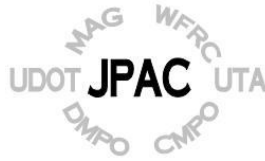


# Joint Policy Advisory Committee

MOUNTAINLAND ASSOCIATION OF GOVERNMENTS  
UTAH DEPARTMENT OF TRANSPORTATION  
DIXIE METROPOLITAN PLANNING ORGANIZATION



WASATCH FRONT REGIONAL COUNCIL  
UTAH TRANSIT AUTHORITY  
CACHE METROPOLITAN PLANNING ORGANIZATION

**Thursday February 22, 2018**

**11:30 am – 1:00 pm**

**Utah State Capitol  
State Office Building Auditorium  
350 North State Street**

## MEETING AGENDA

### Welcome and Introductions

1. **Approval of September 7, 2017 meeting minutes**
  
2. **JPAC purpose, structure and schedule for 2018**
  
3. **Topics for Discussion**
  - a. **Legislative update**
  
  - b. **Unified Plan update**
  
  - c. **Performance measurement approach and agreements**
  
4. **Other Business**

*Next meeting: Thursday, May 3, 2018*

Informational materials can be located on WFRC's website at [www.wfrc.org](http://www.wfrc.org) For Questions or Logistics Please call Andrea Pearson, WFRC, at 801-363-4250.

Wasatch Front Regional Council is an Equal Opportunity program. Public participation is solicited without regard to age, sex, disability, race, color or national origin. Auxiliary aids or translation services are available upon request by contacting WFRC's Title VI Administrator. Call 801-363-4250 (Hearing impaired individuals may use Relay Utah by dialing 711) or email [apearson@wfrc.org](mailto:apearson@wfrc.org) at least 72 hours in advance.

El Wasatch Front Regional Council es una organización de Oportunidad Igual. Se solicita la participación del público, sin importar la edad, el sexo, la discapacidad, la raza, color o nacionalidad. Personas que requieren servicios de traducción deben contactar al Administrador de Título VI de WFRC por teléfono a 801-363-4250 (personas con discapacidad auditiva pueden llamar a Spanish Relay Utah - 1-888-346-3162) o por correo electrónico [apearson@wfrc.org](mailto:apearson@wfrc.org), por lo menos 72 horas antes de la reunión.

# DRAFT Joint Policy Advisory Council Schedule 2018

11:30am to 1:30pm, with lunch provided

Date and Location	Unified Plan / Transportation Planning	Legislative / Congressional	Other
<p style="text-align: center;"><b>Thursday February 22</b> Utah State Capitol 350 North State St</p>	<ul style="list-style-type: none"> <li>• Unified Plan update.</li> <li>• Performance measurement approach and agreements</li> </ul>	<ul style="list-style-type: none"> <li>• Legislative update</li> </ul>	<ul style="list-style-type: none"> <li>• JPAC purpose, structure, and schedule for 2018</li> </ul>
<p style="text-align: center;"><b>Thursday May 3</b>  TBD (or tour)</p>	<ul style="list-style-type: none"> <li>• Project phasing</li> <li>• Access to opportunity</li> <li>• WFCC update</li> <li>• POM update</li> </ul>	<ul style="list-style-type: none"> <li>• Legislative wrap up</li> <li>• Federal issues</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
<p style="text-align: center;"><b>Thursday August 2</b>  WFRC offices (or tour)</p>	<ul style="list-style-type: none"> <li>• PPP / value capture</li> <li>• Financial assumptions</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Mountain transportation update</li> </ul>
<p style="text-align: center;"><b>Thursday November 1</b>  WFRC offices (or tour)</p>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Federal issues</li> </ul>	<ul style="list-style-type: none"> <li>• Air quality</li> </ul>

