



**WASATCH FRONT REGIONAL COUNCIL**  
**October 22, 2020**  
**AGENDA**

Bob Stevenson, Chair  
Commissioner, Davis County

Jeff Silvestrini, Vice Chair  
Mayor, Millcreek

Mark Allen  
Mayor, Washington Terrace

Len Arave  
Mayor, North Salt Lake

Ron Bigelow  
Mayor, West Valley City

Mike Caldwell  
Mayor, Ogden

Tina Cannon  
Councilmember, Morgan County

Robert Dahle  
Mayor, Holladay

Jim Harvey  
Commissioner, Weber County

Scott Jenkins  
Commissioner, Weber County

Michael Jensen  
Councilmember, Salt Lake County

Randy Lewis  
Mayor, Bountiful

Erin Mendenhall  
Mayor, Salt Lake City

Shawn Milne  
Commissioner, Tooele County

Jeff Scott  
Commissioner, Box Elder County

Mark Shepherd  
Mayor, Clearfield

Derk Timothy  
Mayor, Bluffdale

Troy Walker  
Mayor, Draper

Jenny Wilson  
Mayor, Salt Lake County

Senator Gregg Buxton  
Utah State Senate

Representative Mike Schultz  
Utah House of Representatives

Carlton Christensen  
Utah Transit Authority

Carlos Braceras  
Utah Department of Transportation

Dawn Ramsey  
Utah League of Cities and Towns

Lorene Kamalu  
Utah Association of Counties

Ari Bruening  
Envision Utah

Evan Curtis  
State Planning Coordinator

Andrew Gruber  
Executive Director

A meeting of the Wasatch Front Regional Council will be held on **Thursday, October 22, 2020 at 2:00 p.m. via Zoom.**

Join Zoom Meeting

<https://us02web.zoom.us/j/81502615801?pwd=SjB2TmRCNytzR1hoNUhIR0xuWEpBQT09>

Meeting ID: 815 0261 5801 Passcode: 221213 One tap mobile

[+16699009128](tel:+16699009128), 81502615801#

The agenda, with approximate times, will be as follows:

- 1. Introductions and Consent Agenda (2:00-2:05)**
  - a. ACTION:** Minutes of the WFRC meeting held August 27, 2020
  - b. ACTION:** Financial statements and check registers for July, and August 2020 and Budget/Expenditure Report
- 2. Chair Report (2:05-2:15)**
  - a. ACTION:** WFRC Nominating Committee
  - b.** WFRC Funding Programs timeline reminder
- 3. Public Comment (2:15-2:20)**
- 4. Regional Growth Committee (RGC) (2:20-2:35)**
  - a.** Wasatch Choice implementation resources and events
- 5. Transportation Committee (Trans Com) (2:35-2:45)**
  - a.** Air Quality update
- 6. Budget Committee (2:45-2:55)**
  - a. PUBLIC HEARING and ACTION:** Amend the WFRC FY21 Budget
  - b. ACTION:** Acceptance of WFRC Audit Report for FY20
- 7. Active Transportation Committee (ATC) report (2:55-3:00)**
- 8. Executive Director Report (3:00-3:05)**
- 9. Other Business (3:05-3:10)**

Next meeting: Thursday, January 28, 2021 (2021 Meeting Schedule to be accepted.)
- 10. Adjournment (3:10-3:15)**

Upcoming Events:

- [Wasatch Choice Workshops](#), various dates in October & November 2020
- WFRC Trans Com meeting, November 12, 2020
- Wasatch Front Economic Development District meeting, November 16, 2020
- UAC Annual Conference, November 18-20, 2020

Informational materials can be located on WFRC's website at [www.wfrc.org](http://www.wfrc.org)

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*El Wasatch Front Regional Council es una organización de Oportunidad Igual. Se solicita la participación del público, sin importar la edad, el sexo, la discapacidad, la raza, color o nacionalidad. Personas que requieren servicios de traducción deben contactar al Administrador de Título VI de WFRC por teléfono a 801-363-4250 (personas con discapacidad auditiva pueden llamar a Spanish Relay Utah - 1-888-346-3162) o por correo electrónico [apearson@wfrc.org](mailto:apearson@wfrc.org), por lo menos 72 horas antes de la reunion.*



**MINUTES**  
Wasatch Front Regional Council  
August 27, 2020

Mayor Jeff Silvestrini, Vice-chair, called the meeting of the Wasatch Front Regional Council to order at 2:04 p.m. The meeting was held via remote connection, due to the safety restrictions put in place by the Utah Governor’s Office, in response to COVID-19 concerns, in Salt Lake City, Utah.

The following were present:

<b>WFRC COUNCIL MEMBERS - 2020</b>			
<b>BOX ELDER COUNTY</b>	<b>Yes/No</b>	<b>Alternates / Others in attendance:</b>	
Member - Jeff Scott	yes	Robert Hale, Midvale City Mayor	
Alternate – Tyler Vincent	no	Jo Sjoblom, South Weber City Mayor	
<b>DAVIS COUNTY MEMBERS</b>		Ivan Marrero, Steve Call, both with FHWA	
Len Arave	yes	Rob Wight, Lisa Wilson, both with UDOT	
Mark Shepherd	no	Clint Smith, Herriman City Council	
Randy Lewis	no	Dirk Burton, West Jordan City Mayor	
Bob Stevenson	no	Ryan Perry, Helen Peters, both with SL Co	
<b>MORGAN COUNTY</b>		Ryan Beck, Envision Utah	
Member - Tina Cannon	yes	Ben Huot, UDOT	
Alternate - Robert Kilmer	no	Victoria Ashby, ULCT	
Alternate - Mike Newton	no	Shule Bishop, UTA	
<b>SALT LAKE COUNTY MEMBERS</b>		Kyler Brower	
Jenny Wilson	yes	David Dobbins	
Erin Mendenhall	yes	Brett Hullinger	
Troy Walker	yes	Steve Van Maren	
Michael Jensen	no	<b>WFRC Staff:</b> Ben Wuthrich, Jory Johner,	
Jeff Silvestrini	yes	Rosie Hernandez, Christy Dahlberg,	
Robert Dahle	yes	LaNiece Davenport, Ted Knowlton,	
Ron Bigelow	yes	Megan Townsend, Loveit Baumgardner,	
Derk Timothy	yes	Wayne Bennion, Andrew Gruber,	
<b>TOOELE COUNTY</b>		Nicole Proulx, Bert Granberg, Suzie Swim,	
Member - Shawn Milne	yes	Josh Reynolds, Chad Worthen, Katie Gerard	
Alternate – Debbie Winn	yes	Hugh Van Wagenen, Alex Roy, Nikki Navio,	
<b>WEBER COUNTY MEMBERS</b>		Lauren Victor, Scott Hess, Ned Hacker	
Scott Jenkins	yes	Julie Bjornstad, Bill Hereth, Kip Billings,	
Jim Harvey	yes	Andrea Pearson	
Mark Allen	yes	Justin Smart, Penna Powers/WFRC	
Mike Caldwell	yes	Jeannie Lambert, Penna Powers/WFRC	
<b>UDOT &amp; UTA</b>		<b>NON-VOTING MEMBERS</b>	
Member - Carlos Braceras, UDOT	yes	Lorene Kamalu, UAC	yes
Alternate - Teri Newell, UDOT	no	Dawn Ramsey, ULCT	yes
Member - Carlton Christensen, UTA Board of Trustees	yes	Ari Bruening, Envision Utah	yes
Alternate - Beth Holbrook, UTA Board of Trustees	yes	Gregg Buxton, State Senate	yes
Alternate - Kent Millington, UTA Board of Trustees	no	Mike Schultz, State House of Reps	no
		Evan Curtis – Utah State Planning	no

**Welcome [00:00:29]**

Mayor Jeff Silvestrini welcomed Wasatch Front Regional Council members and guests and introductions were made via roll call.

**1. Consent Agenda [00:02:23]**

**1a. ACTION: Minutes**

Carlton Christensen, UTA Board Trustee, made a motion to approve the minutes of the WFRC meeting held May 28, 2020, and Mayor Dirk Burton seconded the motion. The minutes were accepted unanimously.

**1b. ACTION: Financial Statements**

Councilmember Clint Smith made a motion to approve the Financial Statements and Check Registers for May and June 2020, and the current Budget/Expenditure Report. Commissioner Shawn Milne seconded the motion and the financial statements were accepted unanimously.

**2. Chair's Report [00:04:35]**

**2a. WFRC FY20 Activities and Accomplishments Report**

WFRC Executive Director Andrew Gruber presented the FY20 Activities & Accomplishments Report. In August 2019, the Wasatch Front Regional Council adopted goals and priorities for FY20 that provided direction for the agency regarding areas of focus for the upcoming year. The FY20 Activities & Accomplishments Report provides an overview of how WFRC met those goals. **[00:19:05]** Mr. Gruber also acknowledged several WFRC staff members for their employment milestones: Julie Bjornstad with 5 Years, Scott Hess with 5 Years, Kip Billings with 25 Years, Loveit Baumgardner with 25 Years, and himself with 10 Years.

**2b. WFRC Funding Opportunities for Local Governments [00:25:12]**

WFRC administers six programs that provide resources for local governments. A presentation, describing these competitive programs, was given by Megan Townsend, WFRC. Submittal timelines were discussed, and members of the Council were encouraged to coordinate with their local entities to complete letters of intent requesting these program funds. The programs include:

- Wasatch Front Economic Development District (WFEDD)
- Community Development Block Grant (CDBG)
- Transportation and Land Use Connection (TLC)
- Transportation Alternatives Program (TAP)
- Congestion Mitigation Air Quality (CMAQ)
- Surface Transportation Program (STP)

**3. Public Comment [00:40:07]**

Mayor Silvestrini opened the meeting for public comment. There were no public comments.

**4. Transportation Coordinating Committee (Trans Com) [00:40:45]**

Commissioner Jeff Scott, Trans Com Chair, informed the Council of the items that were discussed in the Trans Com meeting held on June 18, 2020.

**4a. Report on Board Modifications to the 2020-2025 Transportation Improvement Program (TIP)**

Ben Wuthrich, WFRC, presented information regarding requests to modify the current 2020-2025 TIP. The modification required action from Trans Com (since WFRC was not meeting) and the UDOT Transportation Commission but did not require a new air quality conformity analysis or a 30-day public comment period. The modification and approved resolution have been included in the meeting materials.

**4b. ACTION: Board Modifications to 2020-2025 TIP [00:43:13]**

Mr. Wuthrich reported that WFRC has received a request to modify the current 2020-2025 TIP

with the list of projects included in the meeting materials. Mr. Wuthrich briefly discussed the projects. [00:52:04] Commissioner Jim Harvey made a motion to approve the resolution to modify the 2020-2025 TIP as requested. Mayor Robert Hale seconded the motion and the voting was unanimous in the affirmative.

**4c. ACTION: Approve 2021-2026 TIP [00:52:42]**

Mr. Wuthrich presented information regarding the 2021-2026 Transportation Improvement Program (TIP) for approval. A draft 2021-2026 TIP was reviewed by Trans Com in June (as delegated by the Regional Council) and made available for public review. An analysis of the TIP completed by WFRC staff shows that the 2021-2026 TIP conforms to the state air quality plans. The public comment period extended from June 27 through August 8, 2020. A list of all the comments and respective responses has been compiled, and a summary of the comments and responses is included in the meeting materials. [01:00:22] Commissioner Jeff Scott moved to approve the resolution to recommend the 2021-2026 TIP as requested. Mayor Mike Caldwell seconded the motion and the voting was unanimous in the affirmative.

**4d. ACTION: Self-Certification of Planning Process [01:01:01]**

Wayne Bennion, WFRC, directed attention to the draft Resolution for the Urban Transportation Planning Process Certification exhibit information. Mr. Bennion stated that each year when the Regional Council approves the Transportation Improvement Program, WFRC and UDOT also need to certify that the transportation planning process meets all federal planning requirements. The staff at WFRC, UDOT, and UTA have worked together to confirm that the federal requirements are being met. [01:02:57] Commissioner Jeff Scott made a motion that the resolution be approved as presented. Beth Holbrook, UTA Board Trustee, seconded the motion and the voting was unanimous in the affirmative.

**5. Regional Growth Committee (RGC) [01:03:56]**

Mayor Dawn Ramsey, RGC Chair, briefly reviewed the outcomes of the Regional Growth Committee (RGC) meeting held on August 20, 2020.

**5a. COVID19 impacts on transportation and communities**

Ted Knowlton, WFRC described some of the challenges that communities may face in planning during a time of rapid growth, and COVID-19 has, of course, added new challenges. Within the context of both rapid growth and COVID-19, the Wasatch Choice Partner organizations have been working to develop resources to assist in implementation of the Wasatch Choice Regional Vision. The pandemic is affecting communities in significant ways including how people live, work, play and travel. Utah and the U.S. are also facing other disruptions to communities.

Categories of disruptions WFRC is exploring:

- shifts in lifestyle stemming from COVID-19
- automation
- shared mobility
- e-living

As WFRC begins development of the upcoming 2023-2050 Regional Transportation Plan (RTP), the focus will be on 1) what modifications to the RTP might improve the resiliency and quality of projected outcomes in the face of these disruptions, and 2) what strategies local governments could explore to prepare for and make the most of these disruptions.

**6. Budget Committee [01:13:18]**

Commissioner Shawn Milne, WFRC Budget Committee Chair, discussed with the Council the items that were reviewed in the Budget Committee meeting held on August 8, 2020.

**6a. ACTION: Report on WFRC Fraud Risk Assessment and approve updates to WFRC Accounting and Administrative Policy**

Commissioner Milne reported that WFRC was required to conduct a Fraud Risk Assessment before June 30, 2020, along with all other Utah local governments with a fiscal year ending on June 30. The self-assessment was completed, and the results were emailed to the WFRC Council.

The Fraud Risk Assessment is a scored questionnaire generated by the Office of the Utah State Auditor designed to evaluate existing policies, procedures, and personnel and determine a risk level to the entity for potential fraud. Based on that assessment, overall WFRC is in the “low risk” category with a score of 335. The Fraud Risk Assessment and the email that was provided previously to the Council is included with the meeting material. One of the measures an entity can take to guard against potential fraud is the establishment of an Audit Committee. That committee provides oversight of the entity’s finances and accounting processes. The WFRC Budget Committee has traditionally filled this role for the Council. Staff regularly consults with and reports to the Budget Committee and relies on the Committee’s input. It is appropriate to clarify and codify that the WFRC Budget Committee also serves the function of overseeing the agency’s internal and external audit functions. Therefore, it is recommended that Wasatch Front Regional Council’s Accounting and Administrative Policy be amended to further establish and define that role. Included in the meeting material is the proposed revised policy. **[01:17:38]** Commissioner Shawn Milne made a motion that the WFRC Council take action to amend the WFRC Accounting and Administrative Policy as presented. Mayor Mike Caldwell seconded the motion and the vote was unanimous in the affirmative.

**7. Active Transportation Committee (ATC) report [01:18:04]**

Mayor Jo Sjoblom, Chair of the Active Transportation Committee, reported on the outcomes of the last meeting of the ATC. Nicole Proulx, WFRC, presented the WFRC Active Transportation interactive map, that can be found on WFRC’s website at <https://wfrc.org/maps-data/>

**8. Executive Director Report [01:26:20]**

Andrew Gruber, WFRC, commented that the work that the Active Transportation Committee is doing is more important now than ever. Mr. Gruber then introduced the new Region Directors for UDOT: Rob Wight, Region One; and Lisa Wilson, Region Two. Mr. Gruber also reiterated WFRC’s commitment to equity in the administration of its programs.

**9. Other Business**

**[00:00:37]** Mayor Silvestrini noted that WFRC will be executing an extension to the declaration that an agency does not need to have an anchor location for meetings, based on the guidelines set in place regarding Covid19 safety requirements. *Per HB 5002, Council Chair Bob Stevenson has made a determination that meeting together would create a substantial risk to the health and safety of the members, other attendees and staff. Therefore, the Council and other WFRC committees will continue to hold electronic meetings without an anchor location.* **[01:33:32]** Mayor Silvestrini reminded the group that the next Council meeting will be on Thursday, October 22, 2020 and asked if there were any other items to discuss.

