

# UTA BOARD OF TRUSTEES

## NOMINATING PROCESS FOR DAVIS, WEBER, AND BOX ELDER COUNTIES

Davis, Weber, and Box Elder Counties seek applications from qualified individuals for the Utah Transit Authority Board of Trustees as described in [Senate Bill 136](#).

Davis and Weber Counties, in consultation with Box Elder County, will nominate two or more individuals for the Board. Nominations will also be made by Salt Lake County, and by Utah County in consultation with Tooele County. From those nominees, the Governor will appoint a three-member Board, subject to Senate confirmation, with one member representing each of those geographic areas.

### **Qualifications:**

Applicants must be a qualified executive with technical and administrative experience and training appropriate for the position.

Applicants must possess appropriate executive-level experience and technical background to qualify for appointment. Applicants will be highly qualified professionals that possess one or all of the following qualifications:

- Formal education, preferably advanced education, and extensive experience in executive level business management and administration.
- Comprehensive experience and education in business development.
- Experience or formal training in large-scale asset management.
- Formal education and significant experience in finance, economics, accounting or law.
- High-performing individuals skilled in analytical and critical thinking.
- Nominees are helped by possessing a demonstrable and comprehensive understanding of transportation's role in supporting economic growth.

NOTE: Preference may be given to applicants that reside in Davis, Weber, or Box Elder County.

### **Terms:**

Board members are full-time employees. Board members will be appointed by the Governor for three (3) year terms and serve at the pleasure of the Governor. Appointees may serve an unlimited number of terms. Initial terms will be staggered with members serving two, three, or four years.

### **General Duties and Responsibilities:**

Duties and responsibilities include, but are not necessarily limited to:

- Approve a strategic plan every four years; adopt budget; approve contracts for transit oriented development; set fares and rates.
- The existing UTA Board will develop the tentative 2019 budget, subject to approval from the new Board.

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- Appoint Executive Director, reporting to the Board. Hire, set salaries, and develop performance targets and evaluations for other executive officers.
- Additional auditing, reporting and coordination with the Legislature, Councils of Government, and Metropolitan Planning Organizations.
- Report annually to the State Transportation Commission short and long-range plans, and capital projects proposed for state funding.
- Review and approve any contract or expense over \$200,000.

#### **Compensation:**

The compensation will initially be set by the current UTA Board, and shall not exceed \$150,000, plus additional retirement and other standard benefits. Subsequently the compensation package will be determined by the UTA Local Advisory Board that will be appointed and in place by November 1, 2018.

#### **Applicant Instructions:**

To apply please send the following materials to [Amber@WFRC.org](mailto:Amber@WFRC.org) no later than **June 8, 2018**:

1. Cover letter
2. Resume
3. Names and contact information for at least three references
4. Written answers to the Applicant Questions listed below

#### **Applicant Questions:**

1. Why are you interested in being appointed to the Utah Transit Authority Board of Trustees?
2. Why are you uniquely qualified to be appointed?
3. Explain your management style, skills, and abilities.
4. Explain how you would balance the need for collaboration with the need to make challenging decisions.
5. Explain how you would balance representing your nominating area with representing the entire region.
6. Have you led an organization through a period of change and what was the purpose of that effort? How did the organization respond? What was the outcome?
7. Describe your experience with oversight and approval of large budgets.

#### **Process and Timeline for Nominations:**

- No later than June 8 – Applications due to [Amber@WFRC.org](mailto:Amber@WFRC.org)
- No later than July 31 – County nominations forwarded to Governor
- No later than November 1 – New Board of Trustees assumes control