



MINUTES
 Wasatch Front Regional Council
 Meeting of March 28, 2019

Note: Due to technical difficulties and mechanical failure, the audio recording of this meeting is not available.

Commissioner Bob Stevenson, Chair, called the meeting of the Wasatch Front Regional Council to order at 2:04 p.m. in the offices of the Wasatch Front Regional Council located at 41 N. Rio Grande Street, Salt Lake City, Utah.

WFRC COUNCIL MEMBERS - 2019		
BOX ELDER COUNTY	Yes/No	Alternates / Others in attendance:
Member - Jeff Scott	yes	Christian Mower, Rep. Ben McAdams
DAVIS COUNTY MEMBERS		Travis Campbell, Rep. Rob Bishop
Len Arave	yes	Kristie Overson, Taylorsville City Mayor
Mark Shepherd	yes	Robert Hale, Midvale City Mayor
Randy Lewis	yes	Mike Peterson, Cttwood Heights Mayor
Bob Stevenson	yes	Kendall Thomas, Tooele County
MORGAN COUNTY		Tom Tripp, Tooele County
Member - Tina Cannon	yes	Rachelle Custer, Tooele County
SALT LAKE COUNTY MEMBERS		Nancy Volmer, SLC Dept of Airports
Jenny Wilson	yes	Patrick Leary, Salt Lake City
Jackie Biskupski	no	Roger Borgenicht, UBET
Troy Walker	yes	Nicole Zinnanti, ASSIST, Inc
Michael Jensen	no	Mike Reberg, Salt Lake County
Jeff Silvestrini	yes	Trevor Ovenden, SL City Council staff
Robert Dahle	yes	Steve Call, FHWA
Ron Bigelow	no	Ivan Marrero, FHWA
Derk Timothy	yes	John Hiskey, Taylorsville City
TOOELE COUNTY		Shayne Scott, ULCT/Kaysville
Member - Shawn Milne	yes	Karen Lang, West Valley City Council
WEBER COUNTY MEMBERS		Dirk Burton, West Jordan City Council
Scott Jenkins	yes	Ben Huot, UDOT
Jim Harvey	yes	Andrew Gruber, WFRC
Mark Allen	yes	LaNiece Davenport, WFRC
Mike Caldwell	no	Megan Townsend, WFRC
UDOT & UTA		Christy Dahlberg, WFRC
Member - Carlos Braceras, UDOT	yes	Hugh Van Wagenen, WFRC
Alternate - Teri Newell, UDOT	yes	Scott Hess, WFRC
Member - Carlton Christensen, UTA Board of Trustees	yes	Ted Knowlton, WFRC
Alternate - Beth Holbrook, UTA Board of Trustees	yes	Ben Wuthrich, WFRC
NON-VOTING MEMBERS		Ned Hacker, WFRC
Lorene Kamalu - Utah Association of Counties	yes	Jory Johner, WFRC
Dawn Ramsey - Utah League of Cities and Towns	yes	Wayne Bennion, WFRC
Robert Grow - Envision Utah	no	Scott Festin, WFRC

Gregg Buxton - State Senate	yes	Julie Bjornstad, WFRC
Mike Schultz - State House of Representatives	yes	Heather McLaughlin-Kolb, WFRC
Evan Curtis – State Planning Coordinator	no	Alex Roy, WFRC
Andrea Pearson, WFRC		Suzie Swim, WFRC
Loveit Baumgardner, WFRC		Chad Worthen, WFRC
Nicole Proulx, WFRC		Bert Granberg, WFRC
Guilin (Andy) Li, WFRC		Justin Smart, WFRC
Dustin Willard, Cache Valley Electric		Katie Gerard, WFRC
Jim Nielson, Axis Architects		Amber Gonzalez, WFRC

Welcome

Commissioner Stevenson welcomed Wasatch Front Regional Council members and guests and introductions were made. Commissioner Stevenson also reminded the group that this meeting would be followed immediately by WFRC's 50th Anniversary and Open house to celebrate the new office space.

