



**MINUTES**  
 Wasatch Front Regional Council  
 Meeting of March 23, 2017

Commissioner Bret Millburn, Vice-chair, called the meeting of the Wasatch Front Regional Council to order at 2:07 p.m. in the offices of the Wasatch Front Regional Council located at 295 North Jimmy Doolittle Road, Salt Lake City, Utah.

2017 WFRC MEMBERS		IN ATTENDANCE
<b>BOX ELDER COUNTY</b>		
Member - Karen Cronin	Perry	YES
Alternate - Jeff Scott	Box Elder	
<b>DAVIS COUNTY MEMBERS</b>		
Len Arave	North Salt Lake	
Bret Millburn	Davis County	YES
Don Carroll	Fruit Heights	YES
Bob Stevenson	Layton	YES
<b>DAVIS COUNTY ALTERNATES</b>		
Tamara Long	South Weber	YES
Steve Hiatt	Kaysville	
Terry Palmer	Syracuse	
Erik Craythorne	West Point	
Beverly MacFarlane	Sunset	YES
<b>MORGAN COUNTY</b>		
Member - John Barber	Morgan County	YES
Alternate - Robert Kilmer	Morgan County	
Alternate - Ned Mecham	Morgan County	
<b>SALT LAKE COUNTY MEMBERS</b>		
Ben McAdams	Salt Lake County	YES
Jackie Biskupski	Salt Lake City	YES
Tom Dolan	Sandy	YES
Michael Jensen	Salt Lake County	
Kelvyn Cullimore	Cottonwood Heights	
JoAnn Seghini	Midvale	
Bill Applegarth	Riverton	YES
Derk Timothy	Bluffdale	YES
<b>SALT LAKE COUNTY ALTERNATES</b>		
Tom Pollard	Alta	
Troy Walker	Draper	
Carmen Freeman	Herriman	YES
Robert Dahle	Holladay	
Ted Eyre	Murray	
Dave Alvord	South Jordan	
Cherie Wood	South Salt Lake	
Larry Johnson	Taylorsville	

Kim Rolfe	West Jordan	
Ron Bigelow	West Valley City	YES
Kris Nicholl	Sandy City Council	
Jenny Wilson	SL County Council	
Charlie Luke	SLC Council	
Dirk Burton	W.Jordan City Council	YES
Karen Lang	WVC Council	
<b>TOOELE COUNTY</b>		
Member - Brad Pratt	Tooele City	
Alternate - Shawn Milne	Tooele County	YES
<b>WEBER COUNTY MEMBERS</b>		
James Ebert	Weber County	
Kerry Gibson	Weber County	YES
Mark Allen	Washington Terrace	
Mike Caldwell	Ogden	
<b>WEBER COUNTY ALTERNATES</b>		
Bruce Richins	Harrisville	
Toby Mileski	Pleasant View	
James Minster	South Ogden	
Brent Taylor	North Ogden	
Willard Cragun	Roy	
Jim Truett	Huntsville	
Bruce Higley	Plain City	
Norm Searle	Riverdale	
Lee Dickemore	Farr West	
Lawrence Flitton	Uintah	
Sharon Bolos	West Haven	
Keith Butler	Marriott-Slaterville	
Korry Green	Hooper	
Richard Hyer	Ogden City Council	
<b>UDOT &amp; UTA</b>		
Member - Carlos Braceras	UDOT	
Alternate - Shane Marshall	UDOT	YES
Member - Jerry Benson	UTA	YES
Alternate - Nichol Bourdeaux	UTA	
<b>NON-VOTING MEMBERS</b>		
Jim Smith	Utah Association of Counties	YES
Beth Holbrook	Utah League of Cities & Towns	YES
<b>WFRC Appointments from other organizations:</b>		
Robert Grow	Envision Utah	
Stuart Adams	State Senate	YES
Mike Schultz	State House of Representatives	YES
Evan Curtis	State Planning Coordinator	YES
<b>OTHERS IN ATTENDANCE</b>		
Travis Campbell, Representative Bishop	Andrew Gruber, WFRC	
Carlton Christensen, Salt Lake County	Wayne Bennion, WFRC	
Steve Call, FHWA	Jory Johner, WFRC	
Ivan Marrero, FHWA	Christy Dahlberg, WFRC	
Linda Johnson, Breathe Utah	Callie New, WFRC	
Brian Garvey, Breathe Utah	Loveit Baumgardner, WFRC	
Shane Greenwood, South Jordan City	Heather M-Kolb, WFRC	

