front Regional Council.
- 6. To perform other activities as the EDD Board may deem necessary to fulfill its purposes.

#### D. Membership

The EDD Board shall have at least eleven members, with no less than 51% elected officials and/or employees of a general purpose unit of government appointed to represent government and no less than 35% non-governmental members. Other members may be appointed to the EDD Board as long as the EDD Board maintains compliance with the requirements set forth in 13 CFR Section 304. The membership must comprise the following:

#### 1. County Councils of Governments Representation

Each of the five County Councils of Governments shall appoint one elected official and/or employee of a general purpose unit of government. Alternates shall be designated by the County Councils of Governments for members and shall have full membership status in the absence of a member.

- a. Davis County Council of Governments shall appoint one (1) member.
- b. Morgan County Council of Governments shall appoint one (1) member.
- c. Salt Lake County Council of Governments shall appoint one (1) member.
- d. Tooele County Council of Governments shall appoint one (1) member.
- e. Weber Area Council of Governments shall appoint one (1) member.

#### 2. Representative of Government and the State of Utah's Economic Interests

One member, and an alternate, representing government and the State of Utah's economic interests, will be appointed by the five County Councils of Governments' members.

#### 3. Non-Governmental Representatives

Five members, and their alternates, of non-governmental organizations that represent the region's geographic diversity and meet the following requirements, will be appointed by the five County Councils of Governments' members:

- a. At least one for-profit private-sector senior manager or executive, and
- b. At least one or more of the following:
  - 1) Executive director from a Chamber of Commerce or other local development organization,
  - 2) A member of a post-secondary educational institution, or
  - 3) A member from an organization focused primarily on workforce development issues or a union representative of an organization focused on labor issues.

#### 4. Other Members

EDD Board may appoint additional members as long as the members represent the principle economic interests of the region.

#### E. Term of Representation

When a representative is an elected or appointed official, their term shall not extend beyond their time in office. At such time as a COG appointed representative serving on the EDD Board leaves their applicable office, the County Council of Governments that appointed such representative shall appoint a replacement. At such time as a non-COG appointed representative serving on the EDD Board leaves their applicable office, a majority of the COG appointed representatives shall appoint such replacement.

Any representative may resign at any time by giving written notice to the chair or vice-chair of the EDD Board. Such resignation shall take effect at the time specified therein, and unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

Any representative may be removed by a majority of the EDD Board then in office at any time for (i) failure to actively participate in the activities of the EDD Board, (ii) misconduct, fraud or knowing violation of the law, or (iii) for conduct prejudicial to the best interests of the EDD.

#### F. Organization

The EDD shall be organized as follows.

#### 1. Voting

Each EDD Board member shall be entitled to one vote on any matter that requires a vote by the EDD Board.

EDD Board members may participate in a meeting of the EDD Board by means of conference telephone or similar communications equipment by which all persons participating in the meeting can hear each other. Such participation shall constitute presence in person at the meeting.

#### 2. Quorum

A simple majority of the EDD Board members present shall be the act of the EDD Board.

#### 3. Meetings

The EDD Board shall hold at least one annual meeting at such time and place as may be determined by the EDD Board. In addition, the chair of the EDD may call a meeting at least quarterly to conduct business and for informational purposes. The EDD Board may provide by resolution the time and place for the holding of such annual and quarterly meetings or for the holding of any additional regular meetings.

Special meetings of the EDD Board may be called by or at the request of the chair or any two members. The person or persons authorized to call special meetings of the EDD Board may fix any place as the place for holding any special meeting of the EDD Board called by them.

Notice of each meeting of the EDD Board stating the place, day, and hour of the meeting shall be given to each member at least five days prior thereto by mail, telephone or electronic mail.

#### G. Finances

The EDD shall be funded from an allocation of the WFRC/WFEDD budget.

Annually or bi-annually the EDD Board will review and approve its portion of the WFRC/WFEDD budget. The EED Board shall coordinate with the Wasatch Front Regional Council for a systematic and continuous record of its financial affairs and transactions and an annual audit of its financial transactions and expenditures.

The fiscal year of the EDD shall be July 1<sup>st</sup> through June 30<sup>th</sup>.

The EDD Board is empowered to contract or otherwise participate in and accept grants, funds, gifts, or services from any federal, state, or local government or its agencies or instrumentalities thereof, and from private and civic sources, and to expend funds received therefrom, under provisions as may be required of and agreed to by the EDD Board in connection with any program or purpose for which the EDD Board exists.

#### Article III

#### Termination and Amendment of this Agreement and Property of the WFRC/WFEDD

#### A. Duration, Withdrawal, Termination

#### 1. Duration

The duration of the WFRC/WFEDD shall be fifty years from the date of approval of this Agreement by the County Councils of Governments in Davis, Morgan, Salt Lake, Tooele, and Weber Counties, or until it is rescinded or terminated by mutual consent of the parties.

#### 2. Withdrawal

Any County Council of Governments or political subdivision may withdraw from membership in the WFRC/WFEDD upon giving ninety (90) days written notice to the corresponding Chair of the Regional Council or EDD Board. Any assessment paid by a withdrawing County Council of Governments or political subdivision will be retained by the Regional Council or EDD upon withdrawal by the member.

#### 3. Termination

The Regional Council can only be dissolved, and the Agreement under which it is organized terminated, by the vote of three-fourths of the voting members of the Regional Council at a special meeting called for the purpose of discussing such termination, for which at least 90 days written notice has been given to all voting members and the constituent local governmental entities making up the membership of the County Councils of Governments which in turn make up the membership of the Regional Council.

The EDD can only be dissolved, and that portion of the Agreement under which it is organized terminated, by the vote of a majority of the representatives of the County Councils of Governments on the EDD Board at a special meeting called for the purpose of discussing such termination, for which at least 90 days written notice has been given to all members making up the membership of the EDD Board.

#### B. Amendments

This Agreement may be amended, repealed, or added to at a regular or special meetings of the Regional Council, provided that written notice shall be sent to each voting member and each member County Council of Governments, stating the amendments or changes which are proposed to be made in such Agreement. Proposed amendments shall be considered to have passed if they are adopted by the Regional Council and each member County Council of Governments has approved the proposed amendment. In the event that a member County Council of Governments does not act within sixty (60) days of such written notice being sent, the member County Council of Governments shall be assumed to have voted in the affirmative. If the amendment relates to Article II of this Agreement, such amendment shall be sent to the EDD Board for review prior to its adoption by the Regional Council.

#### C. Manner of Acquiring, Holding and Disposing of Real and Personal Property

The WFRC/WFEDD shall be empowered to acquire, hold and dispose of, in its own name, such real and personal property deemed necessary to carry out the purposes of the WFRC/WFEDD as defined in this Agreement. Upon termination of the Agreement and dissolution of the WFRC/WFEDD, any and all property held at the time in the name of the WFRC/WFEDD shall be liquidated and disposed of by the officers of the WFRC/WFEDD. After satisfying any outstanding debts of the WFRC/WFEDD the remaining proceeds shall be returned to the participating County Councils of Governments along with assessment monies held by the WFRC/WFEDD on a pro-rata basis identical with the basis for assessment.

This Agreement replaces and supersedes any other agreement between the parties and shall be executed in sufficient copies for the members involved, each to be considered an original and shall be effective upon the date that the same has been executed by the Chair persons of the County Councils of Governments.

Dated this \_\_\_\_\_\_ 27th day of \_\_\_\_\_\_, 2014.

Davis County Council of Governments
Signature Jolie Fieldoffk
Name John Petroff, Jr.
Title Chairman
Date February 26,2014
Attest Melle Hufen
Morgan County Council of Governments
Stanature Aulie Foto
Name Shelly Betz
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Date Mar 17 2014.

<u>Attest</u> 11790

Salt Lake County Council of Governments

Signature	Derk P. Timethy
Name	Derk P. Timothy
Title	COG President
Date	6 February 2014
Attest	Dan bare - Moman
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Tooele County Council of Governments Signature Name Title Chair 27 2014 Date March <u>Attest</u> Devenson O.Co Weber Area Council of Governments 20 Signature TIZ ORR <u>Name</u> . 00<u>0</u> HAIRMAN WA <u>Title</u> Date <u>Attest</u>

Appendix H: WFRC Americans with Disabilities Act (ADA) Effective Communication Policy Americans With Disabilities Act (ADA) Effective Communication Policy



# **Reasonable Accommodation Plan; Request for Auxiliary Aids & Services; Grievance Procedures**

In compliance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA) of 1990, Wasatch Front Regional Council (WFRC) will ensure that communications with individuals who have hearing, speech, vision, and/or other physical, mental, or cognitive limitations are as effective as communications with others in the delivery of its programs, services and activities.

Upon request of a qualified individual with a disability affecting hearing, speech, vision, and/or other physical, mental, or cognitive limitations, WFRC will furnish appropriate auxiliary aids and services and reasonable accommodations to afford such an individual an equal opportunity to participate in and have access to WFRC's programs, services and activities.

# **Reasonable Accommodation Plan**

A qualified individual may request reasonable accommodation at any time; however, the accommodation may require advance planning, so receiving a request 72 hours prior to the time the accommodation is needed is preferred. WFRC may ask for documentation verifying the need for a reasonable accommodation, only to confirm the disability-related need(s) for the requested accommodation(s). WFRC may also request that the individual provide suggestions for reasonable accommodation.



Wasatch Front Regional Council is an Equal Opportunity program. Public participation is solicited without regard to age, sex, disability, race, color or national origin. Auxiliary aids or translation services are available upon request by contacting WFRC's Title VI Administrator. Call 801-363-4250 (Hearing impaired individuals may use Relay Utah by dialing 711) or email <u>apearson@wfrc.org</u> at least 72 hours in advance.

El Wasatch Front Regional Council es una organización de Opportunidad Iqual. Se solicita la participación del público, sin importar la edád, el sexo, la discapacidad, la raza, colór o nacionalidad. Personas que requieren servicios de traducción deben contactar al Administradór de Titulo VI de WFRC por teléfono a 801-363-4250 (personas con discapacidad auditiva pueden llamar a Spanish Relay Utah -1-888-346-3162) o por correo electrónico apearson@wfrc.org por lo menos 72 horas antes de la Examples of reasonable accommodation may include, but are not limited to:

- Permitting a family member or other authorized representative to assist;
- · Providing qualified language translators and interpreters;
- · Permitting a service animal to assist while on the premises;
- Extending a submission deadline, if there is difficulty completing or collecting necessary documentation.

The decision to approve or deny a request for reasonable accommodation is made on a case-by-case basis and takes into consideration the disability and the needs of the individual as well as the nature of the program, service, or activity in which the individual seeks to participate. A requested accommodation will not be approved if one of the following would occur as a result: a violation of State and/or Federal law, a fundamental alteration in the nature of the WFRC program, service or activity, creation of an undue financial or administrative burden or an alteration that requires the removal or alteration of a load-bearing structural item or is otherwise structurally infeasible.

Requests for reasonable accommodation should be submitted to WFRC's Compliance Administrator.

Contact: Andrea Pearson, <u>apearson@wfrc.org</u> or 801 363 4250, ext 1100 41 N. Rio Grande St, Suite 103, Salt Lake City, UT 84101

# **Request for Auxiliary Aids and Services**

A qualified individual who anticipates participation in any WFRC program, service, or activity should make a request for the type of auxiliary aid or service that he/she needs 72 hours prior to the time the aid or service is needed. The qualified individual's authorized representative may make the request for aid or service on his/her behalf. WFRC may make reasonable requests for documentation regarding the disability and the appropriateness of, or need for, a specific auxiliary aid.

WFRC will evaluate each request for an auxiliary aid or service on a case-by-case basis. Decisions for granting or denying an auxiliary aid or service will not be based on any generalized rules or broad policies but may include evaluation of whether another equally effective means of communication is available. In addition, WFRC is not required to provide an auxiliary aid or service if such would result in a fundamental alteration in the nature of the WFRC program, service or activity or create an undue financial or administrative burden.

Requests for auxiliary aids and services should be made to WFRC's Compliance Administrator. Contact: Andrea Pearson, <u>apearson@wfrc.org</u> or 801 363 4250, ext 1100 41 N. Rio Grande St, Suite 103, Salt Lake City, UT 84101

# **Grievance Procedure**

Any individual who believes that there has been a violation of this policy may register a grievance with WFRC. WFRC's Grievance Procedure has been established to meet the requirements of the ADA. It may be used by anyone who wishes to file a grievance alleging discrimination on the basis of disability in the provision of programs, services, activities, or benefits by WFRC. WFRC's Personnel Policy governs employment-related grievances of disability discrimination.

The grievance should be submitted by the complainant and/or his/her designee as soon as possible and no later than 60 calendar days after the alleged violation. The grievance should be in writing and contain information about the alleged discrimination, such as name, address, phone number of the complainant and date, location, and description of the problem. Alternate means of filing a grievance, such as personal interview with WFRC's Compliance Administrator, or a tape recording of the grievance, will be made available upon request, for persons with disabilities.

Contact: Andrea Pearson, <u>apearson@wfrc.org</u> or 801 363 4250, ext 1100 41 N. Rio Grande St, Suite 103, Salt Lake City, UT 84101 Within 15 calendar days after receipt of the grievance, WFRC's Compliance Administrator or designee will meet with the complainant to discuss the grievance and the possible resolutions. Within 15 calendar days of the meeting, the Compliance Administrator or designee will respond to the complainant in writing, and where applicable, in a format accessible to the complainant, such as large print or audio tape. The response will explain the position of WFRC and offer options for substantive resolution of the grievance.

Grievances can also be submitted to : UDOT Civil Rights Department, Utah Department of Transportation 4501 South 2700 West, PO BOX 141265, Salt Lake City, UT 84114-1265 Phone: 801 965 4384; TTY Relay: 711 or 800 346 4128 civilrights@utah.gov

Within 15 calendar days after receipt of the grievance, the UDOT Civil Rights Administrator or designee will meet with the complainant to discuss the grievance and the possible resolutions. Within 15 calendar days of the meeting, the UDOT Civil Rights Administrator or designee will respond to the complainant in writing, and where applicable, in a format accessible to the complainant, such as large print or audio tape. The response will explain the position of UDOT and offer options for substantive resolution of the grievance.

If the response(s) do not satisfactorily resolve the issue, the complainant or his/her designee may appeal the decision within 15 calendar days after receipt of the response.

Within 15 calendar days after receipt of the appeal, the UDOT Civil Rights Administrator or designee will meet with the complainant to discuss the grievance and possible resolutions. Within 15 calendar days after the meeting, the UDOT Civil Rights Administrator or designee will respond to the complainant in writing, and where applicable, in a format accessible to the complainant, with a final resolution of the grievance.

All written grievances received by WFRC's Compliance Administrator or UDOT's Civil Rights Administrator or their designees, or appeals to UDOT's Civil Rights Administrator or their designee, as well as all responses from these offices will be retained for three years after the date of the final resolution.

In addition to, or in lieu of, filing a grievance with WFRC or UDOT, an individual may submit a written complaint within 180 days of the alleged violation to either address below:

Director, Civil Rights Center	Office of Fair Housing and Equal Opportunity
US Department of Labor	US Department of Housing and Urban Development
200 Constitution Ave, NW - Room N4123	1670 Broadway, 22nd Floor
Washington, DC 20210	Denver, CO 80202
	Phone: 303 672 5437 Toll Free: 1 800 877 7353
	TDD/TTY: 303 672 5248
	www.hud/gov/fairhousing

For employment related complaints, based on disability, please contact one of the below agencies:

<u>Utah Anti-Discrimination and Labor Division</u> 160 East 300 South Salt Lake City, UT 84114 801 530 6801 or 800 222 1238 Equal Employment Opportunity Commission 4520 North Central Ave, Suite 300 Phoenix, AZ 85012-1848 602 640 2598

Any individual who elects to first file a complaint with WFRC or UDOT is advised that the above 180-day deadline for filing a written complaint with a federal agency still applies.

# **Notification of Policy**

Notification of this policy will be provided to employees, applicants, participants, and members of the public who have hearing, speech, vision, communication and/or cognitive limitations in a manner determined most effective, including making the policy available in large print or audio format. A staff member may also read this policy to an individual upon request.



Appendix I: Report on WFRC's Community Organization Workshops

# Appendix I

# Wasatch Choice Community Workshops #1 and #2: Feedback from the Community Report from Community Organization Workshops

On January 25 and December 6, 2022 the Wasatch Front Regional Council (WFRC) held community meetings. The purpose of these meetings was to share information regarding the 2023-2050 Regional Transportation Plan (RTP) and receive input from diverse advocates on the draft project list. The goal of the discussion was to learn how these projects might increase quality of life and opportunities for all people who live in the region. The meetings allowed representatives from diverse organizations and communities to share existing transportation challenges and ideas to improve access to jobs, healthcare, services, and educational opportunities.

This report summarizes the main findings of the meetings.

### **Participants**

A total of 23 community members were in attendance, representing 19 organizations along the Wasatch Front or as private residents. In addition to the community members, staff from the Utah Department of Transportation (UDOT), Utah Transit Authority (UTA), Mountainland Association of Governments (MAG), and WFRC staff were on hand to listen and participate in the discussion. A full list of attendees is provided at the end of this report.

# Feedback on current transit system and 2023 RTP projects

Participants were presented with three maps, each covering one mode for roadway, transit, and active transportation. Participants and staff then had a discussion on benefits and barriers. Below are the major themes discussed.

- Crossing times across streets, especially near bus stops, need to be longer.
- Southwest Salt Lake County seems to be a particularly difficult place for food insecure folks to access food.
- Especially in Equity Focus Areas, active transportation is critical not just to transit but safe access to grocery stores, laundromats, schools, human service providers, etc. Walkability/bikeability priority areas.
- Need more bike storage and bike parking, especially near transit.
- Hours of service for transit can negatively impact someone getting a job or not.
- Fare being a major barrier even though there are programs to obtain cheaper passes.
- Lighting and way-finding for route planning is an issue.
- Language translations throughout the transit system.

