



**BUDGET COMMITTEE**  
**Minutes of Meeting held**  
**October 13, 2016**

**ATTENDANCE**

**Members:**

*Michael Jensen, Chair	Councilmember, Salt Lake County
*Brent Marshall	Mayor, Grantsville City, Tooele County
*John Petroff	Commissioner, Davis County
*Mike Caldwell	Mayor, Ogden City, Weber County
*John Barber	Councilmember, Morgan County
*Karen Cronin	Mayor, Perry City, Box Elder County
*Bret Millburn	Commissioner, Davis County
*Tom Dolan	Mayor, Sandy City, Salt Lake County
Andrew Gruber	Wasatch Front Regional Council
Loveit Baumgardner	Wasatch Front Regional Council

\*designates voting members

**Others:**

Tim Rees	Karren, Hendrix, Stagg, Allen & Company
Wayne Bennion	Wasatch Front Regional Council
Andrea Pearson	Wasatch Front Regional Council

**1. Call to Order**

Councilmember Michael Jensen, Chair, called the Budget Committee to order at 10:04 a.m. at the Wasatch Front Regional Council offices located at 295 North Jimmy Doolittle Road, Salt Lake City, Utah. Introductions of Committee members were made.

**2. Opportunity for Public Comment**

Councilmember Jensen opened the meeting for public comments. There were none.

**3. Budget Committee**

**a. Information: Audit Report for FY16**

Councilmember Jensen introduced Tim Rees, KHSA, who provided information regarding WFRC's FY16 Audit Report. Mr. Rees stated that overall, it was a positive report. There were no material misstatements or discrepancies. There were no findings of non-compliance related to financial statements.

One finding involved State compliance regarding the timely posting of meeting minutes to the Utah Public Notice website. This issue has since been corrected by the staff member now responsible for updating the UPN website.

There is a 36% increase in revenue and expenditures for the year. The bulk of this is due to new projects, one of which is management of the Mountain Accord Phase II project. These contractual obligations, totaling approximately \$1.3 million dollars, are expected to be transferred to the Central Wasatch Commission (CWC) in the coming months, which will level out WFRC's budget by the end of the year.

There was some group discussion regarding the Report.

Councilmember Jensen asked if there was anything more to discuss or if there were other questions for Mr. Rees. With nothing further to address, Mayor Brent Marshall proposed a vote of acceptance for the WFRC Audit Report for FY16 and Mayor Mike Caldwell seconded. There was unanimous acceptance by the Committee.

**b. ACTION: FY17 Budget and Work Program Amendments**

Loveit Baumgardner, WFRC, reviewed the FY17 Budget and Amendments for the WFRC Work Program. There are two new funding sources reflected in the proposed amended FY'17 budget including:

- \$200,000 in additional local funding from the City of Herriman for the Oquirrh Connection Feasibility Study (summarized in the Amendment, Section D2.)
- \$49,300 from the University of Utah Kem C. Gardner Policy Institute for collaborative demographic data development.

The adjustments described in the packet, along with a few minor changes in estimated expenditures, are reflected in the line items on the Expenditure by Function page. The adjustments also impact the projected carry-forward into FY'18, again reflecting on-going programs or multi-year projects that bridge the FY'17 and FY'18 years. The footnotes that accompany this proposed amended budget provide more detail on the changes to funding sources, expenditures by function and expenditures by program. There was some discussion regarding the Budget and Amendments.

Mayor Karen Cronin motioned that the Committee take action to amend the WFRC FY'17 Budget and Unified Planning Work Program as proposed and Commissioner John Petroff seconded. The motion was approved unanimously.

**4. Executive Director's Report**

Andrew Gruber, WFRC, distributed the proposed Wasatch Front Regional Council 2017 Meeting Schedule, so that members may begin to plan their year. Calendar invitations will also be sent during January 2017.

**5. Other Business**

Councilmember Jensen proposed a topic for consideration regarding long term funding sources, with regard to the annual county/local dues. While no decision was expected to be made, there was a lengthy discussion on alternative options, with the idea to adjust the dues based on inflation. One suggestion was to base the increase on the Consumer Price Index (CPI) percentage each year. Another was to base the increase on the CPI, but with a rolling 3-year average. This topic is to be revisited at a Budget Committee meeting in 2017, with no planned implementation (if changes are indeed made,) until 2018. Andrew Gruber, WFRC, stated that a memo will be created and disseminated to the Committee members.

Councilmember Jensen asked if there were any other items of business. There were none. With no further business, the Budget Committee meeting adjourned at 10:57 a.m.