



**MINUTES**  
Wasatch Front Regional Council  
Meeting of August 24, 2017

Mayor Mike Caldwell, Chair, called the meeting of the Wasatch Front Regional Council to order at 2:03 p.m. in the offices of the Wasatch Front Regional Council located at 295 North Jimmy Doolittle Road, Salt Lake City, Utah.

2017 WFRC MEMBERS		IN ATTENDANCE
<b>BOX ELDER COUNTY</b>		
Member - Karen Cronin	Perry	NO
<b>DAVIS COUNTY MEMBERS</b>		
Len Arave	North Salt Lake	YES
Bret Millburn	Davis County	YES
Don Carroll	Fruit Heights	NO
Bob Stevenson	Layton	NO
<b>MORGAN COUNTY</b>		
Member - John Barber	Morgan County	YES
<b>SALT LAKE COUNTY MEMBERS</b>		
Ben McAdams	Salt Lake County	NO
Jackie Biskupski	Salt Lake City	NO
Tom Dolan	Sandy	YES
Michael Jensen	Salt Lake County	NO
Kelvyn Cullimore	Cottonwood Heights	YES
JoAnn Seghini	Midvale	YES
Bill Applegarth	Riverton	YES
Derk Timothy	Bluffdale	YES
<b>SALT LAKE COUNTY ALTERNATES</b>		
Jeff Silvestrini	Millcreek	YES
Dirk Burton	W.Jordan City Council	YES
<b>TOOELE COUNTY</b>		
Member - Brad Pratt	Tooele City	YES
Alternate - Shawn Milne	Tooele County	YES
<b>WEBER COUNTY MEMBERS</b>		
James Ebert	Weber County	YES
Kerry Gibson	Weber County	YES
Mark Allen	Washington Terrace	YES
Mike Caldwell	Ogden	YES
<b>UDOT &amp; UTA</b>		
Member - Carlos Braceras	UDOT	YES
Member - Jerry Benson	UTA	YES
<b>NON-VOTING MEMBERS</b>		
Jim Smith	Utah Association of Counties	NO
Beth Holbrook	Utah League of Cities & Towns	NO

<b>WFRC Appointments from other organizations:</b>		
Robert Grow	Envision Utah	NO
Stuart Adams	State Senate	NO
Mike Schultz	State House of Representatives	YES
Evan Curtis	State Planning Coordinator	NO
<b>OTHERS IN ATTENDANCE</b>		
Ivan Marrero, FHWA	David Beckhouse, FTA	
Devon Murphy, Representative Rob Bishop	Kelly Lund, FHWA	
Steve Call, FHWA	Kristin Kenyon, FTA	
Carlton Christensen, SL County	Nicole Martin, Deputy Mayor, Sandy City	
Wilf Sommerkorn, SL County	Annette Royle, UTA	
Mike Peterson, Cottonwood Heights	Robert M. Hale, Midvale City mayoral candidate	
Andrew Gruber, WFRC	Richard Miller, UTA	
Callie New, WFRC	Matthew Silski, WFRC	
Alex Roy, WFRC	Addison Jenkins, WFRC	
Loveit Baumgardner, WFRC	Jory Johner, WFRC	
Wayne Bennion, WFRC	Chad Worthen, WFRC	
Kip Billings, WFRC	Ted Knowlton, WFRC	
Andy Li, WFRC	Jon Larsen, WFRC	
Xiao Li, WFRC	Christy Dahlberg, WFRC	
LaNiece Davenport, WFRC	Andrea Pearson, WFRC	
Scott Festin, WFRC	Suzie Swim, WFRC	
Katie Gerard, WFRC	Megan Townsend, WFRC	
Amber Gonzales, WFRC	Ben Wuthrich, WFRC	
Ned Hacker, WFRC	Muriel Xochimitl, WFRC	
Scott Hess, WFRC		

**Welcome [00:00:08]**

Mayor Mike Caldwell welcomed Wasatch Front Regional Council members and guests and introductions were made.

**[00:03:07]** Mayor Caldwell turned to Andrew Gruber, WFRC, for an announcement regarding preparation for meetings in the future. The WFRC committees, including Council are moving towards a paperless process regarding materials for meetings. All information will continue to be emailed directly to each member prior to the meeting, and can be accessed online at [www.wfrc.org](http://www.wfrc.org) as well. Printed packets will still be available upon request.

**1. Consent Agenda [00:04:33]**

**1a. ACTION: Minutes**

Mayor Tom Dolan moved to approve the minutes of the WFRC meeting held May 25, 2017 and Commissioner Bret Millburn seconded the motion. The minutes were accepted unanimously.

**1b. ACTION: Financial Statements [00:04:47]**

Mayor Tom Dolan moved to approve the Financial Statements and Check Registers for May, June, and July of 2017 and Budget/Expenditure Report as of July 31, 2017. Commissioner Bret Millburn seconded the motion and they were accepted unanimously.

