



## WFRC BUDGET COMMITTEE

Minutes of Meeting held October 10, 2019 at 11:35 a.m.  
 41 N Rio Grande Street, Salt Lake City, UT 84101

2019 BUDGET COMMITTEE	IN ATTENDANCE
<b>DAVIS COUNTY</b>	
Commissioner Bob Stevenson	Yes
<b>MORGAN COUNTY</b>	
Councilmember Tina Cannon	Yes
<b>SALT LAKE COUNTY</b>	
Mayor Jeff Silvestrini	Yes
Councilmember Michael Jensen	No
<b>TOOELE COUNTY</b>	
Commissioner Shawn Milne	Yes
<b>WEBER COUNTY</b>	
Mayor Mike Caldwell	Yes
<b>BOX ELDER COUNTY</b>	
Commissioner Jeff Scott	Yes
<b>Others in Attendance</b>	
Andrew Gruber	WFRC
Wayne Bennion	WFRC
Ned Hacker	WFRC
Loveit Baumgardner	WFRC
Andrea Pearson	WFRC
Tim Rees	Karren Hendrix Stagg & Allen
Stephen Capson	Karren Hendrix Stagg & Allen

### 1. Welcome and Introductions

Commissioner Shawn Milne, Chair, called the meeting to order and introductions were made.

### 2. ACTION on Minutes of May 9, 2019 [00:00:54]

Commissioner Milne brought attention to the action for approval of the minutes. Councilmember Tina Cannon made a motion to approve the minutes for May 9, 2019. The motion was seconded by Mayor Jeff Silvestrini and the voting was unanimous in the affirmative.

### 3. Opportunity for Public Comment [00:01:25]

Commissioner Milne opened the meeting for public comments. There were none.

### 4a. ACTION: Recommend for approval - FY20 Budget Amendments [00:01:49]

Andrew Gruber, WFRC, reported that as WFRC completed FY19 and the final expenditures were reviewed, actual spending came in lower than budgeted by \$1,770,970. This resulted mainly from spending on some contractual items that occurred more slowly than was anticipated or from items that were added to the FY19 budget in the later months but did not begin work until FY20. As a result, the amount of funds that carried forward from FY19 into FY20 was higher than was anticipated, resulting in an increase in the FY20 budget as some spending shifts from FY19 to

FY20. The majority of the funds and projects carried forward from FY19 to FY20 are for Transportation and Land Use Connection (TLC) Program projects.

There are also several new joint planning projects that include: Micro-mobility tool set, Mode Choice Model update, Unified Transportation Plan document development, Unified Transportation Plan economic impact study, and the Utah Parking Modernization initiative. There is also an adjustment to the Supplies/Software/Sponsorship line item.

The adjustments, along with a few minor changes in estimated expenditures, are reflected in the line items on the Expenditure by Function page. The adjustments also impact the projected carry-forward into FY21, again reflecting on-going programs or multi-year projects that bridge the FY20 and FY21 years.

The footnotes that accompanied this proposed amended budget provide more detail on the changes to funding sources, expenditures by function, expenditures by program and changes to the fund balances.

WFRC staff requests that the Budget Committee recommend to the Council that it take action to amend the WFRC FY20 Budget as proposed. **[00:09:00]** Commissioner Jeff Scott made a motion to recommend the items discussed to the WFRC Council for approval. The motion was seconded by Mayor Mike Caldwell and the voting was unanimous in the affirmative.

#### **4b. Acceptance of WFRC Audit Report for FY19 [00:10:00]**

Loveit Baumgardner, WFRC, introduced Tim Rees, with Karren, Hendrix, Stagg, Allen & Company, who provided information regarding WFRC's FY18 Audit Report. Mr. Rees stated that overall, it was a positive report. There were no material misstatements or discrepancies. There were no findings of non-compliance related to financial statements. **[00:23:35]** Mayor Jeff Silvestrini made a motion to accept the WFRC Audit Report for FY19 and recommend that it be presented to the WFRC Council. Commissioner Bob Stevenson seconded the motion for acceptance and recommendation. The voting was unanimous.

#### **5. Executive Director's Report [00:24:28]**

Andrew Gruber, WFRC, echoed appreciation for Ms. Baumgardner and the audit team for all the work on preparing the budget report.

#### **6. Other Business [00:25:18]**

Commissioner Milne asked if there were any other business items to discuss. There were none.

#### **7. Adjournment [00:26:35]**

Commissioner Milne requested a motion to adjourn the meeting. Mayor Mike Caldwell made a motion to adjourn. The motion was seconded by Mayor Jeff Silvestrini and the voting was unanimous. The meeting ended at 12:01 p.m.