## Joint Policy Advisory Committee

MOUNTAINLAND ASSOCIATION OF GOVERNMENTS  
UTAH DEPARTMENT OF TRANSPORTATION  
DIXIE METROPOLITAN PLANNING ORGANIZATION



WASATCH FRONT REGIONAL COUNCIL  
UTAH TRANSIT AUTHORITY  
CACHE METROPOLITAN PLANNING ORGANIZATION

### MEETING MINUTES

**Utah Department of Transportation  
Redwood A Conference Room  
4501 South 2700 West  
Taylorsville, UT 84114**

**Thursday, September 7, 2017  
11:30 a.m. – 1 p.m.**

#### Members & Alternates Attending:

Andrew Jackson, Chair	Executive Director, Mountainland AOG
Andrew Gruber	Executive Director, WFRC
Bill Applegarth	Mayor, Riverton City
Carmen Freeman	Mayor, Herriman City
Gary Gygi	Mayor, Cedar Hills
Jeff Gilbert	Planner, Cache MPO
Jerry Benson	President/CEO, UTA
Megan Holbrook	Utah Transportation Commission
Myron Lee	Director, Dixie MPO
Randy Elliot	Davis County Commission
Ted Knowlton	Deputy Director, WFRC
Todd Beutler	Cache Valley MPO/Cache Valley Transit
Bob McKinley	Chair, UTA
Brent Marshall	Mayor, Grantsville
Kent Millington	Commissioner, Transportation Commission
Bryan Thiriot	Executive Director, Dixie MPO
Carlos Braceras	Executive Director, UDOT
Ken Sizemore (via conference call)	Dixie MPO/Santa Clara City

#### Excused

JoAnn Seghini	Mayor, Midvale
Bret Millburn	Davis County Commission

#### Others Attending:

Jory Joner	WFRC
Matthew Sibul	UTA
Muriel Xochimitl	WFRC
Melanie Haws	Mountainland AOG

Nathan Lee	UDOT
Shawn Seager	Mountainland AOG
Steve Call	FHWA
Steve Meyer	UTA
Brigitte Mandel	FHWA
Representative Kay Christofferson	
Representative Mike Schultz	(via conference call)

### **Welcome and Introductions**

Andrew Jackson, Mountainland AOG, opened the meeting by welcoming the attendees, listing the excused members and asked for introductions. He stated that attending via conference call is an option.

### **Approval of May 4, 2017 Meeting Minutes**

**Andrew Gruber moved to accept the May 4, 2017 meeting minutes. Megan Holbrook seconded the motion. The motion passed unanimously.**

### **Transportation Governance Task Force**

Representative Mike Schultz, Transportation Governance and Funding Task Force Co-Chair, joined the meeting via conference call and gave an overview of the responsibilities and duties of the Transportation and Governance Task Force (Task Force). The Task Force is designed to address future issues and avoid traffic grid-lock as Utah's population continues to grow. With great leadership and collaboration, the Task Force will work to align systems and spend tax dollars efficiently.

Representative Kay Christofferson, Transportation Governance and Funding Task Force member reported that the Task Force is composed of legislators, government agencies and the private sector. It was established to discuss the transportation needs in Utah for the next 40-50 years to prepare for growth in the state. Recommendations will be presented to the legislature with the intent to prepare for the future.

The Task Force consists of three sub-groups:

1. Funding Working Group, *Chair Representative Kay Christofferson* – Identify users and beneficiaries of the transportation system and who should be responsible to pay for it, use Value Capture tools to assess the value of property when infrastructures are built as a means to assess potential tax revenues, and how taxes are administered to pay for roads.
2. Governance and Transit Working Group, *Chair Senator Wayne Harper* – Identify how to structure and organize transportation within the state in regards to highways, transit and ports.

3. Economic Development, Land Use, Aviation, Active Transportation, Rural Issues Working Group, *Chair Representative Mike Schultz* – Identify how best to use land around transportation, adjust zoning to better coordinate with transportation hubs throughout the state.

RUCWest.org is a tool being explored to determine additional funding sources, including Road Usage Charging (RUC), and a pay-by-mile system that would replace the gas tax. Carlos Braceras discussed the website and gave an overview of its features.

The Task Force encourages suggestions, input and attendance from elected officials and public sector.

**Wasatch Front Central Corridor Study Findings**

Shawn Seager, Mountainland AOG and Jeff Harris, UDOT discussed the Wasatch Front Central Corridor Study stating that it is a collaborative effort between WFRC, UDOT, UTA and MAG to find solutions that will meet transit demands as Utah’s population continues to grow.

The study looked at a variety of creative options to address future transit demands from South Davis County to Northern Utah County and the width in Salt Lake County between the area of 700 East to Redwood Road. Federal Highway Administration applied for the TIGER planning grant which was used to fund approximately half of the study.