Community Workshops Attendance List Molly Enos, resident of Millcreek City Mike Christensen, Executive Director Utah Rail Passenger Association Curtis Haring, Executive Director of Utah Transit Riders Union Tashelle Wright, Project Leader of Utah's Black & AfroLatino/a/x Health Initiative and Project Success Carolyn Hoskins, Early Head Start Zuri Garcia, Davis County community member Blanca Paulino, Salt Lake County Kearns Library Lia Baez, United Way of Salt Lake Halima Noor, representing refugee communities Sara Cody, Cottonwood Heights resident Edward Bennett, Suazo Business Center MartÍn Fernández, Spanish Interpreter Sandra Luo, Salt Lake City resident and OCA Asian Pacific Islander American Advocates Utah Claudia Loayza, Planning Policy & Engagement Coordinator, Division of Multicultural Affairs Francisca Blanc, Development Officer The INN Between Alex Cragun, Utahns Against Hunger Isa Perry, Health Strategy Manager, Davis County Health Department Maria Garciaz, CEO NeighborWorks Travis Olsen, Davis County Health Department Kristen Floyd, Safe Harbor Crisis Center Kathy Bray, President & CEO, Volunteers of America Utah Mike Hamblin, Utah Foster Care Arlie Green, Western Region Nonprofit Housing Corporation

Utah Department of Transportation Staff Andrea Olson, Planning Director Angelo Papastamos, Planning Manager Jay Aguilar, Long Range Planning Manager Neda Kiani, Project Manager

Utah Transit Authority Staff Kerry Doane, Long Range Strategic Planning Manager Alex Beim, Long Range Strategic Planning Manager Megan Waters, Community Engagement Manager Jem Locquiao, Planning Researcher Cristóbal Villegas, Community Engagement Specialist

Mountainland Association of Governments Staff Shauna Mecham, Planner Kendall Willardson, Transportation Planner Wasatch Front Regional Council Staff Andrew Gruber, Executive Director Ted Knowlton, Deputy Director Jory Johner, Long Range Planning Manager Lauren Victor, Transportation Planner Julie Bjornstad, Senior Transportation Planner Hugh Van Wagenen, Active Transportation Planner Nikki Navia, Transportation Planner Rosie Hernandez, Community Outreach Specialist Mike Sobczak, Communications Manager Megan Townsend, Community and Economic Development Director Mikala Jordan, Community Planner Wayne Bennion, Short-Range Planning and Programming Director Matthew Silski, GIS Analyst Appendix J: Resolution approving WFRC's 2023 Title VI Plan

# Appendix J: 2023 WFRC Title VI Resolution

# **RESOLUTION APPROVING WASATCH FRONT REGIONAL COUNCIL TITLE VI PLAN**

**WHEREAS**, Wasatch Front Regional Council (WFRC) is the officially designated Metropolitan Planning Organization (MPO) for the Ogden – Layton and Salt Lake City – West Valley City Urbanized Areas by the Governor of Utah in accordance with federal law; and

**WHEREAS**, Title VI of the Civil Rights Act of 1964 and related statutes prohibit discrimination on the basis of race, color, or national origin; and

**WHEREAS**, Wasatch Front Regional Council, as a recipient of federal financial assistance, intends to comply with Title VI requirements which include annual internal reviews and the approval of an updated Title VI Plan every three years.

#### NOW THEREFORE LET IT BE RESOLVED, that:

- 1. The Wasatch Front Regional Council approves the 2023 WFRC Title VI Plan and Appendices included herewith.
- 2. This resolution shall be transmitted to the Utah Department of Transportation, the Federal Highways Administration, and other funding agencies as appropriate.
- 3. This resolution shall be in effect immediately upon its adoption.

Mayor Dawn Ramsey, Chair Wasatch Front Regional Council Andrew S. Gruber, Executive Director Wasatch Front Regional Council

Date

# WFRC Public Participation Plan



As stated by and in accordance with the U.S. Department of Transportation 23 CFR 450.316, a Metropolitan Planning Organization (MPO) is required to lead a transportation planning process that creates opportunities for public involvement, participation, and consultation throughout the development of the Regional Transportation Plan (RTP) and Transportation Improvement Program (TIP). The Wasatch Front Regional Council (WFRC) is responsible for coordinating this planning process as the designated Metropolitan Planning Organization (MPO) for Davis, Salt Lake, Weber, and southern Box Elder Counties, and will facilitate the following:

- · adequate public notice of public participation activities;
- opportunities for engagement at early and key points in the transportation planning process; and
- multiple, accessible participation formats, including electronic and inperson.

To that end, WFRC has developed this Public Participation Plan (PPP) to be used in the development and adoption of the RTP, TIP, and the Unified Planning Work Program (UPWP), as well as other plans and programs in efforts to encourage residents of the Wasatch Front region to participate. The PPP will be reviewed and updated as needed every four years and in association with the cycle of the RTP. During this review, the public involvement process will be updated to mitigate barriers in order to successfully engage all populations in regional decision-making and adhere to all requirements as stated in Title VI and Environmental Justice policies. When this PPP is updated, a 45-day (minimum) period will be provided for public comment.



"Public participation is an integral part of the transportation process which helps to ensure that decisions are made in consideration of and to benefit public needs and preferences. Early and continuous public involvement brings diverse viewpoints and values into the decisionmaking process.

This process enables agencies to make better informed decisions through collaborative efforts and builds mutual understanding and trust between the agencies and the public they serve."

- US Department of Transportation, Federal Highway Administration

# **Transportation Improvement Program (TIP)**

Updated once a year, the TIP provides a carefully reviewed prioritization of and plan for funding regional roadway, transit, bicycle, and pedestrian improvement projects over the next six years. Prior to the annual adoption of the TIP and including full amendments that require air quality conformity determination, WFRC will undertake the following steps. Amendments not requiring new air quality conformity determination are described later in this section.

- 1. The draft TIP and full amendments will be developed through appropriate WFRC committees and based on applications from local government transportation authorities, the Utah Department of Transportation (UDOT), and Utah Transit Authority (UTA).
- 2. A memorandum describing the draft TIP or full amendment, along with tables describing both highway and transit projects, will be distributed to organizations and individuals with known interests in regional transportation projects and programs. These include types of organizations listed in the Community Outreach section of the PPP. Hard copies will also be made available upon request.
- 3. The TIP will show all projects in an online and/or static regional map(s). Projects will also be individually listed in project tables. A copy of the draft TIP and the analysis showing air quality conformity with the State Implementation Plan (SIP) will be available at WFRC's office and on its website. Arrangements will be made to accommodate persons with special needs.
- 4. Public notice that the draft TIP or full amendment is available for review will be provided on WFRC's website, social media, and newsletter.
- 5. Open house format opportunities for public engagement will be held during the comment period to obtain input on the draft TIP. These opportunities will be advertised on, but not limited to, WFRC's website, newsletter, and social media. An opportunity for the public to ask questions, as well as provide oral or written comments, will be provided.
- 6. Comments may be submitted online or by email, telephone, or mail, as well as in-person at either a Trans Com meeting, when the TIP or amendments are recommended for approval, and/or at a Regional Council meeting, when the approval action is taken. An electronic and/or hard copy file will be kept of all comments received and made available to interested parties upon request.
- 7. Press releases, including invitations to the public to comment online and via other means regarding the draft TIP, will be issued and media coverage will be encouraged.
- 8. WFRC has and will continue to coordinate with UTA to assure that the procedures established satisfy the requirement of public participation in the development of transit programs and projects, and grant application requirements.
- 9. The draft TIP will be provided to the municipalities of Box Elder, Weber, Davis, and Salt Lake Counties. Local elected officials are invited to review and provide comments during the public comment period. Full amendments will be provided to the county(ies) in which the project(s) is (are) located.
- 10. Following the comment period, Trans Com and/or the Regional Council will be given the opportunity to review all comments received, any responses to those comments by WFRC, and/or a summary thereof, to make a recommendation for any changes to the TIP if needed. If the changes are significant and require a new air quality conformity analysis, an additional 30-day (minimum) comment period will be provided. The public will be informed that changes have been made to the TIP. Only changes requiring a new air quality conformity analysis will be re-advertised.
- 11. The Regional Council will typically provide final approval of the TIP at their August meeting.
- 12. WFRC will annually prepare a list of projects which have obligated federal funds during the previous federal fiscal year. This list will be presented to Trans Com and/or the Regional Council, placed on WFRC's website, and emailed to interested individuals upon request.
- 13. During the course of a year, it is often necessary to amend the TIP for project modifications not requiring an air quality conformity analysis. In this case, the Federal Highway Administration (FHWA), UDOT, UTA, and the Regional Council have agreed that comments will be accepted at the Trans Com or Regional Council meetings prior to an action to amend. Additionally, minor changes not requiring action by Trans Com or the Regional Council may be made at the staff level.



# **Regional Transportation Plan (RTP)**

Developed every four years to reflect the dynamic and ever-changing needs of the region, the RTP identifies transportation projects needed over the next 20 or more years. Public input and comment will be solicited throughout the four-year development process of the RTP. However, specific efforts will be made at the beginning of the process to identify issues of importance to the public, and at the end of the process to obtain comments on the recommended Draft RTP document, Draft projects, and supporting Draft Air Quality memorandum. WFRC will make the following public involvement efforts.

- 1. Correspondence will be distributed to various stakeholder groups notifying them that the RTP is to be updated and asking for their input regarding transportation issues to be considered and needs to be addressed. These include types of organizations listed in the Community Outreach section of the PPP.
- 2. As the RTP reaches the scenarios phase (if the RTP development includes scenarios), WFRC shall conduct a public comment period of no less than 30 days. WFRC will inform the public of this opportunity in a variety of ways, including but not limited to via the website, social media, newsletter, and other outlets.
- 3. WFRC will hold one or more open houses during the comment period to obtain input on the draft
- 4. scenarios (if applicable).
- 5. Comments may be submitted online or by email, telephone, or mail, as well as in-person at the Regional Growth Committee (RGC) meeting. An electronic and/ or hard copy file will be kept of all comments received and made available to interested parties upon request.
- 6. When a new recommended RTP has been drafted, a process will be followed to obtain additional input and comments. A 30-day (minimum) period will be provided for public comment. Additionally, public meetings may be held in appropriate geographies across the MPO region to explain the recommendations and obtain comments.
- 7. Visual representations of scenarios (if applicable), as well as the draft and adopted updates to the RTP will be available at WFRC's office and on its website. Arrangements will be made to accommodate persons with special needs.
- 8. News releases, including invitations to the public to comment online and via other means regarding the elements of the RTP, will be issued and media coverage will be encouraged.
- 9. Following the comment period, the RGC and/or the Regional Council will review a summary of the comments, and any responses to those comments by WFRC, before they approve the Draft RTP and supporting Air Quality Conformity Memorandum.

- 10. Following the comment period, the RGC and/or the Regional Council will have the opportunity to review a summary of the comments, and any responses to those comments by WFRC, prior to their consideration of the RTP amendment.
- 11. As part of the outreach program, elected officials and staff, agency partners, regional planning organizations, related industry and interest groups, and the public will be solicited for input on draft portions of the development of the RTP. This may take the form of workshops held throughout the WFRC MPO area each fall.

# **Unified Planning Work Program**

The Unified Planning Work Program (UPWP) is developed each year and describes all activities that may be undertaken to plan an effective regional transportation system within the Salt Lake City - West Valley City and Ogden - Layton Urbanized Areas.

- 1. The UPWP includes all transportation planning activities in the metropolitan area scheduled for completion by WFRC, UDOT, and UTA during the current fiscal year. Prior to the adoption of the UPWP, WFRC will undertake the following steps.
- 2. A notice will be posted on WFRC's website and advertised via social media and/or newsletter to notify the public that the draft UPWP is available for review during a comment period.
- 3. WFRC will notify relevant area stakeholders and government organizations of the availability of the draft UPWP and solicit comments.
- 4. Comments may be submitted by email, telephone, or mail, as well as in-person. An electronic and/or hard copy file will be kept of all comments received and made available to interested parties upon request.
- 5. Following the comment period, comments received and/or a summary thereof will be forwarded to the members of the Regional Council for their review, prior to its adoption of the UPWP.

# **Public Meetings**

To ensure the opportunity for public participation, WFRC will hold public meetings in transit-friendly and Americans with Disabilities Act (ADA) accessible locations. As previously mentioned, these open house format meetings will be held in order to receive input. Public meetings may have a virtual meeting option (or take place completely virtual) for members of the public to join and participate. WFRC will note ahead of time which meetings are held completely virtual, or with a virtual option, with specific instructions as to how to join. WFRC works to ensure that public meetings are held at convenient locations and times, and considers transportation choices and schedules when setting meetings.



# Website Policy

To provide technical, subject-matter expertise to local governments and other stakeholders, WFRC manages content for and regular updates to its responsive and accessible website. A plugin for real-time translation is available.

Historical, general, policy, committee, vision, plan, program, public involvement, and contact information, as well as maps, data, and studies will be available on the website. Specific meeting information, including agendas, informational packets, recordings, minutes, and presentations will be available for each committee meeting during the current and previous three years.

Additionally, visualization tools, including ArcGIS Story Maps (in English and Spanish formats when applicable/ possible), interactive maps, static maps, charts, graphics, etc. will be available on the website in an effort to graphically represent the TIP and RTP, as well as other plans and programs. All updates to the WFRC website will be managed by WFRC communication staff.

In an effort to monitor website performance and accessibility, WFRC will track and report website traffic.

# **Social Media Policy**

In an effort to communicate the needs and benefits of investing in Utah's multi-modal transportation system and to continue to build relationships with local governments, transportation partners, community-based organizations, and the private sector, WFRC manages content for and regularly shares pertinent information via its social media platforms, including Facebook, Twitter, LinkedIn, and YouTube. WFRC will continue to review new outreach methods and opportunities.

All posts to WFRC's social media platforms will be managed by WFRC communication staff. In an effort to monitor social media performance, WFRC will track its social media traffic by number of tweets, impressions, and followers (Twitter) and number of posts, reach, and engagements (Facebook).

WFRC welcomes and encourages comments to its social media posts. However, to maintain a professional space where constructive communication can take place, WFRC enforces the following guidelines.

- Bullying or discriminating (especially on the basis of ethnicity, gender, age, or other protected class) will be deleted at the administrator's discretion.
- Foul language, threats, obscene, or other unacceptable comments, content, and posts will be deleted at the administrator's discretion.
- Spam, off-topic, or other similar comments, content, and posts will be deleted at the administrator's discretion.
- WFRC requests that official comments regarding a vision, plan, or program during a public comment period are submitted online (i.e. interactive map) or by email, telephone, mail, or in-person, rather than via social media comments, content, or posts.

# **Email Public Outreach Policy**

Information regarding the needs and benefits of investing in Utah's multi-modal transportation system, as well as WFRC's vision, plans, programs, activities, and events, will be disseminated via email newsletters approximately monthly. Additionally, WFRC will maintain and continue to expand the list of individuals and organizations who are interested in transportation issues.

Content for and distribution of WFRC's email public outreach will be managed by WFRC's communication staff. In an effort to monitor performance of its email campaigns, WFRC will track and compare its average open rate to the industry average open rate.

# **Outreach Materials**

WFRC will produce outreach materials, including but not limited to brochures, reports, and studies, detailing the structure of its visions, plans, and programs, as well as its activities and accomplishments and planning processes. Outreach materials may be distributed electronically or in hard copy format.

# **Community Outreach**

To provide a balanced approach with representation from all stakeholders, especially those who are traditionally underserved by past and current transportation programs, facilities, or services, WFRC will make a concerted effort to understand and consider the needs of all stakeholders.

WFRC will actively seek opportunities to engage with local, state, and federal officials; WFRC Committees; Transportation, land use, environmental, and community groups; Universities and community colleges; Landholding and industry groups; Chambers of Commerce and Local Businesses; Resource Agencies; and members of the public.

More specifically, during the four-year RTP process, WFRC will facilitate targeted outreach to organizations that represent the Environmental Justice groups, such as hosting community organization workshops as well as the 2022 established Wasatch Choice Community Advisory Committee, detailed below. These community workshops will allow representatives from diverse organizations and communities to share existing transportation challenges and ideas to improve access to employment, services, and educational opportunities, as well as to review and provide input on projects and strategies within the RTP. WFRC will use these workshops as a means to garner information regarding existing barriers to access to opportunities, and the ways in which transportation and land use strategies can address the needs of the communities these groups represent. The outreach process will also help to identify any potential disparate impacts that projects within the RTP may impose on Underserved communities throughout the region. Underserved communities are areas with above average concentrations of minority, low-income, and/ or zero-car households. Underserved communities are identified as census tracts that are outside one standard deviation for one of following measures: low-income populations (> 25%), minority population (>40%), and/or zero-car households (>10%).

In addition to hands-on workshops, WFRC strives to make all short- and long-range plans accessible to the Wasatch Front community at critical steps in the planning process through the administration of online interactive maps. These maps allow community members to access, view, and provide project-specific and general input within the web application. Maps are provided in English and Spanish formats when applicable/possible, and advertised via WFRC's website, social media platforms, email distribution list, and legal notices.



# Wasatch Choice Community Advisory Committee

The purpose of the Wasatch Choice Community Advisory Committee is to ensure engagement and promote access to opportunities for all communities while advising Wasatch Choice transportation partner agencies (UDOT, UTA, MAG and WFRC) on transportation and land use decisions. The Community Advisory Committee creates a forum for dialogue to enhance awareness and understanding of the needs and priorities of diverse communities across the region. Advisory Committee members make recommendations on issues and analyze potentially relevant needs and circumstances of diverse populations in the region. This includes but is not limited to ways in which to effectively reach all members of the public in the planning work that impacts their communities.

# **Americans with Disabilities Act**

All of WFRC's committee meetings are open to the public and are held at locations that are ADA accessible. The times, dates, and locations of WFRC's committee meetings will be displayed on WFRC's website. The agendas for WFRC committee meetings will include an item for public comment regarding matters related to WFRC.

# Title VI

WFRC is committed to full compliance with the requirements of Title VI of the Civil Rights Act of 1964, which states that "no person in the United States, shall, on the grounds of race, color, or national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance." WFRC has developed and adopted a comprehensive Title VI Plan, which is available on WFRC's website.

# **Environmental Justice**

Executive Order 12898, "Federal Actions to Address Environmental Justice in Minority Populations and Low- Income Populations," mandates that agencies that receive federal funds include environmental justice as part of their mission. During the public participation process, minority populations, including but not limited to low- income, minority, persons with disabilities, and senior citizen groups, that have been traditionally underserved by existing transportation systems, shall be sought out in order to obtain their input relative to transportation needs. WFRC seeks to identify and address the transportation needs of these populations so that the benefits and burdens of transportation can be fairly distributed. A full description of WFRC's policy regarding Environmental Justice is included in the Title VI Plan, which is available on WFRC's website.

# **Limited English Proficiency Plan**

Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency," requires agencies that receive substantial federal funding to examine the services they provide, identify any need for services to those with limited English proficiency (LEP) and develop and implement a system to provide those services so LEP persons can have meaningful access to them. To that end, WFRC has developed and adopted a LEP Plan, which is available on its website.

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Any questions or comments regarding this plan should be directed to:

Mike Sobczak Communications Manager Wasatch Front Regional Council 41 North Rio Grande Street, Suite 103 Salt Lake City, UT 84101

# Limited English Proficiency Plan

Most people living in the United States read, write, speak, and understand English. There are many people, however, for whom English is not their primary language. If those persons have a limited ability to read, write, speak or understand English, they are limited English proficient (LEP). Language barriers can often inhibit or prohibit LEP persons from accessing benefits and services, understanding and exercising rights, fulfilling responsibilities and obligations, and understanding information provided to them regarding federally funded programs, activities, and services.

In an effort to provide continuing, cooperative, and comprehensive transportation planning for residents of the region, the Wasatch Front Regional Council (WFRC) has developed this LEP Plan. The LEP Plan outlines how to identify people who may need language assistance, the ways in which assistance may be provided, staff training that may be required, and how to notify LEP persons that assistance is available. The goal of the LEP Plan is to ensure that all residents of the Wasatch Front region can, to the fullest extent practicable, participate in the transportation planning and decision-making process.

