



**MINUTES**  
**Wasatch Front Regional Council**  
January 27, 2022

A meeting was held on Thursday, January 27, 2022, via Zoom connection, due to the safety restrictions put in place by the Utah Governor's Office, in response to continuing COVID-19 concerns. The following were present:

<b>WFRC COUNCIL MEMBERS - 2022</b>		
<b>BOX ELDER COUNTY</b>	<b>Yes/No</b>	<b>Alternates / Others in attendance:</b>
Member - Jeff Scott	yes	Brian Horrocks, North Salt Lake Mayor
Alternate - Dennis Bott	no	Kendalyn Harris, Bountiful Mayor
<b>DAVIS COUNTY MEMBERS</b>		
John Pohlman	yes	Ryan Westergard, Woods Cross Mayor
Mark Shepherd	yes	Mike Weichers, Ctnwd Heights Mayor
Joy Petro	yes	Joe Smolka, Emigration Cyn Mayor
Bob Stevenson	yes	Lorin Palmer, Herriman Mayor
<b>MORGAN COUNTY</b>		
Member - Mike Newton	yes	Monica Zoltanski, Sandy Mayor
Alternate - Blaine Fackrell	yes	Cherie Wood, South Salt Lake Mayor
<b>SALT LAKE COUNTY MEMBERS</b>		
Jenny Wilson	no	Natalie Hall, Bluffdale Mayor
Erin Mendenhall	yes	Karen Lang, West Valley City Mayor
Troy Walker	yes	Rob Vanderwood, West Haven Mayor
Aimee Winder Newton	yes	John Olson, Vernon Town Mayor
Jeff Silvestrini	yes	Gage Froerer, Weber Co Commissioner
Robert Dahle	yes	Stuart Adams, Utah State Senate
Dirk Burton	yes	Jennifer Elsken, FHWA
Kristie Overson	yes	Shule Bishop, UTA
<b>TOOELE COUNTY</b>		
Member - Scott Wardle	yes	Michelle Larsen, UTA
Alternate - Debbie Winn	yes	Jay Fox, UTA
<b>WEBER COUNTY MEMBERS</b>		
Scott Jenkins	yes	Ben Huot, UDOT
Jim Harvey	yes	Jon Larsen, SLCounty
Mark Allen	yes	Dina Blaes, SLCounty
Mike Caldwell	no	Bret Millburn, Draper City
<b>UDOT &amp; UTA</b>		
Member - Carlos Braceras, UDOT	yes	Ryan Beck, Envision Utah
Alternate - Teri Newell, UDOT	yes	Nick Fritz, Lisa Nichols, IHC Healthcare
Member - Carlton Christensen, UTA Board of Trustees	yes	Kyler Brower
Alternate - Beth Holbrook, UTA Board of Trustees	yes	Jason Boal
		Shaleane Gee
		Angela Price
		Jay Palpias
		Wilf Sommerkorn
		Tami Moody, Nathan Cherpeski
		Scott Hess
		Steve Van Maren

<b>NON-VOTING MEMBERS</b>		
		Ryan Leavitt, Justin Smart, Rob Jolley
Lorene Kamalu - Utah Association of Counties		<b>WFRC:</b> Andrew Gruber, Ted Knowlton,
Dawn Ramsey - Utah League of Cities and Towns		Ned Hacker, Andrea Pearson,
Ari Bruening - Envision Utah		Mikala Jordan, Megan Townsend,
Wayne Harper - State Senate		Jory Johner, Hugh Van Wagenen,
Mike Schultz - State House of Representatives		Wayne Bennion, Ben Wuthrich,
Laura Hanson – State Planning Coordinator		Bert Granberg, Bill Hereth, Nikki Navio,
		Rosie Hernandez, Miranda Jones Cox,
		Lauren Victor, Chad Worthen, Kurt Mower,
		Josh Reynolds, Julie Bjornstad,
		Christy Dahlberg, Marian Florence

**1. Welcome and Consent Agenda [00:00:04]**

At 2:01pm, Council Chair Mayor Jeff Silvestrini welcomed the Wasatch Front Regional Council members and guests and introductions were made via roll call. **ACTION: [00:02:05]** Mayor Silvestrini brought attention to the minutes of the WFRC meeting held October 28, 2021, the Financial Statements for September, October and November 2021, and the current Budget/Expenditure Report. Commissioner Jim Harvey made a motion to approve and Commissioner Bob Stevenson seconded the motion. The minutes and financial statements were accepted unanimously. **[00:54:40]** Mayor Silvestrini asked Carlton Christensen, UTA Board Trustee to introduce Jay Fox, UTA's new Executive Director.