**Transportation goals include:**

- Improve Safety
- Increase person throughput
- Improve travel time reliability
- Increase accessibility to jobs and education
- Improve air quality
- Improve economic outcomes
- Reduce household transportation costs
- Improve mode balance

**Solutions include:**

- **I-15:** Double-Decked
- **Transit:** No-fare transit system wide
- **Active Transportation:** Cycle superhighway
- **Incentive Programs:** Pay-per-use transportation applications
- **Surface Streets:** Improve street connections

The JPAC members had a general discuss on a variety of concerns, potential solutions, and provided feedback.

**Other Business**

The next JPAC will be held November 2, 2017 at 11:30 a.m. at the Utah Department of Transportation.

The meeting adjourned at 12:58 p.m.

---

## MEMORANDUM OF AGREEMENT

**THIS AGREEMENT** is made and entered into on the 21<sup>ST</sup> OF AUGUST 2002, by and between the Mountainland Association of Governments, hereinafter designated as "MAG," administering agency for comprehensive transportation planning in Utah County, the Wasatch Front Regional Council, hereinafter designated as "WFRC," administering agency for comprehensive transportation planning in Salt Lake, Davis, and Weber counties, the Utah Department of Transportation, hereinafter designated as "UDOT," and the Utah Transit Authority, hereinafter designated as "UTA."

**WHEREAS**, MAG and WFRC have been duly constituted under the authority of Title 11, Chapter 13, Utah Code Annotated, 1953, as amended (the Inter-local Cooperation Act), and pursuant to Section 3, Executive Order of the Governor of the State of Utah, dated 27 May 1970, with the authority to enter into this agreement and act on behalf of their respective constituent agencies, and

**WHEREAS**, Title 23, Chapter 1, Section 134, of the United States Codes as amended, states that "After July 1, 1965, the Secretary shall not approve under Section 105 of this title any program for projects in any urban area of more than 50,000 population unless he finds that such projects are based on a continuing comprehensive transportation planning process carried on cooperatively by States and local communities . . .," and

**WHEREAS**, MAG and WFRC have been designated by the Governor as Metropolitan Planning Organizations with responsibility for carrying out the provisions of Title 23, United States Code, Section 134, and Title 49, United States Code, funds in accordance with Section 104(f) of Title 23, Section 8 of the Urban Mass Transportation Act of 1964, as amended, and Section 508(d) of the Airport and Airway Improvement Act of 1982, as amended, and

**WHEREAS**, MAG and WFRC are the responsible area-wide agencies for review of federally funded projects under 49 CFR Part 17, and

**WHEREAS**, MAG, WFRC, UDOT and UTA agree to cooperate and participate, as defined within this agreement, and to the extent permitted by any legal limitations in a comprehensive, continuing urban transportation planning process in the Utah, Salt Lake, Davis, and Weber County area.

**NOW, THEREFORE BE IT RESOLVED**, that the parties hereto, MAG on behalf of itself and its constituent agencies, WFRC on behalf of itself and its constituent agencies, UDOT and UTA do mutually resolve and agree as follows:

### PURPOSE

This agreement provides an understanding between MAG, WFRC, UDOT and UTA for assigning responsibilities in conducting a joint transportation planning process in the Weber,

Davis, Salt Lake and Utah County area. This agreement also identifies, specific elements in the planning process to be under taken cooperatively and identifies decision-making bodies to be created as a result thereof.

## COMMITTEE STRUCTURE

MAG, WFRC, UDOT and UTA hereby jointly agree to establish the following committee structure for purposes of working cooperatively together on transportation issues of mutual interest and concern.

1. A Joint Policy Advisory Committee (JPAC) made up of representatives from MAG Regional Planning, WFRC Trans-Com, UDOT Transportation Commission and UTA Board.
2. JPAC shall have the following representation:
  - Two representing Utah Transportation Commission
  - One representing UDOT Executive Director or Designee
  - Two representing Utah Transit Authority Board
  - One representing UTA General Manager or Designee
  - Three representing MAG/Regional Planning Committee
  - One representing MAG Executive Director or Designee
  - Five representing WFRC/Trans-Com Committee
  - One representing WFRC Executive Director or Designee

=====  
Sixteen Total Membership
3. A Joint Technical Advisory Committee (JTAC), made up of representatives from MAG, WFRC, UDOT and UTA, shall provide staff support as necessary.

