



WASATCH FRONT REGIONAL COUNCIL

MINUTES

Wasatch Front Regional Council
 Meeting of March 23, 2017

Commissioner Bret Millburn, Vice-chair, called the meeting of the Wasatch Front Regional Council to order at 2:07 p.m. in the offices of the Wasatch Front Regional Council located at 295 North Jimmy Doolittle Road, Salt Lake City, Utah.

| 2017 WFRC MEMBERS | | IN ATTENDANCE |
|------------------------------------|--------------------|---------------|
| BOX ELDER COUNTY | | |
| Member - Karen Cronin | Perry | YES |
| Alternate - Jeff Scott | Box Elder | |
| DAVIS COUNTY MEMBERS | | |
| Len Arave | North Salt Lake | |
| Bret Millburn | Davis County | YES |
| Don Carroll | Fruit Heights | YES |
| Bob Stevenson | Layton | YES |
| DAVIS COUNTY ALTERNATES | | |
| Tamara Long | South Weber | YES |
| Steve Hiatt | Kaysville | |
| Terry Palmer | Syracuse | |
| Erik Craythorne | West Point | |
| Beverly MacFarlane | Sunset | YES |
| MORGAN COUNTY | | |
| Member - John Barber | Morgan County | YES |
| Alternate - Robert Kilmer | Morgan County | |
| Alternate - Ned Mecham | Morgan County | |
| SALT LAKE COUNTY MEMBERS | | |
| Ben McAdams | Salt Lake County | YES |
| Jackie Biskupski | Salt Lake City | YES |
| Tom Dolan | Sandy | YES |
| Michael Jensen | Salt Lake County | |
| Kelvyn Cullimore | Cottonwood Heights | |
| JoAnn Seghini | Midvale | |
| Bill Applegarth | Riverton | YES |
| Derk Timothy | Bluffdale | YES |
| SALT LAKE COUNTY ALTERNATES | | |
| Tom Pollard | Alta | |
| Troy Walker | Draper | |
| Carmen Freeman | Herriman | YES |
| Robert Dahle | Holladay | |
| Ted Eyre | Murray | |
| Dave Alvord | South Jordan | |
| Cherie Wood | South Salt Lake | |
| Larry Johnson | Taylorsville | |

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| Kim Rolfe | West Jordan | |
| Ron Bigelow | West Valley City | YES |
| Kris Nicholl | Sandy City Council | |
| Jenny Wilson | SL County Council | |
| Charlie Luke | SLC Council | |
| Dirk Burton | W.Jordan City Council | YES |
| Karen Lang | WVC Council | |
| TOOELE COUNTY | | |
| Member - Brad Pratt | Tooele City | |
| Alternate - Shawn Milne | Tooele County | YES |
| WEBER COUNTY MEMBERS | | |
| James Ebert | Weber County | |
| Kerry Gibson | Weber County | YES |
| Mark Allen | Washington Terrace | |
| Mike Caldwell | Ogden | |
| WEBER COUNTY ALTERNATES | | |
| Bruce Richins | Harrisville | |
| Toby Mileski | Pleasant View | |
| James Minster | South Ogden | |
| Brent Taylor | North Ogden | |
| Willard Cragun | Roy | |
| Jim Truett | Huntsville | |
| Bruce Higley | Plain City | |
| Norm Searle | Riverdale | |
| Lee Dickemore | Farr West | |
| Lawrence Flitton | Uintah | |
| Sharon Bolos | West Haven | |
| Keith Butler | Marriott-Slaterville | |
| Korry Green | Hooper | |
| Richard Hyer | Ogden City Council | |
| UDOT & UTA | | |
| Member - Carlos Braceras | UDOT | |
| Alternate - Shane Marshall | UDOT | YES |
| Member - Jerry Benson | UTA | YES |
| Alternate - Nichol Bourdeaux | UTA | |
| NON-VOTING MEMBERS | | |
| Jim Smith | Utah Association of Counties | YES |
| Beth Holbrook | Utah League of Cities & Towns | YES |
| WFRC Appointments from other organizations: | | |
| Robert Grow | Envision Utah | |
| Stuart Adams | State Senate | YES |
| Mike Schultz | State House of Representatives | YES |
| Evan Curtis | State Planning Coordinator | YES |
| OTHERS IN ATTENDANCE | | |
| Travis Campbell, Representative Bishop | Andrew Gruber, WFRC | |
| Carlton Christensen, Salt Lake County | Wayne Bennion, WFRC | |
| Steve Call, FHWA | Jory Johner, WFRC | |
| Ivan Marrero, FHWA | Christy Dahlberg, WFRC | |
| Linda Johnson, Breathe Utah | Callie New, WFRC | |
| Brian Garvey, Breathe Utah | Loveit Baumgardner, WFRC | |
| Shane Greenwood, South Jordan City | Heather M-Kolb, WFRC | |