**11. Adjournment [01:33:40]**

As there were no other items brought forward, Mayor Silvestrini requested a motion to adjourn. Mayor Mike Caldwell made a motion to adjourn the meeting and Commissioner Scott Jenkins seconded. The vote was unanimous in the affirmative, and the meeting adjourned at 3:38pm

Balance Sheet  
As of 07-31-20

ASSETS

Cash	\$ 2,702,007.70		
Accounts Receivable	1,344,005.83		\$ 2,702,007.70
Prepaid Expense	35,104.08		\$ 1,344,005.83
			\$ 35,104.08
			\$ 0.00
			\$ 4,081,117.61
			=====

LIABILITIES & FUND BALANCE

Accounts Payable	384,657.43		
Accrued Payroll & Taxes	-7.33		
Accrued Vacation/Sick Leave	320,754.04		
Total Liabilities			\$ 705,404.14
State and Local	1,404,712.04		
General Fund	167,352.82		
Special Projects Fund	1,803,648.61		
Total Fund Balances			\$ 3,375,713.47
			\$ 4,081,117.61
			=====

Check Register  
(E) ACH TRANSFERS  
07-31-20

Check#	Date	Vendor	Amount
1122	07-21-20	AEC001 AECOM	2830.00
1123	07-21-20	AVE001 AVENUE CONSULTANTS	29199.97
1124	07-21-20	FEH001 FEHR & PEERS	6220.40
1125	07-21-20	FIE001 FIELDING GROUP LLC	35250.00
1126	07-21-20	GSB001 GSBS CONSULTING	24525.00
1127	07-21-20	HER001 HERRIMAN CITY	18490.21
1128	07-21-20	HOR001 HORROCKS ENGINEERS	19925.00
1129	07-21-20	IBI001 IBI GROUP	4980.00
1130	07-21-20	KIM001 KIMLEY HORN	98093.00
1131	07-21-20	LIN001 LINCOLN NATIONAL LIFE INS	2292.86
1132	07-21-20	MGB001 MGB & A THE GRASSLI GROUP	3629.00
1133	07-21-20	PAR001 PARAMETRIX	10276.50
1134	07-21-20	PEH001 PEHP FLEX BENEFITS	2024.96
1135	07-21-20	PEN001 PENNA POWERS	2398.75
1136	07-21-20	PLA001 PLANNING AND DEVELOPMENT S	15000.00
1137	07-21-20	RES001 RESOURCE SYSTEMS GROUP, IN	26293.79
1138	07-21-20	UTA001 UTAH DEPT OF TRANSPORTATIO	7797.00
1139	07-21-20	UTA006 UTAH FOUNDATION	8500.00
1140	07-21-20	VOD001 VODA	19660.00
			-----
		Total Of Register	337386.44
			=====

Licensed User: ACCOUNTING DEPARTMENT

Balance Sheet  
As of 08-31-20

ASSETS

Cash	\$ 2,765,581.25		
Accounts Receivable	1,425,843.37		\$ 2,765,581.25
Prepaid Expense	35,116.94		\$ 1,425,843.37
			\$ 35,116.94
			\$ 0.00
			\$ 4,226,541.56
			=====

LIABILITIES & FUND BALANCE

Accounts Payable	345,309.14		
Accrued Payroll & Taxes	-7.32		
Accrued Vacation/Sick Leave	333,804.58		
Total Liabilities			\$ 679,106.40
State and Local	1,567,429.75		
General Fund	176,356.80		
Special Projects Fund	1,803,648.61		
Total Fund Balances			\$ 3,547,435.16
			\$ 4,226,541.56
			=====

Check Register  
(E) ACH TRANSFERS  
08-31-20

Check#	Date	Vendor	Amount
1142	08-11-20	AMP001 AMPO	9251.06
1143	08-11-20	BAR001 BARKER LEAVITT	4000.00
1144	08-11-20	DEL001 DELL MARKETING, L.P.	1576.26
1145	08-11-20	ENV001 ENVIRONMENTAL PLANNING GRO	5440.00
1146	08-11-20	ENV002 ENVISION UTAH	10258.75
1147	08-11-20	FFK001 FFKR ARCHITECTS	8625.00
1148	08-11-20	FIE001 FIELDING GROUP LLC	35250.00
1149	08-11-20	GSB001 GSBS CONSULTING	18208.20
1150	08-11-20	INT002 INTERMOUNTAIN EAP - MISC A	256.65
1151	08-11-20	LIN001 LINCOLN NATIONAL LIFE INS	2292.86
1152	08-11-20	MOU001 MOUNTAINLAND ASSN OF GOVTS	7000.00
1153	08-11-20	NEW001 CALLIE NEW	405.00
1154	08-11-20	PEH001 PEHP FLEX BENEFITS	1012.48
1155	08-11-20	PUB001 PUBLIC EMPLOYEES HEALTH PR	39135.09
1156	08-11-20	UNU001 UNUM LIFE INSURANCE CO	115.05
1157	08-11-20	URB001 URBAN PLANNING INTL	2239.75
1158	08-11-20	UTA019 UTAH DIVISION OF FINANCE	7905.92
1159	08-11-20	UTA003 UTAH LOCAL GOVERNMENT TRUS	10993.77
		Total Of Register	----- 163965.84 =====

Licensed User: ACCOUNTING DEPARTMENT

**Wasatch Front Regional Council FY 2021  
Budget/Expense Report**

7/1/2020  
6/30/2021

**Expenditure by Function**

<b>Expenditure</b>	<b>Budget</b> As approve May 28, 2020	<b>Expended</b> 8/31/2020	<b>Balance</b> <b>Unspent</b>	<b>%</b> <b>Expended</b>
Salaries/Employee Benefits	4,337,739	636,449	3,701,290	15%
Contractual	3,153,521	111,753	3,041,768	4%
Audit and Accounting	20,000	1,329	18,671	7%
Equipment Depreciation	111,884	16,226	95,658	15%
Equipment Maintenance	20,000	860	19,140	4%
Dues and Subscriptions	20,336	12,751	7,585	63%
Insurance	12,000	2,185	9,815	18%
Legal	10,000	0	10,000	0%
Printing & Publication	10,950	0	10,950	0%
Rent	432,190	70,500	361,690	16%
Supplies/Software/Sponsoships	123,450	20,060	103,390	16%
Telephone/Data	35,000	4,338	30,662	12%
Travel	79,760	0	79,760	0%
Training	66,000	1,310	64,690	2%
Equipment Purchase	45,000	0	45,000	0%
Amounts expected to carry forward into next FY	12,293	0	12,293	0%
<b>TOTAL EXPENDITURES</b>	<b>8,490,122</b>	<b>877,761</b>	<b>7,612,363</b>	<b>10%</b>
<b>Excluding Carry Forward</b>	<b>8,477,830</b>	<b>877,761</b>	<b>7,600,070</b>	<b>10%</b>
<b>% Time Expended</b>				<b>17%</b>

**Expenditure by Program**

<b>Program</b>	<b>Budget</b> As approve May 28, 2020	<b>Expended</b> 8/31/2020	<b>Balance</b> <b>Unspent</b>	<b>%</b> <b>Expended</b>
Consolidated Transportation Planning Grant	4,737,795	652,878	4,084,917	14%
UTA Project Support	110,026	12,251	97,775	11%
Household Travel Survey	1,000,000			
Tooele Valley RPO	10,000	523	9,477	5%
Local Government Service	18,125	2,771	15,354	15%
Community Impact Board \$2K	2,000	0	2,000	0%
Mobility Management	10,000	660	9,340	7%
Joint Projects	0	5,207	-5,207	0%
Economic Development	140,000	29,940	110,060	21%
CDBG - Tooele	50,000	5,598	44,402	11%
Transportation and Land Use Connection	2,107,000	129,310	1,977,690	6%
Morgan RPO	20,000	1,549	18,451	8%
Legislative Consulting	98,000	12,000	86,000	12%
Model Development	132,177	18,994	113,183	14%
CDBG CARES Business Assistance	0	6,077	-6,077	
Davis County Prop 1 Assistance	10,000	0	10,000	0%
Equipment Purchases	45,000	0	45,000	0%
<b>TOTAL EXPENDITURES</b>	<b>8,490,122</b>	<b>877,761</b>	<b>6,612,362</b>	<b>10%</b>

Notes to the Budget/Expense Report  
August 2020

In this report 17% of the fiscal year (time) has passed. Of the total amount budgeted for the year 10% was expended through the end of August 2020. The budget in this report is the budget that was adopted by the Council on May 28, 2020.

The information contained in this report is useful in that it shows rates of expenditure by line-item and by program and allows the Council and staff to analyze rates of expenditure and progress of the various programs and address any areas of concern. It is not unusual for budget spent versus time to show variations. Some expenses such as accounting/audit fees, software licenses and dues are paid at the beginning of the fiscal year causing the percentage of budget spent versus time expended to go up. However, as the year progresses that percentage drops and the line item and program will finish the year within budget.

Variances in the rate of expenditure by program are considered normal and include some programs that are expected to carry forward into the next fiscal year.

**DATE:** October 12, 2020  
**AGENDA ITEM:** 2a  
**SUBJECT:** **ACTION:** WFRC Nominating Committee  
**PREPARED BY:** Andrew Gruber

**BACKGROUND:**

Pursuant to the WFRC Bylaws, at the last meeting in even-numbered years the Chair appoints a nominating committee to recruit and nominate the Council Chair and Vice Chair. The nominating committee includes one representative from each of the six WFRC counties.

The nominating committee may also make recommendations to the Chair for appointments to other committees including the Regional Growth Committee (RGC), Transportation Coordinating Committee (Trans Com), Active Transportation Committee (ATC), and Budget Committee.

**RECOMMENDATION:**

Chair appoints a nominating committee.

**CONTACT PERSON:**

Commissioner Bob Stevenson, Council Chair, [bstevenson@co.davis.ut.us](mailto:bstevenson@co.davis.ut.us)  
Andrew Gruber, WFRC, 801-824-0055, [agruber@wfr.org](mailto:agruber@wfr.org)

**DATE:** October 19, 2020  
**AGENDA ITEM:** 2b  
**SUBJECT:** Reminder - WFRC Programs for Local Governments  
**PREPARED BY:** Wayne Bennion

**BACKGROUND:**

The Wasatch Front Regional Council administers six programs that provide resources for local governments. These programs include:

- Surface Transportation Program (STP)
- Congestion Mitigation-Air Quality (CMAQ)
- Transportation Alternatives Program (TAP)
- Transportation and Land Use Connection (TLC)
- Community Development Block Grant (CDBG)
- Wasatch Front Economic Development District (WFEDD)

Please note that letters of intent for the STP, CMAQ, TAP, and TLC programs were due September 30, 2020. A list of letters of intent received was emailed to you on October 9, 2020. If a project you expected to see is missing from this list, please contact **no later than October 23, 2020**, Ben Wuthrich at (801) 363-4250 x1121 (construction project) or Megan Townsend at (801) 363-4250 x1101 (planning project). WFRC anticipates awarding \$40 to \$45 million in funding and technical assistance to recipients.

More information about the [funding programs](#) can be found on WFRC's website.

**RECOMMENDATION:**

This is an information item only.

**CONTACT PERSON:**

Wayne Bennion (801) 363-4250, ext. 1112, wbennion@wfr.org

**DATE:** October 14, 2020  
**AGENDA ITEM:** 4a  
**SUBJECT:** Wasatch Choice implementation resources and events  
**PREPARED BY:** Ted Knowlton

An overview will be provided on upcoming activities and emerging resources to help local governments, the private sector, and transportation agencies work to implement the shared [Wasatch Choice regional vision](#). This includes upcoming Wasatch Choice implementation workshops – special virtual meetings that will start late October that bring elected and appointed officials from nearby local governments together with WFRC, UDOT, UTA, and the Utah League of Cities and Towns (ULCT).

The Wasatch Choice partners have also been creating new resources to help in implementation of the Vision. An update will be provided on the development of these resources.

**BACKGROUND:**

The Wasatch Choice Vision (Vision) is the foundation for the formal 2019-2050 Regional Transportation Plan (RTP). The land use and economic development ideas communities have chosen to explore in the Vision have become the assumed growth patterns that the RTP seeks to serve. Communities may decide to address the demands of growth differently than their vision, yet those changes will impact the RTP. As such, WFRC is going to discuss implementation with communities starting with the Wasatch Choice workshops. The first of these ten workshops will be held on October 26th. Additional objectives that will tentatively be explored in these implementation workshops include:

- The challenges of addressing Utah’s rapid growth.
- COVID-19 impact on places and infrastructure that might persist post pandemic.
- Housing and [Senate Bill 34](#).

Wasatch Choice Workshops schedule and locations

Mon Oct 26	Southern Weber County	Mon Nov 9	Southwest Salt Lake County
Wed Oct 28	North Weber County	Mon Nov 16	North Salt Lake County
Thu Oct 29	North Davis County	Tue Nov 17	Morgan County
Mon Nov 2	Box Elder County	Mon Nov 23	Southeast Salt Lake County
Wed Nov 4	South Davis County	Mon Nov 30	Tooele County

**RECOMMENDATION:**

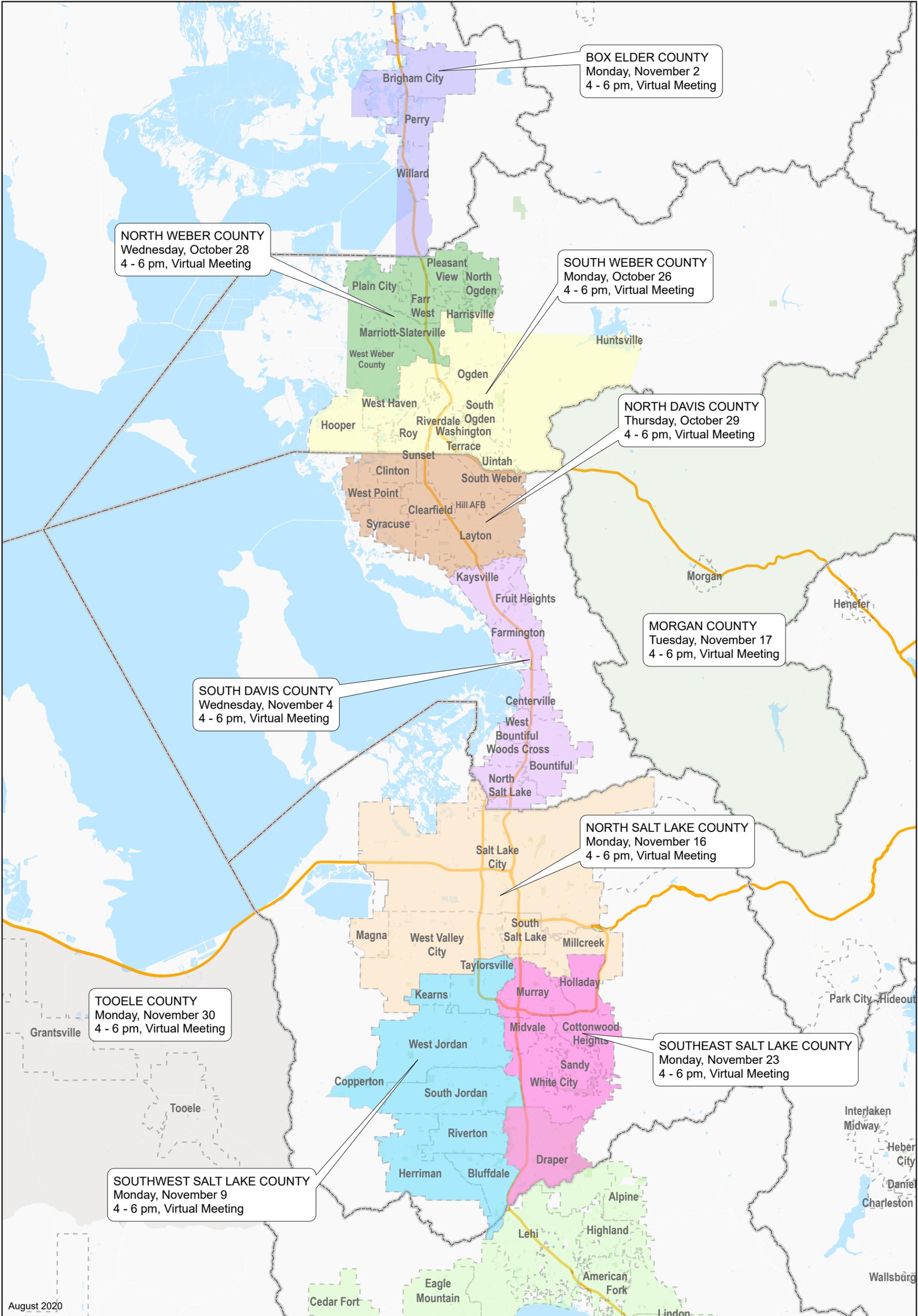
This item is for information only.

**CONTACT PERSON:**

Ted Knowlton, WFRC, 801-867-1165 ext. 1201, [ted@wfr.org](mailto:ted@wfr.org)

**EXHIBIT:**

[Wasatch Choice Implementation Workshops Map](#)



**DATE:** October 22, 2020  
**AGENDA ITEM:** 5a  
**SUBJECT:** Air Quality Update  
**PREPARED BY:** Kip Billings

**BACKGROUND:**

The federal Clean Air Act requires that transportation plans conform to air quality goals and regulations. Because of this transportation planning and air quality connection, WFRC staff reports periodically to the Council regarding air quality conditions and issues. Three air quality issues will be brought to the attention of the Council at the October 22 meeting.

**Carbon monoxide** - CO levels in Salt Lake City have been at healthy levels for over 20 years which has resulted in the Environmental Protection Agency (EPA) removing the non-attainment designation. Salt Lake City was first designated as a non-attainment area for carbon monoxide in 1978. After 42 years of monitoring CO pollution, implementing vehicle emission testing, and adopting much improved vehicle emission standards, the air in Salt Lake City is now clear of unhealthy levels of carbon monoxide pollution. The remainder of the region was never found to be in non-attainment of CO standards.