# **Title VI and Environmental Justice**

As mentioned in WFRC's Public Participation Plan, WFRC is committed to full compliance with the requirements of Title VI of the Civil Rights Act of 1964 and Executive Order 12898, "Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations." During the public participation process, minority populations, including but not limited to low-income, minority, persons with disabilities, and senior citizen groups, that have been traditionally underserved by existing transportation systems, shall be sought out in order to obtain their input relative to transportation needs.





Title VI states that "no person in the United States, shall, on the grounds of race, color, or national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance." WFRC has developed and adopted a comprehensive Title VI Plan. Included in the Title VI Plan is a complaint procedure, which outlines how an individual may submit a complaint, how the complaint will be investigated, and the potential resolution scenarios.

Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency" requires federal agencies to examine the services they provide, identify any need for services to those with LEP, and develop and implement a system to provide meaningful access to those with LEP. Meaningful access is consistent with, and without unduly burdening, the fundamental mission of WFRC. The Executive Order also requires that the federal agencies work to ensure that recipients of federal financial assistance provide meaningful access to their LEP applicants and beneficiaries.

# **Four-Factor Analysis**

The US Department of Transportation provides guidance that outlines four factors that WFRC uses to assess language needs and decides what reasonable steps should be taken to ensure meaningful access for LEP persons. The four-factor analysis considers:

The number or proportion of LEP persons eligible to be served or likely to be encountered by a program, activity, or service of the recipient or grantee.

The frequency with which LEP individuals come in contact with the program.

The nature and importance of the program, activity, or service provided by the recipient to people's lives. The resources available to the recipient and costs.

# Factor 1 Analysis: The Number or Proportion of LEP Persons in WFRC's Service Area.

WFRC serves the five-county region of Davis, Morgan, Salt Lake, Tooele, and Weber, as well as the urbanized area of Box Elder County.

The latest Census Bureau data was reviewed in order to analyze the profile of the region's population. For the purposes of the LEP Plan, persons that identified themselves as speaking English less than "very well" were considered LEP persons.

The Safe Harbor Provision states that federal agencies are considered to have strong evidence of compliance if they have translated vital documents into the languages for LEP groups numbering 5% of the population or 1,000 persons, whichever is less. There are nine languages, or groups of languages, that meet the Safe Harbor threshold in the Wasatch Front Region, with Spanish being the most spoken.

The following table is reflective of those languages for which the persons five years of age and older speak English less than "very well" and meet the Safe Harbor Provision.

Total MPO Population:	1,636,031		
Total # of Persons speaking English less than "very well" for the MPO (LEP):	91,891		
Language	Total # of Persons speaking English less than "very well"	% of Total Pop	% of Total LEP
Spanish	63,044	3.85%	68.61%
Vietnamese	3,848	0.24%	4.19%
Russian, Polish, Slavic Languages	1,550	0.09%	1.69%
Arabic	1,364	0.08%	1.48%
Korean	1,610	0.10%	1.75%
Chinese (Includes Mandarin)	4,830	0.30%	5.26%
Other Asian Languages	6,313	0.39%	6.87%
Indo-European Languages	5,732	0.35%	6.24%
Other Languages	1,699	0.10%	1.85%

Source: U.S. Census Bureau; American Community Survey, 2020 5-Year Estimate, Table C16001; Generated by WFRC 10/03/2023

# Factor 2 Analysis: The Frequency with Which LEP Individuals Come in Contact with WFRC

The Wasatch Front region is an area with a rapidly growing population. Although the interaction with LEP persons has been limited among WFRC staff to date, it is anticipated that the interaction between LEP populations and staff may grow in the future.

A survey was administered to the 29 WFRC staff members asking them to document, to the best of their knowledge, the frequency with which they have encountered LEP persons in job-related activities in the last four years (2019 - 2023). Every year, there were two to four events where our staff members encountered a person or persons with LEP. In each circumstance, the person's native language was Spanish. In all but one of those interactions, WFRC staff members who speak Spanish were able to communicate with those persons adequately about the intended purpose of the event, and gather their comments. In one situation, WFRC staff arranged for a language translation service to meet the needs of the LEP person.

# Factor 3 Analysis: The Importance of the Service Provided by WFRC

WFRC programs use federal funds to plan for future transportation projects, and do not include any direct service or program that requires vital, immediate, or emergency assistance, such as medical treatment or services for basic needs such as food or shelter. Furthermore, WFRC does not conduct activities, such as applications or interviews prior to participation in its programs or events. Involvement by any citizen with WFRC or its committees is voluntary. However, WFRC will ensure that all segments of the population, including LEP persons, have the opportunity to be involved in the transportation planning process.

The impact of proposed transportation investments on underserved and underrepresented population groups is part of the evaluation process for the use of federal funds in three of WFRC's major work products.

- Transportation Improvement Program (TIP)
- Regional Transportation Plan (RTP)
- Unified Planning Work Program (UPWP)

Inclusive public participation is a priority consideration in other WFRC plans and programs as well. The impacts of transportation improvements resulting from these planning activities have bearing on all residents. Understanding and continued involvement is encouraged throughout the process.

# Factor 4 Analysis: The Resources Available and Overall Cost

The fourth factor of the analysis weighs the preceding three factors to assess the needs of LEP persons within the region against the resources available to WFRC and the costs to provide access.

To provide technical, subject-matter expertise to local governments and other stakeholders, WFRC manages content for and regular updates to its responsive and accessible website. Utilizing a plugin, real-time translation into Spanish, Vietnamese, Chinese (Simplified), Serbian, Croatian, Korean, Filipino, and Russian languages is available.

Historical, general, policy, committee, vision, plan, program, public involvement, and contact information, as well as maps, data, and studies are available on the website. Additionally, specific meeting information, including agendas, informational packets, recordings, minutes, and presentations, are available for each committee meeting during the current and previous three years. WFRC's public meeting notices and agendas include a statement that lists contact information in English and Spanish and states that translation services are available if a request is made at least 72 hours prior to the meeting.

WFRC staff fields inquiries from the public regarding transportation projects and is available to address community organizations, as requested. WFRC outlines ways in which the public can become involved in the planning and decision-making process in its Public Participation Plan.

Vital documents, as defined by the Federal Transit Administration (FTA), are those documents that provide access to essential services. Examples include a Title VI complaint form and notice of a person's rights under Title VI. Given the high percentage of Spanish-speaking people who speak English less than "very well," WFRC will translate all vital documents into Spanish. All vital documents translated into Spanish will be available via WFRC's website, by mail, or in-person at WFRC's office.

Due to budget constraints, WFRC is unable to translate all vital documents into all languages identified in the Safe Harbor Provision analysis. However, WFRC is committed to providing free oral language translation services at any time requested, as long as an appropriate amount of time is allowed to acquire translation services. WFRC will consider requests for translation of other, non-vital, written documents on a case-by-case basis.

# Identifying LEP Individuals Who Need Language Assistance

When first encountering a LEP individual in a face-to-face situation, WFRC will use language identification flashcards developed by the US Census Bureau. These cards have the phrase, "Mark this box if you read or speak 'name of language," translated into 38 languages. They were designed for use by government and non-government agencies to identify the primary language of LEP individuals. The Census Bureau's language identification flashcard can be downloaded at www.lep.gov/ISpeakCards2004.pdf. WFRC may make them available at public meetings and other community input events. Once a language is identified, a relevant point of contact will be notified to assess feasible translation or oral interpretation assistance.

# **Types of Language Services Available**

In the event that WFRC should receive a request for assistance in a language other than English, staff members will obtain the name and contact information of the person. Initially, WFRC will use a free online translation service website. Recognizing that the free online translation service website used for this may not be completely accurate, WFRC will provide free oral language translation assistance, if requested. Within its budget and capabilities, and to the best of its abilities, WFRC will ensure that LEP persons have a meaningful opportunity to participate in the transportation planning and decision-making process.

# WFRC Staff Training

Current and incoming staff members will be briefed on the LEP Plan and how to assist LEP persons. They will also be instructed to keep a record of language assistance requests so that needs may be accurately assessed in the future.

# Monitoring and Updating the LEP Plan

This LEP Plan is designed to be flexible and one that can be easily updated. At a minimum, the LEP Plan will be reviewed and updated as needed every four years and in association with the cycle of the RTP and the Public Participation Plan. WFRC understands that its community profile continues to change and that the four-factor analysis may reveal the need for additional LEP services in the future.

WFRC will consider the following components on a regular basis.

- How many LEP persons were encountered? Were their needs met?
- What is the current LEP population in the WFRC planning area?
- Has there been a change in the types of languages where translation services are needed?
- Has WFRC's available resources, such as technology, staff, and financial costs, changed?
- Has the WFRC fulfilled the goals of the LEP Plan?
- Were there any complaints received?
- Have new federal or state regulations concerning LEP Plans been approved that necessitate changes to the current LEP Plan or WFRC process for addressing LEP persons?
- Are there new methods or opportunities to conduct outreach to LEP populations?

# **Providing Notice to LEP Persons**

As it is important to notify LEP persons that oral translation services are available, free of charge, in a language that would be understood, where appropriate and feasible, WFRC will include the following language in English and Spanish on agendas, on meeting minutes, and in informational/meeting packets.

Public participation is solicited without regard to age, sex, disability, race, color or national origin. Persons who require translation for a meeting should contact the WFRC's Title VI Administrator at 801-363-4250 or apearson@wfrc.org at least 72 hours in advance.

Se solicita la participación del público, sin importar la edad, el sexo, la discapacidad, la raza, color o nacionalidad. Personas que requieren servicios de traducción deben contactar a WFRC's Administrador de Titulo VI al teléfono 801-363-4250 o apearson@wfrc.org por lo menos 72 horas antes de la reunión.

## **Dissemination of the WFRC Limited English Proficiency Plan**

The LEP Plan will be posted on the WFRC's website and will be provided to the Utah Department of Transportation (UDOT), the Federal Highway Administration (FHWA), FTA, and/or any person or agency requesting a copy.

# Any questions or comments regarding this plan should be directed to:

Andrea Pearson Compliance Administrator Wasatch Front Regional Council 41 North Rio Grande Street, Suite 103 Salt Lake City, UT 84101 801-363-4250 apearson@wfrc.org



	October 26, 2023
AGENDA ITEM: SUBJECT:	<b>4a</b> <b>ACTION:</b> Concur with the WFEDD adoption of the 2023-2028 Regional
	Comprehensive Economic Development Strategy
PREPARED BY:	Marcia White, Regional Economic Development Planner

#### BACKGROUND:

The Comprehensive Economic Development Strategy (CEDS) is a planning document used to support economic development initiatives at the regional level. Approval of the CEDS is an important step in the process of securing federal funding for Economic Development Districts (EDD) and related projects through the U.S. Economic Development Administration (EDA). The Wasatch Front Regional Council established the Wasatch Front Economic Development District (WFEDD) which officially received designation as an Economic Development District from the U.S. Department of Commerce's Economic Development Administration (EDA) in August of 2014.

The WFEDD's governing board represents the general economic interests of the region from partners within Salt Lake, Davis, Weber, Tooele, and Morgan counties. The CEDS is a product of a collaborative economic development and planning process that analyzes regional economic conditions, including strengths, weaknesses, opportunities, and threats, and highlights activities that promote long-term economic vitality. The governing board appoints a strategy committee to assist with the development and implementation of the region's CEDS. The CEDS process began in February 2023. The preparation of the CEDS process included multiple focus group meetings, individual interviews, a WFEDD Board survey, and several stakeholder group meetings including youth councils, community groups, and other government agencies. Feedback from the interviews and focus groups was synthesized to begin to focus the Regional CEDS framework. The CEDS explores high-level topics including transportation, workforce development, business recruitment, growth, housing, and the role of the WFEDD.

The 2023-2028 CEDS incorporates and advances prior and complementary plans, most notably the Wasatch Choice Vision and the State of Utah Coordinated Action Plan for Economic Vision 2030, including how well it addresses regional needs and promotes sustainable economic development. The CEDS identifies hour key strategies or "anchors" to improve the Region's long-term economic sustainability:

- 1. Promote City and Town Centers
- 2. Facilitate Economic Development Capacity
- 3. Support Human Capital Development
- 4. Leverage a Diverse Business Environment.

The CEDS will serve as the basis for the WFEDD's strategic focus for the next 5 years.

The WFEDD discussed the CEDS and authorized its release for a 30-day public input process on September 20, 2023, as required by the EDA, to allow for stakeholders, the public, business leaders, and community organizations to provide feedback to the document. The WFEDD committee will consider the CEDS for final adoption on October 23, 2023. Once adopted by the WFEDD, the Wasatch Front Regional Council will consider concurrence with this adoption. Following these steps, the CEDS will be submitted to the EDA for review for compliance with federal guidelines and regulations. The EDA will review and evaluate the CEDS based on various criteria, including how well it addresses regional needs and promotes sustainable economic development.

Once the CEDS is adopted and approved by EDA, our region will be able to access federal funding and resources for economic development projects and initiatives. Approval doesn't guarantee funding but makes the region eligible to apply for EDA grants and assistance. After approval, the region can start implementing the strategies and projects outlined in the CEDS to promote long-term economic growth and development.

#### **RECOMMENDATION:**

**The Wasatch Front Economic Development District and WFRC** staff recommend that the WFRC make a motion to "concur with the WFEDD's adoption of the 2023-2028 Regional Comprehensive Economic Development Strategy."

#### CONTACT PERSON:

Marcia White, 801-556-5081, <u>mwhite@wfrc.org</u>

#### EXHIBIT:

2023-2028 Regional Comprehensive Economic Development Strategy

DATE:	October 26, 2023
AGENDA ITEM:	5a
SUBJECT:	Utah's Unified Transportation Plan 2023-2050
PREPARED BY:	Jory Johner, Director of Long Range Planning

#### BACKGROUND:

The Wasatch Front Regional Council (WFRC), Mountainland Association of Governments (MAG), Cache MPO, Dixie MPO, Utah Department of Transportation (UDOT), and Utah Transit Authority (UTA) have finalized Utah's <u>Unified Transportation Plan 2023-2050</u>. The Unified Plan incorporates the Regional Transportation Plan recently adopted by WFRC.

This nationally recognized process comprehensively includes all modes of transportation (roadeway, transit, and active transportation). It addresses needs for new capacity to accommodate growth in travel demand, as well as the maintenance, preservation, and operation of the transportation system.

Utah's Unified Transportation Plan identifies \$153 billion (in today's dollars) of total transportation needs statewide between now and 2050 in Utah - state and local roads, transit, and active transportation capacity, maintenance, preservation, and operations. The Plan prudently prioritizes \$113 billion of transportation needs statewide, based on the revenues that are projected to be available during that period.

Utah's Unified Transportation Plan is a shared vision for how transportation can support key quality of life outcomes through better mobility, good health, connected communities, and a strong economy.

An updated <u>Unified Transportation Plan interactive map</u> is available to review capacity project. Viewers can view project information by clicking on the projects. It has filters allowing projects to be viewed by Planning Area, Mode of transportation, Phase of time, UDOT Region, Senate District, and House District.

#### **RECOMMENDATIONS:**

This item is for information only.

#### CONTACT PERSON:

Jory Johner (801) 458-3090

DATE:	October 26, 2023
AGENDA ITEM:	6a
SUBJECT:	ACTION: Board Modifications to the 2024-2029 TIP
PREPARED BY:	Ben Wuthrich, Transportation Improvement Program Coordinator

#### BACKGROUND:

The Wasatch Front Regional Council (WFRC) has received requests to modify the current 2024-2029 Transportation Improvement Program (TIP) with the attached list of projects. This modification requires action from the Regional Council and the Transportation Commission but does not require an air quality conformity analysis or 30-day public comment period. The requested modification is listed with the attached resolution.

#### **RECOMMENDATIONS:**

WFRC staff recommends that the Regional Council make a motion "to approve the attached resolution to modify the 2024-2029 TIP as requested."

#### **CONTACT PERSON:**

Ben Wuthrich (801) 363-4230 ext 1121

#### **EXHIBITS**:

Resolution adopting Amendment One to the 2024-2029 TIP

#### RESOLUTION OF THE WASATCH FRONT REGIONAL COUNCIL AMENDING THE 2024 - 2029 TRANSPORTATION IMPROVEMENT PROGRAM

- WHEREAS, the Wasatch Front Regional Council is the officially designated Metropolitan Planning Organization for the Salt Lake/ West Valley and the Ogden/ Layton Urbanized Areas and, as such, has the responsibility for developing a Transportation Improvement Program, and
- WHEREAS, a Transportation Improvement Program is to include all federally funded highway and transit projects scheduled for the next six years, and
- WHEREAS, the Utah Department of Transportation, the State Transportation Commission, the Utah Transit Authority, and the Wasatch Front Regional Council and its local jurisdictions desire to amend the 2024-2029 Transportation Improvement Program (TIP) to include and / or modify the projects on the attached project description list, and
- WHEREAS, the U.S. Department of Transportation Metropolitan Planning Regulations Paragraph 450.326(a) requires that "the TIP . . . be updated at least every four years, and be approved by the MPO and the Governor," and
- WHEREAS, the Statewide Air Quality Implementation Plan includes traffic control measures for reducing air pollutant emissions for the Salt Lake/ West Valley and the Ogden/ Layton Urbanized Areas and budgets for mobile source emissions, and
- WHEREAS, the projects included in the proposed Transportation Improvement Program amendment are either included in Phase 1 of the Regional Transportation Plan or are not regionally significant, or are included in the 2024-2029 TIP or are exempt projects that do not need to be reviewed for air quality conformity and consistency with the State Implementation Plan according to 40 CFR Part 93.126 Table 2 Exempt Projects, and
- WHEREAS, the proposed Transportation Improvement Program amendment had a public review and comment opportunity at the Regional Council meeting on October 26, 2023, and all comments were carefully considered,

NOW THEREFORE LET IT BE RESOLVED, that the Wasatch Front Regional Council

- (1) Approves Amendment One to the 2024-2029 Transportation Improvement Program as attached,
- (2) Finds that the TIP conforms to and is consistent with the State Implementation Plan for Salt Lake, Davis, western Weber, and southern Box Elder Counties, and
- (3) Finds that the development of the Transportation Improvement Program is based on a currently certified transportation planning process.