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| Nicole Martin, Sandy City | Ted Knowlton, WFRC |
| Nathan Lee, UDOT | Ben Wuthrich, WFRC |
| Mark Paless, West Jordan City | Megan Townsend, WFRC |
| Susie Alberson, GCC | Julie Bjornstad, WFRC |
| Giles Florence, Little Cottonwood Canyon | Jon Larsen, WFRC |
| Merlynn Anderson, Epic Engineering | LaNiece Davenport, WFRC |
| Andrea Pearson, WFRC | Sam Klemm, WFRC |
| | Ned Hacker, WFRC |

Welcome [00:00:31]

Commissioner Bret Millburn welcomed Wasatch Front Regional Council members and guests and introductions were made. [00:01:02]

Consent Agenda [00:04:15]

ACTION: Minutes

Mayor Bob Stevenson moved to approve the minutes of the WFRC meeting held January 26, 2017 and Commissioner Kerry Gibson seconded the motion. The minutes were accepted unanimously.

ACTION: Financial Statements [00:04:40]

Mayor Derk Timothy moved to approve the Financial Statements and Check Registers for January and February 2017 and Budget/Expenditure Report of February 28, 2017. Mayor Bob Stevenson seconded the motion and they were accepted unanimously.

Chairman's Report [00:05:08]

Information: Legislative Report

Utah State Representative Mike Shultz and Utah State Senator Stuart Adams outlined and discussed the key outcomes of the recently concluded 2017 Legislative Session. Three of the bills of interest are [00:06:45] SB 276, which modifies the motor fuel tax formula, SB277, which authorizes \$1 billion in UDOT bonding and [00:18:40] SB147, which facilitates the creation of the Transportation Governance and Funding Task Force. More details on this and other bills has been included in the packet materials. Shane Marshall, UDOT, also stated that more information regarding the bonding authorization is available on the UDOT website. [00:27:10]

Public Comment [00:43:07]

Commissioner Bret Millburn opened the meeting for public comment. Suzie Albertson, with Granite Community Council, stated that there is concern about a parking lot being built about a half mile up Little Cottonwood Canyon, in the area of the Wasatch Resort neighborhood. Commissioner Millburn stated that this information will be taken into account and reviewed by the appropriate agencies.

Budget Committee [00:46:17]

Mayor Tom Dolan, Chair of the Budget Committee, made a motion to open a public hearing for two proposed amendments to the WFRC FY17 budget. The motion was seconded by Mayor Ben McAdams and voting was unanimous.

Point of the Mountain Development Commission: WFRC will act as the lead for the transportation component of the Point of the Mountain project, using \$80,000 in funds from the Transportation and Land Use Connection program for staff support and consultant assistance. UDOT, UTA and MAG will each provide \$40,000 in support of the project for a total of \$120,000 in additional funding. This additional funding and associated expenditures needs to be added to the FY17 budget as an amendment.

Retirement of the debt on the current WFRC office building: At the Council's direction, staff has been preparing for the sale of the current office building. The process of selling the building would be simplified if WFRC could retire the remaining debt and receive a free and clear title to

the property prior to sale. Staff has identified a way to do this using: \$94,393 in restricted funds held by Zion's Bank in connection with the bonds; \$124,914 in funds currently assigned to pay future unemployment claims; and \$80,693 in funds currently budgeted in FY17 for rent. The action requested for this amendment is to un-assign funds for future unemployment claims, transfer \$205,607 from Special Projects Fund to General Fund, and authorize additional expenditure of \$300,000 from the General Fund for debt service.

[00:52:30] After this information was discussed, a motion was made by Mayor Tom Dolan to close the public hearing, seconded by Mayor Tammy Long and voting was unanimous.

[00:52:46] Mayor Dolan motioned to move forward with the action to amend the WFRC FY17 budget as discussed. The motion was seconded by Mayor Derk Timothy and unanimously approved.

[00:53:05] Mayor Dolan informed the Council that, after a period of review by the County COGs and the public, the group will be adopting the WFRC FY18 budget and the Unified Planning Work Program (UPWP) at the next Council meeting in May 2017. Mayor Dolan then made a motion to make the WFRC budget for FY18 and the draft UPWP available for review and comment. The motion was seconded by Mayor Bob Stevenson and accepted unanimously.

[01:05:53] Mayor Dolan directed attention to an exhibit included in the packet entitled *Administrative and Accounting Policy and Procedure Guidelines*. It has been 'red-lined' to reflect proposed amended language which will allow Council staff to adjust line items as long as the changes do not create on-going additional payroll expenses or impact debt service, and that any such changes shall be reported to the WFRC Council in the regularly provided financial reports. There was discussion that led to a consensus that staff would first seek prior written approval from the Budget Committee Chair and the Council Chair before making any adjustments to line items. WFRC staff is requesting the Council take action to adopt this document as amended. Mayor Dolan motioned to amend the *Administrative and Accounting Policy and Procedure Guidelines*. The motion was seconded by Commissioner Shawn Milne and accepted unanimously.