**2. Chairman's Report [00:05:06]**

**2a. Transportation Governance and Funding Task Force [00:05:16]**

Utah State Representative Mike Schultz provided an update on the progress of this Task Force. The Task Force has three working groups dedicated to topics the task force is considering, including the Governance and Transit Working Group, the Funding Working Group, and the Economic Development, Land Use, Rural Issues, Active Transportation, and Aviation Working Group.

The Task Force and its respective working groups have met several times and will continue to meet through November. The Task Force is charged with providing recommendations to the Legislature regarding transportation-related governance, funding, and land use/economic development coordination.

**2b. Population and Employment forecasts [00:16:13]**

Scott Festin, WFRC, introduced Dr. Pam Perlich, with the Kem C. Gardner Policy Institute, who along with WFRC staff, explained the forecasts and projections that have been developed, based on broad demographic trends nationwide. The Kem C. Gardner Policy Institute produces the statewide and county-level population, household, and employment forecasts for statewide planning use. WFRC staff have been involved in this process since its inception, utilizing staff expertise and technical models to inform the process, provide input data, and review draft data products. Follow-up information, along with Dr. Perlich's presentation, will be sent out to Council members as requested.

**2c. WFRC FY17 Activities and Accomplishments [00:38:35]**

Andrew Gruber, WFRC, reviewed the WFRC FY17 Activities and Accomplishments Report, which was included in the packet materials provided at the meeting. This Report provides an overview of how WFRC met the 2017 goals adopted by the Council last year. Mr. Gruber recognized WFRC staff for all the hard work leading to agency growth that occurred over the past year.

**2d. ACTION: Approval of WFRC FY18 Goals and Priorities [00:51:10]**

Andrew Gruber, WFRC, presented the proposed WFRC FY18 Goals and Priorities to the Council. These goals are developed through review of the WFRC's adopted Mission & Roles, reflection on the agency activities and accomplishments for the previous year, and a collaborative and full discussion among the WFRC staff, in consultation with the WFRC Council leadership. The draft document includes three goals as follows:

- Collaboratively develop long- and short-range plans and programs, and assist local communities to implement those plans.
- Support transportation and related land use and economic development policy-making and projects.
- Strive for organizational excellence.

The FY18 goals are similar to the FY17 goals. This reflects the continuity in WFRC's organizational mission and roles, and the fact that most of the agency's activities are ongoing and span multiple years.

**[00:58:00]** Mayor JoAnn Seghini made a motion to approve the WFRC FY'18 Goals and Priorities, which was seconded by Commissioner Shawn Milne. The affirmative vote was unanimous.

**2e. Overview of WFRC programs for local governments [00:58:20]**

The Wasatch Front Regional Council administers six programs that provide resources for local governments. These programs include:

- Surface Transportation Program (STP)
- Congestion Mitigation Air Quality (CMAQ)
- Transportation Alternatives Program (TAP)
- Transportation and Land Use Connection (TLC)
- Community Development Block Grant (CDBG)
- Wasatch Front Economic Development District (WFEDD)

Presentations were given by LaNiece Davenport, Megan Townsend and Ben Wuthrich, all from WFRC, describing these programs. Submittal timelines were discussed and members were encouraged to coordinate within their local entities and with others in order to complete requests for these funds.

**2f. US DOT Certification [01:08:22]**

Mayor Mike Caldwell noted that the certification review of the transportation planning process in the Wasatch Front Region, conducted by the Federal Highway and Federal Transit Administrations has just concluded. Ivan Marrero with FHWA, Steve Call with FHWA, and David Beckhouse with FTA, discussed the preliminary findings determined during this certification process. No corrective actions were suggested. Several recommendations were suggested and WFRC staff will work to improve in the applicable areas. Commendations were also recognized in WFRC's processes. There were comments and group discussion.

**3. Public Comment [01:25:39]**

Mayor Mike Caldwell opened the meeting to public comment. There were no public comments.

**4. Regional Growth Committee (RGC) [01:25:51]**

Commissioner James Ebert, on behalf of Mayor Ben McAdams, briefly reviewed the outcomes of the Regional Growth Committee meeting held on August 17, 2017.

**4a. ACTION: Regional Transportation Plan (RTP) 2015-2040 Amendment #4 [01:26:33]**

Jory Johner, WFRC, briefly discussed the projects outlined in the 2015-2040 Regional Transportation Plan Amendment #4. More in-depth information has been provided in the packet material.

**[01:35:30]** Commissioner Bret Millburn motioned that the Wasatch Front Regional Council approve Amendment #4 to the 2015-2040 RTP and the Amendment's air quality conformity determination as found in Air Quality Memorandum 36 and Councilmember Brad Pratt seconded the motion. The voting was unanimous to approve.