Nicole Martin, Sandy City	Ted Knowlton, WFRC
Nathan Lee, UDOT	Ben Wuthrich, WFRC
Mark Palesh, West Jordan City	Megan Townsend, WFRC
Susie Alberson, GCC	Julie Bjornstad, WFRC
Giles Florence, Little Cottonwood Canyon	Jon Larsen, WFRC
Merlynn Anderson, Epic Engineering	LaNiece Davenport, WFRC
Andrea Pearson, WFRC	Sam Klemm, WFRC
	Ned Hacker, WFRC

**Welcome [00:00:31]**

Commissioner Bret Millburn welcomed Wasatch Front Regional Council members and guests and introductions were made. [00:01:02]

**Consent Agenda [00:04:15]**

**ACTION: Minutes**

Mayor Bob Stevenson moved to approve the minutes of the WFRC meeting held January 26, 2017 and Commissioner Kerry Gibson seconded the motion. The minutes were accepted unanimously.

**ACTION: Financial Statements [00:04:40]**

Mayor Derk Timothy moved to approve the Financial Statements and Check Registers for January and February 2017 and Budget/Expenditure Report of February 28, 2017. Mayor Bob Stevenson seconded the motion and they were accepted unanimously.

**Chairman's Report [00:05:08]**

**Information: Legislative Report**

Utah State Representative Mike Shultz and Utah State Senator Stuart Adams outlined and discussed the key outcomes of the recently concluded 2017 Legislative Session. Three of the bills of interest are [00:06:45] SB 276, which modifies the motor fuel tax formula, SB277, which authorizes \$1 billion in UDOT bonding and [00:18:40] SB147, which facilitates the creation of the Transportation Governance and Funding Task Force. More details on this and other bills has been included in the packet materials. Shane Marshall, UDOT, also stated that more information regarding the bonding authorization is available on the UDOT website. [00:27:10]

**Public Comment [00:43:07]**

Commissioner Bret Millburn opened the meeting for public comment. Suzie Albertson, with Granite Community Council, stated that there is concern about a parking lot being built about a half mile up Little Cottonwood Canyon, in the area of the Wasatch Resort neighborhood. Commissioner Millburn stated that this information will be taken into account and reviewed by the appropriate agencies.

**Budget Committee [00:46:17]**

Mayor Tom Dolan, Chair of the Budget Committee, made a motion to open a public hearing for two proposed amendments to the WFRC FY17 budget. The motion was seconded by Mayor Ben McAdams and voting was unanimous.

Point of the Mountain Development Commission: WFRC will act as the lead for the transportation component of the Point of the Mountain project, using \$80,000 in funds from the Transportation and Land Use Connection program for staff support and consultant assistance. UDOT, UTA and MAG will each provide \$40,000 in support of the project for a total of \$120,000 in additional funding. This additional funding and associated expenditures needs to be added to the FY17 budget as an amendment.

Retirement of the debt on the current WFRC office building: At the Council's direction, staff has been preparing for the sale of the current office building. The process of selling the building would be simplified if WFRC could retire the remaining debt and receive a free and clear title to the property prior to sale. Staff has identified a way to do this using: \$94,393 in restricted funds held by Zion's Bank in connection with the bonds; \$124,914 in funds currently assigned to pay future unemployment claims; and \$80,693 in funds currently budgeted in FY17 for rent. The action requested for this amendment is to un-assign funds for future unemployment claims, transfer \$205,607 from Special Projects Fund to General Fund, and authorize additional expenditure of \$300,000 from the General Fund for debt service.

**[00:52:30]** After this information was discussed, a motion was made by Mayor Tom Dolan to close the public hearing, seconded by Mayor Tammy Long and voting was unanimous.

**[00:52:46]** Mayor Dolan motioned to move forward with the action to amend the WFRC FY17 budget as discussed. The motion was seconded by Mayor Derk Timothy and unanimously approved.

**[00:53:05]** Mayor Dolan informed the Council that, after a period of review by the County COGs and the public, the group will be adopting the WFRC FY18 budget and the Unified Planning Work Program (UPWP) at the next Council meeting in May 2017. Mayor Dolan then made a motion to make the WFRC budget for FY18 and the draft UPWP available for review and comment. The motion was seconded by Mayor Bob Stevenson and accepted unanimously.

**[01:05:53]** Mayor Dolan directed attention to an exhibit included in the packet entitled *Administrative and Accounting Policy and Procedure Guidelines*. It has been 'red-lined' to reflect proposed amended language which will allow Council staff to adjust line items as long as the changes do not create on-going additional payroll expenses or impact debt service, and that any such changes shall be reported to the WFRC Council in the regularly provided financial reports. WFRC staff is requesting the Council take action to amend this document as proposed. Mayor Dolan motioned to amend the *Administrative and Accounting Policy and Procedure Guidelines*. The motion was seconded by Commissioner Shawn Milne and accepted unanimously.