**Coronavirus Impacts** - Recent events related to the coronavirus have resulted in a decrease in automobile traffic on our highways. According to UDOT, at its lowest point, traffic volumes on I-15 were down to 60% of pre-pandemic norms, but have since returned and stabilized at approximately 90%. This decrease in traffic presents a corresponding decrease in automobile emissions. Some of the traffic decrease is a result of lost jobs and a decrease in retail activity; and some of the traffic decrease is a result of an increase in telecommuting and other forms of electronic commerce. The continuation of increased telecommuting activity in the future can have a long-lasting impact on improved air quality.

**Ozone Non-attainment** - In 2015 the EPA enacted a more stringent ozone control changing the standard from 75 ppb to 70 ppb. The Wasatch Front Area was designated as a marginal non-attainment area under this new standard. In 2020, the Wasatch Front experienced ozone levels that will lead to a designation by EPA of moderate non-attainment. The Utah Division of Air Quality is tasked with preparing a State Implementation Plan (SIP) by 2022 to control ozone-related emissions and WFRC will participate in that effort. Studies show that about 80% of Wasatch Front ozone precursor emissions are “background” emissions, meaning they are either naturally occurring or transported to Utah from other parts of the country or even across the globe. Reducing ozone levels by 10% or so when only 20% of Wasatch Front ozone is from local manmade sources will be a tremendous challenge. Failure to meet this challenge could result in restrictions on the allowable uses of transportation funds.

**RECOMMENDATIONS:**

This item is for information only.

**CONTACT PERSON:**

Kip Billings, WFRC, 801-363-4250 Ext 1115, [kip@wfr.org](mailto:kip@wfr.org)

**DATE:** October 22, 2020  
**AGENDA ITEM:** 6a  
**SUBJECT:** **PUBLIC HEARING AND ACTION:** Amend FY21 Budget  
**PREPARED BY:** Loveit Baumgardner

**BACKGROUND:**

Each October, WFRC closes the financial books on the previous fiscal year; this includes verifying the final expenditures and determining what expenditures and revenues will carry forward from the previous fiscal year (FY20) into the current fiscal year (FY21). WFRC routinely carries forward funding for projects that are multi-year in nature; i.e., a project may be fully budgeted in the first year but the work is conducted over two or more years, and the associated expenditures and revenues are therefore carried forward into the next fiscal year. This requires an amendment to the current fiscal year (FY21) budget.

As WFRC completed FY20 and we reviewed the final expenditures, actual spending came in lower than budgeted by \$2,306,817. This resulted mainly from spending on some contractual items that occurred more slowly than was budgeted. As a result, the amount of funds that carried forward from FY20 into FY21 was higher than was budgeted, resulting in an increase in the FY21 budget as some spending shifts from FY20 to FY21. The majority of the funds and projects carried forward from FY20 to FY21 are for Transportation and Land Use Connection (TLC) Program projects.

There are also two new programs that have been added since the Council adopted its FY21 budget in May 2020, both reflecting federal funding from the CARES Act.

- Funding for CDBG CV Business Assistance is being passed through Weber County for the purpose of awarding grants to small businesses adversely affected by the COVID19 pandemic in Morgan, Tooele, and Weber (not including Ogden) counties (these are the “non-entitlement” areas in WFRC’s jurisdiction). WFRC received a sub-award in the amount of \$29,990 to assist with administering this program.
- WFRC received a grant from the Economic Development Administration to assist local communities with economic recovery efforts needed due to the COVID19 pandemic. The total grant was in the amount of \$400,000 to be expended over a two-year period. WFRC will use \$60,000 for program administrative costs. The remaining funds in the amount of \$340,000 will be used to hire consultants to assist communities in the WFRC region through a competitive award selection process, and those expenses are included in the Contractual line item in this amended budget.

The adjustments described above, along with a few minor changes in estimated expenditures, are reflected in the line items on the Expenditure by Function page. The adjustments also impact the projected carry-forward into FY21, again reflecting on-going programs or multi-year projects that bridge the FY20 and FY21 years.

The footnotes that accompany this proposed amended budget provide more detail on the changes to funding sources, expenditures by function, expenditures by program, and changes to the fund balances.

**RECOMMENDATION:**

The Council take action “to amend the WFRC FY21 Budget as proposed.”

**CONTACT PERSON:**

Loveit Baumgardner (801) 363-4250 ext. 1102, loveit@wfr.org

**EXHIBITS:** Draft Amended Budget FY21 with Footnotes

**October 22, 2020 Draft Amended  
Wasatch Front Regional Council FY 2020 Budget**

**Source of Funds**

	FY 2021 Approved 5/28/20	FY 2021 Proposed	FY 2021 Difference	
<b>Federal Sources:</b>				
Federal Highway Administration - PL	1,712,330	1,712,330	0	0%
Federal Highway Administration - STP	3,436,703	4,913,209	1,476,506	43% 1
Federal Transit Administration	675,312	725,896	50,584	7% 2
Dept. of Housing and Urban Development	50,000	79,990	29,990	60% 3
Economic Development Administration	70,000	470,000	400,000	571% 4
<b>Total Federal Sources</b>	<b>5,944,345</b>	<b>7,901,425</b>	<b>1,957,080</b>	<b>33%</b>
<b>State Sources:</b>				
Utah GOMB (CPG match)	140,000	140,000	0	0%
Community Impact Board	2,000	2,000	0	0%
UDOT - TLC	309,000	495,461	186,461	60% 5
UDOT - Joint Planning Projects	0	61,832	61,832	100% 6
UDOT - Model Development	89,372	89,372	0	0%
UDOT - Morgan RPO	10,000	12,726	2,726	27%
<b>Total State Sources</b>	<b>550,372</b>	<b>801,390</b>	<b>251,018</b>	<b>46%</b>
<b>Local Sources:</b>				
Dedicated Project Funds	1,313,305	1,555,206	241,901	18% 7
MAG - Joint Projects	0	57,960	57,960	100% 6
UTA - TLC	150,000	319,239	169,239	113% 5
UTA - Joint Projects	0	46,965	46,965	100% 6
UTA - Transit Sales Tax	166,328	178,974	12,646	8% 2
Local Contribution	320,772	320,772	0	0%
<b>Total Local Sources</b>	<b>1,950,405</b>	<b>2,479,116</b>	<b>528,711</b>	<b>27%</b>
<b>TOTAL SOURCES</b>	<b>8,445,123</b>	<b>11,181,930</b>	<b>2,736,808</b>	<b>32%</b>

**October 22, 2020 Draft Amended  
Wasatch Front Regional Council FY 2020 Budget**

**Expenditure by Function**

<b>Expenditure</b>	<b>FY 2021</b> <small>Approved 5/28/20</small>	<b>FY 2021</b> <small>Proposed</small>	<b>FY 2021</b> <small>Difference</small>	
Salaries/Employee Benefits	4,337,739	4,337,739	0	0%
Contractual	3,153,521	5,666,626	2,513,105	80% 8
Audit and Accounting	20,000	20,000	0	0%
Dues & Subscriptions	20,336	37,725	17,389	86% 9
Equipment Depreciation	111,884	111,884	0	0%
Equipment Maintenance	20,000	20,000	0	0%
Insurance	12,000	12,000	0	0%
Legal	10,000	10,000	0	0%
Printing and Publication	10,950	10,950	0	0%
Rent	432,190	432,190	0	0%
Supplies/Software/Sponsorships	123,450	125,770	2,320	2% 10
Telephone/Data	35,000	35,000	0	0%
Training	66,000	66,000	0	0%
Travel	79,760	79,760	0	0%
<b>Total Expenditures</b>	<b>8,432,830</b>	<b>10,965,644</b>	<b>2,532,814</b>	<b>30%</b>
Amounts expected to carry into next FY	12,293	216,287	203,994	1659% 11
<b>TOTAL BUDGET</b>	<b>8,445,123</b>	<b>11,181,930</b>	<b>2,736,807</b>	<b>32%</b>

**October 22, 2020 Draft Amended  
Wasatch Front Regional Council FY 2020 Budget**

**Expenditure by Program**

<b>Program</b>	<b>FY 2021</b> <small>Approved 5/28/20</small>	<b>FY 2021</b> <small>Proposed</small>	<b>FY 2021</b> <small>Difference</small>		
Consolidated Transportation Planning Grant	4,737,795	4,939,794	201,999	4%	1
Transportation & Land Use Connection	2,107,000	4,036,108	1,929,108	92%	1
Household Travel Survey	1,000,000	811,250	-188,750	-19%	12
Economic Development	140,000	140,000	0	0%	
Local Government Service	18,125	184,442	166,317	918%	1
UTA Project Support	110,026	118,391	8,365	8%	1
Model Development	132,177	132,177	0	0%	
Joint Planning Projects	0	166,756	166,756	100%	1
Legislative Consulting	98,000	122,000	24,000	24%	1
CDBG - Tooele	50,000	50,000	0	0%	
Mobility Management	10,000	10,000	0	0%	
Tooele Valley RPO	10,000	10,000	0	0%	
Morgan RPO	20,000	19,022	-978	-5%	13
Community Impact Board	2,000	2,000	0	0%	
Davis County Prop 1 Assistance	10,000	10,000	0	0%	
CDBG CV Business Assistance	0	29,990	29,990	100%	3
EDA Economic Recovery	0	400,000	400,000	100%	4
<b>TOTAL EXPENDITURES</b>	<b>8,445,123</b>	<b>11,181,930</b>	<b>2,736,807</b>	<b>-76%</b>	

**October 22, 2020 Draft Amended  
Wasatch Front Regional Council FY 2020 Budget**

**Local Contributions**

<b>County</b>	<b>FY 2021</b> <small>Approved 5/28/20</small>	<b>FY 2021</b> <small>Proposed</small>	<b>FY 2021</b> <small>Difference</small>	
Box Elder, 1 voting member	13,182	13,182	0	0%
Davis, 4 voting members	70,307	70,307	0	0%
Morgan, 1 voting member	13,182	13,182	0	0%
Salt Lake, 8 voting members	140,611	140,611	0	0%
Tooele, 1 voting member	13,182	13,182	0	0%
Weber, 4 voting members	70,307	70,307	0	0%
<b>TOTAL</b>	<b>320,772</b>	<b>320,772</b>	<b>0</b>	<b>0%</b>

**October 22, 2020 Draft Amended  
Wasatch Front Regional Council FY 2020 Budget**

**General Fund**

	<b>FY 2021</b> <small>Approved 5/28/20</small>	<b>FY 2021</b> <small>Proposed</small>	<b>FY 2021</b> <small>Difference</small>	
Revenue				
Local Sources	0	0	0	0%
Other	1,600	1,600	0	0%
Interest	0	0	0	0%
Total revenue	1,600	1,600	0	0%
Expenditures				
Operating expenses	1,600	1,600	0	0%
Total expenditures	1,600	1,600	0	0%
Excess of revenue over expenditures (usage of fund balance)	0	0	0	
Other sources				
Transfers in	0	0	0	
Transfers out	0	0	0	
Net change in fund balance	0	0	0	

**Special Projects Fund**

	<b>FY 2021</b> <small>Approved 5/28/20</small>	<b>FY 2021</b> <small>Proposed</small>	<b>FY 2021</b> <small>Difference</small>	
Revenue				
Federal Sources	5,944,345	7,901,425	1,957,080	33%
State Sources	550,372	801,390	251,018	46%
Local Sources	1,950,405	2,479,116	528,711	27%
Interest Income	12,500	12,500	0	0%
Total revenue	8,457,622	11,194,430	2,736,808	
Expenditures				
Planning	8,445,123	11,181,930	2,736,807	32%
Capital Outlay	45,000	45,000	0	0%
Total expenditures	8,490,123	11,226,930	2,736,807	
Excess of revenue over expenditures (usage of fund balance)	-32,501	-32,500	2	
Other sources				
Transfers in	0	0	0	
Transfers out	0	0	0	
Net change in fund balance	-32,500	-32,500	2	

**October 22, 2020 Draft Amended  
Wasatch Front Regional Council FY 2020 Budget**

**Building Fund**

	<b>FY 2021</b> <small>Approved 5/28/20</small>	<b>FY 2021</b> <small>Proposed</small>	<b>FY 2021</b> <small>Difference</small>	
Revenue				
Interest Income	30,500	12,000	-18,500	-61%
Total revenue	<u>30,500</u>	<u>12,000</u>	<u>-18,500</u>	14
Expenditures				
Capital Outlay	0	0	0	
Total expenditures	<u>0</u>	<u>0</u>	<u>0</u>	
Excess of revenue over expenditures (usage of fund balance)	30,500	12,000	-18,500	
Other sources				
Transfers in	0	0	0	
Transfers out	<u>0</u>	<u>0</u>	<u>0</u>	
Net change in fund balance	30,500	12,000	-18,500	

## FY21 Amended Budget – October 22, 2020

### Footnotes

1. These changes include amounts budgeted in FY20 but not spent prior to fiscal year end. These changes reflect the multi-year nature of ongoing projects, most of which are expected to be completed in FY21 or FY22, and are therefore carried forward into FY21.
2. The increase in Federal Transit Administration funds reflects actual amount of 5303 funds apportioned to WFRC. This amount was unknown but estimated in the FY21 budget approved May 28, 2020. Utah Transit Authority provides matching funds for these FTA 5303 funds and the increase in that match is shown in the Local Sources section of the Sources of Funds page.
3. WFRC received a sub-award under a CDBG grant to Weber County which serves as the pass-through organization to WFRC for the purpose of providing grants to small businesses in Morgan, Tooele and Weber counties impacted by the effects of the COVID19 pandemic. Grants to the small businesses will be made through Weber County. The amount shown here in this budget is for WFRC staff expenses to administer the program.
4. WFRC received a grant from the Economic Development Administration to assist local governments with economic recovery due to the COVID19 pandemic. The total grant of \$400,000 covers a two-year period and includes \$60,000 for WFRC staff expenses for administration over that same two-year period.
5. The increases in UDOT-TLC and UTA – TLC are funds that were included in the FY20 budget for TLC projects that were not completed by fiscal year end and are ongoing, and are therefore carried forward into FY21. These projects are expected to be completed in FY21.
6. WFRC, in partnership with Utah Department of Transportation, Utah Transit Authority, and Mountainland Association of Governments, enters into contracts for joint planning projects or studies. The amounts shown here were included in the FY20 budget but were not spent prior to fiscal year end and are ongoing, and are therefore carried forward into FY21. These joint projects are expected to be completed in FY21. Partner funds for joint planning projects include:
  - \$3,349 for micro-mobility tool set
  - \$74,334 for mode choice model update
  - \$89,073 for Utah parking modernization initiative
7. The change to Dedicated Project Funds includes funds for projects budgeted in FY20 that are ongoing and expected to be completed in FY21 and FY22, and are therefore carried forward into FY21. The funding shown here includes:
  - \$10,000 for Tooele Valley RPO
  - \$42,805 for model development (MAG)
  - \$10,000 for Davis County Prop 1 assistance
  - \$6,296 for Morgan RPO
  - \$158,684 for additional CPG match
  - \$154,768 for Local Government Services

- \$24,000 for State and Federal governmental affairs consulting
  - \$433,750 for Household Travel Survey
  - \$714,903 for Transportation and Land Use Connection Program (includes Salt Lake County contributions and Local match for TLC projects)
8. The increase in contractual expenditures results from projects budgeted in FY20 that are ongoing and expected to be completed in FY21 and FY22, and are therefore carried forward into FY21. It also includes contractual amounts that will pass through WFRC to consultants for the EDA COVID19 recovery efforts. Anticipated contractual expenditures include:
- \$811,250 for Household Travel Survey
  - \$39,000 for model development
  - \$25,000 for web app development
  - \$41,739 for GIS technical assistance
  - \$25,000 for estimating tool for bike facilities
  - \$108,437 for Utah parking modernization initiative
  - \$50,000 for regional freight study
  - \$35,000 for highway and transit public subsidy analysis
  - \$30,000 for Unified Plan Financial Model update
  - \$5,000 for human resource consulting
  - \$15,000 for internal auditing consulting
  - \$10,000 for salary survey
  - \$122,000 for State and Federal governmental affairs consulting
  - \$90,000 for communications and public outreach
  - \$25,953 for micro-mobility tool set
  - \$148,668 for mode choice model update
  - \$50,000 for WCVison/SB34 communications tool
  - \$35,000 for web interactive capabilities
  - \$50,000 for RTP uncertainty planning/enviro linkage
  - \$136,500 for planning studies undesignated
  - \$3,473,079 for Transportation and Land Use Connection projects
  - \$340,000 for EDA COVID19 recovery projects
9. The increase in Dues and Subscriptions reflect an increase in the cost of membership for the Association of Metropolitan Planning Organizations (AMPO) and the National Association of Regional Councils (NARC). It also includes one-year's membership dues for NARC that have been in arrears for several years.
10. The increase in Supplies/Software/Sponsorships includes an amount for supplies specific to the CDBG Business Assistance grant. The grant supplies the funding for this increase.
11. The increase in amount expected to carry forward into the next FY are for projects that are not expected to be completed in FY21 and anticipated to carry forward to FY22. The majority of the increase in amounts expected to carry forward into the next fiscal year are due to the two-year nature of the EDA recovery assistance grant.