1. Consent Agenda

1a. and 1b. ACTION: Minutes and Financial Statements

Mayor Derk Timothy moved to approve the minutes of the Council meeting held January 24, 2019 and financial statements and check register from January 2019. Commissioner Shawn Milne seconded the motion. The minutes and financial statements were unanimously approved.

2. Chair's Report

2a. 2019 Legislative report

Senator D. Gregg Buxton, Representative Mike Shultz, and LaNiece Davenport, WFRC, discussed the outcomes of the 2019 legislative session to date. WFRC staff continues to hold weekly updates at the Capitol on Thursdays - in the Aspen Room in the Senate Building, 8-9am. Members in all levels of government and our partners are invited to join. Weekly emails are also sent, which includes WFRC's bill tracker, in an effort to promote and support legislative priorities and work towards helping to implement policies for transportation and related topics such as land use, housing, economic development, and air quality.

2b. Update on redevelopment of the Salt Lake International Airport

Nancy Volmer, Director of Communications for the Airport, provided the Council with an update on the Airport Redevelopment Program. Ms. Volmer discussed not only why SLC is building a new airport, but how the project is being funded and what passengers can expect when the new SLC Airport opens in 2020.

3. Public Comment

Commissioner Stevenson opened the meeting up to public comment. There were none.

4. Regional Growth Committee (RGC)

Mayor Dawn Ramsey, RGC Chair, briefly reviewed the outcomes of the Regional Growth Committee (RGC) meeting held on March 21, 2019.

4a. Wasatch Choice 2050 Vision & 2019-2050 Regional Transportation Plan (RTP) update

The Wasatch Choice 2050 Vision dovetails a long-range plan for regional transportation with local visions for growth and economic development. The Vision has been developed collaboratively with member communities and transportation partners over the last four years. The 2019-2050 Regional Transportation Plan (RTP) is a key element of the Wasatch Choice Vision. During the last two months the final public comment period has ended on the RTP and WFRC staff has been preparing final documentation. Air quality conformity and recent legislation was also discussed. WFRC analyzes present and future traffic and the resulting emissions to verify that the goals of the SIP are met before the RTP can be approved.

A final status update will be provided at the May Council meeting when the new 2019-2050 RTP is scheduled for adoption.

5. Transportation Coordinating Committee (Trans Com)

Commissioner Jeff Scott, Trans Com Chair, informed the Council of the items that were discussed in the Trans Com meeting held on February 21, 2019.

5a. Report on Board Modifications to the 2019-2024 Transportation Improvement Program (TIP)

Ben Wuthrich, WFRC, presented information regarding additional requests to modify the current 2019-2024 TIP. The modification required action from Trans Com (since WFRC was not meeting) and the UDOT Transportation Commission but did not require a new air quality conformity analysis or a 30-day public comment period. The modification and approved resolution have been included in the packet materials.

5b. ACTION: Board Modifications to 2019-2024 TIP

Mr. Wuthrich then reported that WFRC has received a request from UDOT to modify the current 2019-2024 TIP. Mr. Wuthrich briefly discussed the proposed modification - a new safety project on the Mountain View Corridor (SR-85). Commissioner Jeff Scott moved to approve the resolution to modify the 2019-2024 TIP as requested. Mayor Dawn Ramsey seconded the motion and the voting was unanimous in the affirmative.

5c. Obligations of Federal Transportation Funds during FY2018

Mr. Wuthrich continued, by briefly pointing out that the amount of federal funds obligated statewide, for FY18, exceeded \$407 million with more than \$225 million being obligated within the WFRC area. Mr. Wuthrich said these amounts have been consistent over the past few years with the majority of the funding addressing and expanding the existing facilities for all modes of transportation including transit and active transportation.

6. Budget Committee Report

6a. ACTION: Recommend releasing for comment – WFRC draft FY20 Budget and draft Unified Planning Work Program (UPWP)

Commissioner Shawn Milne Budget Committee Chair noted that WFRC staff, in coordination with the WFRC Budget Committee, has prepared a draft budget and Unified Planning Work Program (UPWP) that outline the activities that WFRC plans to undertake in fiscal year 2020.

