

## Minutes

Wasatch Front Community Development Block Grant (CDBG) Regional Review Committee (RRC)  
Meeting  
August 21, 2018  
12:00 – 1:00 pm

A meeting of the Wasatch Front Community Development Block Grant (CDBG) Regional Review Committee (RRC) was held on Tuesday, May 22, 2018 in the offices of the Wasatch Front Regional Council, 295 North Jimmy Doolittle Road, Salt Lake City, Utah.

The meeting was called to order at 12:01 p.m. Christy Dahlberg welcomed everyone and asked that everyone present introduce themselves. The following were in attendance:

### Attendance

John Barber (chair)	Morgan County Council
Sean Wilkinson	Community Development Director, Weber County
Jerry Houghton	Commissioner, Tooele County
Mark Allen	Mayor, Washington Terrace City
Lance Evans	Community Development Director, Morgan County
Myron Bateman	Tooele County Commissioner
Christy Dahlberg	Wasatch Front Regional Council
Scott Hess	Wasatch Front Regional Council, ED Director

### **MEETING OBJECTIVES: Review membership terms, Allocation methodology update, review and discuss updates to the rating and ranking criteria**

The chair made a motion to start the meeting, Commissioner Houghton seconded and the motion passed.

Christy Dahlberg updated the Committee on the status of the 2018 Policy Board meeting, during which the allocation methodology will be voted on for FY2019, set to take place on September 11, 2018. We discussed that principles should be agreed on before a formula is decided upon. Those principles are: no region should get less money than they did in 2017, and the formula should be needs based. Christy will update the group after the Policy Board meeting.

We then reviewed the Rating and Ranking criteria and discussed possible updates to the criteria. There were three items that were updated in the criteria:

1. If an entity has never received CDBG funds, they will receive 6 points instead of 5 on their application.
2. Economic development projects were moved to the bottom of the priority list, and each item moved up one spot respectively. Where economic development project previously received 6 points, they now receive 1.
3. No entity will be awarded more than a total of \$250,000 in a funding cycle, regardless of the number of awarded projects.

**Action:** Commissioner Bateman made a motion to approve all changes to the Rating and Ranking criteria, Mayor Mark Allen seconded the motion and it passed.

We briefly reviewed the members who will no longer be RRC members come 2019. Members were instructed to think of nominations to fill their seats.

The next CDBG RRC meeting will take place November, 20 2018 at noon at the Wasatch Front Regional Council.

**Action: Councilmember Barber made the motion to adjourn the meeting, Mayor Mark Allen seconded the motion, all were in favor and the meeting was adjourned at 1:00.**

**NEXT STEPS**

Christy will send a recap of the September 11, 2018 Policy Board meeting.