## SCOPE

- A. MAG, WFRC and UTA hereby agree to work cooperatively, through JPAC, with Utah Department of Transportation (UDOT) to address highway long range plan project priorities, funding mechanisms and other issues of common interest or concern by:
  1. Jointly working with UDOT to establish common evaluation criteria for rating and ranking highway projects.
  2. Jointly working with UDOT to establish a common list of prioritized highway projects needing new sources of funding.
  3. Jointly working with UDOT to pursue a financing strategy necessary to fund the prioritized list of highway projects.

4. Jointly working with UDOT to use JPAC as a forum for discussion of other highway related issues of common interest or concern.
- B. MAG, WFRC and UDOT hereby agree to work cooperatively, through JPAC, with Utah Transit Authority (UTA) to address transit long range plan project priorities, and funding mechanisms, and other issues of common interest or concern by:
1. Jointly working with UTA to establish common evaluation criteria for rating and ranking transit projects.
  2. Jointly working with UTA to establish a common list of prioritized transit projects needing new sources of funding.
  3. Jointly working with UTA to pursue a financing strategy necessary to fund the prioritized list of transit projects.
  4. Jointly working with UTA to use JPAC as a forum for discussion of other transit related issues of common interest or concern.
- C. MAG and WFRC hereby agree to establish a seamless transportation process between the MAG and WFRC Metropolitan Planning Organizations (MPO).
1. Preparation of a common "addenda" to the MAG and WFRC long range transportation plans, focusing on issues of mutual interest and concern between the two MPOs.
  2. Establishment of a process for review and comment of each other's TIP and UPWP projects related to the long range transportation plan addenda.
  3. Jointly work with UDOT and UTA to focus on the issue of EIS needs within the two MPOs.
  4. Jointly work with UDOT and UTA to establish a unified approach for pursuing federal transportation funding through Washington lobbyist efforts.

## CHANGES

Alterations, extensions, supplements or modifications of the terms of this agreement as detailed herein shall be agreed to in writing by the parties concerned, incorporated as amendments to this agreement, and made a part thereof.

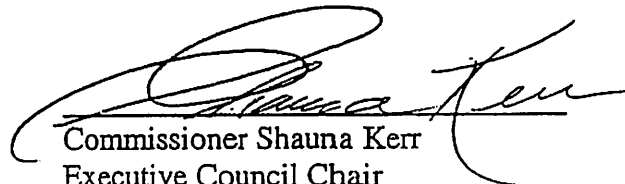


**TERMINATION OF AGREEMENT**

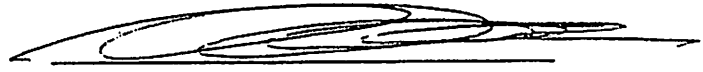
If, through any cause, the parties fail to fulfill in a timely and proper manner the obligations under this agreement, or if any of the parties shall violate any of the covenants, agreements, or stipulations of this agreement or if any of the parties so wishes to withdraw from this agreement, they shall thereupon have the right to terminate this agreement by giving written notice of such termination and specifying the effective date thereof, at least sixty (60) days before the effective date of such termination.

IN WITNESS WHEREOF, MAG, WFRC, UDOT and UTA have executed this agreement as of the date first written.

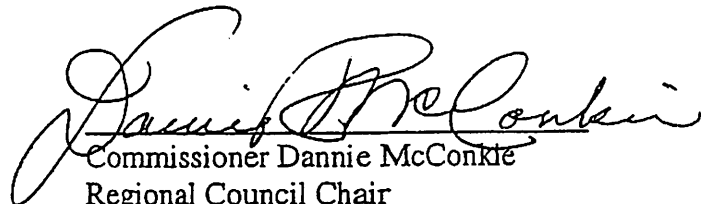
Attest: \_\_\_\_\_

  
Commissioner Shauna Kerr  
Executive Council Chair  
Mountainland Association of Governments

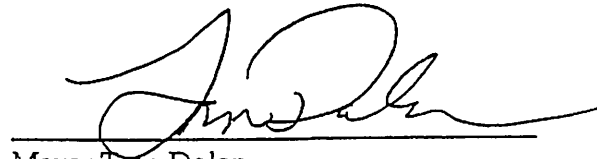
Attest: \_\_\_\_\_

  
Mayor Brad Sears  
Utah Valley Regional Planning Chair  
Mountainland Association of Governments


Attest: \_\_\_\_\_

  
Commissioner Dannie McConkie  
Regional Council Chair  
Wasatch Front Regional Council

