



WFRC BUDGET COMMITTEE

Minutes

May 14, 2020, 10:00 am

A meeting was held on Thursday, May 14, 2020, via remote connection, due to the safety restrictions put in place by the Utah Governor's Office, in response to COVID-19 concerns, in Salt Lake City, Utah. The following were present:

| 2020 BUDGET COMMITTEE | IN ATTENDANCE |
|------------------------------|---------------|
| DAVIS COUNTY | |
| Commissioner Bob Stevenson | Yes |
| MORGAN COUNTY | |
| Councilmember Tina Cannon | Yes |
| SALT LAKE COUNTY | |
| Councilmember Michael Jensen | Yes |
| Mayor Jeff Silvestrini | Yes |
| TOOELE COUNTY | |
| Commissioner Shawn Milne | Yes |
| WEBER COUNTY | |
| Mayor Mike Caldwell | Yes |
| BOX ELDER COUNTY | |
| Commissioner Jeff Scott | Yes |
| Others in Attendance | |
| Andrew Gruber | WFRC |
| Wayne Bennion | WFRC |
| Ned Hacker | WFRC |
| Loveit Baumgardner | WFRC |
| Andrea Pearson | WFRC |

1. Welcome and Introductions [00:00:55]

Commissioner Shawn Milne, Chair, called the meeting to order. Introductions were completed via roll call.

2. ACTION: Minutes of March 12, 2020 [00:02:49]

Commissioner Milne brought attention to the next item on the agenda, taking action for approval of the March 12 minutes. Mayor Jeff Silvestrini made a motion to approve the minutes of March 12 as written. Mayor Mike Caldwell seconded the motion and the vote was unanimous in the affirmative.

3. Public Comment [00:03:53]

Commissioner Milne opened the meeting for public comments. There were none.

4. ACTION: Approval of WFRC draft FY21 Goals, Budget and Unified Planning Work Program (UPWP) [00:04:13]

Andrew Gruber, WFRC stated that WFRC staff, in coordination with the WFRC Budget Committee, has identified agency goals and prepared a budget and Unified Planning Work Program (UPWP) that outline the objectives and activities that WFRC plans to undertake in fiscal year 2021.

The WFRC Council reviewed these three items on March 26, 2020 and recommended to make them available for review by the public and by the County Councils of Governments (COGs). There have been no comments received from members of the COGs, nor the public, on any of the items. The goals, budget and UPWP presented here for approval are the same as the draft previously provided and reviewed by the Council in March.

[00:06:25] The COVID19 pandemic and associated economic downturn create uncertainties in budgeting, for WFRC and all its member entities. These uncertainties warrant a cautious approach to WFRC's budget and expenditures. Therefore, while the proposed budget for FY21 has not been modified from the budget that was considered in March, WFRC has instituted and will continue to institute cost-saving measures. In other words, while the budget acts as a legal limit on the level of expenditure, it does not *require* expenditures at the level in the budget, and WFRC is taking steps to hold expenditures flat or bring them down given the current circumstances. This includes delaying or cancelling new consultant or other contracts and utilizing WFRC staff to the greatest extent possible to complete essential work; freezing any new hires; potentially delaying or cancelling COLA or merit increases; limiting travel and training costs; and generally reducing or deferring expenditures. WFRC's budgetary focus is to continue to provide excellent service to our communities and region and maintain stability for our existing staff. As in the past, WFRC's budget situation will continue to be closely monitored and discussed with the WFRC Budget Committee.

[00:27:40] Mayor Mike Caldwell made a motion to recommend that the Council approve the final Goals, Budget and UPWP for fiscal year 2021. Councilmember Michael Jensen seconded the motion and the vote was unanimous in the affirmative.

5. Executive Director's Report [00:29:20]

Andrew Gruber, WFRC, reminded the committee about the upcoming Council meeting on Thursday, May 28, 2020 and discussed the proposed agenda.

6. Other Business [00:37:53]

The next meeting of the Budget Committee is tentatively set for August 13, 2020. WFRC staff will confirm if the meeting will be held or cancelled as the date comes closer. Commissioner Jeff Scott expressed his appreciation and thanks to Loveit Baumgardner for remaining as the Chief Financial Officer for WFRC during the hiring freeze that is in place at present. Commissioner Milne asked if there were any other business items to discuss. There were none.

7. Adjournment [00:41:35]

Commissioner Milne then requested a motion to adjourn the meeting. Commissioner Jeff Scott made a motion to adjourn and the motion was seconded by Mayor Jeff Silvestrini. The vote was unanimous in the affirmative. The meeting adjourned at 10:43 am.