

## Minutes

Wasatch Front Community Development Block Grant (CDBG) Regional Review Committee (RRC)  
Meeting  
November 20, 2018  
12:00 – 1:00 pm

A meeting of the Wasatch Front Community Development Block Grant (CDBG) Regional Review Committee (RRC) was held on Tuesday, November 20, 2018 in the offices of the Wasatch Front Regional Council, 295 North Jimmy Doolittle Road, Salt Lake City, Utah.

The meeting was called to order at 12:04 p.m. by Christy Dahlberg. The following were in attendance:

### Attendance

John Barber (chair)	Councilmember, Morgan County
Jerry Houghton	Recorder, Tooele County
Mark Allen	Mayor, Washington Terrace City
Lance Evans	Community Development Director, Morgan County
Myron Bateman	Commissioner, Tooele County
Christy Dahlberg	Wasatch Front Regional Council
Scott Hess	Wasatch Front Regional Council, ED Director
Andrew Gruber	Wasatch Front Regional Council, Executive Director

### **MEETING OBJECTIVES: Review and approve May and August minutes, Review membership terms, review and discuss updates to the by-laws.**

**Action:** Mayor Mark Allen made a motion to approve the minutes from the May and August meetings, Mr. Houghton seconded and the motion passed.

The Committee then reviewed the draft updated by-laws included in the packets. After much discussion, the predominant changes to the by-laws include that the COG appointments to the RRC will be made in January consistent with the WFRC procedures for other WFRC Committees, the State Policy Representative shall be appointed every four years, unless turnover requires it sooner, a holdover clause was added stating that when there is turnover in the State Policy Rep. position, there will be a holdover of the previous Representative for emergencies until his/her successor has been appointed, membership history was deleted from the by-laws to be stored in another location, the staggering terms were removed, and other clarifying statements were added where necessary.

**Action:** Lance Evans made the final motion to accept all changes made to the by-laws and Commissioner Bateman seconded the motion. The motion passed.

Two motions were made prior to the final motion, but as the discussion progressed more changes were made that required another motion.

Councilman Barber, Mr. Houghton, and Commissioner Houghton were thanked for all their service as this was their last meeting serving on the RRC.

Mr. Houghton suggested that his replacement on the State Policy Board be a Mayor/Commissioner/Councilmember as that group has a stronger network, and a closer relationship with other members of the State Policy Board.

**Action: Councilman Barber made the motion to adjourn the meeting, Mayor Mark Allen seconded the motion, all were in favor and the meeting was adjourned at 1:20.**

**NEXT STEPS**

Christy will make a clean red line version of the updated by-laws and send it to the Committee for final approval.

The next CDBG RRC meeting will take place February, 19 2019 at noon at the Wasatch Front Regional Council.