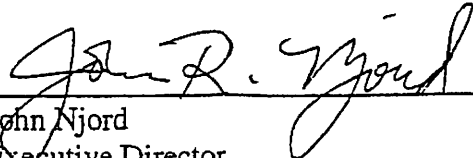
Attest: \_\_\_\_\_

  
Mayor Tom Dolan  
TransCom Chair  
Wasatch Front Regional Council

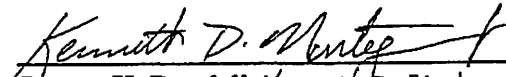
Attest: \_\_\_\_\_

  
Glen Brown  
Chair  
Utah Transportation Commission

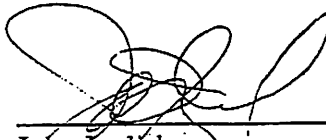
Attest: \_\_\_\_\_

  
John Njord  
Executive Director  
Utah Department of Transportation

Attest: \_\_\_\_\_

  
Steven K. Randall Kenneth D. Montague, JR.  
Chair Treasurer  
Utah Transit Authority

Attest: \_\_\_\_\_

  
John English  
General Manager  
Utah Transit Authority

Approved as to Form

  
Legal Council

**Amendment #1**

**JPAC Approved: February 5, 2004**

**COMMITTEE STRUCTURE**

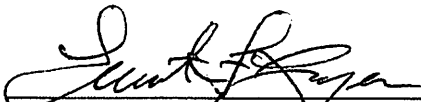
MAG, WFRC, UDOT and UTA hereby jointly agree to establish the following committee structure for purposes of working cooperatively together on transportation issues of mutual interest and concern.

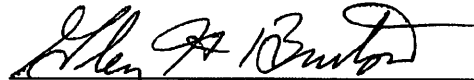
1. A Joint Policy Advisory Committee (JPAC) made up of representatives from MAG Regional Planning, Wasatch Front Regional Council, UDOT Transportation Commission and UTA Board.
  
2. JPAC shall have the following representation:
  - Two representing Utah Transportation Commission
  - One representing UDOT Executive Director or Designee
  - Two representing Utah Transit Authority Board
  - One representing UTA General Manager or Designee
  - Four representing MAG/Regional Planning Committee
  - One representing MAG Executive Director or Designee
  - Nine representing Wasatch Front Regional Council
  - One representing WFRC Executive Director or Designee

---

Twenty-one Total Members

**IN WITNESS WHEREOF, MAG, WFRC, UDOT, and UTA have executed this amendment to the Memorandum of Agreement.**

  
\_\_\_\_\_  
Mayor E. Fritz Boyer, Chair  
Utah Valley Regional Planning Committee  
Mountainland Association of Governments

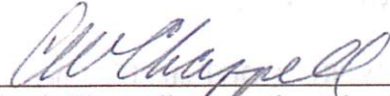
  
\_\_\_\_\_  
Commissioner Glen Burton, Chair  
Regional Council  
Wasatch Front Regional Council

Memorandum of Agreement

Amendment #1  
February 5, 2004



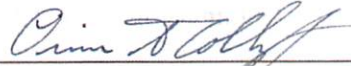
Darrell L. Cook, Executive Director  
Mountainland Association of Governments



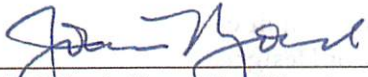
Chuck Chappell, Executive Director  
Wasatch Front Regional Council



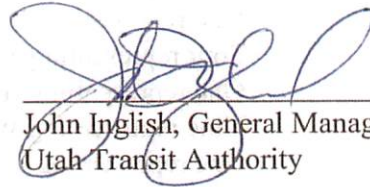
Commissioner Glen Brown, Chair  
Utah Transportation Commission



Steven K. Randall, Chair  
Utah Transit Authority Board  
Orrin T. Colby, Jr.

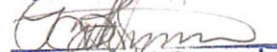


John Njord, Executive Director  
Utah Department of Transportation



John English, General Manager  
Utah Transit Authority

Approved As To Form

  
UTA Legal Counsel

# MEMORANDUM OF AGREEMENT FOR THE JOINT POLICY ADVISORY COMMITTEE

MOUNTAINLAND ASSOCIATION OF GOVERNMENTS  
UTAH DEPARTMENT OF TRANSPORTATION  
DIXIE METROPOLITAN PLANNING ORGANIZATION



WASATCH FRONT REGIONAL COUNCIL  
UTAH TRANSIT AUTHORITY  
CACHE METROPOLITAN PLANNING ORGANIZATION

The member organizations of the Joint Policy Advisory Committee have joined to improve communication and coordination on transportation issues for the four urbanized areas in the State of Utah.