Mayor Dawn Ramsey Chair Wasatch Front Regional Council Andrew S. Gruber Executive Director Wasatch Front Regional Council

Date: October 26, 2023

# 2024-2029 Transportation Improvement Program (TIP) (Amendment One) Board Modification

New <b>F</b>	Project						-			-	-
Salt Lak	e/ West Val	ley Urban	Area		•						-
County	Sponsor	Facility	PIN	Project Location	Concept/ Type of Improvement	Funding Source	Project Estimated Cost	Currently Funded Amount	Action	Funding Amount	Year
Salt Lake	UDOT	I-80	21346	I-80; MP 131.4 to 134.0 Pavement Preservation	Pavement Preservation	R2_TSP (Region Two Transportation Solutions Program)	\$6,500,000	\$0	New Project	\$6,500,000	2023-2024
	-			o 134.0 pavement preservat: cation will enable UDOT to		and replace 1.5" of pavem	ent. This par	rticular secti	on has demor	istrated the nee	ed for
Statewide	UDOT		21395	FY 2024 Federal Discretionary Grant Development	Grant Development	New Project (State Transportation Solutions Program)	\$250,000	\$0	New Project	\$250,000	2023-2024
the FY2 award a	023 period nd 13 grant	l, UDOT s t applicati	submit ions ar	4 Federal Discretionary Gran ted 21 discretionary grant ap e still under review. The su 9,918 of requested Federal	pplications. The Departr ccessful grant application	ment has received notificat	tion that 4 gra	ints were un	successful, 4	grants were sel	ected for
					Study - Critical Connections	New Reconnecting Communities (RCP Discretionary Grant)		\$0		\$1,970,000	
Salt Lake	Salt Lake City	Various	New	Reconnecting Communities Pilot Discretionary Grant 2022	"Healing Salt Lake City's East- West Divide"	Utah Transit Authority	\$3,740,000	\$0 New Proje	New Project	\$500,000	2023-2024
						Salt Lake City		\$0		\$1,270,000	
to the ea	Healing Salt Lake City's East-West Divide is a re-scoping of Solving the Puzzle of Salt Lake City East West Connections. The project is an analysis and prioritization of solutions to the east-west divide through transportation infrastructure changes that foster connectivity and community stabilization. Transportation facilities proposed for study are the intersections of the north-south Interstate-15 and rail corridor and east-west crossings (600 North, 200 South, 400 South, 800 South, 900 South/9-Line Trail, 1300 South, 1700 South, and 2100 South.)										
Salt Lak	e/ West Val	ley Urban	Area			2					
Chang	ge in Pro	oject So	cope				1	1	1		
Salt Lake	UDOT	I-15	20840	Old Scope Length: I-15; 3300 South to 9000 South <u>New Scope Length;</u> I-15 7200 South to 9000 South	<u>Old Project Scope:</u> Concrete Spall Repair <u>New Project Scope:</u> Full-depth and partial-depth - Concrete Rehabilitation	NHPP_IM National Highway Performance Program - Interstate Maintenance	\$7,500,000	\$7,500,000	Scope Change	Same Funding Amount	2023-2024
	ial-depth c			bed it was for concrete spall tation is required. To work w							

# 2024-2029 Transportation Improvement Program (TIP) (Amendment One)

# **Board Modification**

Salt Lake/ West Valley Urban Area

# **Change in Project Scope and Funding**

Salt Lake	UDOT	I-15	20025	I-15; 5900 South to 6200 South	Concrete Repair & Expansion Joints	STP_FLX_ST Surface Transportation Program - Any Area - Statewide	\$3,000,000	\$4,000,000	Funding Reduction	\$1,000,000	2023-2024
				I-15: Davis County Line to Utab County	I-15 Bridge Deck Preservation	ST_BRIDGE State Bridge Program		\$2,000,000			
Salt Lake	Salt Lake UDOT I-15	UDOT I-15 18254 I-15; Davis County Line to Utah County I-15 Line I-15	Program	ST_TRANS_SOL Statewide Transportation Solutions Program	\$3,000,000		Additional Funding	\$1,000,000	2023-2024		

The scope of the I-15; Concrete Repair & Expansion Joints project (PIN 20025) is to repair bridge approach slabs, re-establish expansion joints, and repair adjacent concrete pavement panels. Some of the repair locations are within the project limits of the I-15 Bridge Deck Preservation project (PIN 18254). Region Two requests moving the overlapping portion of the scope for the I-15; Concrete Repair & Expansion Joints project into the I-15 Bridge Deck Preservation project along with the corresponding budget; which should reduce coordination between projects and streamline traffic impacts.

#### Salt Lake/ West Valley Urban Area

# **Additional Funding**

						NHPP_BR National Highway Performance Program - Bridge		\$3,600,000			
Salt Lake	UDOT	I-215	16940	3 Bridges over I-215; 700 West, 300 West, UTA Trax Bridge	Rehabilitation of Three Bridges Spanning over I-215 in Region 2	STP_Bridge Surface Transportation Program - Bridge	\$11,600,000	\$3,600,000	Additional Funding	\$4,000,000	2023-2024
						ST_BRIDGE State Bridge Program		\$400,000			

This project will perform bridge rehabilitation work items on three structures in Salt Lake County.

- 0F 131 - 700 W over I-215 (Deck Rehabilitation)

- C 584 - 300 W over I-215 (Deck Replacement)

- 0C 505 - UTA Trax over I-215 (Superstructure and Substructure Repairs)

Based on the complexity of the rehabilitation of the Trax bridge and the increased amount of deterioration, it is requested that additional funding be added to the project to address all of the rehabilitation work needed.

# 2024-2029 Transportation Improvement Program (TIP) (Amendment One) Board Modification

# New Projects (FFY 2024 Recreational Trails Program)

The federal Recreational Trails Program was authorized by Congress as part of the Intermodal Surface Transportation Efficiency Act of 1991. This program has been continued through the current Infrastructure Investment and Jobs Act (IIJA) transportation authorization. • These projects are selected and administered through the Utah State Parks and Recreation Division. • Funds may be used to provide and maintain trails for motorized and nonmotorized recreational uses, including trailside and trailhead facilities, and also to facilitate access for people with disabilities. • For the 2024 Program, Utah has 21 projects totaling \$1,909,482.99 in Federal Aid Funds and \$7,691,810.57, of Sponsor Matching Funds for a total of \$9,601,293.56 in New Project Value (4 projects totaling \$396,619 in the WFRC Area.)

WFRC Area							
Sponsor	Concept/ Type of Improvement/ Location	Funding Amount	Total Project Value				
Non-Motorized							
High Country Fly Fishers, Chapter 599 of Trout Unlimited	Weber River Fishing Access Trailhead Crossover Replacement. This project will fabricate and install ten galvanized steel crossovers for use near the Weber River for the public to cross over landowners' fences. These crossovers will be located at ten locations where Utah DWR has obtained landowner access permission for the public to access the Weber River and fish.	\$145,000	\$490,380				
Salt Lake Climbers Alliance	Fixed Anchor Maintenance: Wasatch Rock Climbing Routes: The Wasatch has world-class rock climbing; the future of which depends on the maintenance of the vertical infrastructure necessary for ascent and descent of climbing routes, i.e. "vertical trails". There are thousands of climbing routes in and around the Wasatch in need of fixed anchor maintenance. The Salt Lake Climbers Alliance's goal is to replace and maintain antiquated fixed anchors with stainless steel hardware on highly trafficked climbing routes with professional work as height climbing technicians. This effort will ensure that the public will have access to high-quality and safe climbing areas for the next 50+ years. If these anchors are not maintained, they will eventually fully corrode and fail under the human weight, as many are upwards of 50 years old across the Wasatch.	\$45,000	\$105,000				
Utah Avalanche Center	Trailhead Avalanche Conditions Reporting Project: Through the Trailhead Avalanche Conditions Reporting Project (Project), the Utah Avalanche Center (UAC) offers free avalanche, and trail conditions reports to motorized and non-motorized backcountry users at trailheads in Utah's Uinta-Wasatch-Cache and Manti-La Sal National Forests. The non-motorized portion of the Project helps non-motorized backcountry users stay safe on the trails they are accessing from these trailheads by providing up-to-date conditions reports about current avalanche danger and additional safety resources. Completing this Project helps the UAC achieve our mission to save lives and help keep people on top of The Greatest Snow on Earth® by providing avalanche forecasting, awareness, and education throughout the state of Utah.	\$123,963	\$154,954				
Motorized							
Utah Avalanche Center	Trailhead Avalanche Conditions Reporting Project: Through the Trailhead Avalanche Conditions Reporting Project ("Project"), the Utah Avalanche Center (UAC) offers free avalanche and trail conditions reports to motorized and non-motorized backcountry users at trailheads in Utah's Uinta-Wasatch-Cache and Manti-La Sal National Forests. The motorized portion of the Project helps motorized backcountry users stay safe on the trails they are accessing from these trailheads by providing up-to-date conditions reports about current avalanche danger and additional safety resources. Completing this Project helps the UAC achieve our mission to save lives and help keep people on top of The Greatest Snow on Earth® by providing avalanche forecasting, awareness, and education throughout the state of Utah.	\$87,891	\$136,666				

DATE:	October 16, 2023
AGENDA ITEM:	7a
SUBJECT:	<b>ACTION:</b> Acceptance of the FY23 Audit Report
PREPARED BY:	Marian Florence, Chief Financial Officer

#### BACKGROUND:

An annual audit of the Council's financial records was performed and a final draft of the independent auditor's report is included in the packets.

The auditors have issued an *unqualified opinion*. Their review of WFRC's internal controls over financial reporting and federal programs found no weaknesses. Auditors likewise reported no findings in compliance with 2CFR200.516(a), which covers all aspects of federal grant programs including allowable costs, internal controls, reports and compliance with grant requirements. A summary of the audit results may be found on pages 47-48 of the report. Jon Haderlie from Larson & Co will present the final draft of the audit report and answer any guestions at the Budget Committee and Council meetings.

The final audit report will be submitted to those agencies requiring a copy of the report within 180 days of the close of the fiscal year.

The Budget Committee has reviewed and discussed the attached reports from the external auditors.

#### **RECOMMENDATION:**

The WFRC Budget Committee and staff recommend that the Council take action "to accept the WFRC FY23 Audit Report as presented."

#### CONTACT PERSON:

Marian Florence, Chief Financial Officer, <u>mflorence@wfrc.org</u> 801-363-4250 x1120

#### EXHIBITS:

Wasatch Front Regional Council Financial Statements with Independent Auditor's Report and Communication with Those Charged with Governance for the Year Ended June 30, 2023

# Wasatch Front Regional Council

FINANCIAL STATEMENTS AND INDEPENDENT AUDITOR'S REPORT

For the Year Ended June 30, 2023





# **MISSION**

The Wasatch Front Regional Council builds consensus and enhances quality of life by developing and implementing visions and plans for a well-functioning multi-modal transportation system, livable communities, a strong economy, and a healthy environment.

# **ROLES**

To accomplish our mission, the Wasatch Front Regional Council serves the following roles:

# Convener

We facilitate collaboration with our communities and partners.

# **Technical Expert**

We are trusted subject-matter experts.

**Planner** We proactively plan for the future of our region.

# Implementer

We put visions and plans into action.

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#### INDEPENDENT AUDITOR'S REPORT

Members of the Council and Management Wasatch Front Regional Council Salt Lake City, Utah

#### **Report on the Financial Statements**

#### Opinions

We have audited the financial statements of the government-type activities and each major fund of the Wasatch Front Regional Council, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Wasatch Front Regional Council's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements present fairly, in all material respects, the respective financial position of the governmental type activities as of June 30, 2023, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Basis for Opinions**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Wasatch Front Regional Council, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Responsibilities of Management for the Financial Statements**

Wasatch Front Regional Council's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Wasatch Front Regional Council's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

#### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

in performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Wasatch Front Regional Council' internal control. Accordingly, no such opinion is expressed.

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- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgement, there are conditions or events, considered in the aggregate, that raise substantial doubt Wasatch Front Regional Council' ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

#### **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis comparison information, and other required supplementary information as indicated in the Table of Contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### **Supplementary Information**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Wasatch Front Regional Council's basic financial statements. The accompanying supplementary information, such as the Schedule of Expenditures of Federal Awards, as required by *Title 2 U.S Code of Federal Regulations, Part 200, Uniform Administrative Requirements*, Cost Principles, and Audit Requirements for Federal Awards are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The Schedule of Expenditures of Federal Awards is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Expenditures of Federal Awards is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated September 22, 2023, on our consideration of the Wasatch Front Regional Council's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulation contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Wasatch Front Regional Council's internal control over financial report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Wasatch Front Regional Council's internal control over financial reporting and compliance.

LARSON & COMPANY, PC

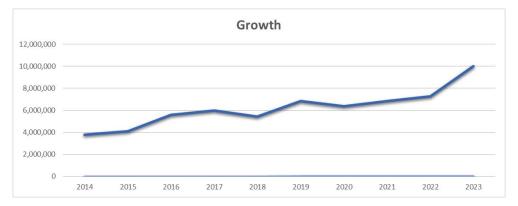
Larson & Company, PC

Spanish Fork, Utah September 22, 2023

As management of the Wasatch Front Regional Council (the Council), we offer readers of the Council's financial statements this narrative overview and analysis of the financial activities of the Council for the fiscal year ended June 30, 2023.

#### **History and Background**

The Wasatch Front Regional Council (WFRC) was organized as a volunteer association of local governments in March 1969, among Davis, Salt Lake, and Weber Counties and the cities within, for the purpose of establishing a review agency to comply with requirements to obtain federal grants and loans, and to address the solutions to regional problems. In June 1969, Tooele County and the municipalities within, and, in 1972 Morgan County and the municipalities within, joined the Regional Council. In June 2014, those portions of Box Elder County that were included in the Ogden/Layton urbanized area for transportation planning as defined by the U.S. Census Bureau joined the Regional Council. The WFRC was designated by the governor of Utah as the Metropolitan Planning Organization (MPO) for the Salt Lake and Ogden metropolitan areas in 1971. MPOs are agencies responsible for transportation planning in urbanized areas throughout the United States. Transportation planning in the region is a cooperative effort of state and local agencies, and as the MPO, the WFRC is responsible for coordinating this transportation planning process. In addition to the transportation planning process, the WFRC provides assistance to small communities with Community Development Block Grant (CDBG) applications, participates in developing comprehensive economic development strategies for the region, and provides a forum for local governments to cooperate in resolving problems and developing plans that are common to two or more counties or are regional in nature.



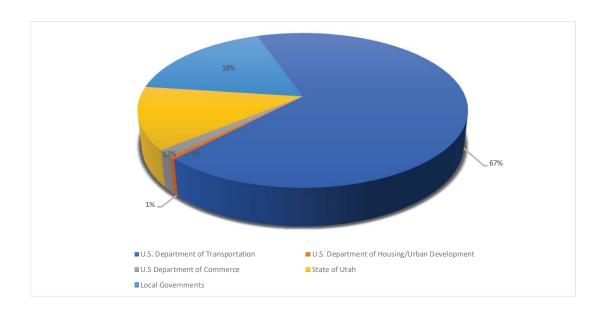
The Council has a maximum membership of 27 (21 voting and six non-voting) members, including 19 local elected officials appointed by the county councils of governments in Box Elder (one voting member), Davis (four voting members), Morgan (one voting member), Salt Lake (eight voting members), Tooele (one voting member), and Weber (four voting members) counties. The Utah Department of Transportation (UDOT) and Utah Transit Authority (UTA) are each represented by one voting member. In addition, the Council includes two non-voting members, who represent the Utah League of Cities and Towns and Utah Association of Counties and has the option to add up to five additional non-voting members. Currently, this includes the Utah State Senate, House of Representatives, and Planning Coordinator, as well as Envision Utah.

Transportation planning in the Salt Lake Area has been a continuing effort for over four decades. In the 1960's UDOT developed the first Long Range Plan for the area. Since 1973, the WFRC has developed Regional Transportation Plans and has updated them regularly. The process is comprehensive in nature, addressing all modes of transportation, including highways, transit, and active transportation.

Two main products are developed through the transportation planning process. The first is a Regional Transportation Plan (RTP), which recommends improvements to highways, transit, and other modes, to meet the transportation needs of the area with a minimum 20-year planning horizon. The second is a Transportation Improvement Program (TIP). The TIP is a six-year capital improvement program for highway and transit and other transportation projects contained in the RTP. The RTP is updated every four years, while the TIP is approved annually.

During the fiscal year ended June 30, 2023, Wasatch Front Regional Council received funding from the following sources:

U.S. Department of Transportation	\$ 6,747,946	67.3%
U.S. Department of Housing/Urban Development	50,000	0.5%
U.S. Department of Commerce	147,450	1.5%
State of Utah	1,309,153	13.1%
Local Governments	 1,767,451	17.6%
Total	\$ 10,022,000	100.0%



#### FINANCIAL HIGHLIGHTS

The following table summarizes changes in the Council's assets, liabilities, deferred outflows, and deferred inflows:

	2023		 2022	
Current assets	\$	6,977,960	\$ 4,537,831	
Pension assets		-	1,104,905	
Capital assets		1,813,205	1,654,402	
Total Assets		8,791,165	7,297,138	
Deferred outflows		657,965	 470,179	
Current liabilities		4,878,029	2,506,116	
Non-current liabilities		2,470,012	 1,904,389	
Total liabilities		7,348,041	 4,410,505	
Deferred inflows		15,542	 1,543,543	
Net Position				
Net investment in capital assets		(297,481)	(108,203)	
Unrestricted net position		2,383,028	 1,921,472	
Total Net Position	\$	2,085,547	\$ 1,813,269	

Management considers the fluctuation in cash, receivables, prepaid expenses, and accrued payroll liabilities to be normal for this organization. Unearned revenue is advance payments received from local government and other sources for projects in process. Those projects are anticipated to be completed in subsequent fiscal years. Throughout the year, the Council invested funds not immediately needed for operations with the Utah State Public Treasurer's Investment Fund (PTIF). Proceeds from those invested funds were \$158,077 for the year.

The bulk of changes from year to year are due to projects awarded under the Transportation and Land Use Connection program that were not completed during the year and are ongoing. Management considers this to be normal for this organization. From time to time the Council enters into agreements with other agencies to conduct various transportation and other studies and support. For this fiscal year those included work on Transit Support, Community Impact Board, Economic Development Planning, CDBG Small Cities Support, Transportation and Land Use Connection Program, Tooele Valley Rural Planning Organization, Morgan Rural Planning Organization, Mobility Management, Transportation Model Development, Station Area Planning, Household Travel Survey, and several joint planning projects.

#### **OVERVIEW OF FINANCIAL STATEMENTS**

The discussion and analysis is intended to serve as an introduction to Wasatch Front Regional Council's basic financial statements. This report is similar to last fiscal year's and follows Governmental Accounting Standards Board Statement No. 34. In addition to the Management's Discussion and Analysis, the report consists of government-wide financial statements are fund financial statements, and notes to the financial statements. The first several statements are highly condensed and present a government-wide view of the Council's finances. The governmental assistance to workshops for small communities for CDBG applications, Economic Development planning, and other planning.

#### **GOVERNMENT-WIDE FINANCIAL STATEMENTS**

The *government-wide financial statements* are designed to provide readers with a broad overview of the Council's finances, in a manner similar to private-sector business reporting.

The statement of net position, a component of the government-wide financial statements, presents information on all of the Council's assets and liabilities, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Council is improving or deteriorating. In evaluating the government's overall condition, however, additional non-financial factors should be considered such as the Council's economic outlook, changes in its demographics, and the condition of its capital assets.

The statement of activities presents revenue and expense information showing how the Council's net position changed during the fiscal year. To understand the basis of how these numbers are determined, it is important to note that changes in net position are reported whenever an event occurs that requires a revenue or expense to be recognized, regardless of when the related cash is received or disbursed (the accrual basis of accounting). For example, assessment revenue is reported when the assessments are billed, even though they may not be collected for some time after that date; and the obligation to pay a supplier is reported as an expense when the goods or services are received, even though the bill may not be paid until sometime later.