Andrew Gruber, WFRC, presented the draft 2020 Unified Planning Work Program document. The UPWP outlines the work tasks that the WFRC will pursue during fiscal year 2020 in collaboration with cities, counties, UDOT, UTA, and other partners.

Mr. Gruber then reviewed the proposed FY20 Budget, which shows a 4% overall decrease in expenditures from FY19. The major expenditure is for staff salary/benefits. The budget includes funding to maintain the current full-time staff of 29, and for the addition of three positions, including a full-time accounting position for transition/succession of existing accounting staff over the course of a year, an analytical/planning position, and a position in the Transportation and Land Use Connection (TLC) program.

Anticipated consultant contracts represent the second largest expenditure in the budget. The budget also includes an overall increase of five percent that functions as a cap for salary adjustments and benefit cost increases, including group health insurance. All other expenditures were estimated based on past experience and anticipated changes.

In FY19 the Council completed the move to a new office space in a location more easily accessed by all modes of transportation. The FY20 budget includes a full year of lease payments for that space; the rent is full service including all costs of tenant improvements, operating costs, and common areas. In past years' budgets WFRC included costs for Building Operation/R & M and

real property insurance for the old office building. With the move to the new office those building expenses are now replaced by rent for the new office space, so those costs are eliminated in the FY20 budget. This budget utilizes \$30,000 of additional STP funds for the new office space, per previous Budget Committee and Council direction.

WFRC received an offer to purchase the old office building in February of this year. The purchasing entity is in the process of performing their due diligence as defined in the contract. We anticipate that a sale of the old office building will be completed prior to the end of FY19. Once the sale is completed the Council will need to amend the FY19 budget to account for the proceeds of the sale and will place the proceeds in a dedicated "Office Building Fund", pursuant to previous Budget Committee and Council direction.

Commissioner Shawn Milne motioned to recommend that the Council release for review and public comment the draft UPWP and budget for fiscal year 2020. Mayor Jeff Silvestrini seconded the motion and the vote was unanimous in the affirmative.

6b. ACTION: Recommend for approval the WFRC draft Accounting and Administrative Policy (revised 3/28/2019)

Loveit Baumgardner, WFRC, explained that the Utah State Code regarding bonding for Public Treasurers was recently revised to allow for either a fidelity bond OR crime insurance. WFRC purchases general liability insurance from the Utah Local Governments Trust which includes enhanced liability coverage that provides crime insurance in an amount that satisfies the state requirement for Public Treasurers. It is no longer necessary for WFRC to purchase a Treasurer's bond. The proposed amended Accounting and Administrative Policy adjusts the language to reflect the change in state code and the means by which WFRC meets the new requirement.

Commissioner Shawn Milne moved to recommend that the Council approve the amended Accounting and Administrative Policy. Mayor Jeff Silvestrini seconded the motion and the vote was unanimous in the affirmative.

7. Active Transportation Committee (ATC) Report

Mayor Jeff Silvestrini, past Chair of the ATC, provided a brief overview of several bills and funding appropriations dealing with active transportation that were approved during the 2019 Legislative Session. Mayor Silvestrini continued, with an update on the number of Transportation Improvement Program (TIP) applications received by WFRC that had an active transportation component. The Mayor then made a "Save the Date" announcement for the 2019 Golden Spoke all-abilities bike ride, which is upcoming in May, during National Bike Month.

8. Air Quality update

This update was provided during the discussion of Agenda Item 4a.

9. Executive Director's Report

Andrew Gruber, WFRC, expressed appreciation to Andy Li, Senior Transportation Engineer and Modeler on WFRC's Analytics team, for his 15 years of employment with WFRC.

Mr. Gruber then conveyed his gratitude for all the support WFRC has received over the past 50 years as an organization, from elected officials, partner agencies, and community members, and again extended the invitation to the celebration at the conclusion of the Council meeting.

10. Other Business

Commissioner Bob Stevenson asked if there were any other items to discuss. There were no other items brought forward. With no further business, Commissioner Stevenson stated that the meeting was adjourned at 4:04pm.