

## Minutes

Wasatch Front Community Development Block Grant (CDBG) Regional Review Committee (RRC)  
Meeting  
February 20, 2018  
12:00 – 1:30 pm

A meeting of the Wasatch Front Community Development Block Grant (CDBG) Regional Review Committee (RRC) was held on Tuesday, February 20, 2018 in the offices of the Wasatch Front Regional Council, 295 North Jimmy Doolittle Road, Salt Lake City, Utah.

The meeting was called to order at 12:01 p.m. Christy Dahlberg welcomed everyone and asked that everyone present introduce themselves. The following were in attendance:

### Attendance

Sean Wilkinson	Community Development Director, Weber County
Jerry Houghton	Commissioner, Tooele County
Mark Allen	Mayor, Washington Terrace City
John Barber	Councilman, Morgan County
Myron Bateman	Councilman, Tooele County
Christy Dahlberg	Wasatch Front Regional Council

### **MEETING OBJECTIVES: Review and approve Annual Action Plan update, Review 2018 CDBG applications, Allocation methodology update**

Christy Dahlberg went over the changes to the annual action plan, including the future addition of awarded CDBG projects to Appendix A of the plan.

Mayor Allen asked why the population chart provided in the Annual Action Plan was conceived from the Census which was last updated in 2010, when the American Community Survey (ACS) now publishes more accurate estimates annually. It was decided to switch the figures from the Census data to ACS data.

**Action: Commissioner Houghton made the motion to approve the draft Annual Action plan with the discussed provisions.** Mr. Wilkinson seconded the motion, all were in favor, and the motion passed.

Christy then went through each CDBG WebGrants application for 2018 funding, which had been preliminarily scored for review. It was discussed where each applicant lost points, and where they gained points. After we went through each application, we compared scores to see how they ranked against each other. There was discussion on how to decide between a 3-way tie, and it largely will come down to budget and staff capacity. Christy will contact the tied entities with follow up questions so the RRC can determine the most fitting projects.

Christy then updated the committee on the status of the 2019 CDBG Allocation Methodology discussion. In January, the 7 AOGs along with their policy board representatives, met with the State in St. George to discuss this matter. Many of the AOGs are unhappy with the 7-way split that was adopted for the 2018 funding cycle. At this meeting, we discussed the possibility of going back to the old method, WFRC proposed a “needs based” approach, and the State proposed a base to each region then a statewide competition for the remaining funds. Christy informed them that the majority of the AOGs would like to pursue a needs-based approach, but WFRC’s proposal needs a few adjustments. The RRC discussed possible ways of adjusting the formula and decided Christy would try multiple tweaks and send them out for review.

The next CDBG RRC meeting will take place May 22, 2018 at noon at the Wasatch Front Regional Council.

**Action: Commissioner Houghton made the motion to adjourn the meeting, Councilman Barber seconded the motion, all were in favor and the meeting was adjourned at 1:30.**

**NEXT STEPS**

Christy Dahlberg will collect more details from the top scoring CDBG applicants and update the committee when all questions have been answered. The committee will also be updated on the final draft on the Annual Action plan, and allocation methodology formulas, both from Christy Dahlberg.