#### FUND FINANCIAL STATEMENTS

A *fund* is a grouping of related accounts (revenue, expenses, assets, and liabilities) that is used to control resources that have been segregated for specific activities. The Wasatch Front Regional Council, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The council has one fund .

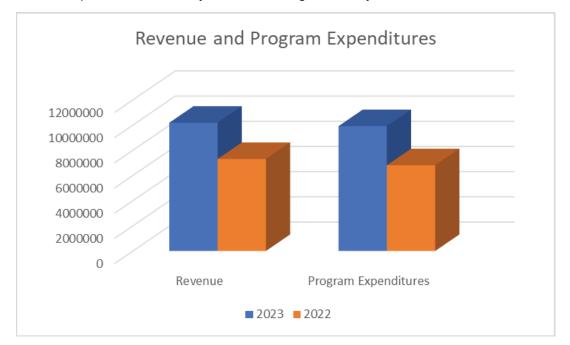
#### **GOVERNMENTAL FUNDS**

Governmental funds are used to account for essentially the same functions reported as *governmental activities* in the *government-wide financial statements*. However, for accounting and reporting purposes, government fund numbers are determined with a different approach. At the fund level, the focus is on changes in short-term spendable resources and the balance available to spend, rather than the long-term focus used for determining government-wide numbers. Because the focus is so different between fund

statements and government-wide statements, reconciliation between the two types is necessary to understand how the numbers differ. The Council has one major fund which is the General Fund. The General Fund is used for operating activities of the Council. To demonstrate legal compliance, statements comparing budget-to-actual numbers for the general fund are included in the financial statements.

#### FINANCIAL ANALYSIS

The Council's fund balance may serve over time, as a useful indicator of an organization's financial position. In the case of the Council, assets exceeded liabilities by \$2,085,547 at the close of the fiscal year ended June 30, 2023. Net assets are comprised of current assets and capital assets (property and equipment). Currently, the Council's capital assets net of related debt and depreciation is \$(297,481). The Council records depreciation using a straight-line method over the lives of the assets. The Council uses these capital assets for day to day-to-day operations; consequently, these assets are not available for future spending.



The Council's net position increased by \$272,278 during the fiscal year.

Key elements of the increase in net assets are as follows:

	2023		 2022
Revenue			
Federal sources	\$	6,056,249	\$ 5,671,912
State sources		1,791,024	463,055
Local sources		2,174,727	1,146,760
Other		1,698	9,480
Interest income		158,077	 13,357
Total revenue	\$	10,181,775	\$ 7,304,564
	-		
Expenses			
Administration	\$	-	\$ 1,577
Planning		9,909,497	6,735,659
Capital Outlay		-	 69,235
Total expenses	\$	9,909,497	\$ 6,806,471
(Decrease) increase in net position	\$	272,278	\$ 498,093
Net position beginning		1,813,269	 1,315,176
Net position ending	\$	2,085,547	\$ 1,813,269

The Council has one fund, the General Fund, that is deemed a major fund. The general fund is the fund that pays for the operations of the Council and activities. At the end of June 2023, the general fund showed an increase of \$159,775.

#### **USE OF RESERVED FUNDS**

The Council has funds with various restrictions. When an expense is incurred which meets the requirements to release the restriction, such restricted funds are first used to satisfy the expense followed by any unrestricted funds needed to satisfy the expense. The Council has reserved a portion of its cash for compensated absences.

Cash unrestricted	\$1,849,863
Cash restricted	\$3,135,628

#### **BUDGETARY HIGHLIGHTS**

The Council approved its fiscal year 2023 budget on May 26, 2022. During the year, the FY23 budget was amended to include \$4,107,927 in additional funding for projects such as the Transportation and Land Use Connection, the Safe Streets for All safety action plan, and the Statewide CEDS planning effort. In addition, this total accounts for funds carried forward from the previous year in a variety of projects, most of which are multi-year in nature and are anticipated to be completed within the next two years.

#### **CAPITAL ASSETS**

The Council's investment in property and equipment as of June 30, 2023, amounts to \$1,813,205 net of accumulated depreciation. This investment includes furniture, equipment, and related improvements. The increase in right to use assets is implementing GASB 87.

#### **Property and Equipment**

(Net of Depreciation and Amortization)

	2023	2022
Right to use assets Furniture and equipment	\$ 1,738,757 74,448	\$ 1,471,606 182,796
Total	\$ 1,813,205	\$ 1,654,402

#### LONG-TERM DEBT

	Balance			Balance	Due Within
	June 30, 2022	Additions	Reductions	June 30, 2023	One Year
Lease liability Pension liability	\$ 1,762,605 -	\$ 663,954 362,802	\$ 315,873 -	\$ 2,110,686 362,802	\$ 341,241 -
Compensated absences					
Sick leave	179,598	-	83,214	96,384	-
Vacation	211,868	-	29,513	182,355	-
Total	391,466	-	112,727	278,739	-
Total long-term liabilities	\$ 2,154,071	\$ 663,954	\$ 428,600	\$ 2,389,425	\$ 341,241

#### **REQUESTS FOR INFORMATION**

This financial report is designed to provide a general overview of the Council's finances for all those with an interest. Questions regarding any of the information provided in this report or requests for additional information should be addressed to:

Wasatch Front Regional Council, 41 N Rio Grande St, Salt Lake City, UT 84101, Attention: Marian Florence, Chief Financial Officer

## WASATCH FRONT REGIONAL COUNCIL

# Statement of Net Position

June 30, 2023

<u>ASSETS</u>		overnmental Activities
CURRENT ASSETS	•	4 0 40 000
Cash & equivalents	\$	1,849,863
Restricted cash & equivalents		3,135,628
Accounts receivable		1,961,573
Prepaid expenses Total Current Assets		30,896
Total Current Assets		6,977,960
NON-CURRENT ASSETS		
Capital assets (net of accumulated depreciation)		74,450
Right to use assets (net of accumulated amortization)		1,738,755
Total Capital Assets		1,813,205
Total Assets		8,791,165
Deferred outflows of resources related to pension		657,965
Total assets and deferred outflows of resources	\$	9,449,130
LIABILITIES		
CURRENT LIABILITIES		
Accounts payable	\$	1,401,160
Lease liability - current portion		341,241
Unearned revenue		3,135,628
Total Current Liabilities		4,878,029
NON-CURRENT LIABILITIES		
Lease liability		1,769,445
Pension liability		362,802
Compensated absences (due after one year)		337,765
Total noncurrent liabilities		2,470,012
Total Liabilities		7,348,041
Deferred inflows of resources related to pension		15,542
Total liabilities and deferred inflows of resources		7,363,583
NET POSITION		
Investment in capital assets, net of related debt		(297,481)
Unrestricted net position		2,383,028
Total net position	\$	2,085,547

#### WASATCH FRONT REGIONAL COUNCIL

#### Statement of Activities

For the Year Ended June 30, 2023

#### Net (Expense) Revenue and Changes in Net Position

			Program Revenue		Primary vernment	
Functions and Programs	I	Expenses	Operating Grants and Contributions	Gran	her ts and butions	 vernment
PRIMARY GOVERNMENT		-				
Governmental Activities: General government	\$	9,909,497	\$ 10,022,000	\$	-	\$ 112,503
Total Governmental Activities		9,909,497	10,022,000		-	 112,503
Total primary government		9,909,497	10,022,000		-	 112,503
		General Revenues:				
			Other			1,698
			Investment e	arnings		 158,077
			Total General Revenue		 159,775	
			Change in Net Assets		272,278	
			Net Position - Beginning		1,813,269	
			Net Position - Ending		\$ 2,085,547	

# WASATCH FRONT REGIONAL COUNCIL

#### Balance Sheet Governmental Funds June 30, 2023

	Ge	neral Fund	Go	Total overnmental Funds
ASSETS				
Cash	\$	1,849,863	\$	1,849,863
Cash - restricted		3,135,628		3,135,628
Accounts receivable		1,961,573		1,961,573
Other		241		241
Prepaid expenses		30,655		30,655
Total Assets	\$	6,977,960	\$	6,977,960
LIABILITIES AND FUND BALANCES				
LIABILITIES				
Accounts payable	\$	1,401,160	\$	1,401,160
Unearned revenue		3,135,628		3,135,628
Total Liabilities		4,536,788		4,536,788
FUND BALANCES				
Unassigned		2,441,172		2,441,172
Total fund balances		2,441,172		2,441,172
Total liabilities and fund balances	\$	6,977,960	\$	6,977,960
	φ	0,977,900	φ	0,977,900

#### WASATCH FRONT REGIONAL COUNCIL Reconciliation of the Balance Sheet Governmental Funds to the Statement of Net Position June 30, 2023

Total Fund Balance		\$2,441,172
Total Net assets reported for governmental activites in the statements of net assets are different because:		
Capital assets used in governmental activites are not financial resources, and therefore, are not reported in the funds. Those assets consist of Property and equipment Less accumulated depreciation and ammortization	3,888,252 (2,075,047)	
	1,813,205	1,813,205
Liability for compensated absences is not recognized at the fund level but is recognized for the government wide statement of net assets.		(337,765)
Deferred outflows are not recongized on the fund statements but is recorded on the government wide statement.		657,965
Deferred inflows are not recognized on the fund statements but is recorded on the government wide statement		(15,542)
Long term liabilities including lease liabilities are not recognized in the funds statement		(2,110,686)
Long term pension related activities and changes are not reflected in the funds statement		(362,802)
Net assets of government activities		\$2,085,547

#### WASATCH FRONT REGIONAL COUNCIL Statement of Revenue Expenditures, And Changes in Fund Balances – Governmental Funds For the Year Ended June 30, 2023

	General Fund	Total Governmental Funds
REVENUE		
Federal sources	\$ 6,056,249	\$ 6,056,249
State sources	1,791,024	1,791,024
Local sources	2,174,727	2,174,727
Other	1,698	1,698
Interest	158,077	158,077
Total Revenue	10,181,775	10,181,775
EXPENDITURES		
Planning	10,022,000	10,022,000
Total Expenditures	10,022,000	10,022,000
Excess (Deficiency) of Revenues over		
(Under) Expenditures	159,775	159,775
FUND BALANCE, JULY 1	2,281,397	2,281,397
FUND BALANCE, JUNE 30	\$ 2,441,172	\$ 2,441,172

# WASATCH FRONT REGIONAL COUNCIL Reconciliation of the Statement of Revenue, Expenditures, and Changes in Fund Balances – Governmental Funds to the Statement of Activities For the Year Ended June 30, 2023

NET CHANGES IN FUND BALANCES - TOTAL GOVERNMENTAL FUNDS	\$ 159,775
The change in net assets reported for governmental activities in the statement of activities is different because:	
Governmental funds report capital outlays as expenditures. However, in the statement of activites, the costs of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlay exceeded depreciation expense in the current period.	(418,044)
The decrease in compensated absences is reported in the statement of activities but the liability is not recorded at the fund level.	53,701
Rent expense is recorded in the fund statements but the amount is shown as a interest expense is not recognized in the fund statements.	315,872
Pension expense is reduced by deferred outflows on the government wide statement.	248,080
Gains or losses on the sale of long term capital assets are not reported in the fund statements but are shown in the statement of activities.	(21,494)
Payments or changes in estimates of long term liabilities are not reflected in the fund statements but are shown on the statement of activities.	 (65,612)
Change in net position of governmental activities	\$ 272,278

The notes to the financial statements are an integral part of this statement

# NOTE 1. ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

**Organization** – The Wasatch Front Regional Council (Council) is a voluntary organization comprised of representatives of local governments located along the Wasatch Front. The Council was organized in 1969 for the purpose of meeting at regular intervals to discuss and study community challenges of mutual interest and concern and to develop policy and action recommendations for ratification and implementation by the governments in the area served by the Council.

In evaluating how to define the government, for financial reporting purposes, management has considered all potential component units according to the criteria set forth in Governmental Accounting Standards Board's (GASB) Statement No. 14 as amended and concluded there are no entities that are considered to be component units of the Council, nor is the Council considered a component unit of any other entity.

The Council's programs are funded by Federal Grants, state appropriations and grants, and various local contributions, primarily on a year-to-year basis.

**Basis of Accounting and Measurement Focus** – Basis of accounting refers to when revenue and expenditures or expenses are recognized in the accounts and reported in the financial statements.

Government-wide statements are comprised of the statement of net position and the statement of activities. They contain information on all of the activities of the primary government. Most effects of inter-fund activities have been eliminated from these statements. The Statement of Net Position and the Statement of Activities are accounted for using the *economic resources measurement focus* and the *accrual basis of accounting*. Under the accrual basis of accounting, revenue is recorded when earned, and expenses are recorded at the time liabilities are incurred or the economic asset is used. Revenue, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place. The statement of activities is presented to show the extent that program revenue of a given activity supports direct expense. Direct expenses are those that can clearly be associated with a particular activity or program. Program revenue is grants or other contributions that are restricted to operations or a specific activity. General revenue is investment earnings.

The Governmental Fund Balance Sheet, and the Statement of Governmental Fund Revenue, and *Expenditures and Changes in Fund Balance* use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenue is recognized when susceptible to accrual (i.e., when it becomes both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred.

The accounting policies of the Council conform to accounting principles generally accepted in the United States of America applicable to governmental units. The following is a summary of the more significant of such policies:

**Cash and Cash Equivalents** – Cash and Cash Equivalents are carried at cost or amortized cost, which approximates market. Cash and Cash equivalents are reported on the financial statements as cash and represent deposits with financial institutions. Restricted cash consists of the portion of cash that is restricted for a specific use due to constraints imposed by external parties.

**Short-Term Investments** – Short-term investments are held by the Utah Public Treasurer's Investment Fund are recorded at cost which approximates market value.

**Receivables** – Amounts receivable consist mainly of amounts due from federal, state, and local governments where collectability is reasonably assured. Accordingly, no allowance for uncollectable accounts has been established.

*Capital Assets* – The Council capitalizes and depreciates all assets over \$5,000 and values the assets at historical cost. Depreciation of capital assets is computed using the straight-line method over the following estimated useful lives:

Furniture, fixtures, and equipment 3-5 years

**Accrued Vacation Expense** – The cost of employee vacations is recorded as an expenditure at the time it is earned by the employee and is charged to the programs on which the employee works.

*Accrued Sick Leave* – Sick leave benefits are vested, and any unused benefits may be redeemed once annually as cash payments for any accrued hours over 40 hours or upon termination of employment.

**Program Revenue –** The Council reports program revenue, operating grants and contributions, and capital grants and contributions. General revenue includes all investment earnings.

**Reconciliation of Government-Wide and Fund Statements** – Governmental funds use the current financial resources measurement focus and the modified accrual basis of accounting, while the government-wide financial statements use the economic resources measurement focus and the accrual basis of accounting. As a result, there are important differences between the assets, liabilities, revenue, and expenses or expenditures reported in the fund financial statements and the government-wide financial statements. As a result, there must be reconciliation between the two statements to explain the differences. A reconciliation is included as part of the fund financial statements.

*Minimum Fund Balance* – Utah Code requires that a minimum fund balance of 5% of the total general fund revenue be maintained and not budgeted.

**Federal, State, Interest, and Other Revenue –** Intergovernmental revenues associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments, if any, receivable within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the government.

**Revenue from Local Sources** – Revenue from local sources is generally used to meet matching revenue requirements related to Federal grants and for other approved projects. Such revenue from local sources is recognized in the period in which the funds are received. This revenue and the related receivables are principally with local governmental entities represented by the Council.

**Governmental Funds** – Major individual funds are reported in separate columns in the governmental fund's statements. A fund is considered major if it is the general fund of the Council. Other funds are considered major if total assets, liabilities, revenue, or expenditures are at least 10% of the corresponding total for all funds of that category or type.

Wasatch Front Regional Council has one major governmental fund, the general fund. The general fund is the main operating fund and accounts for all the financial resources of the Council except those required to be accounted for in another fund.

*Prepaids* – Payments made for goods and services that will benefit periods beyond June 30, 2023, are recorded as prepaid.

**Unearned Revenue** – Funds which are specifically restricted as to their use are recorded as revenue when the related costs are incurred. Such funds received in advance of costs incurred are recorded as unearned revenue. Restricted sources are used before unrestricted sources.

*Indirect Costs* – Indirect costs are charged to the various programs on a monthly basis. Such costs are comprised of total overhead costs for the month and are allocated based on the total personhours worked in each program.

**Budget** – Annual budgets are adopted by the Board of Council members. Budgets are submitted to the State of Utah. The budgets are adopted using the *modified accrual basis of accounting*.

**Estimates** – The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires the Council to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results may differ from those estimated maturities. The estimated pension liability is a major estimate that is subject to changes based on investment earnings and actuarial valuations and the changes in estimated liability could be material.

# **Deferred Inflows and Outflows**

In addition to assets, financial statements will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to future period(s) and will not be recognized as an outflow of resources (expense/expenditure) until then. Currently, Wasatch Front has only one deferred outflow relating pensions.

In addition to liabilities, the financial statements will sometimes report a separate section for deferred inflows of resources. This separate financial statement, deferred inflows of resources, represents an acquisition of net position that applies to future period(s) and will not be recognized as an inflow of resources (revenue) until that time. Wasatch Front has only one deferred inflow related to pensions.

# Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Utah Retirement Systems Pension Plan (URS) and additions to/deductions from URS's fiduciary net position have been determined on the same basis as they are reported by URS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

# **NOTE 2. CASH AND INVESTMENTS**

The Council maintains a cash and investment pool, which includes cash on hand, one cash account, and two investment accounts.

The Council's deposit and investment policy is to follow the Utah Money Management Act. The Council does not have a separate deposit or investment policy that addresses specific types of deposit and investment risks to which the Council is exposed.

Utah State law requires that the Council's funds be deposited with a "qualified depository" as defined by the Utah Money Management Act. "Qualified depository" includes any depository institution which has been certified by the Utah State Commissioner of Financial Institutions as having met the requirements as defined in Rule 11 of the Utah Money Management Act. Rule 11 establishes the formula for determining the amount of public funds which a qualified depository may hold in order to minimize the risk of loss and defines capital requirements which an institution must maintain to be eligible to accept public funds.

The Utah Money Management Act also governs the scope of securities allowed as appropriate temporary investments for the Council and conditions for making investment transactions. Investment transactions are to be conducted through qualified depositories or primary reporting dealers.

The Council is authorized to invest in the Utah Public Treasurer's Investment Fund (PTIF), an external pooled investment fund managed by the Utah State Treasurer and subject to the Act and Council requirements. The PTIF is not registered with the SEC as an investment company, and deposits in the PTIF are not insured or otherwise guaranteed by the State of Utah. The PTIF operates and reports to participants on an amortized cost basis. The income, gains, and losses, net of administration fees of the PTIF are allocated based upon the participants' average daily balances. As of June 30, 2023, the Utah Public Treasurer's Investment Fund was unrated.

As of June 30, 2023, the Council had the following investments:

# **Investment Maturities (In Years)**

		More Than		
	Fair Value	1 Year	1 - 10 Years	10 Years
State of Utah Public Treasurer	\$ 4,471,532	\$ 4,471,532	\$-	\$ -
Total Investments	\$ 4,471,532	\$ 4,471,532	\$ -	\$ -

**Credit Risk** – Credit risk is the risk that the counterparty to an investment will not fulfill its obligations. The local government's policy for limiting the credit risk of investments is to comply with the Money Management Act.