12. The decrease in the Household Travel Survey budget is due to changing the period of completion from a two-year project to a three-year project. There is no change to the overall cost of the project.
13. The decrease in Morgan RPO reflects actual amounts carried forward from FY20 that were slightly less than originally budgeted.
14. The decrease in interest income for Building Fund account reflects a change in estimate based on current interest rates.

**DATE:** October 22, 2019  
**AGENDA ITEM:** 6b  
**SUBJECT:** **ACTION:** Acceptance of the FY20 Audit Report  
**PREPARED BY:** Loveit Baumgardner

**BACKGROUND:**

An annual audit of the Council's financial records was performed, and a final draft of the audit report issued was provided to the WFRC Budget Committee for review during the October 8 meeting.

The auditors have issued an *unqualified opinion*. There were no findings or questioned costs. A summary of the audit results may be found on page 45 of the report. Tim Rees from the auditing firm of Karren Hendrix Stagg & Allen will be present at the Council meeting to review the final draft of the audit report and answer any questions.

The final audit report will be submitted to those agencies requiring a copy of the report within 180 days of the close of the fiscal year.

**RECOMMENDATION:**

The Council take action "to accept the WFRC FY20 Audit Report as presented."

**CONTACT PERSON:**

Loveit Baumgardner (801) 363-4250 ext. 1102, loveit@wfr.org

**EXHIBITS:**

Wasatch Front Regional Council Financial Statements with Independent Auditors' Report for the Year Ended June 30, 2020.

**WASATCH FRONT REGIONAL COUNCIL**

**Financial Statements  
With Independent Auditors' Report  
For the Year Ended June 30, 2020**



## **Mission Statement**

**The Wasatch Front Regional Council builds consensus and enhances quality of life by developing and implementing visions and plans for a well-functioning multi-modal transportation system, livable communities, a strong economy, and a healthy environment.**



**WASATCH FRONT REGIONAL COUNCIL  
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FOR THE YEAR ENDED JUNE 30, 2020**

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## **INDEPENDENT AUDITORS' REPORT**

Members of the Council and Andrew Gruber  
Wasatch Front Regional Council  
Salt Lake City, Utah

We have audited the accompanying financial statements of the governmental activities and each major fund, of the Wasatch Front Regional Council, Utah, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Council's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditors' Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the Wasatch Front Regional Council, Utah, as of June 30, 2020, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**Other Matters*****Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, and pension schedules on pages 3 through 8 and 30 through 36 and the schedule of Revenue and Expenditures by Program 47-50, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

**Other Information**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Wasatch Front Regional Council's basic financial statements. The schedule of revenue and expenditures by program on pages 47 through 50 are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of revenue and expenditures by program are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. The schedule of revenue and expenditures by program have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them. The schedule of expenditures of federal financial awards is presented for purposes of additional analysis as required by Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is also not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal financial awards is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

**Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated September 30, 2020, on our consideration of the Wasatch Front Regional Council's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Wasatch Front Regional Council's internal control over financial reporting and compliance.



Karren, Hendrix, Stagg, Allen & Company  
Salt Lake City, Utah  
September 30, 2020

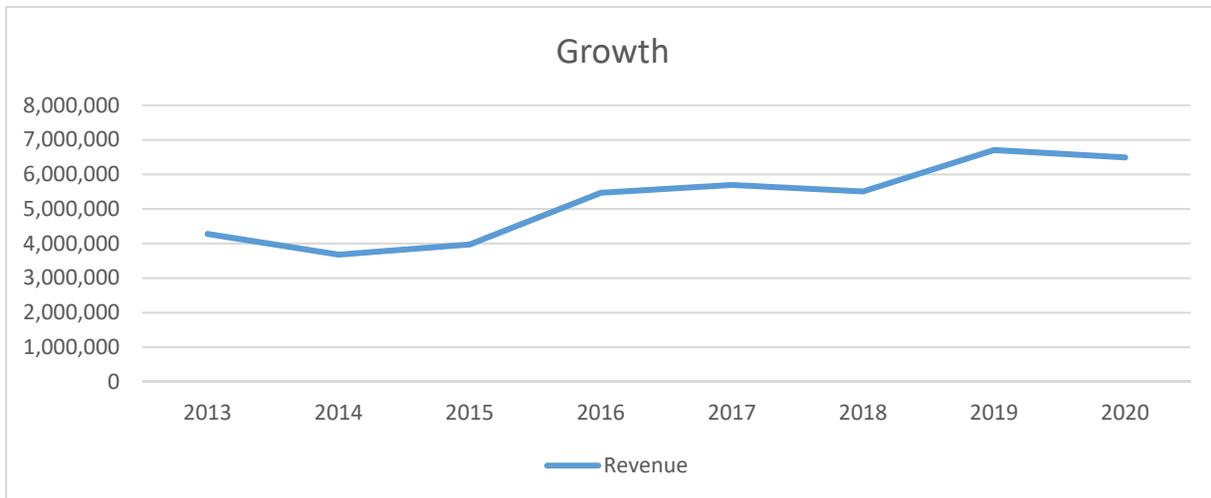
# WASATCH FRONT REGIONAL COUNCIL MANAGEMENT’S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED JUNE 30, 2020

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As management of the Wasatch Front Regional Council (the Council), we offer readers of the Council’s financial statements this narrative overview and analysis of the financial activities of the Council for the fiscal year ended June 30, 2020.

## History and Background

The Wasatch Front Regional Council (WFRC) was organized as a volunteer association of local governments in March 1969, among Davis, Salt Lake, and Weber Counties and the cities within, for the purpose of establishing a review agency to comply with requirements to obtain federal grants and loans, and to address the solutions to regional problems. In June 1969, Tooele County and the municipalities within, and, in 1972 Morgan County and the municipalities within, joined the Regional Council. In June 2014, those portions of Box Elder County that were included in the Ogden/Layton urbanized area for transportation planning as defined by the U.S. Census Bureau joined the Regional Council. The WFRC was designated by the governor of Utah as the Metropolitan Planning Organization (MPO) for the Salt Lake and Ogden metropolitan areas in 1971. MPOs are agencies responsible for transportation planning in urbanized areas throughout the United States. Transportation planning in the region is a cooperative effort of state and local agencies, and as the MPO, the WFRC is responsible for coordinating this transportation planning process. In addition to the transportation planning process, the WFRC provides assistance to small communities with Community Development Block Grant (CDBG) applications, participates in developing comprehensive economic development strategies for the region, and provides a forum for local governments to cooperate in resolving problems and developing plans that are common to two or more counties or are regional in nature.



The Council consists of a governing board of twenty-one voting members, 19 elected officials representing local governments from Box Elder, Davis, Morgan, Salt Lake, Tooele and Weber counties, and one representative each from the Utah Department of Transportation and the Utah Transit Authority. The Council also includes six non-voting members representing the Utah State Senate, the Utah House of Representatives, the Utah State Planning Director, the Utah League of Cities and Towns, the Utah Association of Counties, and Envision Utah.

Transportation planning in the Salt Lake Area has been a continuing effort for over four decades. In the 1960’s UDOT developed the first Long Range Plan for the area. Since 1973, the WFRC has developed Regional Transportation Plans and has updated them regularly. The process is comprehensive in nature, addressing all modes of transportation, including highways, transit, and active transportation.

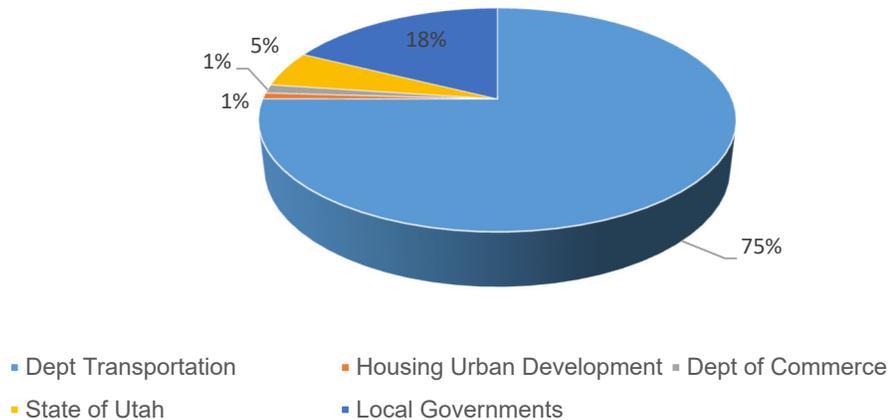
Transportation plans are also part of the comprehensive planning for the overall development of the region.

Two main products are developed through the transportation planning process. The first is a Regional Transportation Plan (RTP), which recommends improvements to highways, transit, and other modes, to meet the transportation needs of the area with a minimum 20-year planning horizon. The second is a Transportation Improvement Program (TIP). The TIP is a six-year capital improvement program for highway and transit and other transportation projects contained in the RTP. The RTP is updated every four years, while the TIP is approved annually.

During the fiscal year ended June 30, 2020, Wasatch Front Regional Council received funding from the following sources:

U.S. Department of Transportation	\$ 4,503,876	75.4%
U.S. Department of Housing/Urban Development	57,782	0.9%
U.S. Department of Commerce	70,000	1.1%
State of Utah	455,137	7.1%
Local Governments	<u>1,358,793</u>	<u>21.1%</u>
Total	<u>\$ 6,445,588</u>	<u>105.5%</u>

### Revenue



### Financial Highlights

The following table summarizes changes in the Council's assets, liabilities, deferred outflows, and deferred inflows:

	<u>2020</u>	<u>2019</u>	<u>Change</u>
Current assets	\$ 3,542,827	\$ 2,926,415	121%
Capital assets	273,889	347,163	79%
<b>Total assets</b>	<b>\$ 3,816,716</b>	<b>\$ 3,273,578</b>	<b>117%</b>
Deferred outflows	\$ 425,549	\$ 763,515	56%
Current liabilities	1,368,733	883,870	155%
Non-current liabilities	1,145,989	1,788,901	64%
<b>Total liabilities</b>	<b>\$ 2,514,722</b>	<b>\$ 2,672,771</b>	<b>94%</b>
Deferred Inflows	\$ 411,662	\$ 30,860	
<b>Net Position</b>			
Net investment in capital assets	273,889	347,163	79%
Restricted net position	-	-	
Unrestricted net position	1,041,992	986,298	106%
<b>Total Net Position</b>	<b>\$ 1,315,881</b>	<b>\$ 1,333,461</b>	

Management considers the fluctuation in cash, receivables, prepaid expenses, and accrued payroll liabilities to be normal for this organization. Unearned revenue is advance payments received from local government and other sources for projects in process. Those projects are anticipated to be completed in subsequent fiscal years. Throughout the year, the Council invested funds not immediately needed for operations with the Utah State Public Treasurer's Investment Fund (PTIF). Proceeds from those invested funds were \$43,731 for the year.

There was a 3% decrease in revenue and 13% increase in expenditures for the year. The bulk of these changes is due to projects awarded under the Transportation and Land Use Connection program that were not completed during the year and are ongoing. Management considers this to be normal for this organization. From time to time the Council enters into agreements with other agencies to conduct various transportation and other studies and support. For this fiscal year those included work on Transit Support, Community Impact Board, Economic Development planning, CDBG Small Cities support, Transportation and Land Use Connection Program, Tooele Valley Rural Planning Organization, Morgan Rural Planning Organization, Mobility Management, Transportation Model Development, and several joint planning projects.

### **Overview of the Financial Statements**

The discussion and analysis is intended to serve as an introduction to Wasatch Front Regional Council's basic financial statements. This report is similar to the last fiscal year's and follows Governmental Accounting Standards Board Statement No. 34. In addition to the Management's Discussion and Analysis, the report consists of government-wide financial statements, fund financial statements, and notes to the financial statements. The first several statements are highly condensed and present a government-wide view of the Council's finances. The governmental activities of the Wasatch Front Regional Council include transportation planning, providing technical assistance to workshops for small communities for CDBG applications, Economic Development planning, and other planning.

**Government-wide Financial Statements.** The *government-wide financial* statements are designed to provide readers with a broad overview of the Council's finances in a manner similar to private-sector business reporting.

The *statement of net position*, a component of the government-wide financial statements, presents information on all of the Council's assets and liabilities, with the difference between the two reported as *net position*. The Council's capital assets are included in this statement and reported net of their accumulated depreciation. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Council is improving or deteriorating. In evaluating the government's overall condition, however, additional non-financial factors should be considered such as the Council's economic outlook, changes in its demographics, and the condition of its capital assets.

The *statement of activities* presents revenue and expense information showing how the Council's net position changed during the fiscal year. To understand the basis of how these numbers are determined, it is important to note that changes in net position are reported whenever an event occurs that requires a revenue or expense to be recognized, regardless of when the related cash is received or disbursed (the accrual basis of accounting). For example, assessment revenue is reported when the assessments are billed, even though they may not be collected for some time after that date; and an obligation to pay a supplier is reported as an expense when the goods or services are received, even though the bill may not be paid until sometime later.

The government-wide financial statements can be found on pages 9 and 10 of this report.

**Fund Financial Statements.** A *fund* is a grouping of related accounts (revenue, expenses, assets, and liabilities) that is used to control resources that have been segregated for specific activities. The Wasatch Front Regional Council, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds utilized by the Council are accounted for in three governmental funds: the general fund, the building fund, and the special projects fund.

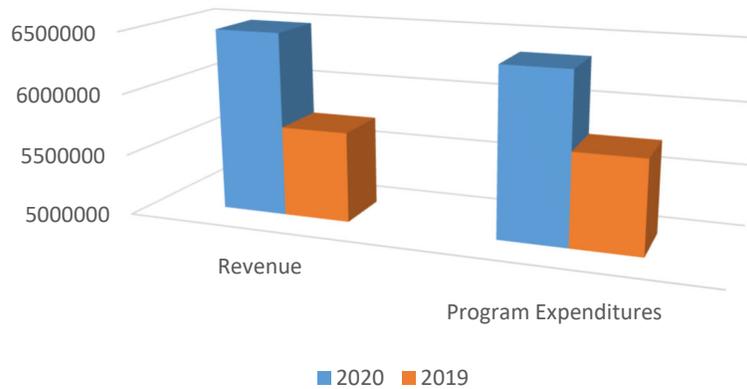
**Governmental Funds.** Governmental funds are used to account for essentially the same functions reported as *governmental activities* in the *government-wide financial statements*. However, for accounting and reporting purposes, government fund numbers are determined with a different approach. At the fund level, the focus is on changes in short-term spendable resources and the balance available to spend, rather than the long-term focus used for determining government-wide numbers. Because the focus is so different between fund statements and government-wide statements, reconciliation between the two types is necessary to understand how the numbers differ. Such reconciliation is provided on pages 12 and 14 of this report. The Council has three major funds which are the General Fund, Special Projects Fund and the Building Fund. The General Fund is used for operating activities of the Council. The Special Projects Fund is used to account for regional planning activities. The Building Fund is used to fund future capital projects. To demonstrate legal compliance, statements comparing budget-to-actual numbers for these funds are included in the financial statements.

## Financial Analysis

The Council's fund balance may serve over time, as a useful indicator of an organization's financial position. In the case of the Council, assets exceeded liabilities by \$1,315,881 at the close of the fiscal year ended June 30, 2020. Net assets are comprised of current assets and capital assets (property and equipment). Currently, the Council's capital assets net of related debt and depreciation is \$273,889. The Council records depreciation using a straight-line method over the lives of the assets. The Council uses these capital assets for day to day operations; consequently, these assets are not available for future spending.

The Council's net position decreased by \$17,580 during the fiscal year.

### Revenue and Program Expenditures



**Key elements of the increase in net assets are as follows:**

	<u>2020</u>	<u>2019</u>
Revenue		
Federal sources	\$ 4,631,658	\$ 4,357,866
State sources	455,137	294,620
Local sources	1,358,329	1,021,741
Other	1,255	83,510
Sell capital assets	-	921,757
Interest income	43,731	27,889
<b>Total revenue</b>	<u><u>\$ 6,490,110</u></u>	<u><u>\$ 6,707,383</u></u>
Expenses		
Program	<u><u>\$ 6,507,690</u></u>	<u><u>\$ 5,748,359</u></u>
<b>Total expenses</b>	<u><u>\$ 6,507,690</u></u>	<u><u>\$ 5,748,359</u></u>
<b>Decrease (increase) in net position</b>	<u><u>\$ (17,580)</u></u>	<u><u>\$ 959,024</u></u>
Net position, beginning	<u>1,333,461</u>	<u>374,437</u>
<b>Net position, ending</b>	<u><u>\$ 1,315,881</u></u>	<u><u>\$ 1,333,461</u></u>

The Council has three funds that are deemed major funds. The general fund is the fund that pays for the operations of the Council and activities not accounted for in the special projects fund. The special projects fund accounts for the major projects of the Council. The building fund finances capital projects. At the end of June 2020, the general fund showed an increase of \$191, the special projects fund showed an increase of \$106,789, and the building fund showed an increase of \$24,569.