**4b. Wasatch Choice 2050 Vision and RTP update [01:36:47]**

Ted Knowlton, WFRC, presented information about the Regional Transportation Plan. The process to develop the RTP spans four years and is a collaborative effort of communities, stakeholders, and transportation agencies that is convened and technically supported by WFRC. Wasatch Choice 2040 has been the region's shared vision for coordinated growth, infrastructure, and open space. The RTP anticipates key decisions will be solidified during the upcoming year.

**5. Transportation Committee (Trans Com) [01:45:56]**

Mayor Bill Applegarth, on behalf of Mayor Karen Cronin, informed the Council about items that were discussed in the Trans Com meeting held on August 17, 2017.

**5a. Board Modification to the 2017-2022 Transportation Improvement Program (TIP) [01:46:28]**

Ben Wuthrich, WFRC, informed the Council that WFRC received requests to modify the current 2017-2022 Transportation Improvement Program (TIP). The modification required action from the State Transportation Commission and Trans Com (since the Council was not meeting), but did not require a new air quality conformity analysis or a 30-day public comment period. Mr. Wuthrich briefly reviewed the project and referred members to the packet for more detailed information on the modification. There were no questions.

**5b. ACTION: Board Modifications to the 2017-2022 TIP [01:47:10]**

Mr. Wuthrich then presented further information regarding other requested modifications to the 2017-2022 Transportation Improvement Program (TIP). WFRC has received requests to modify the current 2017-2022 Transportation Improvement Program (TIP). This modification requires action from the State Transportation Commission and the Regional Council, but does not require a new air quality conformity analysis or a 30-day public comment period. The requested modifications, with the attached resolution, are included in the packet. Mr. Wuthrich referred members to the packet for more detailed information on the modifications. There were no questions.

**[01:47:44]** Mayor Bill Applegarth moved to approve the resolution to modify the 2017-2022 TIP as requested. Mayor Mark Allen seconded the motion and the voting was unanimous.

**5c. ACTION: Approve the 2018-2023 Transportation Improvement Program and Air Quality Conformity Finding [01:48:02]**

Mr. Wuthrich continued his report by discussing the draft 2018-2032 Transportation Improvement Program (TIP) and the request to approve and adopt the TIP. A draft 2018-2023 TIP was reviewed by Trans Com in June (as delegated by the Regional Council) and made available for public review. An analysis of the TIP completed by the WFRC staff shows that the 2018-2023 TIP conforms to the state air quality plans. The public comment period extended from July 1 through August 5, 2017. A summary of the comments with respective responses is included.

**[01:56:10]** Mayor Bill Applegarth moved to adopt the resolution approving the 2018-2023 Transportation Improvement Program (TIP) and the air quality conformity finding. Mayor Derk Timothy seconded the motion and the voting was unanimous.

**5d. ACTION: Self-Certification of Planning Process [01:56:27]**

Mr. Wuthrich then directed attention to the draft Resolution for the Urban Transportation Planning Process Certification exhibit included in the packet and stated that each year when the Regional Council approves the Transportation Improvement Program, WFRC and UDOT also need to certify that the transportation planning process meets all federal planning requirements. WFRC, UDOT, and UTA staff have worked together to confirm that federal requirements are being met.

**[01:57:32]** Mayor Bill Applegarth moved that the resolution be approved as requested. Mayor Kelvyn Cullimore seconded the motion and the voting was unanimous.

**6. Air Quality Committee Report [01:57:50]**

Mayor JoAnn Seghini provided an update on the Air Quality Committee. Mayor Seghini reported that, by all measures, the air quality along the Wasatch Front is improving, but there is still much to be done. The Division of Air Quality is working with WFRC to prepare a new State Implementation Plan to control PM2.5 pollution.

**7. Active Transportation Committee Report [01:58:51]**

Mayor Bill Applegarth noted the following item regarding the Active Transportation Committee. Governor Herbert announced plans to develop an additional 1,000 miles of family-friendly trails and bikes paths over the next 10 years to provide and promote active connections to school, work, and outdoor recreation in urban and rural communities throughout the state. This goal will make a great impact on our region's active transportation networks.

**8. Executive Director's Report [01:59:37]**

Andrew Gruber, WFRC, recognized the 20-year service of Ned Hacker, WFRC's Director of Operations and Special Projects. Mr. Gruber also acknowledged two new employees: Alex Roy, a member of the Transportation and Land Use Connection Program team, and Chad Worthen, the Travel Model Development Lead.

**9. Other Business [02:01:58]**

Wayne Bennion, WFRC, referred to a document in the packet that provides information about the Utah Communications Authority (UCA). During the 2017 legislative session, the UCA Board was restructured and has now designated that each Association of Government appoint a member for a Regional Advisory Committee. Mr. Bennion requested nominations from the Council members, should they know of someone who would serve well in that capacity. Information regarding criteria and an application will be emailed to members next week.

**[02:03:08]** Mayor Mike Caldwell asked if there were any other items to discuss. With no further business, Mayor Kelvyn Cullimore moved that the meeting be adjourned at 4:07 p.m. Mayor Mark Allen seconded the motion and the voting was unanimous.