**2. Chair Report [00:04:35]**

**2a. Intermountain Healthcare donation to WFRC and ULCT**

Mayor Silvestrini informed the Council that Intermountain Healthcare has selected WFRC and Utah League of Cities and Towns (ULCT) as recipients of a new, \$500,000 donation. The purpose of this donation is to support efforts within the Social Determinants of Health (SDOH) framework, including the statewide public-assets inventory and utilization. This item will require a budget amendment, handled under a separate agenda item.

**2b. Legislative Session Report [00:10:20]**

Mayor Silvestrini introduced Senate President J. Stuart Adams – a former member of WFRC Council, and Representative Mike Shultz - a current member of the Council, who provided updates on the anticipated topics of discussion for the 2022 general legislative session. WFRC members can keep themselves apprised of notable legislation by subscribing to WFRC's [Government Affairs](#) emails which are frequently distributed during the session. Members may also reference WFRC's [bill tracker](#), found on WFRC's website, and/or provide input on these pieces of legislation by attending our weekly policy meetings on Thursday mornings at 8 AM at the Utah State Capitol building.

**2c. “Free Fare February” [00:40:53]**

Mayor Silvestrini discussed an initiative that is hoped to have some impact on the Wasatch Front's air quality. Some of the worst air quality days along the Wasatch Front typically occur during the month of February, due to atmospheric inversion conditions. In light of this, and in conjunction with the commemoration of the 20<sup>th</sup> anniversary of the 2002 Winter Olympics hosted in Salt Lake City, the Utah Transit Authority intends to offer free fares throughout the entire transit system during the month of February. The Wasatch Front Regional Council, in collaboration with several other agencies, intends to support this air quality improvement effort financially.

**2d. ACTION: Endorse appointments to WFRC Committees [01:00:33]**

The WFRC Chair has made appointments of WFRC Members to the Regional Growth Committee (RGC), Transportation Coordinating Committee (Trans Com), WFRC Budget Committee, Active Transportation Committee (ATC), Wasatch Front Economic Development District (WFEDD) and Joint Policy Advisory Committee (JPAC). Appointments to WFRC and its Committees have also been made by the County Councils of Governments (COGs) and other appointing authorities that partner with WFRC. **ACTION: [01:01:36]** Mayor Mark Shepherd made a motion that the members of the Council endorse the appointments to WFRC Council and other Committees as listed. Councilmember Scott Wardle seconded the motion and the vote was unanimous in the affirmative.

**3. Public Comment [01:02:22]**

Mayor Silvestrini opened the meeting for public comment. There were no comments.

**4. Transportation Coordinating Committee (Trans Com) [01:02:43]**

Mayor Mark Shepherd, Trans Com Chair, informed the Council of the items that were discussed in the Trans Com meeting held on November 18, 2021.

**4a. Board Modifications to 2022-2027 Transportation Improvement Program (TIP)**

Mayor Shepherd noted that since the last meeting of the Wasatch Front Regional Council (WFRC), WFRC received requests to modify the current 2022-2027 Transportation Improvement Program (TIP). The modification required action from Trans Com (since WFRC was not meeting) and the Utah Transportation Commission, but did not require a new air quality conformity analysis or a 30-day public comment period. The modification is included in the meeting materials.

**4b. ACTION: Board Modifications to 2022-2027 TIP [01:03:25]**

Mayor Shepherd then turned the time to Ben Wuthrich, WFRC, who reported that WFRC has received several requests to modify the current 2022-2027 TIP, and this list of projects is also included in the meeting materials. Mr. Wuthrich briefly discussed each project. **ACTION: [01:19:53]** Mayor Mark Shepherd made a motion to approve the resolution to modify the 2022-2027 TIP as requested. Mayor Dirk Burton seconded the motion and the voting was unanimous in the affirmative.

**5. Regional Growth Committee (RGC) [01:20:41]**

Mayor Dawn Ramsey, RGC Chair, briefly reviewed the outcomes of the Regional Growth Committee (RGC) meeting held on January 20, 2022.

**5a. Phasing of the 2023-2050 Regional Transportation Plan (RTP)**

Mayor Ramsey introduced Julie Bjornstad, WFRC, who provided an update on development of the Regional Transportation Plan (RTP) with a focus on the substance and process of phasing (or prioritizing) the projects in the RTP. A central part of the development of the RTP is the prioritization of roadway, transit, and active transportation projects by *need* and then financially constraining projects by *anticipated available revenue*. WFRC staff is in the process of refining phasing criteria with guidance from the Regional Growth Committee (RGC) and in collaboration with our transportation partners.