### Use of Reserved Funds

The Council has funds with various restrictions. When an expense is incurred which meets the requirements to release the restriction, such restricted funds are first used to satisfy the expense followed by any unrestricted funds needed to satisfy the expense. The Council has reserved a portion of its cash for compensated absences.

Cash unrestricted	\$ 1,680,665
Cash restricted	847,300

### Budgetary Highlights

The Council approved its fiscal year 2020 budget on May 26, 2019. During the year the 2020 budget was amended to include \$1,957,661 in additional funding for projects such as GPI demographic data support, Oquirrh connection feasibility study, Transportation and Land Use Connection Program, and to account for funds carried forward from the previous year that were estimated at the time the budget was adopted. Several of these projects are multi-year in nature and are anticipated to be completed within the next two years.

### Capital Assets

The Council's investment in property and equipment as of June 30, 2020, amounts to \$273,889 net of accumulated depreciation. This investment includes, furniture, equipment, and related improvements. The majority of the total decrease in the Council's investment in property and equipment was from a sale of an office building.

	<b>Property and Equipment</b> (Net of Depreciation)	
	<u>2020</u>	<u>2019</u>
Furniture and equipment	<u>273,889</u>	<u>347,163</u>
Total	<u>\$ 273,889</u>	<u>\$ 347,163</u>

### Requests for Information

This financial report is designed to provide a general overview of the Council's finances for all those with an interest. Questions regarding any of the information provided in this report or requests for additional information should be addressed to:

Wasatch Front Regional Council  
41 N Rio Grande St, Salt Lake City, UT 84101  
Attention: Loveit Baumgardner, Chief Financial Officer

# WASATCH FRONT REGIONAL COUNCIL

## Statement of Net Position

June 30, 2020

### **ASSETS**

#### CURRENT ASSETS

Cash	\$ 1,680,665
Cash - restricted	847,300
Accounts receivable	989,059
Prepaid expenses	25,803
Total current assets	<u>3,542,827</u>

#### NON-CURRENT ASSETS (Net of depreciation)

Pension asset	
Capital assets	
Leasehold improvements	<u>273,889</u>
Total capital assets	<u>273,889</u>

Total assets 3,816,716

Deferred outflows of resources  
Deferred outflows relating to pensions 425,549

Total assets and deferred outflows of resources \$ 4,242,265

### **LIABILITIES**

#### CURRENT LIABILITIES

Accounts payable	\$ 521,431
Unearned revenue	847,300
Total current liabilities	<u>1,368,731</u>

#### Noncurrent Liabilities

Pension Liability	780,735
Compensated absences (due after one year)	<u>365,256</u>
Total noncurrent liabilities	<u>1,145,991</u>

Total liabilities 2,514,722

Deferred Inflows of resources  
Deferred inflows relating to pensions 411,662

Total deferred inflows of resources 411,662

### **NET POSITION**

Investment in capital assets, net of related debt	273,889
Restricted net position	
Unrestricted net position	<u>1,041,992</u>

Total net position 1,315,881

Total liabilities, deferred inflows, and net position \$ 4,242,265

The accompanying notes are an integral part of this statement.

# WASATCH FRONT REGIONAL COUNCIL

## Statement of Activities For the Year Ended June 30, 2020

Net (Expense) Revenue and Changes in Net Position				
<u>Functions and Programs</u>	<u>Expenses</u>	<u>Program Revenue</u>		<u>Primary Government</u>
		<u>Operating Grants and Contributions</u>	<u>Other Grants and Contributions</u>	<u>Government Activities</u>
PRIMARY GOVERNMENT				
Government activities				
General government	\$ 6,507,690	\$ 6,446,380	\$ -	\$ (61,310)
Total government activities	6,507,690	6,446,380	-	(61,310)
Total primary government	\$ 6,507,690	\$ 6,446,380	\$ -	\$ (61,310)
General revenue				
Investment earnings				43,730
Sale of capital assets				
Total general revenue				43,730
Changes in net assets				(17,580)
NET POSITION, JULY 1				1,333,461
NET POSITION, JUNE 30				\$ 1,315,881

The accompanying notes are an integral part of this statement.

# WASATCH FRONT REGIONAL COUNCIL

## Balance Sheet

### Governmental Funds

June 30, 2020

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	<u>General Fund</u>	<u>Special Projects</u>	<u>Building Fund</u>	<u>Total Governmental Funds</u>
<b><u>ASSETS</u></b>				
ASSETS				
Cash	\$ 5,192	\$ 517,739	\$ 1,157,734	\$ 1,680,665
Cash - restricted	-	847,300	-	847,300
Accounts receivable	-	989,059	-	989,059
Prepaid expenses	-	25,803	-	25,803
	<hr/>	<hr/>	<hr/>	<hr/>
Total assets	<u>\$ 5,192</u>	<u>\$ 2,379,901</u>	<u>\$ 1,157,734</u>	<u>\$ 3,542,827</u>
<b><u>LIABILITIES AND FUND BALANCES</u></b>				
LIABILITIES				
Accounts payable	\$ -	\$ 521,431	\$ -	\$ 521,431
Unearned revenue	-	847,300	-	847,300
Total liabilities	<hr/>	<hr/>	<hr/>	<hr/>
	-	1,368,731	-	1,368,731
FUND BALANCES				
Assigned - compensated absences	-	-	-	-
Assigned - special projects	-	1,011,170	-	1,011,170
Assigned - capital assets	-	-	1,157,734	1,157,734
Restricted	-	-	-	-
Unassigned	5,192	-	-	5,192
Total fund balances	<hr/>	<hr/>	<hr/>	<hr/>
	5,192	1,011,170	1,157,734	2,174,096
Total liabilities and fund balances	<u>\$ 5,192</u>	<u>\$ 2,379,901</u>	<u>\$ 1,157,734</u>	<u>\$ 3,542,827</u>

The accompanying notes are an integral part of this statement.

**WASATCH FRONT REGIONAL COUNCIL**  
**Reconciliation of the Balance Sheet**  
**Governmental Funds to the Statement of Net Position**  
**June 30, 2020**

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Total fund balance		\$ 2,174,096
Total net assets reported for governmental activities in the statement of net assets are different because:		
Capital assets used in governmental activities are not financial resources, and therefore, are not reported in the funds. Those assets consist of:		
Property and equipment	522,181	
Less accumulated depreciation	<u>(248,292)</u>	
Total capital assets	<u>273,889</u>	273,889
Liability for compensated absences is not recognized at the fund level but is recognized for the government wide statement of net assets.		
		(365,256)
Pension liability is not recognized on the funds statement but is recorded on the government wide statement.		
		(780,735)
Deferred outflows is not recognized on the funds statement but is recorded on the government wide statement.		
		425,549
Deferred inflows is not recognized on the funds statement but is recorded on the government wide statement.		
		<u>(411,662)</u>
Total net assets of governmental activities		<u><u>\$ 1,315,881</u></u>

The accompanying notes are an integral part of this statement.

**WASATCH FRONT REGIONAL COUNCIL**  
**Statement of Revenue, Expenditures,**  
**and Changes in Fund Balances - Governmental Funds**  
**For the Year Ended June 30, 2020**

	<b>General</b>	<b>Special Projects</b>	<b>Building Fund</b>	<b>Totals</b>
<b>REVENUE</b>				
Federal sources	\$ -	\$ 4,631,658	\$ -	\$ 4,631,658
State sources	-	455,137	-	455,137
Local sources	-	1,358,793	-	1,358,793
Other	1,255	-	-	1,255
Interest	-	19,162	24,569	43,731
Total revenue	<u>1,255</u>	<u>6,464,750</u>	<u>24,569</u>	<u>6,490,574</u>
<b>EXPENDITURES</b>				
Administration	1,064	-	-	1,064
Planning	-	6,328,129	-	6,328,129
Capital outlay	-	29,832	-	29,832
Total expenditures	<u>1,064</u>	<u>6,357,961</u>	<u>-</u>	<u>6,359,025</u>
Revenue and other sources (under) over expenditures and other uses	<u>191</u>	<u>106,789</u>	<u>24,569</u>	<u>131,549</u>
Other sources				
Proceeds from sale of capital assets	-	-	-	-
Transfers	-	-	-	-
Total other sources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total revenue under (over) expenditures and other sources	191	106,789	24,569	131,549
FUND BALANCE, JULY 1	<u>5,001</u>	<u>904,381</u>	<u>1,133,165</u>	<u>909,382</u>
FUND BALANCE, JUNE 30	<u>\$ 5,192</u>	<u>\$ 1,011,170</u>	<u>\$ 1,157,734</u>	<u>\$ 1,040,931</u>

The accompanying notes are an integral part of this statement.

**WASATCH FRONT REGIONAL COUNCIL**  
**Reconciliation of the Statement of Revenue, Expenditures, and Changes in**  
**Funds Balances - Governmental Funds to the Statement of Activities**  
**June 30, 2020**

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NET CHANGES IN FUND BALANCES - TOTAL GOVERNMENTAL FUNDS	\$	131,549
<p>The change in net assets reported for governmental activities in the statement of activities is different because:</p> <p>Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlay (\$29,832) is less than depreciation expense (\$102,640).</p>		
		(72,808)
<p>The increase in compensated absences is reported in the statement of activities but the liability is not recorded at the fund level.</p>		
		(14,356)
<p>The sale of capital assets in the fund statements is reflected as proceeds and the gain is recognized as gain or loss in the government wide statements</p>		
		(464)
<p>Pension expense is reduced by deferred outflows on the government wide statement.</p>		
		<u>(61,501)</u>
Change in net position of governmental activities	\$	<u><u>(17,580)</u></u>

The accompanying notes are an integral part of this statement.

**WASATCH FRONT REGIONAL COUNCIL  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2020**

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**NOTE 1—ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Organization** – The Wasatch Front Regional Council (Council) is a voluntary organization comprised of representatives of local governments located along the Wasatch Front. The Council was organized in 1969 for the purpose of meeting at regular intervals to discuss and study community challenges of mutual interest and concern and to develop policy and action recommendations for ratification and implementation by the governments in the area served by the Council.

In evaluating how to define the government, for financial reporting purposes, management has considered all potential component units according to the criteria set forth in Governmental Accounting Standards Board's (GASB) Statement No. 14 as amended and concluded there are no entities that are considered to be component units of the Council, nor is the Council considered a component unit of any other entity.

The Council's programs are funded by Federal grants, state appropriations and grants, and various local contributions, primarily on a year-to-year basis.

**Basis of Accounting and Measurement Focus** - Basis of accounting refers to when revenue and expenditures or expenses are recognized in the accounts and reported in the financial statements.

Government-wide statements are comprised of the statement of net position and the statement of activities. They contain information on all of the activities of the primary government. Most effects of inter-fund activities have been eliminated from these statements. The Statement of Net Position and the Statement of Activities are accounted for using the *economic resources measurement focus* and the *accrual basis of accounting*. Under the accrual basis of accounting, revenue is recorded when earned, and expenses are recorded at the time liabilities are incurred or the economic asset is used. Revenue, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place. The statement of activities is presented to show the extent that program revenue of a given activity supports direct expense. Direct expenses are those that can clearly be associated with a particular activity or program. Program revenue is grants or other contributions that are restricted to operations or a specific activity. General revenue is investment earnings.

The *Governmental Fund Balance Sheet*, and the *Statement of Governmental Fund Revenue, and Expenditures and Changes in Fund Balance* use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenue is recognized when susceptible to accrual (i.e., when it becomes both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred.

The accounting policies of the Council conform to accounting principles generally accepted in the United States of America applicable to governmental units. The following is a summary of the more significant of such policies:

**Short-Term Investments** – Short-term investments are held by the Utah Public Treasurer's Investment Fund and are recorded at cost which approximates market value.

**Capital Assets** – The Council capitalizes and depreciates all assets over \$1,000 and values the assets at historical cost. Depreciation of capital assets is computed using the straight-line method over the following estimated useful lives:

Furniture, fixtures, and equipment

3-5 years

**Accrued Vacation Expense** – The cost of employee vacations is recorded as an expenditure at the time it is earned by the employee and is charged to the programs on which the employee works.

**Accrued Sick Leave** – Sick leave benefits are vested and any unused benefits may be redeemed once annually as cash payments for any accrued hours over 80 hours or upon termination of employment.

**Program Revenue** – The Council reports program revenue, operating grants and contributions, and capital grants and contributions. General revenue includes all investment earnings.

**Reconciliation of Government-Wide and Fund Statements** – Governmental funds use the current financial resources measurement focus and the modified accrual basis of accounting, while the government-wide financial statements use the economic resources measurement focus and the accrual basis of accounting. As a result, there are important differences between the assets, liabilities, revenue, and expenses or expenditures reported in the fund financial statements and the government-wide financial statements. As a result, there must be reconciliation between the two statements to explain the differences. A reconciliation is included as part of the fund financial statements.

**Inter-fund Transactions** – In the normal course of its operations, the Council has various transactions between funds. Transfers are recognized as operating transfers in and out, respectively, by the funds receiving and providing the transfer.

**Minimum Fund Balance** – Utah Code requires that a minimum fund balance of 5% of the total general fund revenue be maintained and not budgeted.

**Revenue from Local Sources** – Revenue from local sources is generally used to meet matching revenue requirements related to Federal grants and for other approved projects. Such revenue from local sources is recognized in the period in which the funds are received. This revenue and the related receivables are principally with local governmental entities represented by the Council.

**Governmental Funds** – Major individual funds are reported in separate columns in the governmental fund's statements. A fund is considered major if it is the general fund of the Council. Other funds are considered major if total assets, liabilities, revenue, or expenditures are at least 10% of the corresponding total for all funds of that category or type.

Wasatch Front Regional Council has three major governmental funds; the general fund, special projects fund, and the building fund. The general fund is the main operating fund and accounts for all the financial resources of the Council except those required to be accounted for in another fund. The special projects fund accounts for resources dedicated to regional planning projects. The building fund is to account for future building needs.

**Prepays** – Payments made for goods and services that will benefit periods beyond June 30, 2020, are recorded as prepaid.

**Unearned Revenue** – Funds which are specifically restricted as to their use are recorded as revenue when the related costs are incurred. Such funds received in advance of costs incurred are recorded as unearned revenue. Restricted sources are used before unrestricted sources.

**Indirect Costs** – Indirect costs are charged to the various programs on a monthly basis. Such costs are comprised of total overhead costs for the month and are allocated based on the total person-hours worked in each program.

**Budget** – Annual budgets are adopted by the Board of Council members. Budgets are submitted to the State of Utah. The budgets are adopted using *the modified accrual basis of accounting*.

**Estimates** – The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires the Council to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results may differ from those estimated maturities. The estimated pension liability is a major estimate that is subject to changes based on investment earnings and actuarial valuations and the changes in estimated liability could be material.

#### **Deferred Inflows and Outflows**

In addition to assets, financial statements will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represent a consumption of net position that applies to future period(s) and will not be recognized as an outflow of resources (expense/expenditure) until then. Currently, Wasatch Front has only one deferred outflow relating to pensions.

In addition to liabilities, the financial statements will sometimes report a separate section for deferred inflows of resources. This separate financial statement, deferred inflows of resources, represent an acquisition of net position that applies to future period(s) and will not be recognized as an inflow of resources (revenue) until that time. Wasatch Front has only one deferred inflow related to pensions.

#### **Pensions**

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Utah Retirement Systems Pension Plan (URS) and additions to/deductions from URS's fiduciary net position have been determined on the same basis as they are reported by URS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

### **NOTE 2—CASH AND INVESTMENTS**

The Council maintains a cash and investment pool, which includes cash on hand, one cash account, and two investment accounts.

The Council's deposit and investment policy is to follow the Utah Money Management Act. The Council does not have a separate deposit or investment policy that addresses specific types of deposit and investment risks to which the Council is exposed.

Utah State law requires that the Council's funds be deposited with a "qualified depository" as defined by the Utah Money Management Act. "Qualified depository" includes any depository institution which has been certified by the Utah State Commissioner of Financial Institutions as having met the requirements as defined in Rule 11 of the Utah Money Management Act. Rule 11 establishes the formula for determining the amount of public funds which a qualified depository may hold in order to minimize the risk of loss and defines capital requirements which an institution must maintain to be eligible to accept public funds.

The Utah Money Management Act also governs the scope of securities allowed as appropriate temporary investments for the Council and conditions for making investment transactions. Investment transactions are to be conducted through qualified depositories or primary reporting dealers.

As of June 30, 2020, the Council had the following deposits and investments:

<u>Deposit and Investment Type</u>	<u>Fair Value</u>
Cash on deposit	\$ 39,695
State Treasurer's investment pool	<u>2,488,270</u>
Total	<u>\$ 2,527,965</u>

The Council is authorized to invest in the Utah Public Treasurer's Investment Fund (PTIF), an external pooled investment fund managed by the Utah State Treasurer and subject to the Act and Council requirements. The PTIF is not registered with the SEC as an investment company, and deposits in the PTIF are not insured or otherwise guaranteed by the State of Utah. The PTIF operates and reports to participants on an amortized cost basis. The income, gains, and losses, net of administration fees, of the PTIF are allocated based upon the participants' average daily balances. As of June 30, 2020, the Utah Public Treasurer's Investment Fund was unrated.

