

Utah Communications Authority Regional Advisory Committee
Meeting Minutes
 Meeting of July 12, 2018

A meeting of the Utah Communications Authority Regional Advisory Committee was held on Thursday, July 12, 2018 in the offices of the Wasatch Front Regional Council, 295 North Jimmy Doolittle Road, Salt Lake City, Utah.

Welcome and Introductions [Recording 00:00]

Chief Mike Mathieu, Utah Communications Authority Regional Advisory Committee Chairman, called the meeting to order at 11:00 a.m. Chief Mathieu welcomed committee members and guests, and introductions were made. The following were in attendance.

UCA Members

IN ATTENDANCE	
	Sheriff Blaine Breshears, Morgan County Sheriff's Office
	Chief Mike Brown, Salt Lake City Police Department
x	Captain Jon Fassett, Unified Police Department
x	Karl Kuehn, Layton Police Department (Vice-Chair)
x	Chief Mike Mathieu, Ogden Fire Department (Chair)
x	Regina Nelson, Tooele County Sheriff's Office
x	Paul Pitts, Layton City
	Sergeant Ryan Shosted, Cottonwood Heights Police Department
x	Jon Tait, Motorola
x	Bucky Whitehouse, Tooele County Emergency Services
	Wayne Bennion, Wasatch Front Regional Council
x	Katie Gerard, Wasatch Front Regional Council
Non-Members	
x	Melanie Crittenden, UCA
X	Samantha Brear, UCA

Approval of Meeting Minutes [Recording 0:32]

Chief Mathieu entertained a motion to approve the minutes of the Utah Communications Authority Regional Advisory Committee meeting held on April 12, 2018. Jon Tait, Motorola, motioned to approve these minutes, and it was seconded by Paul Pitts, Layton City. The minutes were unanimously approved.

Opportunity for Public Comment [Recording 1:15]

There were none.

Chair Report [Recording 1:22]

Chief Mathieu commented that he didn't have anything to report on other than the discussion that was going to be held on the UCA update and ECATS.

UCA Update and ECATs [Recording 1:50]

Chief Mathieu introduced Melanie Crittenden and Samantha Brear from the Utah Communications Authority to give an update on ECATS. Chief Mathieu reminded the committee that a copy of the letter submitted to UCA, and the response letter from UCA, had been sent out to the committee. The letter written by Karl Kuehn was in regards to the concern with the changes of access to ECATS data that was recently implemented by UCA. Chief Mathieu explained that when this system was first purchased, some of its functionality served the benefit of a statewide view point, looking at statewide

PSAP activities and what may be best practice. He commented that there are some good benefits from a statewide view point, but when it came online, some of the PSAP managers themselves were interested in seeing the information because it would benefit some of their decision making at their level. This system was also thought to have been helpful with coordination with neighboring dispatch centers. As stated in the letter written by Mr. Kuehn, "It was determined at the time that it was in the best interest to share that data, because no PSAP is an island in an integrated 9-1-1 system. A user agreement was drawn up and signed by each PSAP user, acknowledging that users would not divulge any other center's data except under very limited circumstances." Mr. Kuehn then went on to share why this information should continue to be shared in some way. UCA's Executive Director, David Edmunds, responded to Mr. Kuehn's letter providing information on their decision and addressing his concerns.

Melanie Crittenden, UCA, explained that at the beginning of their discussions about ECATS and when this access was changed, it was decided on based on security reasons. She stated that when they looked at the entire list of users, there were several that had retired or were no longer employed. Another concern was that on the checklist it stated to minimize the administrator access to those kinds of systems. They did this, and it's now limited to three UCA employees for the purpose of adhering to the standards. She emphasized that they do understand the need for regional areas to have a look at everyone's information, however, she doesn't believe that Director Edmunds would look at changing anything that has been done because they are adhering to the policies that they think they need to. She commented that they are not trying to be adversarial, but rather securing the information at the PSAP level.

There was discussion held among the committee regarding this presentation.

Ms. Crittenden suggested sending a formal request for consideration to UCA on this topic.

There was further discussion held on this topic among the committee.

Captain Jon Fassett moved that the committee ask Karl Kuehn to write a letter of recommendation to the UCA Executive Director asking that they look into a request of service from ECATS that would allow local analysis between multiple PSAPS, with a draft letter being sent to committee members for review prior to approval. This was seconded by Jon Tait, Motorola. The motion was unanimously approved.

Closed Session [Recording 1:00:41]

There were no items to discuss in closed session.

Action: Any items discussed in the Closed Session [Recording 1:00:48]

There were none.

Other Business [Recording 1:00:51]

Lieutenant Regina Nelson, Tooele County, announced that on Monday Tooele County went live with Text to 911, adhering to their statewide strategic plan, accomplishing one of the checklist items. Lieutenant Nelson stated that they will make an official statement to the public on the following Thursday. Mr. Kuehn commented that everything from Weber County to Utah County, now including Tooele County and St. George is live with Text to 911.

Chief Mathieu proposed that he write a letter that will be distributed to all Police and Fire Chiefs within the region, explaining what the UCA RAC is, and explaining how the RAC can help.

Next meeting: August 30, 2018

Chief Mathieu entertained a motion to adjourn the meeting. Mr. Kuehn, Layton City, motioned to adjourn, and this was seconded by Mr. Tait, Motorola. The meeting was adjourned.