**Inherent Rate Risk** – Interest rate risk is the risk that changes in interest rates of debt investments will adversely affect the fair value of an investment. The Council manages its exposure to declines in fair value by only investing in the PTIF.

**Custodial Credit Risk – Deposits –** In the case of deposits, this is the risk that in the event of a bank failure, the Council's deposits may not be returned. As of June 30, 2023, all deposits were covered by federal insurance.

**Custodial Credit Risk – Investments –** In the case of investments, this is the risk that in the event of the failure of the counterparty, the Council will not be able to recover the value of its investments that are in the possession of an outside party. The Utah Public Treasurer's Investment Fund is an external deposit and investment pool wherein governmental entities are able to pool the monies from several entities to improve investment efficiency and yield. These monies are invested primarily in money market securities and contain no withdrawal restrictions. As such, the monies invested in this fund are not insured and are uncollateralized and are subject to the same market risks as any similar investment in money market funds.

Components of cash and investments (including interest earning deposits) on June 30, 2023, are as follows:

\$ 513,959
4,471,532
\$ 4,985,491
\$ \$

Cash and investments are included in the accompanying statement of net assets as follows:

Cash	\$ 1,849,863
Restricted cash	 3,135,628
	\$ 4,985,491

The Council categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the assets. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

The association has the following recurring fair value measurements as of June 30, 2023:

Public Treasurer's Investment fund position is \$4,471,532. The unit of each account is each share held, and the value of the position is the fair value of the Pool's share price multiplied by the number of shares held (Level 2).

# NOTE 3. RESTRICTED CASH

The Council has restricted cash in the amount of \$3,135,628 for advanced grant payments and outside restrictions.

# NOTE 4. ACCOUNTS RECEIVABLE

Accounts receivable from all sources as of June 30, 2023, considered the following:

There is no allowance for uncollectable accounts.

Cache County MPO	\$	8,141
Dixie MPO		18,477
Mountainland Association of Governments		58,336
US Department of Housing and Urban Development		50,000
Utah Department of Transportation	1	,657,468
Utah Governor's Office of Economic Opportunity		120,000
Utah Governor's Office of Planning and Budget		29,000
Utah Transit Authority (UTA)		20,151
	\$1	,961,573

# NOTE 5. PROPERTY AND EQUIPMENT

A summary of changes in property and equipment for the year ended June 30, 2023 is as follows:

	Balance June 30, 2022	Additions	Retirement	Balance June 30, 2023
Depreciated assets				
Right to use equipment	2,596,951	852,960	-	3,449,911
Equipment, furniture, and fixtures	618,215	-	179,873	438,342
Total depreciated assets	3,215,166	852,960	179,873	3,888,253
Less accumulated depreciation				
Accumulated amortization nondepreciable assets	1,125,345	585,811	-	1,711,156
Equipment, furniture, and fixtures	435,419	86,852	158,379	363,892
Total accumulated depreciation	1,560,764	672,663	158,379	2,075,048
Net property and equipment	1,654,402	180,297	21,494	1,813,205

# NOTE 6. LONG TERM DEBT

A summary of changes in long-term debt for the year ended June 30, 2023, is as follows:

	Balance June 30, 2022	Additions	Reductions	Balance June 30, 2023	Due Within One Year
Right to use assets liability Pension liability	\$ 1,762,605 -	\$ 663,954 362,802	\$ 315,873 -	\$ 2,110,686 362,802	\$ 341,241 -
Compensated absences					
Sick leave	179,598	-	83,214	96,384	-
Vacation	211,868	29,513	-	241,381	-
Total	391,466	29,513	83,214	337,765	-
Total long-term liabilities	\$ 2,154,071	\$ 1,056,269	\$ 399,087	\$ 2,448,451	\$ 341,241

# LEASES

The entity adopted GASB 87 in 2022 which requires that leased assets that meet the criteria of long-term leases be recorded on the balance sheet as a right to use asset and a corresponding lease liability. During 2023 the lease estimate was changed to include tenant improvement payback as part of the calculation. The company rents a building that has a value of \$2,596,951 and accumulated amortization of \$1,711,156. The Council is required to make monthly lease payments of \$30,883. The leases have an interest rate of 4.5% and the liability at year end was \$2,110,686. The right to use the building office space has an estimated useful life of ten years.

Year	Prin	cipal	Inter	est
June 30, 2024	\$	341,241	\$	88,060
June 30, 2025		368,123		72,157
June 30, 2026		396,589		55,011
June 30, 2027		426,714		36,550
June 30, 2028		458,577		16,698
June 30, 2029 - 2033		119,441		897
Totals	\$	2,110,686	\$	269,372

# NOTE 7. RISK MANAGEMENT

The Council is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters for which the Council carries commercial insurance. The Council carries a Workers' Compensation Policy for which the premiums are based on past experience.

# **NOTE 8. RETIREMENT PLANS**

# General Information about the Pension Plan

Plan description: Eligible plan participants are provided with pensions through the Utah Retirement Systems. Utah Retirement Systems are comprised of the following Pension Trust Funds:

**Defined Benefit Plans** 

Public Employees Noncontributory Retirement System (Noncontributory System); is a multiple employer, cost-sharing, public employee retirement system.

Tier 2 Public Employees Contributory Retirement System (Tier 2 Public Employees System) is a multiple employer cost sharing public employee retirement system.

The Tier 2 Public Employees System became effective July 1, 2011. All eligible employees beginning on or after July 1, 2011, who have no previous service credit with any of the Utah Retirement Systems, are members of the Tier 2 Retirement System.

The Utah Retirement Systems (Systems) are established and governed by the respective sections of the Title 49 of the Utah Code Annotated 1953, as amended. The Systems' defined benefit plans are amended statutorily by the State Legislature. The Utah State Retirement Office Act in Title 49 provides for the administration of the Systems under the direction of the Utah State Retirement Board, whose members are appointed by the Governor. The Systems are fiduciary funds defined as pension (and other employee benefit) trust funds. URS is a component unit of the State of Utah. Title 49 of the Utah Code grants the authority to establish and amend the benefit terms.

URS issues a publicly available financial report that can be obtained by writing Utah Retirement Systems, 560 E. 200 S., Salt Lake City, Utah 84102 or visiting website: www.urs.org/general/publications.

Benefits provided: URS provides retirement, disability, and death benefits.

Retirement benefits are as follows:

Contributions: As a condition of participation in the Systems, employers and/or employees are required to contribute certain percentages of salary and wages as authorized by statute and specified by the Utah State Retirement Board. Contributions are actuarially determined as an amount that, when combined with employee contributions (where applicable) is expected to finance the costs of benefit earned by employees during the year, with an additional amount to finance any unfunded actuarial accrued liability. Contribution rates as of June 30, 2023, are as follows:

## Summary of Benefits by System

	Y	ears of service required and/	or Benefit percent per year	
System	Final Average Salary	age eligible for benefit	of service	COLA**
Noncontributory System	Highest 3 years	30 years any age	2.0% per year all years	Up to 4%
		25 years any age*		
		20 years age 60*		
		10 years age 62*		
		4 years age 65		
Tier 2 Public Employees System	Highest 5 years	35 years any age	1.5% per year all years	Up to 2.5%
		20 years any age 60*		
		10 years age 62*		
		4 years age 65		

\* with actuarial reductions

\*\* all post-retirement cost-of-living adjustments are non-compounding and are based on the original benefit except for Judges, which is a compounding benefit. The cost-of-living adjustments are also limited to the actual Consumer Price Index (CPI) increase for the year, although unused CPI increases not met may be carried forward to subsequent years.

# **Contribution Rate Summary**

As a condition of participation in the Systems, employers and/or employees are required to contribute certain percentages of salary and wages as authorized by state statute and specified by the Utah State Retirement Board. Contributions are actuarially determined as an amount that, when combined with employee contributions (where applicable) is expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded actuarial accrued liability. Contribution rates as of June 30, 2023 are as follows:

	Employee	Employer	Employer 401(k)
Contributory System:	· ·	•••	
111-Local Governmental Division Tier 2	N/A	16.01	0.18
Noncontributory System 15-Local Government Division Tier 1	N/A	17.97	N/A
Tier 2 DC Only 211 Local Government	N/A	6.19	10.00

Tier 2 rates include a statutory required contribution to finance the unfunded actuarial accrued liability of the Tier 1 plans.

For fiscal year ended June 30, 2023, the employer and employee contributions to the Systems were as follows:

	Employer	Employee
System	Contributions	Contributions
Noncontributory System	\$257,883	-
Tier 2 Public Employees System	187,664	-
Tier 2 DC Only System	29,775	-
Total Contributions	\$475,322	\$ -

Contributions reported are the URS board approved required contributions by System. Contributions in the Tier 2 Systems are used to finance the unfunded liabilities in the Tier 1 Systems.

# Pension Assets, Liabilities, Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2023, we reported a net pension asset of \$0 and a net pension liability of \$362.802.

#### (Measurement Date): December 31, 2022

	Pension Asset	Net Pension Liability	Proportionate Share	Proportionate Share December 31, 2020	Change (Decrease)
Noncontributory System Tier 2 Public Safety and Fire Fig	\$ -	\$312,472 50,330	0.1824391% 0.0462208%	0.1903612% 0.0346988%	-0.0079221% 0.0115220%
Total Net Pension Asset / Liabilit	\$ -	\$362,802			

The net pension asset and liability were measured as of December 31, 2022, and the total pension liability used to calculate the net pension asset and liability was determined by an actuarial valuation as of January 1, 2022, and rolled-forward using generally accepted actuarial procedures. The proportion of the net pension asset and liability is equal to the ratio of the employer's actual contributions to the Systems during the plan year over the total of all employer contributions to the System during the plan year.

For the year ended June 30, 2023, we recognized pension expense of \$226,066.

At June 30, 2023 we reported deferred outflows of resources and deferred inflows of resources relating to pensions from the following sources:

		Deferred		Deferred
	0	utflows of		Inflows of
	F	Resources	R	esources
Differences between expected and actual experience	\$	122,986	\$	1,996
Changes in assumptions		67,549		1,376
Net difference between projected and actual earnings on pension plan				
investments		226,401		-
Changes in proportion and differences between contributions and				
proporionate share of contributions		6,639		12,170
Contributions subsequent to the measurement date		234,390		-
Total	\$	657,965	\$	15,542

\$234,390 reported as deferred outflows of resources related to pension results from contributions made by us prior to our fiscal year end, but subsequent to the measurement date of December 31, 2022.

These contributions will be recognized as a reduction of the net pension liability in the upcoming fiscal year. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

	Defer	red Outflows
Year Ended December 31,	(inflows)	) of Resources
2023	\$	(51,698)
2024		13,089
2025		92,196
2026		334,581
2027		4,079
Thereafter		15,785

# **Actuarial Assumptions**

The total pension liability in the December 31, 2022, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.50 Percent
Salary Increases	3.25-9.75 percent, average, including inflation
Investment rate of return	6.85 percent, net of pension plan investment expense, including
	inflation

Mortality rates were adopted from an actuarial experience study dated January 1, 2020. The retired mortality tables are developed using URS retiree experience and are based upon gender, occupation, and age as appropriate with projected improvement using 80% of the ultimate rates from the MP-2019 improvement assumption using a base year of 2020. The mortality assumption for active members is the PUB-2010 Employees Mortality Table for public employees, teachers, and public safety members, respectively.

The actuarial assumptions used in the January 1, 2022, valuation were based on an experience study of the demographic assumptions as of January 1, 2020, and a review of economic assumptions as of January 1, 2021.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best estimate ranges of expected future real rates of return (expected returns, net of pension plan investments expense and inflation) are developed for each major asset class and is applied consistently to each defined benefit pension plan. These ranges are combined to produce the long-term expected rate of return by within the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

	Expect	Expected Return Arithmetic Basis		
		Real Return ong-Term expec		
	Target Asset	Arithmetic	portfolio real	
Asset Class	Allocation	Basis	rate of return	
Equity securities	35%	6.58%	2.30%	
Debt securities	20%	1.08%	0.22%	
Real assets	18%	5.72%	1.03%	
Private equity	12%	9.80%	1.18%	
Absolute return	15%	2.91%	0.44%	
Cash and cash equivalents	0%	-11.00%	0.00%	
Totals	100%		5.17%	
	Inflation		2.50%	
	Expected arithmetic nominal re	eturn	7.67%	

The 6.85% assumed investment rate of return is comprised of an inflation rate of 2.50%, and a real return of 4.35% that is net of investment expense.

*Discount rate:* The discount rate used to measure the total pension liability was 6.85 percent. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current contribution rate, and that contributions from all participating employers will be made at contractually required rates that are actuarially determined and certified by the URS Board. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefits payments of current, active, and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments, to determine the total pension liability. The discount rate does not use the Municipal Bond Index Rate.

Sensitivity of the proportionate share of the net pension asset and liability to changes in the discount rate: The following presents the proportionate share of the net pension liability calculated using the discount rate of 6.85%, as well as what the proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (5.85%) or 1-percentage-point higher (7.85%) than the current rate:

	1% Decrease	Discount Rate	1% Increase
System	5.85%	-6.85%	-7.85%
Noncontributory System	\$1,969,306	\$312,472	(\$1,071,899)
Tier 2 Public Safety and Firefighter	219,912	50,330	(80,313)
Total	2,189,218	362,802	(1,152,212)

\*\*\*Pension plan fiduciary net position: Detailed information about the fiduciary net position of the pension plans is available in the separately issued URS financial report.

#### **Defined Contribution Savings Plans**

The Defined Contribution Savings Plans are administered by the Utah Retirement Systems Board and are generally supplemental plans to the basic retirement benefits of the Retirement Systems, but may also be used as a primary retirement plan. These plans are voluntary tax-advantaged retirement savings programs authorized under sections 401(k), 457(b), and 408 of the Internal Revenue Code. Detailed information regarding plan provisions is available in the separately issued URS financial report.

Wasatch Front Regional Council participates in the following Defined Contribution Savings Plans with Utah Retirement Systems:

- 401(k) Plan
- 457(b) Plan
- Roth IRA Plan

Employee and employer contributions to the Utah Retirement Defined Contributions Savings Plan for fiscal year ended June 30th were as follows:

	 2023	 2022	 2021
401(k) Plan			
Employer Contributions	\$ 426,323	\$ 369,434	\$ 312,118
Employee Contributions	100,403	116,162	84,655
401(k) Plan			
Employer Contributions	-	-	-
Employee Contributions	172,657	179,661	182,912
401(k) Plan			
Employer Contributions	N/A	N/A	N/A
Employee Contributions	\$ 11,433	\$ 2,825	\$ 450

# NOTE 9. ECONOMIC DEFICIENCY

The Council receives a substantial amount of its revenue from the U.S. Department of Transportation. This agency provides 68% of the Council's total revenue. Loss of thus support could adversely affect the Council's activities.

# NOTE 10. FUND BALANCE

These financial statements include the provisions of GASB Statement No. 54, which refined how fund balances of the governmental funds are presented in the financial statement. Fund balances are classified as follows:

**Non-spendable** – Amounts that cannot be spent either because they are not in a spendable form or because they are legally or contractually required to be maintained intact.

**Restricted** – Amounts that can be spent only for specific purposes because of state or federal laws or externally imposed conditions by grantors or creditors.

**Committed** – Amounts that can be used only for specific purposes determined by a formal action of the Council.

**Assigned –** Amounts that are designated by the Council for a specific purpose but are not spendable until specific conditions are met.

**Unassigned –** All amounts not included in the other spendable classifications.

The details of the fund balances are included in the Governmental Funds Balance Sheet Restricted funds are used first as appropriate. Assigned funds are used when specific conditions are met such as a request for reimbursement to the Department of Workforce Services for a claim for unemployment compensation. Decreases to the fund balance first reduce Unassigned Fund Balance; in the event that Unassigned Fund Balance becomes zero, then Assigned and Committed Fund Balances are used in that order.

# NOTE 11. TRANSFERS

The Council did not show any transfers during the year.

# **NOTE 12. Subsequent Events**

Management has evaluated events and transactions which occurred through the date of the audit report, which is the date the financial statements were available to be issued.

# WASATCH FRONT REGIONAL COUNCIL Budgetary Comparison Schedule General Fund For the Year Ended June 30, 2023

	Budgeted	Amounts	Actual Amounts Budgetary	Variance with
	Original	Final	Basis	Final Budget
REVENUE				
Federal sources	\$ 7,318,774	\$ 9,368,140	\$ 6,056,249	\$ (3,311,891)
State sources	3,604,012	4,052,585	1,791,024	(2,261,561)
Local sources	2,366,444	3,961,431	2,174,727	(1,786,704)
Other	-	-	1,698	1,698
Interest	7,200	15,000	158,077	143,077
Total revenue	13,296,430	17,397,157	10,181,775	(7,215,382)
EXPENDITURES Planning Total expenditures	13,289,230 13,289,230	17,397,157	10,022,000 10,022,000	(7,375,157) (7,375,157)
Excess of revenue over expenditures (usage of fund balance)	7,200	-	159,775	159,775
Net change in fund balance	7,200		159,775	159,775
Fund Balance, July 1	2,281,397	2,281,397	2,281,397	
Fund Balance, June 30	\$ 2,288,597	\$ 2,281,397	\$ 2,441,172	\$ 159,775

# WASATCH FRONT REGIONAL COUNCIL Schedule of Required Supplementary Information Schedule of the Proportionate Share of the Net Pension Liability June 30, 2023 Last 10 Fiscal Years\*

		Tier 1 System		ier 2 Public Employees System
Proportion of the net pension liability (asset)	2023	0.1824391%		0.0462208%
	2022	0.1903612%		0.0346988%
	2021	0.1915841%		0.0417529%
	2020	0.2049394%		0.0371020%
	2019	0.1926173%		0.0458105%
	2018	0.1855225%		0.0476816%
	2017	0.1838020%		0.0542080%
	2016	0.1774581%		0.0430644%
	2015	0.1707007%		0.0472560%
Proportionate share of the net pension liability	2023 \$	312,472	\$	50,330
(asset)	2022 \$	(1,090,216)	\$	(644,380)
, , , , , , , , , , , , , , , , , , ,	2021 \$	98,272	\$	6,005
	2020 \$	772,390	\$	8,345
	2019 \$	1,418,381	\$	19,620
	2018 \$	812,830	\$	4,204
	2017 \$	1,180,234	\$	6,047
	2016 \$	1,004,144	\$	(94)
	2015 \$	741,223	\$	(1,234)
Covered Employee Payroll	2023 \$	1,480,219	\$	1,005,874
	2022 \$	1,564,600	\$	644,380
	2021 \$	1,627,447	\$	667,383
	2020 \$	1,791,683	\$	515,854
	2019 \$	1,613,028	\$	535,216
	2018 \$	1,516,557	\$	466,787
	2017 \$	1,507,181	\$	444,548
	2017 \$	1,449,896	\$	278,274
	2010 \$	1,402,300	\$	199,888
Proportionate share of the net pension liability	2010 \$	21.11%	Ψ	5.00%
(asset) as a percentage of its covered-employee	2022	-69.70%		-2.28%
payroll	2021	6.00%		0.90%
payroll	2020	43.10%		1.62%
	2019	87.90%		3.67%
	2018	53.60%		0.90%
	2010	78.30%		1.36%
	2017	69.3%		-0.03%
	2010	52.9%		-0.03 %
	2013	97.5%		92.3%
Plan fiduciary net position as a percentage of the	2023	108.7%		103.8%
total pension liability.	2022	99.2%		98.3%
total perioren lability.	2021	93.7%		96.5%
	2020	93.7% 87.0%		90.5%
	2019	91.9%		90.8%
	2018	87.3%		97.4%
	2017 2016	87.3% 87.8%		95.1% 100.2%
	2015	90.2%		103.5%

\* In accordance with paragraph 81 of GASB 68, employers will need to disclose a 10-year history of their proportionate share of the Net Pension Liability (Asset) in their RSI. The 10 year schedule will need to be built prospectively. The schedule above is only for the previous nine years.