As of June 30, 2020, the Council had the following investments:

#### Investment Maturities (in Years)

	<u>Fair Value</u>	<u>Less Than 1 Year</u>	<u>1 - 10 Years</u>	<u>More Than 10 Years</u>
State of Utah Public Treasurer Investment fund	\$2,488,270 <u>-</u>	\$2,488,270 <u>-</u>	\$ - <u>-</u>	\$ - <u>-</u>
Total investments	<u>\$2,488,270</u>	<u>\$2,488,270</u>	<u>\$ -</u>	<u>\$ -</u>

**Credit Risk** – Credit risk is the risk that the counterparty to an investment will not fulfill its obligations. The local government's policy for limiting the credit risk of investments is to comply with the Money Management Act.

**Interest Rate Risk** – Interest rate risk is the risk that, changes in interest rates of debt investments, will adversely affect the fair value of an investment. The Council manages its exposure to declines in fair value by only investing in the PTIF.

**Custodial Credit Risk – Deposits** – In the case of deposits, this is the risk that in the event of a bank failure, the Council's deposits may not be returned. As of June 30, 2020, \$39,695 of the Council's deposits were covered by federal insurance.

**Custodial Credit Risk – Investments** – In the case of investments, this is the risk that in the event of the failure of the counterparty, the Council will not be able to recover the value of its investments that are in the possession of an outside party. The Utah Public Treasurer's Investment Fund is an external deposit and investment pool wherein governmental entities are able to pool the monies from several entities to improve investment efficiency and yield. These monies are invested primarily in money market securities and contain no withdrawal restrictions. As such, the monies invested in this fund are not insured and are uncollateralized, and are subject to the same market risks as any similar investment in money market funds.

Components of cash and investments (including interest earning deposits) on June 30, 2020, are as follows:

Cash on hand	\$ 300
Cash in bank	39,395
Utah State Treasurer's investment pool	<u>2,488,270</u>
Total	<u><u>\$2,527,965</u></u>

Cash and investments are included in the accompanying statement of net assets as follows:

Cash	\$ 1,680,665
Restricted cash	<u>847,300</u>
Total	<u><u>\$2,527,965</u></u>

The Council categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the assets. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

The association has the following recurring fair value measurements as of June 30, 2020:

Public Treasurer's Investment fund position is \$2,488,270. The unit of account is each share held, and the value of the position is the fair value of the Pool's share price multiplied by the number of shares held (Level 2).

### NOTE 3—ACCOUNTS RECEIVABLE

Accounts receivable from all sources as of June 30, 2020, consisted of the following:

There is no allowance for uncollectable accounts.

Utah Department of Transportation - CPG	\$ 610,141
Utah Transit authority - Mobility Management	2,077
Mountainland Assn of Govts -Joint Projects	9,268
Utah Department of Transportation - Joint Projects	17,554
Community Impact Board	2,000
Tooele County CDBG	2,693
Utah Department of Transportation TLC SL	227,794
Utah Department of Transportation TLC OL	89,180
Mountainland Assn of Govts -Model Development	6,625
Utah Department of Transportation Model Development	13,945
Weber County - CDBG Cares Grant	<u>7,782</u>
Total	<u><u>\$ 989,059</u></u>

#### NOTE 4—PROPERTY AND EQUIPMENT

A summary of changes in property and equipment for the year ended June 30, 2020, is as follows:

	<b>Balance June 30, 2019</b>	<b>Additions</b>	<b>Retirement</b>	<b>Balance June 30, 2020</b>
Depreciated assets				
Equipment, furniture, and fixtures	\$ 514,403	\$ 29,833	\$ (22,054)	\$ 522,182
Total depreciated assets	<u>514,403</u>	<u>29,833</u>	<u>(22,054)</u>	<u>522,182</u>
Less accumulated depreciation				
Equipment, furniture, and fixtures	167,240	102,640	(21,587)	248,293
Total accumulated depreciation	<u>167,240</u>	<u>102,640</u>	<u>(21,587)</u>	<u>248,293</u>
Net property and equipment	<u>\$ 347,163</u>	<u>\$ (72,807)</u>	<u>\$ (467)</u>	<u>\$ 273,889</u>

Depreciation expense was \$102,640 for general government.

#### NOTE 5—LONG-TERM DEBT

A summary of changes in long-term debt for the year ended June 30, 2020, is as follows:

	<b>June 30, 2019</b>	<b>Additions</b>	<b>Reductions</b>	<b>June 30, 2020</b>	<b>Within One Year</b>
Compensated absences					
Pension liability	\$ 1,438,001	\$ -	\$ (657,266)	\$ 780,735	\$ -
Sick leave	164,784	-	(20,774)	144,010	-
Vacation	<u>186,116</u>	<u>35,128</u>	<u>-</u>	<u>221,244</u>	<u>-</u>
Total	<u>1,788,901</u>	<u>35,128</u>	<u>(678,040)</u>	<u>1,145,989</u>	<u>-</u>
Total long-term liabilities	<u>\$ 1,788,901</u>	<u>\$ 35,128</u>	<u>\$ (678,040)</u>	<u>\$ 1,145,989</u>	<u>\$ -</u>

#### NOTE 6—NET POSITION

The unrestricted net position of the special projects fund on June 30, 2020, was designated by the Council for future programs, local matching for Federally-funded projects, and compensated absences. The assigned balance of the building fund is for future building projects.

#### NOTE 7—RISK MANAGEMENT

The Council is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters for which the Council carries commercial insurance.

The Council carries a Workers' Compensation Policy for which the premiums are based on past experience.

## **NOTE 8—RETIREMENT PLANS**

### **General Information About the Pension Plan**

Plan description: Eligible plan participants are provided with pensions through the Utah Retirement Systems. Utah Retirement Systems are comprised of the following Pension Trust Funds:

- Public Employees Noncontributory Retirement System (Noncontributory System); is a multiple employer, cost-sharing, public employee retirement system.
- Tier 2 Public Employees Contributory Retirement System (Tier 2 Public Employees System) is a multiple employer, cost-sharing, public employee retirement system;

The Tier 2 Public Employees System became effective July 1, 2011. All eligible employees beginning on or after July 1, 2011, who have no previous service credit with any of the Utah Retirement Systems, are members of the Tier 2 Retirement System.

The Utah Retirement Systems (Systems) are established and governed by the respective sections of Title 49 of the Utah Code Annotated 1953, as amended. The Systems' defined benefit plans are amended statutorily by the State Legislature. The Utah State Retirement Office Act in title 49 provides for the administration of the Systems under the direction of the Utah State Retirement Board, whose members are appointed by the Governor. The Systems are fiduciary funds defined as pension (and other employee benefit) trust funds. URS is a component unit of the State of Utah. Title 49 of the Utah Code grants the authority to establish and amend the benefit terms.

URS issues a publicly available financial report that can be obtained by writing to Utah Retirement Systems 550 East 200 South Salt Lake City, Utah 84102, or visiting the website [www.urs.org/general/publications](http://www.urs.org/general/publications).

Benefits provided: URS provides retirement, disability, and death benefits. Retirement benefits are as follows:

Contributions: As a condition of participation in the Systems, employers and/or employees are required to contribute certain percentages of salary and wages as authorized by statute and specified by the Utah State Retirement Board. Contributions are actuarially determined as an amount that, when combined with employee contributions (where applicable) is expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded actuarial accrued liability. Contribution rates as of June 30, 2020, are as follows:

**Summary of Benefits by System**

<b>System</b>	<b>Final Average Salary</b>	<b>Years of Service Required and/or Age Eligible For Benefit</b>	<b>Benefit Percent Per Year of Service</b>	<b>COLA**</b>
Noncontributory System	Highest of 3 years	30 Years any age 25 Years any age * 20 years age 60* 10 Years age 62* 4 Years age 65	2.0% Per year all years	Up to 4%
Tier 2 Public Employees System	Highest 5 years	35 Years any age 20 Years any age 60* 10 Years age 62* 4 Years age 65	1.5% Per year all years	Up to 2.5%

\*With actuarial reductions

\*\* All post retirement cost-of-living adjustments are non-compounding and are based on the original benefit except for Judges, which is a compounding benefit. The cost-of-living adjustments are also limited to the actual Consumer Price Index (CPI) increases for the year, although unused CPI increases not met may be carried forward to subsequent years.

**Contribution Rate summary**

As a condition of participation in the Systems, employers and or employees are required to contribute certain percentages of salary and wages as authorized by statute and specified by the Utah State Retirement Board. Contributions are actuarially determined as an amount that, when combined with employee contributions (where applicable) is expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded actuarial accrued liability. Contribution rates as of June 30, 2020, are as follows:

	<b>Employee Paid</b>	<b>Employer Contribution Rate</b>	<b>Employer Rate for 401(k) Plan</b>
Contribution System			
111 Local Government Div Tier 2	N/A	15.66	1.03
Noncontributory System			
15 Local Government Div. Tier 1	N/A	18.47	N/A
Tier 2 DC Only	N/A	6.69	10.00
211 Local Government			

Tier 2 rates include a statutorily required contribution to finance the unfunded actuarial accrued liability of the Tier 1 plans.

For fiscal year ended June 30, 2020, the employer and employee contributions to the Systems were as follows:

<b>System</b>	<b>Employer Contributions</b>	<b>Employee Contributions</b>
Noncontributory system	\$ 317,966	N/A
Tier 2 Public Employees System	88,751	-
Tier 2 DC Only System	<u>5,109</u>	<u>N/A</u>
Total contributions	<u>\$ 411,826</u>	<u>-</u>

Contributions reported are the URS Board approved required contributions by System. Contributions in the Tier 2 System are used to finance the unfunded liabilities in the Tier 1 Systems.

### **Pension Assets, Liabilities, Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

At June 30, 2020, we reported a net pension asset of \$0 and a net pension liability of \$780,735.

	<b>Net Pension Asset</b>	<b>Net Pension Liability</b>	<b>Proportionate Share</b>	<b>Proportionate Share Dec. 31, 2018</b>	<b>Change (Decrease)</b>
Noncontributory System	\$ -	\$ 772,390	0.0204939%	0.1926173%	0.0123221%
Tier 2 Public	<u>-</u>	<u>8,345</u>	<u>0.0371020%</u>	<u>0.0458105%</u>	<u>0.0087085%</u>
Total	<u>\$ -</u>	<u>\$ 780,735</u>			

The net pension asset and liability were measured as of December 31, 2019, and the total pension liability used to calculate the net pension asset and liability was determined by an actuarial valuation as of January 1, 2019, and rolled forward using generally accepted actuarial procedures. The proportion of the net pension asset and liability is equal to the ratio of the employer's actual contributions to the Systems during the plan year over the total of all employer contributions to the System during the plan year.

For the year ended June 30, 2020, we recognized pension expense of \$473,274.

At June 30, 2020, we reported deferred outflows of resources and deferred inflows of resources relating to pensions from the following sources:

	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Differences between expected and actual experience	\$ 72,592	\$ 13,959
Changes in assumptions	85,368	240
Net difference between projected and actual earnings on pension plan investments	-	397,018
Changes in proportion and differences between contributions and proportionate share of contributions	63,375	445
Contributions subsequent to the measurement date	<u>204,214</u>	<u>-</u>
Total	<u>\$ 425,549</u>	<u>\$ 411,662</u>

\$204,214 was reported as deferred outflows of resources related to pensions results from contributions made by us prior to our fiscal year-end, but subsequent to the measurement date of December 31, 2018. These contributions will be recognized as a reduction of the net pension liability in the upcoming fiscal year.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year Ended December 31,</u>	<b>Deferred Outflows (Inflows) of Resources</b>
2020	\$ (2,977)
2021	(60,926)
2022	19,466
2023	150,334
2024	732
Thereafter	3,712

Actuarial assumptions: The total pension liability in December 31, 2019, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.50 Percent
Salary increases	3.25 - 9.75 Percent, average, including inflation
Investment rate of return	6.95 Percent, net of pension plan investment expense, including inflation

Mortality rates were developed from actual experience and mortality tables, based on gender, occupation, and age, as appropriate, with adjustments for future improvement in mortality based on Scale AA, a model developed by the Society of Actuaries.

As for the actuarial assumptions used on January 1, 2019, the valuation was based on the results of an actuarial experience study for the five-year period ending December 31, 2016.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class and is applied consistently to each defined benefit pension plan. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

<b>Asset Class</b>	<b>Target Asset Allocation</b>	<b>Annual Return Arithmetic Basis</b>	<b>Long-term Expected Portfolio Real Rate of Return</b>
Equity securities	40%	6.15%	2.46%
Debt securities	20%	0.40%	0.08%
Real assets	15%	5.75%	0.86%
Private equity	9%	9.95%	0.90%
Absolute return	16%	2.85%	0.46%
Cash and cash equivalents	0%	0%	0%
	<u>100%</u>		<u>4.76%</u>
Inflation			2.50%
Expected arithmetic nominal return			7.25%

The 6.95% assumed investment rate of return is comprised of an inflation rate of 2.50%, a real return of 4.45% that is net of investment expense.

Discount rate: The discount rate used to measure the total pension liability was 6.95%. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current contribution rate and that contributions from all participating employees will be made at contractually required rates that are actuarially determined and certified by the URS Board. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of currently active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability. The discount rate remained unchanged at 6.95 percent.

Sensitivity of the proportionate share of the net pension asset and liability to changes in the discount rate: The following presents the proportionate share of the net pension liability calculated using the discount rate of 6.95%, as well as what the proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (5.95%) or 1- percentage-point higher (7.95%) than the current rate:

<b>System</b>	<b>1% Decrease 5.95%</b>	<b>Discount Rate 6.95%</b>	<b>1% Increase 7.95%</b>
Non-contributory System	\$ 2,412,442	\$ 772,390	\$ (595,397)
Tier 2 Public Employees System	71,958	8,345	(40,817)
<b>Total</b>	<b>\$ 2,484,400</b>	<b>\$ 780,735</b>	<b>\$ (636,214)</b>

Pension plan fiduciary net position: Detailed information about the pension plan's fiduciary net position is available in the separately issued URS financial report.

#### **Defined Contribution Savings Plans**

The Defined Contribution Savings Plans are administered by the Utah Retirement Systems Board and are generally supplemental plans to the basic retirement benefits of the Retirement Systems, but may also be used as primary retirement plans. These plans are voluntary tax-advantaged retirement savings programs authorized under sections 401(k), 457(b) and 408 of the Internal Revenue Code. Detailed information regarding plan provisions is available in the separately issued URS financial report.

Wasatch Front Regional Council participates in the following Defined Contribution Savings Plans with Utah Retirement Systems:

- 401(k) Plan
- 457(b) Plan

Employee and employer contributions to the Utah Retirement Defined Contributions Savings Plans for the fiscal year ended June 30, were as follows:

	<b>2020</b>	<b>2019</b>	<b>2018</b>
<b>401(k) Plan</b>			
Employer contributions	\$ 271,467	\$ 267,085	\$ 132,318
Employee contributions	77,992	55,772	52,034
<b>457 Plan</b>			
Employer contributions	-	-	-
Employee contributions	168,010	162,850	130,851

#### **NOTE 9— ECONOMIC DEPENDENCY**

The Council receives a substantial amount of its revenue from the U.S. Department of Transportation. This agency provides 70% of the Council's total revenue. Loss of this support could adversely affect the Council's activities.

#### **NOTE 10— RESTRICTED CASH**

The Council has restricted cash in the amount of \$847,300 for advanced grant payments and outside restrictions.

## NOTE 11 – NEWLY ISSUED ACCOUNTING STANDARDS

The GASB has issued the following statements that will apply to the Commission in future years:

GASB 87 Leases

GASB 88 Certain Disclosures Related to Debt, Including Direct Borrowings and Direct Placements

GASB 89 Accounting for interest cost incurred before the end of a construction period

GASB 90 Majority Equity Interests and amendment of GASB statements No 14 and no. 61

GASB 87 will impact the financial statements for operating leases and will be shown on the balance sheet as an asset and a liability. None of the other statements will impact the financial statements.

## NOTE 12— FUND BALANCE

These financial statements include the provisions of GASB Statement No. 54, which redefined how fund balances of the governmental funds are presented in the financial statement. Fund balances are classified as follows:

**Non-spendable** – Amounts that cannot be spent either because they are not in a spendable form or because they are legally or contractually required to be maintained intact.

**Restricted** – Amounts that can be spent only for specific purposes because of state or federal laws or externally imposed conditions by grantors or creditors.

**Committed** – Amounts that can be used only for specific purposes determined by a formal action of the Council.

**Assigned** – Amounts that are designated by the Council for a specific purpose but are not spendable until specific conditions are met.

**Unassigned** – All amounts not included in the other spendable classifications.

The details of the fund balances are included in the Governmental Funds Balance Sheet (page 11). Restricted funds are used first as appropriate. Assigned funds are used when specific conditions are met such as a request for reimbursement to the Department of Workforce Services for a claim for unemployment compensation. Decreases to the fund balance first reduce Unassigned Fund Balance; in the event that Unassigned Fund Balance becomes zero, then Assigned and Committed Fund Balances are used in that order.