**Regional Growth Committee (RGC) [01:07:54]**

Mayor Ben McAdams briefly reviewed the outcomes of the Regional Growth Committee (RGC) meeting held on March 16, 2017.

**Information: Wasatch Choice 2050 Vision and Regional Transportation Plan (RTP) [01:09:30]**

Ted Knowlton, WFRC, presented information about the Wasatch Choice 2050 Vision and Regional Transportation Plan. WFRC is nearing the completion of 10 scenario workshops to gather input from communities on three WC2050 scenarios and Mr. Knowlton provided a summary of the in-progress results.

**Information: Utah Street Connectivity Guidebook [01:18:30]**

Julie Bjornstad, WFRC, shared information regarding the Utah Street Connectivity Guidebook. Higher street connectivity yields numerous mobility, livability, economic, and environmental benefits for communities, including improved access to opportunities. The Guidebook is anticipated to be completed by April 2017 and will be emailed to all committee members, communities and interested agencies.

**Transportation Committee (Trans Com) [01:26:30]**

Mayor Karen Cronin informed the Council of the items discussed in the Trans Com meeting held on February 23, 2017 and gave an update on the status of WFRC's funding cycle. The concept reports for the Surface Transportation Program (STP), Congestion Mitigation Air Quality Program (CMAQ), and the Transportation Alternatives Program (TAP) are being evaluated and

the Trans Com Technical Advisory Committees will be determining the recommendations on April 29, 2017.

**ACTION: Board Modifications to the 2017-2022 Transportation Improvement Program [01:27:13]**

Ben Wuthrich, WFRC, reported that WFRC received a request to modify the current 2017-2022 Transportation Improvement Program (TIP). Mr. Wuthrich discussed each project briefly and referred members to their packets for detailed information on the modifications.

Mayor Karen Cronin moved to approve the attached resolution to modify the 2017-2022 TIP as requested. Commissioner Shawn Milne seconded the motion and the voting was unanimous.

**Information: Report on Board Modifications to the 2017-2022 TIP [01:31:40]**

Mr. Wuthrich then noted the information in the packet regarding modifications to the 2017-2022 Transportation Improvement Program (TIP) that have been approved by Trans Com. Mr. Wuthrich discussed them briefly as well.

**Information: Obligations of Federal Transportation Funds during FY16 [01:32:55]**

The WFRC staff with the help of UDOT and UTA have prepared a report of obligated federal funding during fiscal year 2016 (October 1, 2015, through September 30, 2016), in accordance with the Fixing America's Surface Transportation (FAST) Act. Mr. Wuthrich brought attention to the graphs and charts included in the packet, that show the amounts in which federal funds have been obligated statewide.

**Active Transportation Committee Report [01:35:55]**

Mayor Bill Applegarth presented the Active Transportation Committee report. There was an ATC meeting held on March 8, 2017. The 2017 Bike Summit was held on March 14, 2017 and was well attended. There are two upcoming Mobile Active Transportation Tours: one in Murray/Midvale in May 2017 and one in Southwest Davis County on June 14, 2017, in conjunction with the June ATC meeting. Mayor Applegarth then mentioned the "Golden Spoke" event that will tentatively take place in the fall of 2017, commemorating the completion of a safe multi-use trail that totals over 100 miles in length, from Ogden Canyon to Provo Canyon. More information about these events will be forthcoming.

**Executive Director's Report [01:43:05]**

Andrew Gruber, WFRC, gave an update on the sale of the current WFRC office building and noted that WFRC has a new informational brochure outlining the current goals and objectives of Wasatch Front Regional Council. Mr. Gruber then recognized Mr. Ted Knowlton for completing five years of service with WFRC and Mr. Val John Halford for reaching the 20-year milestone with WFRC and commended them both on their exemplary work.

**Other Business [01:48:15]**

Commissioner Bret Millburn asked if there were any other items to discuss. With no further business, the Commissioner moved to the next item on the agenda.

**Overview of Utah Open and Public Meetings Act [01:48:30]**

State law now requires that elected officials serving on committees such as those of the Wasatch Front Regional Council receive training regarding the Utah Open and Public Meetings Act. A 10-minute training video was presented at Trans Com and will also be shown at other appropriate WFRC committees in order to comply with this requirement.

**[02:01:12]** At the conclusion of the video, Commissioner Bret Millburn asked for a motion to adjourn the Council meeting. At 4:09 pm, a motion was made by Mayor Tammy Long and seconded by Beth Holbrook to adjourn. The affirmative vote was unanimous.