WASATCH FRONT REGIONAL COUNCIL Schedule of Required Supplementary Information Schedule of Contributions Utah Retirement Systems

			Contributions in			
			Relation to the			Contributions as
		Actuarial	Contractually	Contribution		a percentage of
	As of Fiscal Year	Determined	Required	deficiency	<b>Covered Employee</b>	<b>Covered Employee</b>
	Ended June 30	Contributions	Contribution	(excess)	Payroll	Payroll
Noncontributory System	2015	\$ 252,255	\$ 252,255	' ډ	\$ 1,365,759	18.47%
	2016	275,203	275,203		1,489,997	18.47%
	2017	282,809	282,809		1,531,176	18.47%
	2018	282,164	282,164		1,527,690	18.47%
	2019	321,464	321,464		1,740,467	18.47%
	2020	317,966	317,966		1,721,525	18.47%
	2021	288,038	288,038		1,559,490	18.47%
	2022	284,729	284,729		1,546,562	18.41%
	2023	257,883	257,883		1,463,267	17.62%
Tier 2 Public Employees System*	2015	33,858	33,858		226,625	14.94%
	2016	52,322	52,322		350,920	14.91%
	2017	72,155	72,155		483,938	14.91%
	2018	76,192	76,192		504,252	15.11%
	2019	83,486	83,486		537,232	15.54%
	2020	88,751	88,751		556,740	15.94%
	2021	106,276	106,276		672,630	15.80%
	2022	121,484	121,484		755,969	16.07%
	2023	187,664	187,664	ı	1,180,775	15.89%
Tier 2 Public Employees DC Only System*	2015	6,728	6,728		100,120	6.72%
	2016	5,914	5,914		88,400	6.69%
	2017	5,968	5,968	ı	89,203	6.69%
	2018	5,922	5,922	ı	88,511	6.69%
	2019	3,996	3,993	'	59,724	6.69%
	2020	5,109	5,109	I	76,367	6.69%
	2021	15,145	15,145	'	226,378	6.69%
	2022	29,290	29,280	,	437,669	6.69%
	2023	29,775	29,775	'	481,018	6.19%
** Contributions in Tier 2 include an amortization rate to help fund the	o fund the unfunded liabilities in the Tier 1 systems.	e Tier 1 systems.				

\* Contributions in Tier 2 include an amortization rate to help fund the unfunded liabilities in the Tier 1 systems.

Tier 2 systems were created effective July 1, 2011.

Paragraph 81.b of GASB 68 requires employees to disclose a 10-year history of contributions in RSI. Contributions as a percentage of covered payroll may be different than the board certified rate due to rounding and other administrative practices.

# WASATCH FRONT REGIONAL COUNCIL

# Notes to Required Supplementary Information For the Fiscal Year Ended June 30, 2023

# Changes in Assumptions:

No changes were made in actuarial assumptions from the prior year.'



# INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Members of the Council and Andrew Gruber Wasatch Front Regional Council Salt Lake City, Utah

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental-type activities of Wasatch Front Regional Council as of and for the year ended June 30, 2023 and the related notes to the financial statements, which collectively comprise Wasatch Front Regional Council's basic financial statements, and have issued our report thereon dated September 22, 2023.

# **Report on Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Wasatch Front Regional Council's internal control over financial reporting (internal control) as a basis for designing procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Wasatch Front Regional Council's internal control. Accordingly, we do not express an opinion on the effectiveness Wasatch Front Regional Council's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

# **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Wasatch Front Regional Council's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards.* 

Larson & Company 765 North Main, Spanish Fork, UT 84660 Main: (801) 798-3545 | www.larsco.com



# Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

LAREON & COMPANY, PC

Larson & Company Spanish Fork, Utah September 22, 2023



# INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE AS REQUIRED BY THE STATE COMPLIANCE AUDIT GUIDE

Members of the Council and Andrew Gruber Wasatch Front Regional Council Salt Lake City, Utah

#### Report on Compliance with General State Compliance Requirements

We have audited Wasatch Front Regional Council's compliance with applicable general state compliance requirements described in the *State Compliance Audit Guide*, issued by the Office of the Utah State Auditor that could have a direct and material effect on Wasatch Front Regional Council for the year ended June 30, 2023

State compliance requirements were tested for the tested for the year ended June 30, 2023 in the following areas:

Compliance Audit Planning Procedures Budgetary Compliance Fund Balance Utah Retirement Systems Fraud Risk Assessment Cash Management Public Treasurer's Bond Open and Public Meetings

#### **Opinion on Compliance**

In our opinion Wasatch Front Regional Council complied in all material respects, with the compliance requirements referred to above that could have a direct and material effect on the County for the year ended June 30, 2023.

#### **Basis for Opinion**

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the *State Compliance Audit Guide* (Guide). Our responsibilities under those standards and the *State Compliance Audit Guide* are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Wasatch Front Regional Council and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion. Our audit does not provide a legal determination of Wasatch Front Regional Council's compliance with the compliance requirements referred to above.

#### Management's Responsibility

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to Wasatch Front Regional Council's government programs..

#### Auditor's Responsibility for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Wasatch Front Regional Council's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, Government Auditing Standards, and the Guide will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

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Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Wasatch Front Regional Council's compliance with the requirements of the government program as a whole.

In performing an audit in accordance with GAAS, Government Auditing Standards, and the Guide, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Wasatch Front Regional Council's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the Wasatch Front Regional Council's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the *State Compliance Audit Guide* but not for the purpose of expressing an opinion on the effectiveness of Wasatch Front Regional Council's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

#### **Report On Internal Control over Compliance**

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses or significant deficiencies, as defined above. However, material weaknesses or significant deficiencies, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent or to detect and correct noncompliance with a state compliance requirement on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a state compliance requirement will not be prevented or detected and corrected on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a state compliance requirement that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control and compliance and the results of that testing based on the requirements of the Guide Accordingly, this report is not suitable for any other purpose.

LARSON & COMPANY, PC

Larson & Company, PC

Spanish Fork, Utah September 22, 2023



## INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

Members of the Council and Andrew Gruber Wasatch Front Regional Council Salt Lake City, Utah

#### REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAMS

#### **Opinion on Compliance for Each Major Federal Program**

We have audited Wasatch Front Regional Council's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of Wasatch Front Regional Council's major federal programs for the year ended June 30, 2023 Wasatch Front Regional Council's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, Wasatch Front Regional Council complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2023.

#### Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Wasatch Front Regional Council and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Wasatch Front Regional Council's compliance with the compliance requirements referred to above.

#### **Responsibilities of Management for Compliance**

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to Wasatch Front Regional Council's major federal programs.

#### Auditor's Responsibilities for the Audit Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Wasatch Front Regional Council's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting a material noncompliance resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Wasatch Front Regional Council's compliance with the requirements of each major federal program.

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In performing an audit in accordance with GAAS, Government Auditing Standards, and the Uniform Guidance, we:

Exercise professional judgment and maintain professional skepticism throughout the audit.

• Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Wasatch Front Regional Council's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.

• Obtain an understanding of Wasatch Front Regional Council's internal control over compliance relevant to the audit in order to design audit procedures that appropriate in the circumstances and to test and report on the internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Wasatch Front Regional Council's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies in material weaknesses in internal control over compliance that we identified during the audit.

#### **Report on Internal Control Over Compliance**

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we identified no deficiencies in internal control that we consider material weaknesses. However, material weaknesses or significant deficiencies in internal control that we consider material weaknesses. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiencies, in internal control over compliance requirement of a federal program will not be prevented, or a combination of deficiencies, in internal control over compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

LAPEON & Company, PC

Larson & Company, PC

Spanish Fork, Utah September 22, 2023

# WASATCH FRONT REGIONAL COUNCIL Schedule of Expenditures of Federal Awards For the Year Ended June 30, 2023

Federal Grantor/Pa Grantor/Prograr		Federal CFDA	Pass-Through Grantors Contract	Amount of Expenditures
Grantor/Program	ii iiue	Number	Graniors Contract	Experiatures
Department of Transportation Direct Assistance	ו (DOT)			
Highway Planning a	and Construction Cluster			
	* CPG-Consolidated Planning	20.205		4,471,242
,	* Model Development (through UDOT)	20.205		97,311
,	* Model Development (through MAG)	20.205		36,331
•	* STP Funds For TLC SLC (through UD	0 20.205		406,013
•	* STP Funds for TLC Ogden Layton (th	rol 20.205		440,867
,	* STP Funds for HTS (through UDOT)	20.205		539,519
,	* Joint Planning (through UDOT)	20.205		384,562
,	* Joint Planning (through MAG)	20.205		267,328
,	* Joint Planning (through Cache MPO)	20.205		42,876
,	* Joint Planning (through Dixie MPO)	20.205		60,741
Transit Services Pr	ograms			
	Mobility Management (through UTA)	20.205		1,156
	Total Highway Pl	anning and Cons	truction Cluster	6,746,790
	Total Department of Tran			6,747,946
Department of Commerce (D0				
Direct Assistance	,			
	Economic Development Administration	า 11.302		84,694
	Economic Development Administration			17,500
Economic Develop	•			,000
	Economic Development Administration	า 11.307		45,258
	Tota	l Economic Deve	lopment Cluster	45,258
	Total Department of Com	nmerce (DOC)		147,452
Demonstrate of Hermiter 11		. ,		<u> </u>
Department of Housing and L Direct Assistance	Irban Development (HUD)			
	Community Devolopment Block Grant	14.228		50,000
	Total Department of Hou	sing and Urban I	Development (HUD)	50,000
				¢ 0.045.000
TOTAL EXPENDITURES OF F	EDEKAL AWARDS			\$ 6,945,398
* Maiar Dragnage				

\* Major Program

\*\* Non-cash assistance

# WASATCH FRONT REGIONAL COUNCIL Notes to the Schedule of Expenditures of Federal Awards For the Year Ended June 30, 2023

# NOTE 1. PURPOSE OF THE SCHEDULE

The accompanying Schedule of Expenditures of Federal Awards is a supplementary schedule to the Council's financial statements and is presented for the purpose of additional analysis. Because the schedule presents only a selected portion of the activities of the Council, it is not intended to, and does not present financial position, changes in fund balances, or the current funds, revenue, expenditure, and other changes of the Council.

# NOTE 2. SIGNIFICANT ACCOUNTING POLICIES

# **Basis of Preparation**

The information in the schedule is presented in accordance with Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost of Principles, and Audit Requirement for Federal Awards.

# Federal Awards

Pursuant to Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards* assistance is defined by a federal agency, either directly or indirectly in the form of grants, contracts, cooperative agreements, loans, loan guarantees, property, interest subsidies, insurance or direct appropriation. Accordingly, non-monetary federal assistance, including federal surplus property, would be included in federal wards, if applicable, and therefore, would be reported on the schedule in federal awards. Federal awards include direct federal cash assistance to individuals.

# Type A and Type B Programs

The Single Audit Act Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements Cost Principles, and Audit Requirements for Federal Awards* establish the levels of expenditure or expenses to be used in defining Type A and Type B federal award programs. Type A programs, for the Council, are those programs which exceed \$750,000 in federal expenditures, distributions, or issuances for the fiscal year ended June 30, 2023.

# **Reporting Entity**

The reporting entity is fully described in Note 1 of the Council financial statements. The schedule includes all federal award programs administered by the Council for the year ended June 30, 2023.

#### Basis of Accounting

The expenditures in the schedule are recognized as incurred based on the modified accrual basis of accounting and the cost accounting principles contained in the Uniform Guidance, Cost Principles for State and Local Governments. Under those cost principles, certain types of expenditures are not allowable or are limited as to reimbursement.

# Matching Costs

The schedule does not include matching expenditures.

# **10% De Minimis Indirect Cost Rate**

The entity did not choose to use the 10% minimis cost rate.

# WASATCH FRONT REGIONAL COUNCIL Notes to the Schedule of Expenditures of Federal Awards For the Year Ended June 30, 2023

# **Direct and Indirect Flow-Through Federal Assistance**

Some of the Council's Federal Awards are received directly from the granting federal agency. However, the majority of federal awards as identified on the schedule are passed through a separate entity prior to receipt by the Council.

# Sub-recipients

The Council does not pass through to any sub-recipients.

## **Non-Cash Assistance**

The council did not receive any non-cash assistance for the year ended June 30, 2023

# WASATCH FRONT REGIONAL COUNCIL Schedule of Findings and Questioned Costs For the Year Ended June 30, 2023

# I. Summary of Auditor's Results

**Financial Statements** 

The independent auditor's report expressed an unmodified opinion on the basic financial statements of Wasatch Front Regional Council.

Internal Control over financial reporting:

<ul> <li>Material weaknesses identified</li> <li>Significant deficiencies identified</li> <li>Noncompliance material to the financial statements noted?</li> </ul>	□ Yes ⊠ No □ Yes ⊠ No □ Yes ⊠ No
<ul> <li>Federal Awards</li> <li>Internal control over federal programs</li> <li>Material weaknesses identified</li> <li>Significant deficiencies identified</li> </ul>	□ Yes ⊠ No □ Yes ⊠ No
Type of auditor's report issued on compliance for major federal programs:	Unmodified
Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?	Yes 🛛 No

Identification of Federal Major Programs and Type of Auditor's Report Issued on Compliance for Major Federal Programs

20.205 Highway Planning and Construction Cluster	Unmodified
Dollar threshold used to distinguish between type A and type B Programs:	\$750,000
Auditee qualified as a low-risk auditee?	🛛 Yes 🛛 No

# WASATCH FRONT REGIONAL COUNCIL Schedule of Findings and Questioned Costs For the Year Ended June 30, 2023

II. Governmental Auditing Standards Findings

None noted

III. Federal Award Findings

None noted

Prior Audit Findings Related to Financial Statements

None

Prior Audit Findings Related to Federal Awards

None

# WASATCH FRONT REGIONAL Council

**Communication with Those Charged with Governance** *For the Year Ended June 30, 2023* 





Members of the Council and Management Wasatch Front Regional Council Salt Lake City, Utah

We have audited the financial statements of Wasatch Front Regional Council as of and for the year ended June 30, 2023, and have issued our report thereon dated September 22, 2023. Professional Standards require that we advise you of the following matters related to our audit.

# Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter dated August 21, 2023, our responsibility, as described by professional standards, is to form and express an opinion about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of your respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of Wasatch Front Regional Council solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgement, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

We have provided our finding regarding significant control deficiencies and material weaknesses, if applicable, and material noncompliance, and other matters noted during our audit at the end of this communication letter in the schedule of findings section.

# Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

# **Compliance with All Ethics Requirements Regarding Independence**

The engagement team, others in our firm, as appropriate, our firm, and our network firms have complied with all relevant ethical requirements regarding independence.

# Significant Risks

Based on our audit procedures performed, we did not identify any uncorrected misstatements related to the significant risks identified prior to conducting the audit in the following areas: improper revenue recognition, cash disbursements, and potential management bias, financial statement estimates and management's ability to override controls. These risks are based on industry, the nature of the organization, complexity of transactions, inherent nature of significant audit areas, management, and organizational structure. Significant risks are risks that must be specifically addressed in our substantive and other procedures, with the intent to identify any misstatements contained in the financial statements being caused by these significant risks.

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# **Qualitative Aspects of the Entity's Significant Accounting Practices**

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by Wasatch Front Regional Council are included in Note 1 to the financial statements. There have been no initial selection of accounting policies and no changes in significant accounting policies or their application during 2023. No matters have come to our attention that would require us, under professional standards, to inform your about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

# Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based no management's current judgements. Those judgements are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgements.

# Financial Statement Disclosures

The financial statement disclosures are neutral, consistent, and clear.

# Significant Difficulties Encountered during the Audit

We encountered no significant difficulties in dealing with management related to the performance of our audit.

# **Uncorrected and Corrected Misstatements**

For purposes of this communication, professional standards also require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicated them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classis of transactions, account balances or disclosures, and the financial statements as a whole and each applicable opinion unit. All proposed entries were approved by management and were posted to the entity's financial records.

# **Disagreements with Management**

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to the entity's financial statements or the auditor's report. No such disagreements arose during the course of the audit.

# Circumstances that Affect the Form and Content of the Auditor's Report

For purposes of this letter, professional standards require that we communicate any circumstances that affect the form and content of our auditor's report. We noted nothing to report to Those Charged with Governance.

# **Management Representations**

We have requested certain representations from management, which are included in the management representation letter dated September 22, 2023.

# Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matter. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

# Other Significant Matters, Findings, or Issues

In the normal course of our professional association with the entity, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, significant events or transactions that occurred during the year, operating and regulatory conditions affecting the entity, and operational plans and strategies that may affect the risks of material misstatement. Noe of the matters discussed resulted in a condition or our retention as the entity's auditors.

# **Other Matters**

We applied certain limited procedures to Management's Discussion and Analysis and required supplementary information (RSI) as listed in the table of contents, which are RSI that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

## Restriction on Use

This information is intended solely for the information and use of the Board and management of Wasatch Front Regional Council and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

LAPEON & COMPANY, PC

Larson & Company, PC

Spanish Fork, Utah September 22, 2023

# Internal control findings – Current year

There were no internal control findings noted in the current year.

# State compliance findings – Current year

There were no state compliance findings noted in the current year.

# Internal control findings - Prior year

There were no internal control findings noted in the prior year.

# State compliance findings – Prior year

There were no internal control findings noted in the prior year.

DATE:	October 16, 2023
AGENDA ITEM:	3b
SUBJECT:	PUBLIC HEARING AND ACTION: Amend FY24 Budget
PREPARED BY:	Marian Florence, Chief Financial Officer

# BACKGROUND:

Each October, WFRC closes the financial books on the previous fiscal year; this includes verifying the final expenditures and determining what expenditures and revenues will carry forward from the previous fiscal year (FY23) into the current fiscal year (FY24). WFRC routinely carries forward funding for projects that are multi-year in nature; i.e., a project may be fully budgeted in the first year but the work is conducted over two or more years, and the associated expenditures and revenues are therefore carried forward into the next fiscal year. This requires an amendment to the current fiscal year (FY24) budget.