## NOTE 13— LEASES

The Council signed a contract in October of 2018 to lease a new office space which was remodeled, and the entity took occupancy of the new building in March of 2020. The rent paid for the year ending June 30, 2020, was \$416,230. The yearly rent expense for the next five years is as follows:

<u>Year ending</u>	<u>Amount</u>
June 30, 2021	\$ 419,295
June 30, 2022	429,370
June 30, 2023	439,725
June 30, 2024	450,361
June 30, 2025	461,339

The lease can be terminated by the provisions of the lease agreement and may be extended after the lease term.

**NOTE 14-TRANSFERS**

The Council did not show any transfers during the year.

**REQUIRED SUPPLEMENTARY INFORMATION**

**WASATCH FRONT REGIONAL COUNCIL**  
**Budgetary Comparison Schedule**  
**General Fund**  
**For the Year Ended June 30, 2020**

	<b>Budgeted Amounts</b>		<b>Actual Amounts</b>	<b>Variance with Final Budget</b>
	<b>Original</b>	<b>Final</b>	<b>Budgetary Basis</b>	
<b>REVENUE</b>				
Federal sources	\$ -	\$ -	\$ -	\$ -
State sources	-	-	-	-
Local sources	-	-	-	-
Other	-	-	1,255	1,255
Interest	12,500	12,500	-	(12,500)
Total revenue	<u>12,500</u>	<u>12,500</u>	<u>1,255</u>	<u>(11,245)</u>
<b>EXPENDITURES</b>				
Administration	3,600	3,600	1,064	(2,536)
Capital outlay	-	-	-	-
Total expenditures	<u>3,600</u>	<u>3,600</u>	<u>1,064</u>	<u>(2,536)</u>
Excess of revenue over expenditures (usage of fund balance)	8,900	8,900	191	(8,709)
<b>Other sources</b>				
Transfers in	-	-	-	-
Transfers out	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balance	8,900	8,900	191	(8,709)
FUND BALANCE, JULY 1	<u>5,001</u>	<u>5,001</u>	<u>5,001</u>	<u>-</u>
FUND BALANCE, JUNE 30	<u>\$ 13,901</u>	<u>\$ 13,901</u>	<u>\$ 5,192</u>	<u>\$ (8,709)</u>

The accompanying notes are an integral part of this statement.

**Wasatch Front Regional Council**  
**Budgetary Comparison Schedule**  
**Special Projects Fund**  
**For the Year Ended June 30, 2020**

	<b>Budgeted Amounts</b>		<b>Actual Amounts</b>	<b>Variance with Final Budget</b>
	<b>Original</b>	<b>Final</b>	<b>Budgetary Basis</b>	
<b>REVENUE</b>				
Federal sources	\$ 5,720,382	\$ 5,720,382	\$ 4,631,658	\$ (1,088,724) <sup>a</sup>
State sources	582,300	582,300	455,137	(127,163)
Local sources	1,318,527	1,318,527	1,358,793	40,266
Other	-	-	-	-
Interest	-	-	19,162	19,162
Total revenue	<u>7,621,209</u>	<u>7,621,209</u>	<u>6,464,750</u>	<u>(1,156,459)</u>
<b>EXPENDITURES</b>				
Planning	7,621,209	9,578,870	6,328,129	(3,250,741)
Capital Outlay	45,000	45,000	29,832	(15,168)
Total expenditures	<u>7,666,209</u>	<u>9,623,870</u>	<u>6,357,961</u>	<u>(3,265,909)</u>
Excess of revenue over expenditures (usage of fund balance)	<u>(45,000)</u>	<u>(2,002,661)</u>	<u>106,789</u>	<u>2,109,450</u>
Other sources				
Transfers out	-	-	-	-
Transfers in	-	-	-	-
Net change in fund balance	(45,000)	(2,002,661)	106,789	2,109,450
FUND BALANCE, JULY 1	<u>904,381</u>	<u>904,381</u>	<u>904,381</u>	<u>-</u>
FUND BALANCE, JUNE 30	<u><u>\$ 859,381</u></u>	<u><u>\$ (1,098,280)</u></u>	<u><u>\$ 1,011,170</u></u>	<u><u>\$ 2,109,450</u></u>

Footnote revenue variance

a - When new projects are added the entire contract is included in the budget year in which it was received. However many projects are multi-year projects. Amounts not spent at the end of the fiscal year are carried forward and re-budgeted in subsequent years until the project is complete.

**Wasatch Front Regional Council**  
**Schedule of Required Supplementary Information**  
**Schedule of the Proportionate Share of the Net Pension Liability**  
**December 31, 2020**  
**Last 10 Fiscal Years\***

	<b>Tier 1 System</b>	<b>Tier 2 Public Employees System</b>
Proportion of the net pension liability (asset)		
2015	0.1707007%	0.0407256%
2016	0.1774581%	0.0430644%
2017	0.1838020%	0.0542080%
2018	0.1855225%	0.0476816%
2019	0.1926173%	0.0458105%
2020	0.2049394%	0.0371020%
Proportionate share of the net pension liability (asset)		
2015	\$ 741,223	\$ (1,234)
2016	1,004,144	(94)
2017	1,180,234	6,047
2018	812,830	4,204
2019	1,418,381	19,620
2020	772,390	8,345
Covered employee payroll		
2015	\$ 1,402,300	\$ 199,888
2016	1,449,896	278,274
2017	1,507,181	444,548
2018	1,516,557	466,787
2019	1,613,028	535,216
2020	1,791,683	515,854
Proportionate share of the net pension liability (asset as a percentage of its covered employee payroll)		
2015	52.9%	-0.06%
2016	69.3%	-0.03%
2017	78.3%	1.36%
2018	53.6%	0.90%
2019	87.9%	3.67%
2020	43.1%	1.62%
Plan fiduciary net pension as a percentage of the total pension liability		
2015	90.2%	103.5%
2016	87.8%	100.2%
2017	87.3%	95.1%
2018	91.9%	97.4%
2019	87.0%	90.8%
2020	93.7%	95.5%

\* In accordance with paragraph 81.a of GASB 68, employers will need to disclose a 10-year history proportionate share of the Net Pension Liability (Asset) in their RSI. This schedule will be built prospectively. The schedule above is only for the current

**WASATCH FRONT REGIONAL COUNCIL**  
**Schedule of Required Supplementary Information**  
**Schedule of Contributions**  
**Utah Retirement Systems**

	<u>As of Fiscal Year Ended June 30</u>	<u>Actuarial Determined Contributions</u>	<u>Contributions in Relation to the Contractually Required Contribution</u>	<u>Contribution Deficiency (excess)</u>	<u>Covered Employee Payroll</u>	<u>Contributions as a Percentage of Covered Employee Payroll</u>
<b>Noncontributory system</b>	2015	\$ 252,255	\$ 252,255	\$ -	\$ 1,365,759	18.47%
	2016	275,203	275,203	-	1,489,997	18.47%
	2017	282,809	282,809	-	1,531,176	18.47%
	2018	282,164	282,164	-	1,527,690	18.47%
	2019	321,464	321,464	-	1,740,467	18.47%
	2020	317,966	317,966	-	1,721,525	18.47%
<b>Tier 2 Public employees system *</b>	2015	33,858	33,858	-	226,625	14.94%
	2016	52,322	52,322	-	350,920	14.91%
	2017	72,155	72,155	-	483,938	14.91%
	2018	76,192	76,192	-	504,252	15.11%
	2019	83,486	83,486	-	537,232	15.54%
	2020	88,751	88,751	-	556,740	15.66%
<b>Tier 2 Public Employees DC only system *</b>	2015	6,728	6,728	-	100,120	6.72%
	2016	5,914	5,914	-	88,400	6.69%
	2017	5,968	5,968	-	89,203	6.69%
	2018	5,922	5,922	-	88,511	6.69%
	2019	3,996	3,993	-	59,724	6.69%
	2020	5,109	5,109	-	76,367	6.69%

\* Contributions in Tier 2 include an amortization rate to help fund the unfunded liabilities in the Tier 1 systems. Tier 2 systems were rerated effective July 1, 2011.

Paragraph 81.b of GASB 68 requires employers to disclose a 10-year history of contributions in RSI. Contributions as a percentage of covered-payroll may be different than the board certified rate due to rounding and other administrative issues.

The accompanying notes are an integral part of this statement.

# WASATCH FRONT REGIONAL COUNCIL

## Notes to Required Supplementary Information For the Fiscal Year Ended June 30, 2020

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### Changes of Assumptions

As a result of passage of SB 129, the retirement rates for members in Tier 2 Public Safety and firefighters hybrid Systems have been modified to be the same as the assumption used to modify the retirement pattern in the tier 1 Public Safety and Firefighter Systems, except for a 10% load at first eligibility for unreduced retirement prior to age 65.

**SUPPLEMENTARY INFORMATION**

**Wasatch Front Regional Council**  
**Budgetary Comparison Schedule**  
**Building Fund**  
**For the Year Ended June 30, 2020**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance with</u>
	<u>Original</u>	<u>Final</u>	<u>Budgetary Basis</u>	<u>Final Budget</u>
<b>REVENUE</b>				
Federal sources	\$ -	\$ -	\$ -	\$ - a
State sources	-	-	-	-
Local sources	-	-	-	-
Other	-	-	-	-
Interest	-	-	24,569	24,569
Total revenue	<u>-</u>	<u>-</u>	<u>24,569</u>	<u>24,569</u>
<b>EXPENDITURES</b>				
Administration	-	-	-	-
Planning	-	-	-	-
Capital outlay	-	-	-	-
Total expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess of revenue over expenditures (usage of fund balance)	<u>-</u>	<u>-</u>	<u>24,569</u>	<u>24,569</u>
<b>Other sources</b>				
Proceeds sale of assets	-	-	-	-
Transfers out	-	-	-	-
Transfers in	-	-	-	-
Total other sources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balance	<u>-</u>	<u>-</u>	<u>24,569</u>	<u>24,569</u>
FUND BALANCE, JULY 1	<u>1,133,165</u>	<u>1,133,165</u>	<u>1,133,165</u>	<u>-</u>
FUND BALANCE, JUNE 30	<u>\$ 1,133,165</u>	<u>\$ 1,133,165</u>	<u>\$ 1,157,734</u>	<u>\$ 24,569</u>

The accompanying notes are an integral part of this statement.



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**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE AND ON INTERNAL CONTROLS OVER COMPLIANCE IN ACCORDANCE WITH THE STATE COMPLIANCE AUDIT GUIDE**

Members of the Council and Andrew Gruber  
Wasatch Front Regional Council  
Salt Lake Council, Utah

**Report on Compliance**

We have audited the Wasatch Front Regional Council's compliance with the applicable state compliance requirements described in the *State Compliance Audit Guide, issued by the Office of the state Auditor*, that could have a direct and material effect on Wasatch Front Regional Council for the year ended June 30, 2020.

State compliance requirements were tested for the year ended June 30, 2020, in the following areas:

- |                                     |                              |
|-------------------------------------|------------------------------|
| Cash Management                     | Fund Balance                 |
| Budgetary Compliance                | Fraud Risk Assessment        |
| Restricted Cash and Related Revenue | Open and Public Meetings Act |

**Management's Responsibility**

Management is responsible for compliance with the state requirements referred to above.

**Auditors' Responsibility**

Our responsibility is to express an opinion on *Wasatch Front Regional Council's* compliance based on our audit of the state compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the *State Compliance Audit Guide*. Those standards and the *State Compliance Audit Guide* require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the state compliance requirements referred to above that could have a direct and material effect on a state compliance requirement, occurred. An audit includes examining, on a test basis, evidence about *Wasatch Front Regional Council's* compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each state compliance requirement referred to above. However, our audit does not provide a legal determination of *Wasatch Front Regional Council's* compliance with those requirements.

## Opinion on Compliance

In our opinion, Wasatch Front Regional Council complied, in all material respects, with the state compliance requirements referred to above for the year ended June 30, 2020.

## Report on Internal Control Over Compliance

Management of Wasatch Front Regional Council is responsible for establishing and maintaining effective internal control over compliance with the state compliance requirements referred to above. In planning and performing our audit of compliance, we considered Wasatch Front Regional Council's internal control over compliance with the state compliance requirements referred to above to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance with those state compliance requirements and to test and report on internal control over compliance in accordance with the State Compliance Audit Guide, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Wasatch Front Regional Council's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent or to detect and correct noncompliance with a state compliance requirement on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a state compliance requirement will not be prevented or detected and corrected on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a state compliance requirement that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control and compliance and the results of that testing based on the requirements of the *State Compliance Audit Guide*. Accordingly, this report is not suitable for any other purpose.



Karren Hendrix Stagg Allen and Company  
Salt Lake City, Utah  
September 30, 2020



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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Members of the Council and Andrew Gruber  
Wasatch Front Regional Council  
Salt Lake Council, Utah

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Wasatch Front Regional Council, Utah, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise Wasatch Front Regional Council's basic financial statements and have issued our report thereon dated September 30, 2020

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Wasatch Front Regional Council's internal control over financial reporting (internal control) to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Wasatch Front Regional Council's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of Wasatch Front Regional Council's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Wasatch Front Regional Council's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions, laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in blue ink that reads "Karren, Hendrix, Stagg, Allen & Company". The signature is written in a cursive, flowing style.

Karren, Hendrix, Stagg, Allen & Company  
Salt Lake City, Utah  
September 30, 2020



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## **INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

Members of the Council and Andrew Gruber  
Wasatch Front Regional Council  
Salt Lake Council, Utah

### **Report on Compliance for Each Major Federal Program**

We have audited the Wasatch Front Regional Council, Utah, compliance with the types of compliance requirements described in the OMB Compliance Supplement that could have a direct and material effect on each of the Wasatch Front Regional Council, Utah's major federal programs for the year ended June 30, 2020. Wasatch Front Regional Council, Utah's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

### **Management's Responsibility**

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on compliance for each of Wasatch Front Regional Council's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Wasatch Front Regional Council, Utah's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Wasatch Front Regional Council's compliance.

### **Opinion on Each Major Federal Program**

In our opinion, the Wasatch Front Regional Council, Utah, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its

major federal programs for the year ended June 30, 2020.

### **Report on Internal Control over Compliance**

Management of the Wasatch Front Regional Council, Utah is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements ref Wasatch Front Regional Council, Utah's referred to above. In planning and performing our audit of compliance, we considered Wasatch Front Regional Council, Utah's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Wasatch Front Regional Council Utah's internal control over compliance. A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*Karren, Hendrix, Stagg, Allen & Company*

Karren, Hendrix, Stagg, Allen & Company  
Salt Lake City, Utah  
September 30, 2020

**WASATCH FRONT REGIONAL COUNCIL**  
**Schedule of Federal Financial Assistance**  
**For the Year Ended June 30, 2019**

U.S. Department	Description	Federal CFDA Number	State Grant Number	2018-2019 Expenditures (Accrual Basis)
<b><u>U.S. DEPARTMENT OF TRANSPORTATION</u></b>				
Federal Highway Administration	Consolidate Planning Grant (through Utah Department of Transportation)	20.205	20-8137	\$ 3,619,101
Federal Highway Administration	Pass through from UDOT for Model Development	20.205		85,504
Federal Highway Administration	Consolidated Planning Grant (through UDOT, through Mountainland's AOG)	20.205		37,374
Federal Highway Administration	STP Funds passed through UDOT Transportation and Land Use Connection Program Salt Lake County	20.205	14-8915	452,316
Federal Highway Administration	STP Funds passed through UDOT Transportation and Land Use Connection Program Weber and Davis Counties	20.205	14-8969	229,649
Federal Highway Administration	Pass through from UDOT for Joint Planning Projects	20.205		53,352
Federal Highway Administration	Consolidated Planning grant through UDOT through Mountainland's AOG for Joint Planning Projects	20205		23,347
<b>Total Federal Highway Administration</b>				<u>4,500,643</u>
Federal Transit Administration	Mobility Management Study (through Utah Transit Authority)	20.513	18-2580	<u>3,233</u>
<b>Total Federal Transit Administration</b>				<u>3,233</u>
<b>TOTAL U.S. DEPARTMENT OF TRANSPORTATION</b>				<u>4,503,876</u>
<b><u>U.S. DEPARTMENT OF COMMERCE</u></b>				
Department of Economic Development	Support for planning organizations	11.302	ED16DEN3020087	<u>70,000</u>
<b>TOTAL DEPARTMENT OF COMMERCE</b>				<u>70,000</u>
<b><u>U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT</u></b>				
Community Development Block Grant	Small City CDBG	14.228	20-1065	50,000
Community Development Block Grant	Community Development Block Grant - CV Business Assistance	14.228	21-0349	<u>7,782</u>
Total U.S. Department of Housing and Urban Development				<u>57,782</u>
<b>TOTAL FEDERAL FINANCIAL ASSISTANCE</b>				<u><u>4,631,658</u></u>

The accompanying notes are an integral part of this statement.