Regional Growth Committee (RGC) [01:07:54]

Mayor Ben McAdams briefly reviewed the outcomes of the Regional Growth Committee (RGC) meeting held on March 16, 2017.

Information: Wasatch Choice 2050 Vision and Regional Transportation Plan (RTP) [01:09:30]

Ted Knowlton, WFRC, presented information about the Wasatch Choice 2050 Vision and Regional Transportation Plan. WFRC is nearing the completion of 10 scenario workshops to gather input from communities on three WC2050 scenarios and Mr. Knowlton provided a summary of the in-progress results.

Information: Utah Street Connectivity Guidebook [01:18:30]

Julie Bjornstad, WFRC, shared information regarding the Utah Street Connectivity Guidebook. Higher street connectivity yields numerous mobility, livability, economic, and environmental benefits for communities, including improved access to opportunities. The Guidebook is anticipated to be completed by April 2017 and will be emailed to all committee members, communities and interested agencies.

Transportation Committee (Trans Com) [01:26:30]

Mayor Karen Cronin informed the Council of the items discussed in the Trans Com meeting held on February 23, 2017 and gave an update on the status of WFRC's funding cycle. The concept reports for the Surface Transportation Program (STP), Congestion Mitigation Air Quality Program (CMAQ), and the Transportation Alternatives Program (TAP) are being evaluated and the Trans Com Technical Advisory Committees will be determining the recommendations on April 29, 2017.

ACTION: Board Modifications to the 2017-2022 Transportation Improvement Program [01:27:13]

Ben Wuthrich, WFRC, reported that WFRC received a request to modify the current 2017-2022 Transportation Improvement Program (TIP). Mr. Wuthrich discussed each project briefly and referred members to their packets for detailed information on the modifications.

Mayor Karen Cronin moved to approve the attached resolution to modify the 2017-2022 TIP as requested. Commissioner Shawn Milne seconded the motion and the voting was unanimous.

Information: Report on Board Modifications to the 2017-2022 TIP [01:31:40]

Mr. Wuthrich then noted the information in the packet regarding modifications to the 2017-2022 Transportation Improvement Program (TIP) that have been approved by Trans Com. Mr. Wuthrich discussed them briefly as well.

Information: Obligations of Federal Transportation Funds during FY16 [01:32:55]

The WFRC staff with the help of UDOT and UTA have prepared a report of obligated federal funding during fiscal year 2016 (October 1, 2015, through September 30, 2016), in accordance with the Fixing America's Surface Transportation (FAST) Act. Mr. Wuthrich brought attention to the graphs and charts included in the packet, that show the amounts in which federal funds have been obligated statewide.

Active Transportation Committee Report [01:35:55]

Mayor Bill Applegarth presented the Active Transportation Committee report. There was an ATC meeting held on March 8, 2017. The 2017 Bike Summit was held on March 14, 2017 and was well attended. There are two upcoming Mobile Active Transportation Tours: one in Murray/Midvale in May 2017 and one in Southwest Davis County on June 14, 2017, in conjunction with the June ATC meeting. Mayor Applegarth then mentioned the "Golden Spoke" event that will tentatively take place in the fall of 2017, commemorating the completion of a safe multi-use trail that totals over 100 miles in length, from Ogden Canyon to Provo Canyon. More information about these events will be forthcoming.

Executive Director's Report [01:43:05]

Andrew Gruber, WFRC, gave an update on the sale of the current WFRC office building and noted that WFRC has a new informational brochure outlining the current goals and objectives of Wasatch Front Regional Council. Mr. Gruber then recognized Mr. Ted Knowlton for completing five years of service with WFRC and Mr. Val John Halford for reaching the 20-year milestone with WFRC and commended them both on their exemplary work.

Other Business [01:48:15]

Commissioner Bret Millburn asked if there were any other items to discuss. With no further business, the Commissioner moved to the next item on the agenda.

Overview of Utah Open and Public Meetings Act [01:48:30]

State law now requires that elected officials serving on committees such as those of the Wasatch Front Regional Council receive training regarding the Utah Open and Public Meetings Act. A 10-minute training video was presented at Trans Com and will also be shown at other appropriate WFRC committees in order to comply with this requirement.

[02:01:12] At the conclusion of the video, Commissioner Bret Millburn asked for a motion to adjourn the Council meeting. At 4:09 pm, a motion was made by Mayor Tammy Long and seconded by Beth Holbrook to adjourn. The affirmative vote was unanimous.