## MEMBERSHIP:

Transportation Commission – 2 members  
UDOT – 1 member  
WFRC – 10\* members  
Dixie - 2\* members

UTA Board – 2 members  
UTA – 1 member  
MAG – 6\* members  
Cache – 2\* members

\*All but one member is an elected official

## FUNCTION:

JPAC functions as an advisory body to its member agencies. Members agree to share information about current and future travel in urban areas, future funding needs, and other critical transportation performance measures and issues. Members have the opportunity to reach consensus on how to meet the transportation challenges facing the urbanized areas in the state.

## GOALS:

Act as a forum for discussing transportation planning and programming issues impacting the urban areas of the state.

Encourage seamless transportation systems by synchronizing long-range plans and coordinating short-range programs of projects across planning boundaries.

Consider financing strategies necessary to fund projects in urbanized areas of the State.


Recommend to member agencies, as appropriate, actions to achieve these goals.

APPROVAL:

This agreement is effective when all the officers and directors listed below have signed. This agreement replaces all prior JPAC agreements.

 5/3/07

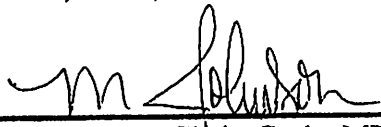
\_\_\_\_\_  
Mayor John Petroff, Chair, Wasatch Front Regional Council, Date

 5/3/07

\_\_\_\_\_  
Mayor Jerry Washburn, Chairman, MAG Regional Planning, Date

 5/3/07

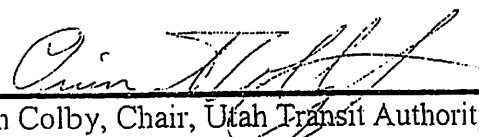
*for* \_\_\_\_\_  
Suzanne Allen, Chair, Dixie MPO Transportation Executive Council, Date

 5/7/07

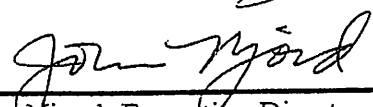
\_\_\_\_\_  
Mayor Mike Johnson, Chair, Cache MPO Executive Council, Date




\_\_\_\_\_  
Glen Brown, Chair, Utah Transportation Commission, Date

 5/3/07  
/ /

\_\_\_\_\_  
Orrin Colby, Chair, Utah Transit Authority Board, Date

 May 3, 07

\_\_\_\_\_  
John Njord, Executive Director, Utah Department of Transportation, Date

 6/4/07

\_\_\_\_\_  
John English, General Manager, Utah Transit Authority, Date

FHWA Measures	Utah Targets	UDOT Rural	Cache MPO	WFRC MPO	MAG MPO	Dixie MPO	Threshold	System Definition	Penalty
Safety	X	X	X	X	X	X	5 Year Average	Entire system	If not met, use obligation authority equal to the 2018 HSIP for only highway safety improvement projects & an implementation plan for FY 2021
Pavement Infrastructure Condition	X	X	X	X	X	X	Poor not to exceed 5%	Interstate Non Interstate NHS	If minimum condition level is not met for 3 consecutive years, State DOT must obligate NHPP & transfer STP funds not less than 2009 Interstate maintenance with a 2% increase after 2009 into the next fiscal year.
Bridge Infrastructure Condition	X	X	X	X	X	X	Poor not to exceed 10%	NHS system	If minimum condition level is not met for 3 consecutive years, State DOT will set aside and obligate NHPP funds for eligible bridge projects equal to 2009 Bridge program
Congestion Reduction	X	N/A	N/A	X 2 & 4 year	X 4 year	N/A	Travel times @20 mph or 60% of posted speed limit: whichever is greater	Urban Areas, NHS miles, pop 1 Mill+ (1st period and 200k+ 2nd period), and non attainment or maintenance	None
System Reliability	X	X	X	X	X	X	LOTTR < 1.50 for the reporting segment	Interstate Non Interstate NHS	None
Freight Reliability	X	X	N/A	X	X	X		Interstate	None
Environmental Sustainability (on road source emissions)	X	N/A	X 4 year	X	X	N/A	Cumulative 2 & 4 year emissions reduction for CMAQ projects	CMAQ projects in non attainment areas	None