

**Wasatch Front Economic Development District
GOVERNING BOARD**

Shawn Milne, Chair

Michael Bouwhuis, Vice Chair

LaNiece Davenport, Director

MEETING MINUTES

Monday, August 22, 2016 1:00 pm
Wasatch Front Regional Council
295 North Jimmy Doolittle Road
Salt Lake City, UT 84116

Members and Alternates Present

Bill Applegarth, Salt Lake County
Michael Bouwhuis, Davis Applied Technology College
Carlton Christensen, Salt Lake County
James Ebert, Weber County
Jeff Edwards, Economic Development Corp. of Utah
Shawn Milne, Chair
Jim Smith, Davis County
Brent Taylor, Weber County Alt.

Others Present

Terrence Bride, Ogden City Corp.
Gordon Eckersley, Davis School District Board
Andrew Gruber, Wasatch Front Regional Council
Ned Hacker, Wasatch Front Regional Council
Ted Knowlton, Wasatch Front Regional Council
Yvette Woodland, Department of Workforce Services

Welcome and Introductions

Chairman Shawn Milne welcomed WFEDD Board members. All who were present, including those attending via conference call, gave brief introductions.

Information: 2015 Highlights and 2016-2018 Scope of Work and Budget

LaNiece Davenport, WFRC discussed the role of the Wasatch Front Economic Development District. She stated that the WFEDD developed and prioritized strategies based on input from members and non-members including community and economic development leaders from around our region. She reviewed the status of the priorities and the percentage completed for each activity.

Ms. Davenport also highlighted the budget and scope of work for the next three years. She highlighted some key activities and tasks that she has been working on including integrating economic development with short and long range transportation planning. She noted three key strategies for integrating economic development with transportation and land use. Those steps are: 1) Coordinate transportation investments with economic cluster locational and service needs; 2) Coordinate transportation investments to improve access to opportunity; and 3) Ensure fiscal sustainability through efficient growth and infrastructure investments. She also shared information about a new training academy that will offer economic development, land use, and transportation elements. The training academy will be under the umbrella of the Wasatch Choice 2050.

Information: Five-Year and One-Year Comprehensive Economic Development Strategy

Ms. Davenport handed out printed copies of the one-year and five-year Comprehensive Economic Development Strategy (CEDS). She reminded the Board that the Strategy Committee adopted the one-year, 2016, CEDS on May 23, 2016. She highlighted some of the key components of the plan.

Discussion was held around the need for more data and information made readily available to local governments. Mr. Bride suggested that WFEDD could offer such information and make it accessible to all. A suggestion was made to reach out to Division of Workforce Services for their help. Members agreed that Mr. Bride and Mr. Bouwhuis would take on this task and share their findings at the next WFEDD meeting.

Information: Board and Strategy Committee Membership

Chairman Milne informed the Board that many Board and Strategy Committee members have terms that expire at the end of the calendar year. As with all Wasatch Front Regional Council Boards and Committees, COG's will be asked to appoint new members to the District Governing Board in January. Board Members with expiring terms include Bill Applegarth, Craig Bott, Mike Bouwhuis, Carlton Christensen, Jeff Edwards, Chris Sloan, Jim Smith, and Albert Wilde. Strategy Committee members with expiring terms include Suzie Becker, Shelly Betz, Tom Christopoulos, Scott Parkinson, Randy Sant, and John Wilkinson. Appointments will be made for the remaining Board and Committee members in February. Ms. Davenport asked the Board to let her know if members wanted to serve another term.

Action: Appoint Board Chair and Vice Chair

An election was held for the 2017 WFEDD Chair and Vice Chair. After a unanimous vote, Jim Smith made the motion to re-elect Shawn Milne as Chair, and Michael Bouwhuis as Vice Chair. James Ebert seconded the motion. Both terms are effective immediately and expire May 2018.

Information: 2017 Meeting Schedule

Staff reminded the Board that the District meets quarterly, the fourth Monday of the month at 1:00 p.m. at the Wasatch Front Regional Council office. The upcoming Board and or/Strategy Committee meetings are November 28, 2016, February 27, 2017, May 22, 2017, August 28, 2017, and November 27, 2017. A suggestion was made to meet more frequently based on the quality of the discussions. Members agreed to keep the current schedule but add meetings as necessary.

Information: Roundtable Discussion

Regarding the data and information item raised by Mr. Bride, he suggested we consider not only the Department of Workforce Services but other entities as well. Mr. Gruber suggested that WFRC/EDD staff participate as needed.

Mr. Eckersley suggested that the WFEDD learn about larger capital projects so that we are aware of the region's needs. Others liked the suggestion and staff agreed to look into it.

Mr. Milne reminded members that the next meeting will be November 28, 2016. Commissioner Ebert made the motion to adjourn, Commissioner Smith seconded, all were in favor and the meeting adjourned at 3:05 pm.