



WFRC BUDGET COMMITTEE

Minutes

March 6, 2023

A meeting was held virtually via Zoom, at 10am on Monday, March 6, 2023, in Salt Lake City, Utah. The following were present:

2023 BUDGET COMMITTEE	IN ATTENDANCE
DAVIS COUNTY	
Commissioner Bob Stevenson	yes
MORGAN COUNTY	
Commissioner Mike Newton	yes
SALT LAKE COUNTY	
Councilmember Aimee Winder Newton	no
Mayor Jeff Silvestrini	yes
TOOELE COUNTY	
Councilmember Scott Wardle	yes
WEBER COUNTY	
Mayor Mike Caldwell	yes
BOX ELDER COUNTY	
Commissioner Lee Perry	yes
Others in Attendance	
Andrew Gruber, WFRC	Wayne Bennion, WFRC
Marian Florence, WFRC	Andrea Pearson, WFRC
Kevrine Wells, WFRC	

1. Welcome and Introductions [00:00:03]

Mayor Mike Caldwell, Chair, called the meeting to order at 10:03am. Introductions were completed via roll call.

2. ACTION: Approval of Minutes of January 12, 2023 and acceptance of Financial statements/check registers for December 2022 and January 2023, and the Budget /expenditure report to date [00:01:26]

Commissioner Bob Stevenson made a motion to approve the minutes as written, and the financial statements as provided. Commissioner Mike Newton seconded. The approval vote was unanimous.

3. Public Comment [00:02:09]

Mayor Caldwell opened the meeting for public comments. There were none.

[00:02:20] Mayor Caldwell moved to Item 5 on the agenda to allow time for Wayne Bennion, who will be reporting on Item 4, to join the meeting.

5. ACTION: Recommend that the Council release the Draft FY24 WFRC Goals, Budget, and Unified Planning Work Program (UPWP) [00:02:35]

Mayor Caldwell turned the time to Andrew Gruber, WFRC. Mr. Gruber explained that WFRC's staff has identified and proposed agency goals and prepared a draft budget and Unified Planning Work Program (UPWP) that outline the objectives and activities that WFRC plans to undertake in

FY2024. As in the past, the FY24 goals are similar to the FY23 goals. This reflects the continuity in WFRC's organizational mission and roles, and the fact that most of the activities are ongoing and span multiple years. The proposed goals were included in the meeting materials. Mayor Caldwell asked the group if there were any comments or questions. There were none.

[00:16:30] At Mayor Caldwell's suggestion, Mr. Gruber continued his overview by discussing the purpose of the UPWP, which outlines the work tasks that WFRC will pursue during FY24 in collaboration with cities, counties, UDOT, UTA, and other partners. Among the primary tasks are assisting local communities with growth, transportation, and planning issues; completing development of the 2023-2050 Regional Transportation Plan, Utah's Unified Transportation Plan, and Wasatch Choice Regional Vision; continuing efforts to update and implement the Transportation Improvement Program; assisting in the development of air quality plans; continuing to utilize and improve analytical capabilities; and engaging with the public and local, state, and federal officials. The time was again opened for comments or questions, and there were none.

[00:17:21] Mr. Gruber continued with the presentation, by turning the time to Marian Florence, WFRC, to review the proposed budget. The budget for FY24 shows a decrease of 19% below the FY2023 budget adopted in May of 2022. The decrease reflects the 2023 conclusion of the Household Travel Survey project and a recalibration of the budget for our efforts in Station Area Planning. The major expenditure in the budget is for staff salary and benefits. Consultant contracts represent the second largest expenditure in the FY24 budget. There was discussion by the group.

[00:47:55] Mayor Dawn Ramsey made a motion to recommend that the Council release the Draft FY24 WFRC Goals, Budget and UPWP for public comment. Mayor Jeff Silvestrini seconded the motion and the affirmative vote was unanimous.

4. ACTION: Recommend that the Council approve an amendment to the FY23 Unified Planning Work Program [00:49:01]

Mayor Caldwell turned the time to Wayne Bennion, WFRC, who stated that the Utah Transit Authority has been awarded a FY2021 Areas of Persistent Poverty (AoPP) Discretionary Grant to evaluate potential improvements to its paratransit service. This study will begin this spring and continue through the spring of 2024. Therefore, UTA has requested that this work effort be included in the current Unified Planning Work Program. **[00:51:18]** Mayor Caldwell asked if there were questions, and entertained a motion. Commissioner Bob Stevenson made a motion to recommend that the Council approve the amendment to the FY23 UPWP. Commissioner Mike Newton seconded the motion and the affirmative vote was unanimous.

6. Executive Director Report [00:51:47]

Andrew Gruber, WFRC, reminded the group that the process for approval of the FY24 Goals, Budget, and UPWP is that any proposed changes made, based on further review and any impactful information received during the public comment period, will be brought before this Budget Committee at the next meeting on May 11. Wayne Bennion, WFRC, also mentioned that this information will also be made available to County Councils of Governments for their review as well.

7. Other Business and Adjournment [00:53:57]

Mayor Caldwell asked if there were any other business items to discuss. There were none. Mayor Jeff Silvestrini made a motion to adjourn the meeting and Mayor Dawn Ramsey seconded. The affirmative motion was unanimous and the meeting adjourned at 10:57am.