As WFRC completed FY23 and we reviewed the final expenditures, actual spending came in lower than budgeted by \$7,373,551. This resulted principally from spending on some contractual items that were budgeted in FY23 carrying over into FY24, the majority in two programs:

- Transportation and Land Use Connection (TLC) Program projects that are multi-year in nature;
- Station Area Planning funds that are shared between MAG and WFRC pursuant to HB462 (2022). This work is ongoing; all available funds for our area are reflected in the amended FY24 budget, even though we expect some of the work will carry over into FY25.

The FY24 budget amendments are mainly in the contractual line item, reflecting the ongoing expenses associated with multi year projects. Other adjustments are in the supplies, insurance, travel/training, and new carry forward lines to reflect updated cost estimates and ongoing programs that we anticipate in coming years.

The increase in the FY24 budget is roughly equal to the difference in budgeted to actual expenditures in FY23, reflecting the continuation of multi-year projects budgeted in FY23.

The adjustments described above are reflected in the line items on the Expenditure by Function page. The adjustments also impact the projected carry-forward into FY25, again reflecting on-going programs or multi-year projects that bridge the FY24 and FY25 years.

The footnotes that accompany this proposed amended budget provide more detail on the changes to expenditures by function, expenditures by program, and funding sources.

The Budget Committee has reviewed and discussed the proposed amended FY24 budget.

# **RECOMMENDATION:**

The WFRC Budget Committee and staff recommend that the Council conduct a public hearing and approve a motion "to amend the WFRC FY24 Budget as proposed."

# CONTACT PERSON:

Marian Florence, Chief Financial Officer, <u>mflorence@wfrc.org</u> 801-363-4250 x1120

**EXHIBITS:** Draft Amended FY24 Budget with Footnotes

Wasatch Front	Regional Council	October 2023 FY 2024 Budge	t					
			-					
Expendi	ture by Function/	Line Item						
	June, 2022	October, 2022	June, 2023	May, 2023	October, 2023			
Expenditure	FY 2022	FY2023	FY 2023	FY 2024	FY 2024			
	Actual	Final Budget	Actual	Initial Budget	Revised Budget			Footn
alaries/Employee Benefits	4,153,854	5,020,111	4,716,801	5,454,053	5,454,053			
Contractual	2,301,285	11,005,430	4,319,322	4,319,800	11,399,691	0	0%	
Audit and Accounting	11,034	19,318	14,000	20,000	20,000	7,079,891	164%	1
				30,000	,	0	0%	
Dues	38,673	30,508	28,213		30,000	0	0%	
quipment Depreciation	69,235	10,000	0	0	0	0	0%	
quipment Maintenance	45,475	64,851	60,166	65,000	65,000	0	0%	
nsurance	11,358	15,500	15,199	16,500	20,000	3,500	21%	2
egal	0	50,000	41,243	20,000	20,000	0	0%	
rinting and Publication	0	11,600	0	5,300	5,300	0	0%	
Rent	437,477	448,721	447,930	468,667	468,667	0	0%	
upplies/Software/Subscriptions	95,689	330,667	180,358	190,538	216,938	26,400	14%	
elephone/Data	32,794	38,359	37,025	40,000	40,000	0	0%	
raining and Travel	85,122	188,670	161,743	163,377	185,877	22,500	14%	3
otal Expenditures	7,281,996	17,233,735	10,022,000	10,793,235	17,925,526	7,132,291	66%	
mounts expected to carry into next FY	-268	161,818		33,644	424,538	390,894	1162%	4
OTAL	7,281,728	17,395,554	10,022,000	10,826,879	18,350,062	7,523,183	69%	5
	penditure by Prog							
Program	FY 2022	FY2023	FY 2023	FY 2024	FY 2024			
	Actual	Final Budget	Actual	Initial Budget	Revised Budget			
consolidated Transportation Planning Grant	4,413,207	5,789,467	5,020,393	5,767,437	5,785,084	17,647	0%	
ransportation & Land Use Connection	1,976,815	4,533,898	2,130,996	2,435,721	6,136,081			6
-	1,970,815			2,435,721		3,700,360	152%	7
lousehold Travel Survey		1,740,000	1,243,460		496,631	496,631	100%	8
conomic Development	99,140	169,389	204,389	140,000	163,750	23,750	17%	9
statewide CEDS		100,000	45,258	0	54,742	54,742	100%	1
ocal Government - Other	45,485	391,480	104,618	134,971	409,653	274,682	204%	1
Iodel Development	135,996	145,687	135,198	147,550	137,500	-10,050	-7%	1
oint Projects	0	270,770	280,770	0	469,067	469,067	100%	1
egislative Consulting	146,000	146,000	146,000	146,000	146,000	0	0%	
CDBG - Tooele	50,000	50,000	50,000	50,000	50,000	0	0%	
Iobility Management	2,840	10,000	1,156	10,000	10,000	0	0%	
ooele Valley RPO	9,630	19,913	11,045	10,000	18,869	8,869	89%	1-
lorgan RPO	4,203	9,605	5,078	10,000	8,327	-1,673	-17%	1
Community Impact Board	2,000	2,000	2,000	2,000	2,000	0	0%	
Davis County Local Option Assistance	_,000	20,000	20,000	10,000	10,000	-		
Station Area Planning	0	2,530,000	621,642	1,000,000	3,333,359	0	0%	
	0					2,333,359	233%	1
Safe Streets for All		969,000	0	805,200	969,000	163,800	20%	1
ocal Government Admin				158,000	150,000	-8,000	-5%	1
DA CARES Act	394,756	0	0	0	0	0	0%	
community Development Activities (IHC)	1,655	498,345	0	0	0	0	0%	1
OTAL EXPENDITURES	7,281,728	17,395,554	10,022,003	10,826,879	18,350,063		69%	5
	Source of Funds							
	FY 2022 Actual	FY2023 Final Budget	FY 2023 Actual	FY 2024 Initial Budget	FY 2024 Revised Budget			
ederal Sources:								
Federal Highway Administration - PL	2,345,273	3,144,998	2,393,574	3,141,111	3,141,111	0	0%	
Federal Highway Administration - STP	2,016,640	4,324,152	2,584,975	2,436,258	4,904,464	2,468,206	101%	1
Federal Highway Administration - SS4A	,= . = , = . =	775,200	0	775,200	775,200	2,408,206	0%	
Federal Transit Administration	679,056	889,096	880,252	891,435	891,435	-		
Dept. of Housing and Urban Development	50,000	50,000	50,000	50,000	50,000	0	0%	
Economic Development Administration	444,326	184,694	147,452	70,000	136,617	0 66,617	0% 95%	2
Total Federal Sources	5,535,295	9,368,140	6,056,253	7,364,004	9,898,827	2,534,823	34%	
tate Sources:								
Utah GOPB	140,000	290,000	290,000	290,000	290,000	0	0%	
GOPB Local Government Advisor	,	,	,	158,000	150,000	-		

Community Impact Board	2,000	2,000	2,000	2,000	2,000	0	0%	
UDOT - TLC	324,406	641,816	425,512	315,000	605,803	290,803	92%	7
UDOT - Joint Projects	9,017	88,166	98,657	0	68,924	68,924	100%	13
UDOT - Model Development	81,900	100,512	97,311	107,712	100,000	-7,712	-7%	12
UDOT - Safe Streets for All		30,000	0	30,000	30,000	0	0%	
UDOT - Household Travel Survey		400,091	285,903	0	114,188	114,188	100%	8
UT/GOEO - Station Area Planning		2,500,000	591,641	1,000,000	3,323,359	2,323,359	232%	15
Total State Sources	557,323	4,052,585	1,791,024	1,902,712	4,684,274	2,781,562	146%	
Local Sources:								
Dedicated Project Funds	270,789	2,616,873	922,470	689,418	2,336,224	1,646,806	239%	21
MAG - Joint Projects/Model Development	0	50,982	52,950	0	74,241	74,241	100%	13
UTA - TLC	181,395	344,924	240,804	300,000	404,120	104,120	35%	7
UTA - Joint Projects	0	100,547	114,644	0	363,401	363,401	100%	13
UTA - Transit Sales Tax	162,174	276,798	259,152	219,774	238,005	18,231	8%	22
Local Contribution	324,750	334,706	334,706	350,971	350,971	0	0%	
Donation (Intermountain Healthcare)	250,000	250,000	250,000	0	0	0	0%	18
Total Local Sources	1,189,108	3,974,830	2,174,726	1,560,163	3,766,962	2,206,799	141%	
TOTAL SOURCES	7,281,726	17,395,554	10,022,003	10,826,879	18,350,063	7,523,184	69%	5
	Local Contribution	ns						
	FY 2022	FY2023	FY 2023	FY 2024	FY 2024			
County	Actual	Final Budget	Actual	Initial Budget	Revised Budget			
Box Elder, 1 voting member	13,406	13,755	13,755	14,423	14,423		0.00%	
Davis, 4 voting members	71,502	73,361	73,361	76,926	76,926		0.00%	
Morgan, 1 voting member	13,128	13,755	13,755	14,423	14,423		0.00%	
Salt Lake, 8 voting members	143,001	146,719	146,719	153,850	153,850		0.00%	
Tooele, 1 voting member	13,406	13,755	13,755	14,423	14,423		0.00%	
Weber, 4 voting members	70,307	73,361	73,361	76,926	76,926		0.00%	
			334,706	350.971	350.971			

# FY24 Revised Budget Footnotes

1. The increase in contractual expenditures results from projects budgeted in FY23 that are ongoing and expected to be completed in FY24 and FY25, and are therefore carried forward into FY24. It also includes contractual amounts that will pass through WFRC to consultants for the Transportation and Land Use Connection Program, Household Travel Survey, Station Area Planning, Safe Streets for All, and several joint projects. Broadly stated, the increase reflected in the budget amendment comes from \$3.7M in TLC carry forward and ongoing projects, \$2.3M in Station Area Planning and about \$500K each from joint projects and the final Household Travel Survey - see below for detail.

- \$6,136,081 Transportation and Land Use Connection (TLC) Program
- \$3,333,359 Station Area Planning from state funds pursuant to HB462
- \$895,700 Safe Streets for All
- \$467,067 Joint Projects (see footnote 13)
- \$496,631 Household Travel Survey (see footnote 8)
- \$146,000 State and federal legislative consulting
- \$75,000 External Forces and Policies Study
- \$75,000 Communications and public outreach
- \$60,000 Progress Monitoring System: methods and GUI customization
- \$59,292 Planning studies undesignated
- \$50,000 Regional Micro-Mobility Study
- \$50,000 Wasatch Front Trail Network
- \$50,000 Statewide CEDS dashboard
- \$50,000 WFRC Website redesign
- \$40,000 Induced Demand in RTP Analytics and Decision-making
- \$20,000 GIS technical work
- \$15,000 Utah's Unified Transportation Plan Financial Model
- \$10,000 Internal audit and HR consulting
- \$5,000 Regional Freight Demonstration/Follow Up

2. Utah Local Governments Trust (ULGT) confirmed FY24 increases in insurance costs, which were slightly higher than previously estimated.

3. Training and Travel is increased to more closely align with the FY23 budget, with travel costs rising and employees participating in conferences as speakers and presenters.

4. The carry forward amount into FY25 represents funds that we anticipate will be used for ongoing programs and multi-year projects.

5. The proposed FY24 budget increases 69% over the original FY24 budget. This is due primarily to carry forward in ongoing projects in the Transportation and Land Use Connection (TLC), Household Travel Survey, and Station Area Planning programs. Carry forwards of this nature, and new funds being provided, are common and are routinely anticipated for WFRC.

6. The Consolidated Planning Grant (CPG) program budget is amended to reflect local carry forward funds in programs operating in conjunction with the CPG.

7. The majority of TLC funding is committed to specific projects that often span multiple fiscal years. The amended budget figure reflects all currently committed projects, including the newly awarded projects budgeted in May. TLC funding amounts from UDOT and UTA are amended to reflect carry forward funding which is dedicated to TLC projects that are ongoing in addition to annual support amounts of \$315,000 (UDOT) and \$300,000 (UTA). The updated budget also reflects funding from IHC to support community development projects (see footnote 18).

8. The Household Travel Survey did not conclude in FY23, so the final planned expenses are reflected in FY24.

9. Wasatch Front Economic Development District (WFEDD) planning efforts typically operate on a budget of \$140K a year, but because consultant work on the current CEDS is finalizing in the first quarter of FY24, WFRC received permission from the EDA to increase the budget for FY24, maintaining the three year total grant amount.

10. The Statewide CEDS planning effort did not conclude in FY23, so the final expenses for crafting an economic development dashboard are reflected in FY24.

11. The amended budget includes carry forward from FY23, which is dedicated to efforts to support local governments.

12. A new agreement between MAG, UDOT and WFRC has determined a set contribution from partner agencies to support modeling work by several employees in our Analytics department.

13. Joint projects are those projects WFRC engages in that include support from UDOT, UTA, Mountainland Association of Governments (MAG), and other planning partners. The amended budget includes those projects that are in process or new for FY24:

0	\$292,560	<ul> <li>Economic Impact of the UTP (significant funding from UTA)</li> </ul>
0	\$76,634	<ul> <li>Parking Modernization Study</li> </ul>
0	\$39,619	<ul> <li>Regional Transit Signal Priority</li> </ul>
0	\$29,729	- Utah's Unified Transportation Plan website and social media kit
0	\$18,025	<ul> <li>Travel Demand Mode Choice model enhancement</li> </ul>
0	\$12,500	<ul> <li>Modeling Consulting Work</li> </ul>

14. The Tooele Valley RPO and Morgan RPO programs rely on current year contributions and carry forward. Both programs have been adjusted to match current levels of revenue.

15. Station Area Planning funds, provided pursuant to HB462 (2022) by the Governor's Office of Economic Opportunity, are shared between MAG and WFRC to provide planning assistance to local communities as they develop the required Station Area Plans and update their general plans and zoning. A total of \$5M was allocated beginning in FY23 to support communities in developing plans for the 95 station areas in Utah; MAG and WFRC are collaborating to use this funding to bring all stations into compliance. We initially budgeted \$2.5M as a placeholder in FY23. MAG has fully awarded the funds necessary to cover their

Station Area Plans, so WFRC has budgeted remaining funds to cover the many stations in our area, in addition to the \$1.2M already awarded to many station area projects. A portion of this effort will likely carry forward into FY25.

16. Local match funds for Safe Streets for All were not included in the original FY24 budget because they were initially included in the FY23 budget. The project actually kicked off in July (in FY24), so the amended budget includes the full amount of the project, including local funds carried forward for this purpose.

17. The amended budget reflects the updated funding amount for the state-funded Local Government Administrator position.

18. Over the past two fiscal years, Intermountain Health donated funds to support community development projects and the donations were reflected in this line. For FY24, any unused funds were carried forward and allocated to specific projects in the Transportation and Land Use Connection program. The IHC donation is therefore now reflected in the TLC line (see footnote 7).

19. The majority of the increase in FHWA-STP funds is for consulting contracts under the Transportation and Land Use Connection Program (TLC) for projects budgeted in previous years but not completed prior to the end of FY23; therefore these contracts are carried into FY24. The increase also includes the STP funds dedicated to the Household Travel Survey, which will conclude in FY24.

20. EDA funding has been adjusted to reflect two increases: WFEDD additional work (footnote 9) and the carry forward of Statewide CEDS funds (footnote 10).

21. The change to Dedicated Project Funds includes funds for projects budgeted in FY23 that are ongoing and expected to be completed in FY24, and are therefore carried forward into FY24. The funding shown here includes:

\$591,907 – Salt Lake County for TLC program (includes carry forward) 0 \$581,456 - Local match for TLC awarded projects (includes carry forward) 0 \$498,345 - IHC funds for community development projects (carry forward) 0 - Local partners' share of Household Travel Survey \$166,962 0 \$163,800 - Safe Streets for All local contribution 0 - State and federal Legislative Consulting \$146,000 0 \$81,875 - WFEDD EDA Planning Grant local contribution Ο - Local contributions carry forward 0 \$58,682 \$18,869 - Local funds for Tooele Valley RPO (includes carry forward) 0 - Davis County local option assistance \$10.000 0 \$10,000 - Station Area Planning local funds 0 - Local funds for Morgan RPO \$8,327 0

22. Transit Sales Tax funds are used to match the Federal Transit Administration Section 5303 fund and to fund specific activities to support transit planning and implementation efforts. Amended number reflects carry forward from FY23.

	Council	RGC	Trans Com	ATC	Budget	WFEDD	CDBG RRC*	RGC TACs SL-WV & O-L	Trans Com TACs SL-WV & O-L
January	25	18			11 (tentative)				17
February			15	13			13	21	28
**Orientation	22	22	22	22		22	22		
March	28	21			14	12			27
April			25	9				17	
May	23	16			9		14		29
June			20	11		11			
July								31	
August	22	15	15	13	8 (tentative)		13		7
September						10		18	
October	24	10		8	10				16
November			14				12		
December						10		11	

Meetings may be conducted in person, virtually only via Zoom, or hybrid - in person and via Zoom. Advance notice of meeting format and/or location will be provided.

- Wasatch Front Regional Council (Council) meetings are held on <u>Thursdays</u>, five times a year in Jan, Mar, May, Aug, and Oct.
- Regional Growth Committee (RGC) meetings are held on Thursdays, five times a year in Jan, Mar, May, Aug, and Oct.
- Transportation Coordinating Committee (Trans Com) meetings are held on <u>Thursdays</u>, five times a year in Feb, Apr, Jun, Aug, and Nov.
- Active Transportation Committee (ATC) meetings are held on <u>Tuesdays</u>, five times a year in Feb, Apr, Jun, Aug, & Oct.
- WFRC Budget Committee meetings are held on <u>Thursdays</u>, three to five times a year (tentative dates noted above)
- Wasatch Front Economic Development District (WFEDD) meetings are held quarterly on <u>Tuesdays</u>.
- Community Development Block Grant Regional Review Committee (CDBG RRC) meetings are held quarterly on <u>Tuesdays</u>. \*CDBG RRC meetings involve only Morgan, Tooele and Weber Counties.
- RGC Technical Advisory Committees (RGC TACs): <u>Wednesdays</u>: Salt Lake-West Valley Area 9:00 a.m. and Ogden-Layton Area 2:00 p.m. Meeting format and/or locations for each area to be determined and confirmed prior to each meeting.
- Trans Com Technical Advisory Committees (Trans Com TACs): Wednesdays: Ogden-Layton Area 10:00 a.m. and Salt Lake-West Valley Area 2:00 p.m. Meeting format and/or locations for each area to be determined and confirmed prior to each meeting.
- Joint Policy Advisory Committee (JPAC) meetings will be facilitated by UDOT in 2024. More information, as it becomes available, will be listed at www.wfrc.org.

# While every attempt has been made to schedule around known holidays and other previously planned events, days and/or times may need to be adjusted. Any change will be announced, via email, with as much notice as possible.

\*\*New Member Orientation on Thursday, February 22, 2024, 1:30-3:00pm. All newly appointed Council and committee members are invited to attend, as well as continuing members.

Should you need further information, please visit www.wfrc.org or contact Andrea Pearson at apearson@wfrc.org or 801-363-4250, ext 1100.