**WASATCH FRONT REGIONAL COUNCIL**  
**NOTES TO FEDERAL AWARDS**  
**FOR THE YEAR ENDED JUNE 30, 2020**

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**NOTE 1 - PURPOSE OF THE SCHEDULE**

The accompanying Schedule of Expenditures of Federal Awards is a supplementary schedule to the Council's financial statements and is presented for purposes of additional analysis. Because the schedule presents only a selected portion of the activities of the Council, it is not intended to, and does not present financial position, changes in fund balances, or the current funds, revenue, expenditures, and other changes of the Council.

**NOTE 2 - SIGNIFICANT ACCOUNTING POLICIES**

**Basis of Presentation**

The information in the schedule is presented in accordance with Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirement for Federal Awards.

**Federal Awards**

Pursuant to Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards* assistance is defined by a federal agency, either directly or indirectly in the form of grants, contracts, cooperative agreements, loans, loan guarantees, property, interest subsidies, insurance or direct appropriation. Accordingly, non-monetary federal assistance, including federal surplus property, would be included in federal awards, if applicable, and therefore, would be reported on the schedule in federal awards. Federal awards include direct federal cash assistance to individuals.

**Type A and Type B Programs**

The Single Audit Act Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements Cost Principles, and Audit Requirements for Federal Awards* establish the levels of expenditures or expenses to be used in defining Type A and Type B federal award programs. Type A programs, for the Council, are those programs which exceed \$750,000 in federal expenditures, distributions, or issuances for the fiscal year ended June 30, 2020.

**Reporting Entity**

The reporting entity is fully described in Note 1 of the Council financial statements. The schedule includes all federal award programs administered by the Council for the year ended June 30, 2020.

**Basis of Accounting**

The expenditures in the schedule are recognized as incurred based on the modified accrual basis of accounting and the cost accounting principles contained in the Uniform Guidance, Cost Principles for State and Local Governments. Under those cost principles, certain types of expenditures are not allowable or are limited as to reimbursement.

**Matching Costs**

The schedule does not include matching expenditures.

**10% De Minimis Indirect Cost Rate**

The entity did not choose to use the 10% minimis cost rate.

**Direct and Indirect Flow-Through Federal Assistance**

Some of the Council's Federal awards are received directly from the granting federal agency. However, the majority of federal awards as identified on the schedule are passed through a separate entity prior to receipt by the Council.

**Sub-recipients**

The Council does not pass through to any sub-recipients.

**WASATCH FRONT REGIONAL COUNCIL  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2020**

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**SUMMARY OF AUDITORS' RESULTS**

1. The auditors' report expresses an unqualified opinion on the financial statements.
2. No significant deficiencies relating to the audit of the financial statements are reported.
3. No instances of noncompliance material to the financial statements of Wasatch Front Regional Council were disclosed by the audit.
4. No significant deficiencies relating to the audit of the major federal award programs are reported in the accompanying schedule.
5. The auditors' report on compliance for the major federal award program of Wasatch Front Regional Council expresses an unqualified opinion.
6. There are no audit findings relating to the federal award programs that are required to be reported.
7. The program tested as a major program was Federal Highway Administration, CFDA Number 20.205.
8. The threshold used for distinguishing Types A and B programs was \$750,000.
9. Wasatch Front Regional Council was determined to be a low-risk auditee as defined by Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards.

**FINDINGS - FINANCIAL STATEMENT AUDIT**

None

**FINDING AND QUESTIONED COSTS - MAJOR FEDERAL AWARDS PROGRAMS AUDIT**

None

**WASATCH FRONT REGIONAL COUNCIL  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
PRIOR YEAR**

---

**FINDINGS - FINANCIAL STATEMENT AUDIT**

None

**FINDING AND QUESTIONED COSTS - MAJOR FEDERAL AWARDS PROGRAMS AUDIT**

None

**WASATCH FRONT REGIONAL COUNCIL**  
**SCHEDULE OF REVENUES AND EXPENDITURES BY PROGRAM**  
**FOR THE YEAR ENDED JUNE 30, 2020**

DESCRIPTION	CPG	TRANSIT SUPPORT	TOOELE VALLEY RPO	LOCAL GOVT SERVICE	MOBILITY MGMT
<b>REVENUES</b>					
Federal sources:	3,619,100.94	-	-	-	3,232.60
Total federal sources	3,619,100.94	-	-	-	3,232.60
State sources:					
State funds	140,000.00	-	-	-	-
Total state sources	140,000.00	-	-	-	-
Local sources:					
Cities and counties	44,291.45	-	5,744.71	19,473.41	-
Gain on sale of asset					
Other	78,513.59	82,170.41	-	-	-
Total local sources	122,805.04	82,170.41	5,744.71	19,473.41	-
<b>TOTAL REVENUE</b>	<b>3,881,905.98</b>	<b>82,170.41</b>	<b>5,744.71</b>	<b>19,473.41</b>	<b>3,232.60</b>
<b>EXPENDITURES</b>					
Salaries and employee benefits	2,636,919.74	61,710.68	4,222.75	5.14	2,560.43
Contractual services	225,991.18	-	-	-	-
Equipment - purchase	-	-	-	-	-
Equipment - rental	11,507.31	-	-	-	-
Equipment - repair/maintenance	-	-	-	-	-
Rent - building	-	-	-	-	-
Travel	41,021.44	-	78.88	1,980.01	-
Training	29,366.85	-	-	681.21	-
Supplies & software	49,443.50	-	-	11,253.37	-
Telephone & data	-	-	-	-	-
Accounting	-	-	-	-	-
Dues and subscriptions	19,861.46	-	-	-	-
Insurance	-	-	-	-	-
Legal	-	-	-	-	-
Miscellaneous	-	-	-	-	-
Bank charges and other	-	-	-	-	-
Indirect cost	867,794.50	20,459.73	1,443.08	5,553.68	672.17
<b>TOTAL EXPENDITURES</b>	<b>3,881,905.98</b>	<b>82,170.41</b>	<b>5,744.71</b>	<b>19,473.41</b>	<b>3,232.60</b>
<b>OTHER REVENUE/(EXPENSE)</b>					
Interest income	-	-	-	-	-
<b>TOTAL OTHER REV/(EXP)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Excess of revenue over (under) expenditures</b>	<b>(0.00)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

DESCRIPTION	JOINT PROJECTS	CIB \$2K	ECONOMIC DEVELOPMENT	CDBG TOOELE	TLC SL	TLC WD
<b>REVENUES</b>						
Federal sources:	76,698.97	-	70,000.00	50,000.00	452,316.41	229,649.00
Total federal sources	76,698.97	-	70,000.00	50,000.00	452,316.41	229,649.00
State sources:						
State funds	-	2,000.00	-	-	169,725.05	135,317.40
Total state sources	-	2,000.00	-	-	169,725.05	135,317.40
Local sources:						
Cities and counties	5,636.56	-	70,000.00	-	764,209.40	67,502.87
Gain on sale of asset						
Other	53,218.39	-	-	-	65,285.24	33,601.23
Total local sources	58,854.95	-	70,000.00	-	829,494.64	101,104.10
<b>TOTAL REVENUE</b>	<b>135,553.92</b>	<b>2,000.00</b>	<b>140,000.00</b>	<b>50,000.00</b>	<b>1,451,536.10</b>	<b>466,070.50</b>
<b>EXPENDITURES</b>						
Salaries and employee benefits	-	1,232.43	107,758.04	30,562.32	130,244.62	97,683.45
Contractual services	135,553.92	-	-	-	1,244,440.19	310,748.58
Equipment - purchase	-	-	-	-	-	-
Equipment - rental	-	-	-	-	-	-
Equipment - repair/maintenance	-	-	-	-	-	-
Rent - building	-	-	-	-	-	-
Travel	-	-	1,171.88	239.62	2,317.69	1,738.25
Training	-	-	896.07	43.04	3,750.99	2,813.27
Supplies & software	-	-	-	-	-	-
Telephone & data	-	-	-	-	-	-
Accounting	-	-	-	-	-	-
Dues and subscriptions	-	-	-	-	-	-
Insurance	-	-	-	-	-	-
Legal	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-
Bank charges and other	-	-	-	-	-	-
Indirect cost	-	767.57	30,174.01	19,155.02	70,782.61	53,086.95
<b>TOTAL EXPENDITURES</b>	<b>135,553.92</b>	<b>2,000.00</b>	<b>140,000.00</b>	<b>50,000.00</b>	<b>1,451,536.10</b>	<b>466,070.50</b>
<b>OTHER REVENUE/(EXPENSE)</b>						
Interest income	-	-	-	-	-	-
<b>TOTAL OTHER REV/(EXP)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Excess of revenue over (under) expenditures	-	-	-	-	-	-

**WASATCH FRONT REGIONAL COUNCIL**  
**SCHEDULE OF REVENUES AND EXPENDITURES BY PROGRAM**  
**FOR THE YEAR ENDED JUNE 30, 2020**

DESCRIPTION	TLC TOOELE	MORGAN RPO	DAVIS COUNTY RANKING	DAVIS LEGISLATIVE CONSULTANT	MAG MODEL DEVELOPMENT	UDOT MODEL DEVELOPMENT
<b>REVENUES</b>						
Federal sources:	-	-	-	-	37,373.54	85,504.22
Total federal sources	-	-	-	-	37,373.54	85,504.22
State sources:						
State funds	820.50	7,274.39	-	-	-	-
Total state sources	820.50	7,274.39	-	-	-	-
Local sources:						
Cities and counties	2,610.00	-	-	66,000.00	-	-
Gain on sale of asset	-	-	-	-	-	-
Other	-	-	-	-	-	-
Total local sources	2,610.00	-	-	66,000.00	-	-
<b>TOTAL REVENUE</b>	<b>3,430.50</b>	<b>7,274.39</b>	<b>-</b>	<b>66,000.00</b>	<b>37,373.54</b>	<b>85,504.22</b>
<b>EXPENDITURES</b>						
Salaries and employee benefits	-	5,221.24	-	-	24,990.02	66,640.05
Contractual services	3,430.50	-	-	66,000.00	5,309.46	-
Equipment - purchase	-	-	-	-	-	-
Equipment - rental	-	-	-	-	-	-
Equipment - repair/maintenance	-	-	-	-	-	-
Rent - building	-	-	-	-	-	-
Travel	-	153.90	-	-	-	-
Training	-	-	-	-	-	-
Supplies & software	-	-	-	-	-	-
Telephone & data	-	-	-	-	-	-
Accounting	-	-	-	-	-	-
Dues and subscriptions	-	-	-	-	-	-
Insurance	-	-	-	-	-	-
Legal	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-
Bank charges and other	-	-	-	-	-	-
Indirect cost	-	1,899.25	-	-	7,074.06	18,864.17
<b>TOTAL EXPENDITURES</b>	<b>3,430.50</b>	<b>7,274.39</b>	<b>-</b>	<b>66,000.00</b>	<b>37,373.54</b>	<b>85,504.22</b>
<b>OTHER REVENUE/(EXPENSE)</b>						
Interest income	-	-	-	-	-	-
<b>TOTAL OTHER REV/(EXP)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Excess of revenue over (under) expenditures</b>	<b>-</b>	<b>0.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

DESCRIPTION	CARES	OQUIRRH	INDIRECT	Special Projects	General	Building
	GRANT	CONNCETION		Fund	Fund	Fund
REVENUES				TOTAL	TOTAL	TOTAL
Federal sources:	7,782.48		-	4,631,658.16	-	-
Total federal sources	7,782.48	-	-	4,631,658.16	-	-
State sources:						
State funds	-	-	-	455,137.34	-	-
Total state sources	-	-	-	455,137.34	-	-
Local sources:						
Cities and counties	-	70.76	-	1,045,539.16	-	-
Gain on sale of asset				-		-
Other	-	-	465.00	313,253.86	1,255.49	-
Total local sources	-	70.76	465.00	1,358,793.02	1,255.49	-
<b>TOTAL REVENUE</b>	<b>7,782.48</b>	<b>70.76</b>	<b>465.00</b>	<b>6,445,588.52</b>	<b>1,255.49</b>	<b>-</b>
<b>EXPENDITURES</b>						
Salaries and employee benefits	4,894.24	44.89	465,556.91	3,640,246.95	-	-
Contractual services	-	-	4,440.00	1,995,913.83	-	-
Equipment - purchase	-	-	29,831.90	29,831.90	-	-
Equipment - rental	-	-	91,133.13	102,640.44	-	-
Equipment - repair/maintenance	-	-	9,393.64	9,393.64	-	-
Rent - building	-	-	416,230.57	416,230.57	-	-
Travel	-	-	5,335.71	54,037.38	-	-
Training	-	-	7,840.08	45,391.51	-	-
Supplies & software	-	-	40,916.74	101,613.61	-	-
Telephone & data	-	-	29,650.66	29,650.66	-	-
Accounting	-	-	17,791.72	17,791.72	-	-
Dues and subscriptions	-	-	-	19,861.46	-	-
Insurance	-	-	10,241.76	10,241.76	-	-
Legal	-	-	2,110.00	2,110.00	-	-
Miscellaneous	-	-	-	-	-	-
Bank charges and other	-	-	-	-	1,064.00	-
Indirect cost	2,888.24	25.87	(1,100,640.92)	(0.01)	-	-
<b>TOTAL EXPENDITURES</b>	<b>7,782.48</b>	<b>70.76</b>	<b>29,831.90</b>	<b>6,474,955.42</b>	<b>1,064.00</b>	<b>-</b>
<b>OTHER REVENUE/(EXPENSE)</b>						
Interest income	-	-	-	19,160.98	-	24,569.16
<b>TOTAL OTHER REV/(EXP)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>19,160.98</b>	<b>-</b>	<b>24,569.16</b>
<b>Excess of revenue over (under) expenditures</b>	<b>-</b>	<b>-</b>	<b>(29,366.90)</b>	<b>(10,205.92)</b>	<b>191.49</b>	<b>24,569.16</b>

**DRAFT WASATCH FRONT REGIONAL COUNCIL 2021 MEETING SCHEDULE DRAFT**

	Council	RGC	Trans Com	ATC	Budget	WFEDD	CDBG RRC*	RGC TACs SL-WV & O-L	Trans Com TACs SL-WV & O-L
<b>January</b>	28	21		13	14 (tentative)	19			27
<b>February</b>			18			22	16	17	24
<i>**Orientation</i>	25	25	25	25		25	25		
<b>March</b>	25	18		10	11				31
<b>April</b>			15	14		26		21	
<b>May</b>	27	20			13		18		26
<b>June</b>			17	9					
<b>July</b>								21	28
<b>August</b>	26	19	19	11	12 (tentative)	2	17		
<b>September</b>								15	
<b>October</b>	28	21		13	14	25			13
<b>November</b>			18				16		
<b>December</b>								15	

Meetings may be conducted in person or virtually via Zoom; advance notice of meeting location will be provided.

- Wasatch Front Regional Council (Council) meetings are held on Thursdays, five times a year in Jan, Mar, May, Aug, and Oct, at 2:00 p.m.
- Regional Growth Committee (RGC) meetings are held on Thursdays, five times a year in Jan, Mar, May, Aug, and Oct, at 9:45 a.m.
- Transportation Coordinating Committee (Trans Com) meetings are held on Thursdays, five times a year in Feb, Apr, Jun, Aug, and Nov, at 2:00 p.m.
- Active Transportation Committee (ATC) meetings are held on Wednesdays, six times a year in Jan, Mar, Apr, Jun, Aug, & Oct, at 9:45 a.m.
- Budget Committee meetings are held on Thursdays, three times a year with two tentative dates (if needed) as noted above, at 10:00 a.m.
- Wasatch Front Economic Development District (WFEDD) meetings are held quarterly on Mondays at 1:30 p.m. (Jan 19 meeting is a Tuesday, due to Legislative Session)
- Community Development Block Grant Regional Review Committee (CDBG RRC) meetings are held quarterly on Tuesdays at 12:00 p.m.

\*CDBG RRC meetings involve only Morgan, Tooele and Weber Counties.

- RGC Technical Advisory Committees (TACs): Wednesdays: Salt Lake-West Valley Area - 8:30 a.m. Locations to be determined prior to each meeting; Ogden-Layton Area - 2:00 p.m. in Clearfield City Hall, 55 S State St, Clearfield, UT.
- Trans Com Technical Advisory Committees (TACs): Wednesdays: Ogden-Layton Area - 10:00 a.m. in Clearfield City Hall, 55 S State St, Clearfield, UT; Salt Lake-West Valley Area - 2:00 p.m. in the Utah Cultural Celebration Center, 1355 W 3100 S, West Valley City, UT (Feb 24 meeting to be held at West Valley City Hall.)

While every attempt has been made to schedule around known holidays and other previously planned events, days and/or times may need to be adjusted, should unforeseen events arise. Any change will be announced, via email, with as much notice as possible.

**\*\*New Member Orientation on Thursday, February 25, 2021, 1:30-3:30pm.**

*All newly appointed Council and committee members are invited to attend. Continuing members are also welcome.*

Should you need further information, please visit [www.wfrc.org](http://www.wfrc.org) or contact Andrea Pearson at [apearson@wfrc.org](mailto:apearson@wfrc.org) or 801-363-4250, ext 1100.