**5b. ACTION: RTP Amendment Process Update [01:31:06]**

Mayor Ramsey then briefly outlined some proposed, recommended, modest technical modifications to the Regional Transportation Plan (RTP) amendment process. Changes to be considered represent a refinement to broader structural changes proposed, based on additional feedback from transportation partners.

Proposed process modification 1: Consultation with the Interagency Consultation Team (ICT)

Proposed process modification 2: Align project types within each amendment level to the air quality conformity determination project lists

**ACTION [01:32:30]** Mayor Ramsey made a motion that the Wasatch Front Regional Council approve the modifications to the process for amending the Regional Transportation Plan. The motion was seconded by Mayor Howard Madsen. The motion passed unanimously.

**6. WFRC Budget Committee [01:33:04]**

**6a. PUBLIC HEARING and ACTION: Approve FY22 Budget Amendments**

Mayor Silvestrini introduced Commissioner Bob Stevenson, WFRC Budget Committee Vice Chair. Commissioner Stevenson informed the Council of the items that were discussed in the Budget meeting held on January 13, 2022.

The Budget Committee received a report on the status of the compensation and performance analysis. As has been shared with the Council previously, this analysis is being done to retain and attract excellent staff by ensuring the compensation plan is appropriately positioned in the market. Personnel Systems & Services, Inc. was selected to perform this work. Completion of the study and staff analysis is anticipated for the spring of 2022.

Secondly, the Budget Committee received a report on the status of internal audit consultant work. As was discussed and shared with the Council, in 2020, WFRC's Fraud Risk Assessment showed the Council in the "low risk" category for potential fraud. One recommendation discussed was to consider contracting with a firm to provide an internal audit function for the Council. BDO USA LLP was selected to perform this work, and is working with administrative staff and the Budget Committee to develop a Risk Ranking Assessment survey, perform an enterprise risk assessment, and determine a five-year audit plan.

**ACTION: [01:34:33]** Commissioner Stevenson made a motion to open a public hearing regarding amending the WFRC FY22 Budget. Commissioner Scott Jenkins seconded the motion. The affirmative vote was unanimous.

Commissioner Stevenson then explained that WFRC's budgets for each future fiscal year are adopted in May of each year, and amended in October once the financial books are closed and final revenue and expenditures are determined that carry forward from the previous fiscal year. Occasionally, a budget amendment is needed when additional, unexpected funding is received in the middle of a fiscal year.

Intermountain Healthcare, in coordination with Zions Bank, will provide a donation to WFRC of \$500,000 in two annual installments of \$250,000 in 2022 and \$250,000 in 2023. The first installment is to be paid in early 2022. Intermountain is also making a comparable contribution to the Utah League of Cities and Towns. It is WFRC's intention to coordinate with Intermountain, Zions, ULCT, and our member cities and counties to utilize these funds in as effective a manner as possible. This may include coordinating the use of these funds with other funding sources

and WFRC programs, including but not limited to the Transportation and Land Use Connection Program (TLC).

The proposed budget amendment reflects the first year of this donation of \$250,000. It has not yet been fully determined what percentage of these funds will be used for staff costs and for consultant costs, therefore the funding is included in a distinct line item.

**ACTION: [01:35:28]** Mayor Jeff Silvestrini asked if there were any comments or questions related to the amendment discussed. There were none. Commissioner Stevenson made a motion to close the public hearing and approve this budget amendment. The motion was seconded by Mayor Joy Petro. The vote was unanimous to approve.

**7. Executive Director's Report [01:36:07]**

Andrew Gruber, WFRC, thanked those serving on the committees, shared his appreciation with our partner agencies, and reminded the group that calendar appointments for each of the committee meetings would be sent to attendees soon. Mr. Gruber then introduced the new Communications Manager at WFRC, Michael Sobczak.

**8. Other Business [01:40:43]**

Mayor Silvestrini stated that the next Council meeting will be held on March 24, 2022. There were no other business items brought forward.

**9. Overview of the Utah Open and Public Meeting Act [01:40:55]**

With no further business, Mayor Silvestrini stated that since Utah State law requires that elected officials serving on committees such as those of the Wasatch Front Regional Council receive training regarding the Utah Open and Public Meetings Act, an 8-minute video would now be shown in order to comply with this requirement. **ACTION: [01:41:38]** Mayor Silvestrini asked for a motion to adjourn the meeting upon completion of the training video. Commissioner Bob Stevenson made a motion to adjourn upon the conclusion of the video, and Mayor Mark Shepherd seconded. The affirmative vote was unanimous.

**10. Adjournment [01:52:36]**

The meeting adjourned at 3:54pm.